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Public Bodies 2003 is the latest in a series of annual publications providing information on public bodies sponsored by the UK Government. This edition gives a snapshot as at 31 March 2003.

Public bodies carry out a wide range of functions on behalf of government. As part of the government’s commitment to transparency and accountability, the Cabinet Office collects and publishes annually information about public bodies as a whole, to supplement information about individual bodies already contained in departmental annual reports.

The scope of this publication

Previous editions of this publication have reported on the public bodies sponsored by the devolved administrations as well as UK Government departments. In recognition of the bedding down of the devolved arrangements, this year’s publication gives full information, summary statistics and analysis only for bodies sponsored by UK Government departments (this includes the Northern Ireland Office, the Scotland Office and the Welsh Office as appropriate).

Summary information about bodies sponsored by the Scottish Executive and the Welsh Assembly Government is at pages 157 and 159 respectively. More detailed information about public bodies and public appointments in Scotland and Wales can be obtained from those devolved administrations themselves.

Information about bodies sponsored by the Northern Ireland Executive is at pages 127–155.

What is a public body?

A public body is not part of a government department, but carries out its function to a greater or lesser extent at arm’s length from central government. Ministers are ultimately responsible to Parliament for the activities of the bodies sponsored by their department and in almost all cases (except, for example, where there is separate statutory provision) ministers make the appointments to their boards. Departments are responsible for funding and ensuring good governance of their public bodies. In this publication, each body is listed under the heading of the government department that is its sponsor.

The term ‘public body’ is a general one which includes: Nationalised Industries, such as British Shipbuilders; Public Corporations, such as the BBC; NHS Bodies; and Non-Departmental Public Bodies (NDPBs).
There are four types of NDPBs. These denote different funding arrangements, functions and kinds of activity.

They are:

- **Executive NDPBs** – established in statute and carrying out administrative, regulatory and commercial functions, they employ their own staff and are allocated their own budgets.

- **Advisory NDPBs** – provide independent and expert advice to ministers on particular topics of interest. They do not usually have staff but are supported by staff from their sponsoring department. They do not usually have their own budget, as costs incurred come within the department’s expenditure.

- **Tribunal NDPBs** – have jurisdiction in a specialised field of law. They are usually supported by staff from their sponsoring department and do not have their own budgets.

- **Boards of Visitors** – ‘watchdogs’ of the prison system. Their duty is to satisfy themselves as to the state of the prison premises, their administration and the treatment of prisoners. The sponsoring department meets the costs.

**Numbers of bodies**

There were 849 public bodies sponsored by UK Government departments as at 31 March 2003. This figure is made up of 3 Nationalised Industries, 12 Public Corporations, 23 NHS Bodies and 811 NDPBs. The NDPB group is made up of 206 Executive NDPBs, 422 Advisory NDPBs, 33 Tribunal NDPBs (counted on the basis of tribunal systems rather than individual boards) and 150 Boards of Visitors.

The government continues to keep the need for each public body under review and new public bodies are only set up when it can be demonstrated that they provide the best means of delivering the function required.

**Appointments to public bodies**

More than 22,000 people from a wide range of backgrounds across the whole of the UK currently participate in public life by being members of the boards of the public bodies listed in this publication.

The government has two fundamental commitments when it comes to public appointments. The first and overriding principle is that selection should be made on merit, using fair and open procedures that ensure the best available candidate is selected and appointed to each post. The second is a commitment to improving diversity in public appointments and recognition that the boards of public bodies will be most effective if they benefit from access to a wide range of skills, experience and backgrounds among their members. In particular, the government wishes to increase the number of appointees from currently under-represented groups to achieve equal representation of women and men, pro rata representation of members of minority ethnic groups and increased participation of disabled people.

As at 31 March 2003, 35.7% of appointments to public bodies were held by women, 5.3% by people with a minority ethnic background and 3.1% by disabled people.
In line with these government commitments, each central government department produces plans, including specific time-based targets, for increasing and improving diversity, and reports annually on progress to date.

