

Section 1 - Details of Change (To be completed by the RFC Originator / CBDS Administrator)		
Project / Service: CBDS	Type of Change: New Data Item	RFC653 <<Issued by the PSO on receipt of this form>>
Name and team/company of RFC Originator: Alan Brooks; DfE; DDU		
Originator Contact No: 01928738067; Ext 438067	Originator email address: Alan.brooks@education.gsi.gov.uk	
Date RFC Raised: 9 August 2013	Date change required: As soon as possible	
Priority: 1 = Top	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Alan Brooks or Ian Casey		
Change Title: Create new data item `Non Applicant Offer`		
Data item / Rule Number: New item, applicable to LA Admissions systems only. This data item is not required in school systems.		
Description of change: The School Preference data collection is a new child level data collection for 2014. Data will show if a school placement offer has been made, and whether this offer was made on the basis of an on-line application or not. The collection will show where preferences have been met if an application was made. The creation of a new data item `Non Applicant Offer` will enable identification of whether an offer was made by the LA for a child for which an application was not made. <i>Metadata Requirements:</i> 1. New Item CBDS Level - Pupil CBDS Module – Admissions Identifier 1 - <i>(to be confirmed after the RFC has been approved)</i> Identifier 2 - Data Item Name – Non Applicant Offer Description – Shows where an application on behalf of a child was not received but the child was subsequently offered a place by the Local Authority as part of the coordinated admissions process. Type and format – A(5); 1, 0, True, False Code set / Valid values – N/A Item Level Validation – Must be either Y or N (i.e. true or false). XML Tag – <NonApplicantOffer> Status – Active History Notes – N/A Multiplicity Notes – S		

Reason for change (including benefits):

The move to collecting pupil level data for secondary and primary schools will bring significant benefits in terms of increasing choice and competition, and identifying areas where improvement is needed. The data will help to assess whether parents in poorer households express preferences good schools and the extent to which such preferences are met. This is a potentially important influence on social mobility.

Thus, more detailed information will help us to analyse why preferences are made, which should enable us to improve preference rates. Pupil level data will show how often individual schools are requested; the rank of these requests (e.g. 1st, 2nd); and if a school(s) is oversubscribed (which will impact on performance for a local area).

Existing evidence already suggests that disadvantaged families are less likely to apply to attend the best schools, and the new data will be matched to FSM/SEN etc to look at how to resolve this.

The most pressure for places is at primary level, and collecting data at this level will allow the above issues to be analysed for the first time.

Star Chamber Scrutiny Board has supported the collection of this data.

The creation of a new data item `Non Applicant Offer` will enable analysis of whether an offer was made by the LA for a child for which an application was not made.

Impact of not doing the change:

Not collecting the new data will reduce the possibilities for learning about and therefore helping LAs to improve preference rates – especially at primary level and in relation to disadvantaged families. The ability to see if an offer was made by the LA without preferences being expressed for the child will be lost if the new data item `Non Applicant Offer` is not created.

ISB view of the proposed change:

ISB position must be sought from ISB TSS (TSS IT Governance)

ISB raised no issues in relation to this data item

Funding availability:

N/A

Impact assessment to be undertaken by:

ISB

LA Admissions software suppliers (copied to core suppliers for information)

DfE Project Group

Date consulted:

12 August 2013

Response requested by:

20 August 2013

Section 2 - Impact Analysis (To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment:

Software suppliers raised no issues in relation to this request.

DfE Internal Colleagues' Summary of Impact Assessment:

A request was made to make the valid values between CBDS and the technical specification consistent. Otherwise no issues were raised in relation to this request.

Alternative Solutions / Workarounds (if appropriate):	
N/A	
Estimated Cost of Change:	
N/A	
Impact Assessed by (name):	
DfE Working Group, ISB LA Admission suppliers	
Date: 20 August 2013	
Section 3 - Outcome / Decision (To be completed CBDS Administrator)	
Review Meeting: Data Standards Board	
Attendees:	Date of Review Meeting:
Ian Casey Alan Brooks	21 August 2013
Brief Summary of Discussion:	
The request to make CBDS and technical specification valid values consistent was supported. Y/N flags in the specification have been replaced by `True, False, 1, 0, (missing or blank).	
The Board accepted the RFC	
Accept / Reject:	Deferred to:
Accept	Not Applicable
Type of Funding:	Fund Holder Agreement:
Not Applicable	Not Applicable
If Defer, provide details	
Not Applicable	

If Accept, provide details:

The new data item will be included in the CBDS showing the metadata requirements as follows:

CBDS Level - Pupil

CBDS Module – Admissions

Identifier 1 - 100527

Identifier 2 -

Data Item Name – Non Applicant Offer

Description – Shows where an application on behalf of a child was not received but the child was subsequently offered a place by the Local Authority as part of the coordinated admissions process.

Type and format – A(5); 1, 0, True, False

Code set / Valid values – N/A

Item Level Validation – Must be either 1 or 0 (i.e. true or false).

XML Tag – <NonApplicantOffer>

Status – Active

History Notes – N/A

Multiplicity Notes – S

The CBDS database, version control log and RFC log will be published in the first week of September to reflect this change at: <http://www.education.gov.uk/researchandstatistics/datatdatam/cbds/a0058744/cbds>

If Reject, provide details:

Not Applicable



Department
for Education

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