# GD1 Close Matching Guidance

<table>
<thead>
<tr>
<th>Condition</th>
<th>Considerations</th>
<th>Examples</th>
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</thead>
</table>
| Close match on names | The following define a range of ‘close name match’ guidelines (note: do not combine elements of aliases when considering matches).  
1. A difference between the name on an application and a name on police records which could be a simple spelling mistake (i.e. the pronunciation could be identical, similar or a typing error may have occurred during entry on police systems).  
2. The surname on the application is a close or exact match to the surname on the local information.  
3. At least one of the forenames on the application (there may only be one) is a close or exact match to one of the forenames.  
4. The name is **Non-Anglicised** and the forenames and surnames could have been interchanged.  
5. In some cultures, forenames and surnames may be adopted or discarded over time. Therefore, **Non-Anglicised** names, where some of the name elements are the same, can be considered a close match.  
6. The name is **Anglicised** and the forenames and surnames could have been interchanged. | Paul Lucas and Paul Lukas  
John Osbourne and John Osbourn  
John Lucas and Jon Lukas  
Roger Nowell and Roger Knowell  
John Paul Lucas and Jon Lukas  
Ken Wright and Kenneth Fred Write  
John Gary Lucas and John Fred Lucas  
Ian Atkinson and Ian Paul Atkinson  
Peter John Stewart and Peter Stewart  
Mohamed Ali and Ali Mohamed  
István Fityó and Fityó István  
Mohammed Abdul Ali and Mohammed Abdul  
Abdul Saraj Ali and Abdul Saraj  
Mohammed Ali and Mohammed Ali Saraj  
Scott Ryan and Ryan Scott  
Paul James and James Paul  
Winston Granville and Granville Wintson |
**GD1 Close Matching Guidance**

<table>
<thead>
<tr>
<th>Close DOB</th>
<th>Within the DOB guidelines a close match is defined where any two out of the three date components are exactly the same.</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>OR</td>
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<td></td>
<td>2. The day and month components may be reversed.</td>
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<td></td>
<td>OR</td>
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<td></td>
<td>3. If you have reason to believe that the information may relate to the Applicant and / or Third Party, even though the DOB does not meet the close matching guidelines, it should be treated as if it is a close match and processed using the relevant Method Product until you reach an outcome of ‘Further Consideration’ or ‘Not Relevant’.</td>
</tr>
<tr>
<td></td>
<td>Where the above scenario applies, and it has been categorised as ‘Further Consideration’ a brief note explaining why you recorded it as a close match should be included in the ‘Notes’ section on the AT2 in line with the corresponding ‘Hit Reference’.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>12/01/54 and 17/01/54</th>
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</thead>
<tbody>
<tr>
<td>12/01/54 and 12/11/54</td>
</tr>
<tr>
<td>12/01/54 and 01/12/54</td>
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</tbody>
</table>
### GD1 Close Matching Guidance

| Close Place Of Birth (POB) | 1. Within the Place Of Birth guidelines a close match is defined as one which is spelled in such a way that it could be construed to be the same (i.e. the pronunciation could be identical or similar).  

**OR**  

2. The POB on the application and that on the local information are in the same city or in different towns located close together.  

**OR**  

3. If you have reason to believe that the information may be the Applicant and / or Third Party, even though the POB does not meet the close matching guidelines, it should always be treated as if it is a close match and processed using the relevant Method Product until you reach an outcome of ‘Further Consideration’ or ‘Not Relevant’.  

Where the above scenario applies, and it has been categorised as ‘Further Consideration’ a brief note explaining why you recorded it as if it were a close match should be included in the Notes section on the AT2 in line with the Hit Reference. |
|---|---|

|  | Bredbury and Breadbury  
Leicester and Lester  
Bootle and Liverpool  
East End and London  
Rochdale and Manchester  
Birmingham and West Bromwich  
Leicester and Leicestershire |

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