

Read these notes before you fill in the form.

## A When you should use this form

Use this form to apply for a Certificate of Permanent Export (V561) if you do not have the Registration Certificate (V5C) and have an overseas address.

**If you use a UK address on this application we will reject it and you will need to fill in an 'Application for a vehicle registration certificate' (V62) and return it to DVLA. You can get all forms from [www.gov.uk/dvlaforms](http://www.gov.uk/dvlaforms)**

If the vehicle is going to Northern Ireland, you must apply to register it at a local office in Northern Ireland. Vehicles being transferred between Northern Ireland and the UK mainland are no longer deemed as exports. For further information on registering the vehicle, phone DVA Northern Ireland on 0845 402 4000.

## B Where to send your application

Post the application to:

Export Section  
DVLA  
Swansea  
SA99 1AG or

Fax the application to:  
01792 788378

## C When you will get the Certificate of Permanent Export (V561)

You should receive the V561 within:

- 2 weeks if you are recorded as the registered keeper, or
- 4 weeks if there has been a change of keeper.

If you have not received it after 6 weeks, please phone DVLA Customer Enquiries on 0300 790 6802.

## D If you find the Registration Certificate

If you find your V5C after you have applied for an export certificate, please use it to register your vehicle abroad.

## E Telling us about your vehicle's mileage

Please write the current mileage of the vehicle in the space provided. You are not legally required to provide mileage information but doing so may help to combat mileage fraud.

## F Further information

If you need further information about taking your vehicle abroad go to [www.gov.uk/taking-vehicles-out-of-uk](http://www.gov.uk/taking-vehicles-out-of-uk)

If you are unhappy with the service you have received, please go to [www.gov.uk/dvla](http://www.gov.uk/dvla) for information on our complaints procedure.

You can contact us in the following ways.

**By phone:** 0300 790 6802 (phone lines are open between 8am and 7pm, Monday to Friday and between 8am and 2pm on Saturday. Some calls will be monitored for quality and training purposes).

**By textphone:** (for people who are deaf or hard of hearing): 0300 123 1279. (This number will not respond to ordinary phones.)

**By fax:** 0300 123 0798

**By writing to:** Customer Enquiries (Vehicles), DVLA, Swansea SA99 1BD.

## G Data protection – releasing information

We will store your details on our vehicle register. We can release the details if we must do so by law. You can get more information on how and when we can release your details by visiting the website at [www.gov.uk/data-protection](http://www.gov.uk/data-protection)

Find out about DVLA's online services

Go to: [www.gov.uk/browse/driving](http://www.gov.uk/browse/driving)



Please read the notes over the page before you fill in this form.  
Write clearly in **black ink** using **CAPITAL LETTERS** – do not use address stamps.  
Shaded areas are for official use only.  
You must have an overseas address to apply for this certificate.

For more information go to  
[www.gov.uk/taking-vehicles-out-of-uk](http://www.gov.uk/taking-vehicles-out-of-uk)

## 1 Vehicle details

Official Use Only

Validation character  3

Registration number           2

Make \_\_\_\_\_

Model \_\_\_\_\_

Colour(s) \_\_\_\_\_

Tax class (for example, HGV, bicycle, petrol car, diesel car etc) \_\_\_\_\_

VIN, chassis or frame number (in full) \_\_\_\_\_  
(usually shown on a plate near the engine)

Engine Number \_\_\_\_\_

## 2 Keeper details

Please make sure you provide an overseas address  W 4

Title: Mr  Mrs  Miss  Ms  (Please tick the relevant box)

Business name

Full name(s)  5

Surname  6

Address

7

Post Town  8

Postcode  9 Please help us by using your postcode

Country  Tel. N° or Fax N°

Have you had a Registration Certificate for this vehicle in your name? (please tick box) YES  NO

If NO, are you notifying a change of keeper? if so, please tick this box   K 10

Please fill in the date you got the vehicle  DD  MM  YY  YY  11 CD  12

Mileage (to the last complete mile)  
(see note E over the page)

Please give INTENDED DATE OF EXPORT  DD  MM  YY  YY

## 3 Declarations

Official Use Only

V756

I declare that the Registration Certificate:  
(Please tick appropriate box)

has been lost, stolen or defaced whilst in my possession

was not given to me by the previous keeper

is with the DVLA for changes

cannot be produced for other reasons (please state reason)  
\_\_\_\_\_

I declare that I have checked the information given in this application and it is correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Warning:** It is a criminal offence to obtain or attempt to obtain a Certificate of Permanent Export by means of false declaration.  
Please check over the page what you should now do with this form.

Official date stamp

Serial N° V561

Date Issued  Day  Month  Year