

Section 1 - Details of Change (To be completed by the RFC Originator / CBDS Administrator)		
Project / Service: CBDS	Type of Change: Addition of two codes to code set D00083	RFC649 <<Issued by the PSO on receipt of this form>>
Name and team/company of RFC Originator: Alan Brooks; DfE; DDU		
Originator Contact No: 01928738067; Ext 438067	Originator email address: Alan.brooks@education.gsi.gov.uk	
Date RFC Raised: 9 August 2013	Date change required: As soon as possible	
Priority: 3 = Medium	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Alan Brooks or Ian Casey		
Change Title: Add two new codes (PREFSEC and PREFPRI) to Collections codeset (D00083)		
Data item / Rule Number: N/A		
Description of change: <p>The School Preference data collection is a new child level data collection for 2014. Data will show if a school placement offer has been made, and whether this offer was made on the basis of an on-line application or not. The collection will show where preferences have been met if an application was made. The collection will comprise of two returns – one for secondary schools and one for primary. To enable this to happen, two new collection codes need to be added to CBDS codeset D00083 (Collections) and are as follows:</p> <ul style="list-style-type: none"> a) `PREFSEC` – School Preference (Child Level) – Secondary Return; b) `PREFPRI` – School Preference (Child Level) – Primary Return <p><i>Metadata Requirements:</i></p> <p>CBDS Level - School CBDS Module – Survey Information Identifier 1 - 800001 Identifier 2 - Data Item Name – Collection Description – Name of the relevant collection Type and format – A(100) Code set / Valid values – D00083 Item Level Validation – XML Tag – <Collection> Status – Active History Notes – N/A Multiplicity Notes – S</p>		

Reason for change (including benefits):	
<p>The move to collecting pupil level data for secondary and primary schools will bring significant benefits in terms of increasing choice and competition, and identifying areas where improvement is needed. The data will help to assess whether parents in poorer households express preferences good schools and the extent to which such preferences are met. This is a potentially important influence on social mobility.</p> <p>Thus, more detailed information will help us to analyse why preferences are made, which should enable us to improve preference rates. Pupil level data will show how often individual schools are requested; the rank of these requests (e.g. 1st, 2nd); and if a school(s) is oversubscribed (which will impact on performance for a local area).</p> <p>Existing evidence already suggests that disadvantaged families are less likely to apply to attend the best schools, and the new data will be matched to FSM/SEN etc to look at how to resolve this.</p> <p>The most pressure for places is at primary level, and collecting data at this level will allow the above issues to be analysed for the first time.</p> <p>Star Chamber Scrutiny Board has supported the collection of this data.</p> <p>The addition of the PREFSEC and PREFPRI returns into codeset D00083 will enable school preference data, at child level, for secondary and primary levels to be returned via COLLECT.</p>	
Impact of not doing the change:	
<p>Not collecting the new data will reduce the possibilities for learning about and therefore helping LAs to improve preference rates – especially at primary level and in relation to disadvantaged families. Not adding the PREFSEC and PREFPRI codes will prevent school preference child level returns at secondary and primary levels from being made.</p>	
ISB view of the proposed change:	
<p>ISB had no comments to make and accepted this request.</p>	
Funding availability:	
<p>N/A</p>	
Impact assessment to be undertaken by:	
<p>LA Admissions software suppliers (copied to core suppliers for information) DfE Project Group</p>	
Date consulted:	Response requested by:
12 August 2013	20 August 2013
Section 2 - Impact Analysis (To be completed by Impact Assessors)	
Software Suppliers' Summary of Impact Assessment:	
<p>Software suppliers raised no issues in relation to this request.</p>	
DfE Internal Colleagues' Summary of Impact Assessment:	
<p>Internal colleagues raised no issues in relation to this request.</p>	
Alternative Solutions / Workarounds (if appropriate):	
<p>N/A</p>	
Estimated Cost of Change:	
<p>N/A</p>	

Impact Assessed by (name): DfE Working Group, ISB, LA Admission suppliers		Date: 20 August 2013	
Section 3 - Outcome / Decision (To be completed CBDS Administrator)			
Review Meeting: Data Standards Board			
Attendees: Ian Casey Alan Brooks		Date of Review Meeting: 21 August 2013	
Brief Summary of Discussion: There were no issues raised in relation to this request and the board decided to accept the change.			
Accept / Reject: Accept		Deferred to: Not Applicable	
Type of Funding: Not Applicable		Fund Holder Agreement: Not Applicable	
If Defer, provide details Not Applicable			
If Accept, provide details: The new data item will be included in the CBDS code set D00083 as shown on final page. The CBDS database, version control log and RFC log will be published in the first week of September to reflect this change at: http://www.education.gov.uk/researchandstatistics/datatdatam/cbds/a0058744/cbds			
If Reject, provide details: Not Applicable			

D00083	Collections
	Achievement and Attainment Tables - School Contextual Data Report
	Achievement and Attainment Tables - Data Checking Exercise
ADT	Admissions Data Transfer file (Application data : LA-LA)
ATF	Admissions Data Transfer file (Offer data : LA-School)
ALT	Admissions Decisions file (Offer data : LA-LA)
AOT	Admissions Online Transfer file
ASL	Admissions School List file (Prioritised potential offers : VA/Foundation school-LA)
	Adoption Access
	Alternative Provision Census
	Annual Staffing Survey (Form 618G)
	Asset Management Area Assessment
	Asset Management Plan
	Assisted Places Scheme: Relevant Incomes of Assisted Pupils
	Audit Commission Comprehensive Performance Assessment
FIR	Audit Commission Pre-inspection Financial Information Request
	Audit Commission School Survey
	Best Value Performance Indicators
	Certificate of payments of disabled students' grant
CPR	Child Protection Register
CIN	Children in Need
CLA8	Children Looked After
CTF	Common Transfer File
	Consistent Financial Reporting
EYC	Early Years Census (EYC) (LA Level)
	Early Years Census (Provider Level)
	EY/PRU/AP Census Pilot
	Early Years Foundation Stage Profile
	HLTA Programme Funding to Local Authorities
KS1	Keystage 1
	NAGTY Secondary school co-ordinators survey
	National Survey of LA Music Services
OC2	Other Care 2
PRAB	Parental Responsibility Attendance and Behaviour
APT	Pre Admissions Data file (Out of area pupils : LA-LA)
	Private Fostering
PRU	PRU Census
Form 8B	Pupils at non-maintained schools and pupils educated otherwise
SEN2	Return of information on children with statements of special educational needs
SALTS	School and LA Target Setting
APAD	School Admissions Appeals
SC	School Census
SLASC	School Level Annual School Census
APEX	School Exclusion Appeals
	School Organisation Proposals
	School Workforce Census
	Section 52 Return (Budget)

	Section 52 Return (Outturn)
	Social Services Finance Survey
	Standards Fund 3
UG1	Student Awards (Form UG1)
UG8	Student Awards (Form UG8)
SCAP	Surplus Places Return (SCAP)
	Teachers' Pensions Contributions
	Truancy Sweep
PREFSEC	School Preferences
PREFPRI	School Preferences



Department
for Education

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