

# **Independent Advisory Panel on non-compliance management (IAPNCM)**

**29 July, 09:00-10:30 hours**

**Room F525 SE, 5th floor, Fry Building, 2MS**

## **Teleconference minutes**

### **Present**

Daniel Albert (DA), Akash Chand (AC), David Chinn (DC), Kevin Lockyer (KL), June-Alison Sealy (JAS), Stephen Shaw (SS), Richard Shepherd (RTS).

### **1. Apologies**

All parties were in attendance.

### **2. Minutes**

SS queried with the Panel whether the minutes were a true reflection of the meeting of 15<sup>th</sup> July. JAS highlighted that the paragraph relating to Tascor's vehicles should be moved to the end of agenda item 5 (Volume 5).

**Action 1: AC to amend minutes.**

### **3. Matters arising and action log**

DC commented on the Panel receiving volumes 2 and 3 via e-mail, sent by AC that morning (29<sup>th</sup> July). The Panel can consider both volumes 2 and 3 over August, ready for a discussion at the next teleconference on 27<sup>th</sup> August.

SS asked AC not to chase NOMS for volumes 4 and 6 at this time in order for the Panel to have sufficient time to consider volumes 2 and 3.

In relation to action point 4 of the 1<sup>st</sup> July meeting, SS confirmed that this could now be closed.

In relation to action point 5 of the 1<sup>st</sup> July meeting, SS confirmed that this too could now be closed.

SS confirmed that action point 9 of the 1<sup>st</sup> July meeting could now be closed.

Following AC and Karen Abdel-Hady's meeting with NOMS on Friday 19<sup>th</sup> July, AC confirmed that NOMS' medical advisers are currently considering volume 4 of the package, therefore action point 10 of the 1<sup>st</sup> July meeting could now too be closed.

SS referred to action point 2 of the 15<sup>th</sup> July meeting and said he would like to meet with Mandy Simmons as soon as is practicable. AC confirmed that Ms Simmons will

be attending the meeting with NOMS' medical advisers at Virgin Atlantic in Gatwick, on Friday 2<sup>nd</sup> August.

### **Action 2: AC to arrange a meeting with SS and Mandy Simmons**

SS said that action point 6 of the 15<sup>th</sup> July meeting should be open and that the use of force form needs to be clarified and validated.

### **Action 3: Use of force form to be clarified and validated by Mandy Simmons**

SS highlighted action item 7 of the 15<sup>th</sup> July meeting and AC remarked that Ben Saunders is content with both dates. SS proposed 7<sup>th</sup> October for the Panel to attend Brook House IRC for a demonstration of the body worn cameras, which will include viewing the resulting footage.

KL queried whether the kit for the body worn camera was transportable, and suggested that the demonstration be at 2MS as this would prove more convenient. DC agreed that 2MS would be more convenient and added that he had seen the body worn camera in use previously.

RTS said that he had not seen a body worn camera but was not available week commencing 7<sup>th</sup> October.

DA said that he had seen a staff member wearing one at Brook House IRC and therefore did not feel persuaded to view a demonstration.

JAS remarked that she was interested in viewing a demonstration of the body worn camera, adding that it would be beneficial in seeing its use when moving an individual up and down stairs.

The Panel agreed to hold their face to face meeting at 2MS on 7<sup>th</sup> October and subsequent to this, those Panel members who wish to attend Brook House IRC for a demonstration of the body worn camera can do so, arriving after 2pm.

### **Action 4: AC to inform Ben Saunders of the Panel's date and time of attendance.**

## **4. Meeting with NOMS medical advisers**

DA advised that he had consolidated the list of issues to ask NOMS' medical advisers, incorporating comments from DC. RTS said he had nothing further to add and SS thanked colleagues for their input.

DC said he was happy with the list but commented that he did not think there was any situation whereby a medical escort would prescribe sedation.

SS queried how the discussion should be organised. RTS said that DA and DC's list gave a good basic structure to start with, and one that could be modified during

discussion with the medical advisers. DA remarked that the list should be shared with the medical advisers ahead of the meeting.

RTS said that the medical advisers should be informed that the list contains very broad thoughts and that the Panel want the meeting to be as fruitful as possible. JAS said that the meeting is a discussion and not a question and answer session, and that the list should be seen as an aide memoire to aid discussion.

RTS, DA and DC highlighted some amendments that were required before the list was sent to the medical advisers.

**Action 5: AC to amend list and send to medical advisers.**

## **5. Evidence received**

SS said that the summary of evidence, revised by JAS and KL, was very helpful and might well be included in the Panel's final report. SS advised the Panel that he had been asked by one contributor to publish every document received. After further discussion, it was agreed the summary of the evidence will be published after amendments are made.

**Action 6: SS to amend summary of evidence and AC to publish on webpage.**

DA queried whether the Panel should be undertaking further literature research following the evidence that had been received. RTS remarked that a good source is the recently published report from the Independent Advisory Panel on Deaths in Custody.

**Action 7: RTS to circulate the Advisory Panel report.**

## **6. Volume 5**

SS explained that he had incorporated RTS's remarks into the comments on volume 5 and that the Panel needed to formally agree this, for it then to be shared with NOMS.

DC highlighted point 31 of the comments and advised that there was an error as drafted.

**Action 8: SS to amend comments on volume 5 and AC to forward to NOMS.**

## **7. New Payments System**

SS thanked AC for sending the Panel the POH2 fees claim form. SS reminded colleagues to complete the form and send it for the attention of Akash Chand, at Bedford Point, 2<sup>nd</sup> Floor, 35 Dingwall Road, Croydon, CR9 2EF. SS confirmed that expenses claims remain unchanged.

## **8. Dates of Meetings and Events**

Due to the recent changes and amendments to meeting dates and times, SS asked AC to send an updated list of the meetings and events to the Panel. KL, DC and DA asked AC to send them Outlook invitations regarding the events.

**Action 9: AC to send an updated list of meetings to the Panel.**

#### **9. Hard copies of papers**

SS said that he prefers to receive hard copies of meeting papers. RTS remarked that he would rather print the meeting papers as he had found that they were being posted to him after the date of the meeting. SS suggested that individual members of the Panel inform AC of their preferences.

#### **10. Any other business**

DA queried whether the Panel should commence deliberations on how the final report should be structured. DA said that this would ensure certain elements are not missed. SS, KL and JAS agreed. KL volunteered to write a draft structure of the final report and SS advised the Panel to send their proposals to KL.

**Action 10: KL to write a structure to the final report.**

SS said that he had met with members of Citizens UK. Those attending had been Lord Ramsbotham, Eric Baskind (a use of force expert), Carina Crawford-Rolt and Zrinka Bralo.

SS said that Lord Ramsbotham had suggested that DCOs should be accredited by the SIA.

**Action 11: AC to query the issue of accreditation with the SIA.**

SS said that an issue had been raised regarding the wrist flexion (lock) and whether it was necessary. RTS said this was not a substantive change and that the technique NOMS and Police use is generic.

**Action 12: AC to query the thinking behind the wrist lock with NOMS.**

No further business.

**Next meeting via teleconference: 27 August.**