

Independent Advisory Panel on Non-Compliance Management (IAPNCM)

28 October 2013, 09:00-10:30

Teleconference Minutes

Present

Daniel Albert (DA), David Chinn (DC), Kevin Lockyer (KL), June-Alison Sealy (JAS), Richard Shepherd (RTS) Stephen Shaw (SS).

1. Apologies

Akash Chand (AC), Mandy Simmons (MS).

2. Minutes of 7 October

With the correction of one remaining typo, the minutes were approved.

3. Minutes of 15 October

The minutes were approved.

4. Minutes of 21 October

The minutes were in draft form and a number of amendments were proposed. SS said he would re-draft for consideration at the Panel's meeting on 4 November.

5. Matters arising and action points

It was agreed that action point 2 of the 7 October meeting could be closed.

Regarding SS action point 2 of the 15 October meeting it was reported that the Panel's microsite had received around 450 hits. RTS said this more than validated the Panel's decision to publish its minutes and to operate in as open a fashion as possible.

With regard to action point 2 of the 21 October meeting, the Panel were uncertain whether they had received all of Volume 5 either electronically or in hard copy. It was not clear why the differences in page lengths had occurred nor exactly how many pages were missing. The formatting of the hard copy (four pages to an A4 sheet) was also unhelpful. SS said he would raise with AC and MS.

Action 1: SS to query whether the Panel had received full copies of volume 5.

Action point 5 of the 21 October meeting concerned the aircraft aisle chair. This should remain open as the Panel had major concerns about how it was anticipated the chair would be used and in what circumstances. We would certainly wish to see a demonstration on 2 December.

Action 2: AC to ensure that NOMS demonstrate the aircraft aisle chair on 2 December.

It was agreed that action point 5 of 21 October could be closed.

Action point 6 of 21 October was unclear. It would need revisiting at the next meeting.

4. Volume 4

The Panel had the benefit of an excellent set of draft comments prepared by JAS. The discussion of the previous meeting was continued.

It was agreed that all members of the Panel would submit further comments by email to JAS and that a revised paper would be considered on 4 November. As a consequence, the comments would not be with NOMS until a week later than anticipated.

Action 3: Panel members to submit further comments on Volume 4 to JAS.

Action 4: AC to advise NOMS of new timetable for Volume 4 comments.

5. The Panel's report

KL had circulated a first draft of Parts 1 and 2 of the Panel's report. It was agreed that in tone and content the draft struck exactly the right note.

It was agreed that the Panel would submit detailed suggestions/amendments to KL. There was no need at this stage for these to be copied to everyone.

KL said he hoped to complete the draft of Part 2 by next Monday but it was agreed that, as the Panel would be considering both Volume 4 and 5 at that meeting, there was no need to place it on the agenda and he could have more time if required.

Action 5: Panel members to submit comments on the Panel's final report to KL.

6. AOB

SS reported that he was to have a meeting with Lord Toby Harris, chair of the Independent Advisory Panel on Deaths in Custody.

It was further reported that the British Red Cross had been wrongly recorded as having responded to the Panel's invitation to submit evidence. Their name had now been removed from the published summary of evidence.

Next meeting: Monday 4 November: 2MS at 10:30.