



Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

Project / Service: CBDS	Type of Change: Replacement of a codeset and creation of a new data item	RFC677 <<Issued by the PSO on receipt of this form>>
Name and team/company of RFC Originator: Phil Dent, Data Development Unit, Education Data Division		
Originator Contact No: 01325 735409	Originator email address: phil.dent@education.gsi.gov.uk	
Date RFC Raised: 28 November 2013	Date change required: In systems from September 2014 for collection in the 2014 Autumn School Census	
Priority: 1	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Phil Dent (phil.dent@education.gsi.gov.uk)		

Change Title:

1. Addition of a new code for SEN Support to SEN Provision codeset; and,
2. Replacement of code BESD with code SMEH within SEN Type codeset.

Data item / Rule Number:

1. Codeset D00216, SEN Provision, and associated CBDS data item 100509, Pupil Level, SEN Module, SEN Provision, xml tag <SENprovision>
2. Codeset D00023, SEN Type, and associated CBDS data item 100081, Pupil Level, SEN Module, SEN Type, xml tag <SENtype>

Description of change:

1. Creation of a new codeset to supersede existing codeset D00216 with a new code "K" for SEN Support as follows:

D00216	Pupil SEN Provision
N	No Special Educational Need
A	School Action or Early Years Action
P	School Action Plus or Early Years Action Plus
S	Statement
Q	School ActionPlus and Statutory Assessment (for historical and/or local purposes only - not valid for PLASC / School Census / Early Years Census and Alternative Provision Census)
E	Education Health and Care Plan
K	SEN Support

Creation of a new associated data item, SEN Provision, with a new sequential number and CBDS identifier to supersede existing data item 100509. All other metadata items are the same as for data item 100509.

This change will affect the following data collections and transfers: 2014 to 2015 school census, 2015 Early Years Census, 2015 Alternative Provision Census, CTF 14 and CTF 15.

2. Creation of a new codeset to supersede existing codeset D00023 with a new code "SMEH" for social, mental and emotional health to replace code "BESD" for behaviour, emotional and social difficulties as follows:

D00023	Pupil SEN Type
SPLD	Specific Learning Difficulty
MLD	Moderate Learning Difficulty

SLD	Severe Learning Difficulty
PMLD	Profound & Multiple Learning Difficulty
BESD	Behaviour, Emotional & Social Difficulties
SMEH	Social, Mental and Emotional Health
SLCN	Speech, Language and Communication Needs
HI	Hearing Impairment
VI	Visual Impairment
MSI	Multi-Sensory Impairment
PD	Physical Disability
ASD	Autistic Spectrum Disorder
OTH	Other Difficulty/Disability

Creation of a new associated data item, SEN Type, with a new sequential number and CBDS identifier to supersede existing data item 100081. All other metadata items are the same as for data item 100081.

This change will affect the following data collections and transfers: 2014 to 2015 school census, 2015 Early Years Census, 2015 Alternative Provision Census, ATF for admissions in September 2015, CTF 14 and CTF 15.

Reason for change (including benefits):

1. As part of the Special Educational Needs (SEN) reforms SEN Support will feature in primary legislation that is due for introduction in Parliament during 2013. Royal Assent is not expected until 2014, so the earliest point at which SEN Support could be introduced, following enactment of the primary legislation and the making of associated secondary legislation, is September 2014.

The Star Chamber Scrutiny Board approved the introduction of SEN Support as part of the SEN Provision data item in the 2014 School Census at their meeting in December 2012.

2. As part of the Special Educational Needs (SEN) reforms, Social, Mental and Emotional Health (SMEH) will replace Behavioural, Social and Emotional Difficulties (BESD) and will feature in primary legislation that is due for introduction in Parliament during 2013. Royal Assent is not expected until 2014, so the earliest point at which SMEH could be collected is - following enactment of the primary legislation and the making of associated secondary legislation - September 2014.

The Star Chamber Scrutiny Board approved the change to SMEH as part of the SEN Type data item in the 2014 School Census at their meeting in December 2012.

Impact of not doing the change:

1. Schools will not be able to record SEN Support in their systems and return this to the Department which would impact on their ability to fulfil their SEN obligations in line with the new SEN code of practice.
2. Schools will not be able to record SMEH in their systems and return this to the Department. They would need to continue to record BESD for such pupils which may cause confusion and impact on their ability to fulfil their SEN obligations in line with the new SEN code of practice.

ISB view of the proposed change:

No comments received.

Funding availability:

Not applicable

Impact assessment to be undertaken by:

Core software suppliers

Any additional software suppliers for School Census, Early Years and Alternative Provision Census collections, Admissions and CTF

Date consulted:

2 December 2013

Response requested by:

10 December 2013

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment:**Supplier No 1:**

We are happy with RFC 677.

Supplier No 2:

I have no comment to make on this RFC

DfE Internal Colleagues' Summary of Impact Assessment:

n/a

Alternative Solutions / Workarounds (if appropriate):

n/a

Estimated Cost of Change:

n/a

Impact Assessed by (name): Phil Dent **Date:** 18/12/2013

Section 3 - Outcome / Decision

(To be completed CBDS Administrator)

Review Meeting: CBDS Administrator review**Attendees:** Gary Connell, Amanda Robinson, Phil Dent.**Date of Review Meeting:** 18/12/2013**Brief Summary of Discussion:**

The RFC was accepted by the group on the understanding that the changes listed within the RFC are currently moving through the parliamentary legislative process and will not complete this journey until mid-2014. As such, these elements are included within the RFC to allow development work to be planned and undertaken. Should any issue arise with the parliamentary process, these elements will be removed via the Request for Change (RFC) process.

Accept / Reject:

Accept

Deferred to:

n/a

Type of Funding:

n/a

Fund Holder Agreement:

n/a

If Defer, provide details

n/a

If Accept, provide details:

The requirement was to make amendments to the following codesets:

1. Codeset D00216: a new CodeSet D00229 has been created and CodeSet D00216 has now been superseded. The associated CBDS data item 100509 has been superseded and a new CBDS data item created: 100536
2. Codeset D00023: a new CodeSet D00230 has been created and CodeSet D00023 has now been superseded. The associated CBDS data item 100081 has been superseded and a new CBDS data item created: 100537

Next steps were agreed in the meeting that implementation would be requested for 19/12/13 to be published over Xmas and made available in the New Year. The completed RFC has been returned to the originator and the RFC register administrator copied in to update the spread sheet 19/12/13.

If Reject, provide details:

n/a