**MP2 - Identification**

This process is intended to assist in determining whether ‘Hit’ information relates to your individual (i.e. the Applicant or a Third Party). Where there is any doubt, N.A.S.C.H. factors should also be considered.

**NB** - By determining the relevance of the offence/allegation, you may be able to discard information without having to undertake further investigation to establish a conclusive match to your individual.

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**Diagram: MP2 - Identification**

1. **Start**
   - Is the name on the Local Information Hit a match with your individual? (either close or exact)
     - Yes: Exact/Close match on Date of Birth (DOB) if present
       - Continue
     - No: neither exact nor close match
       - No Audit Trail Required
   - No address or Does not Correspond Or Not resident
     - Is there a Place Of Birth (POB) on the Local Information Hit and is it a match to the individual’s POB? (either close or exact match)
       - Yes
         - Consider the offence categories or Third Party access (MP3/MP6/MP4 as appropriate) unless you have already done so prior to using this Method Product – If you have already done so, the information is Relevant for Further Consideration 1 - record on the AT2
       - No or unsure
         - Are you now satisfied that the Local Information Hit does not relate to your individual AND you have no other information that leads you to believe that this info relates to your individual? (use N.A.S.C.H. if applicable – see guidance notes)
           - Yes
             - Continue
           - No or unsure
             - No Audit Trail Required

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*Should the offence/allegation be found to be Relevant, yet you still remain unsure of an ID match between the person named within the Local Information and your individual, you will need to establish a reasonable match. Use your AT1 processes and internal procedures, which may include considering driver license, passport details etc.*

QAF v9 Issue Date: June 2013
MP2 Guidance notes for DO’s.

N.A.S.C.H FACTORS
Name, Age, Sex, Colour, Height – used by police officers to record personal details that aid identification.

In the course of your searches, you may find several 'hits’ for individuals with the same/similar details – you need to establish whether any or all of them are one single individual, as well as establish a reasonable match with your Applicant/Third Party.
Should this Method Product fail to satisfy your attempts at identification matching, NASCH Factors (where applicable/available) could be used.

NASCH factors ‘Colour’ and ‘Height’ are not captured on application forms, but comparing the NASCH factors from one matched hit with those that may be available in the ‘questionable/possible’ hit, it may be possible to establish a match and thereby match it to your individual.