**Regulating the appointment process**

The post of Commissioner for Public Appointments was established in November 1995 and the current Commissioner is Dame Rennie Fritchie. The Commissioner’s role is to regulate, monitor and report on the way ministers make appointments to the boards of public bodies. The Commissioner’s jurisdiction currently covers ministerial appointments to public bodies in Great Britain. There is a separate post of Commissioner for Appointments in Northern Ireland (also currently held by Dame Rennie Fritchie). Proposals to establish a Scottish Commissioner for Public Appointments are underway and the Scottish Executive aims to appoint a Commissioner by the end of 2003. The Welsh Assembly Government is considering whether a separate Commissioner should be established for Wales.

About half of all public appointments fall within the Commissioner’s remit. The government, however, seeks to follow the Code of Practice established by the Commissioner as good practice for all public appointments wherever possible. All public bodies falling within the Commissioner’s jurisdiction are shown in the following pages as ‘OCPA regulated’. Most of the appointments that are not regulated by OCPA are appointments to tribunals, the majority of which are separately regulated by the Commissioner for Judicial Appointments.

A key to this publication is contained on the back page.
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<table>
<thead>
<tr>
<th>Department</th>
<th>Executive NDPBs</th>
<th>Advisory NDPBs</th>
<th>Tribunal NDPBs</th>
<th>Boards of Visitor NDPBs</th>
<th>Public Corporations</th>
<th>Nationalised Industries</th>
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<td>3</td>
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<td>0</td>
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</tr>
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<td>Oftel (Office of Telecommunications)</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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<td><strong>23</strong></td>
<td><strong>849</strong></td>
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</table>

2003 total does not include Devolved Administrations
Table 2: Women appointed to Public Bodies, as at 31 March 2003

<table>
<thead>
<tr>
<th>Department</th>
<th>Male appointees</th>
<th>Female appointees</th>
<th>Total appointees</th>
<th>% Female</th>
</tr>
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<tbody>
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<td>Cabinet Office</td>
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<td>155</td>
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<td>106</td>
<td>305</td>
<td>46.7</td>
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<td>491</td>
<td>1,227</td>
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<tr>
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<td>426</td>
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<td>769</td>
<td>19.5</td>
</tr>
<tr>
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<td>2,231</td>
<td>1,621</td>
<td>3,852</td>
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</tr>
<tr>
<td>Department for Education and Skills</td>
<td>373</td>
<td>236</td>
<td>609</td>
<td>36.7</td>
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<tr>
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<td>10</td>
<td>8</td>
<td>18</td>
<td>20.0</td>
</tr>
<tr>
<td>Food Standards Agency</td>
<td>104</td>
<td>68</td>
<td>172</td>
<td>34.6</td>
</tr>
<tr>
<td>Foreign and Commonwealth Office</td>
<td>114</td>
<td>80</td>
<td>194</td>
<td>29.8</td>
</tr>
<tr>
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<td>2,569</td>
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<td>3,623</td>
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<td>18</td>
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</tr>
<tr>
<td>Department for International Development</td>
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<td>16</td>
<td>37</td>
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</tr>
<tr>
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<td>3,843</td>
<td>2,761</td>
<td>6,604</td>
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<tr>
<td>Northern Ireland Court Service</td>
<td>85</td>
<td>53</td>
<td>138</td>
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<td>3</td>
<td>50.0</td>
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<td>50</td>
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APPOINTEES BY GENDER

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<tr>
<th>Male appointees</th>
<th>Female appointees</th>
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</thead>
<tbody>
<tr>
<td>14,436 (64.3%)</td>
<td>8,028 (35.7%)</td>
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PERCENTAGE OF PUBLIC APPOINTMENTS HELD BY WOMEN

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<th>Percentage</th>
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<tr>
<td>1994</td>
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<tr>
<td>2002</td>
<td>22.4%</td>
</tr>
<tr>
<td>2003</td>
<td>22.7%</td>
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Table 3: Public appointments held by people from minority ethnic backgrounds, as at 31 March 2003

<table>
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<tr>
<th>Department</th>
<th>Total appointees</th>
<th>Minority ethnic appointees</th>
<th>% Minority Ethnic</th>
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<td>Department for Culture, Media and Sport</td>
<td>736</td>
<td>48</td>
<td>6.5</td>
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<tr>
<td>Ministry of Defence</td>
<td>426</td>
<td>3</td>
<td>0.7</td>
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<td>Office of the Deputy Prime Minister</td>
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<td>5.1</td>
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<tr>
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<td>Export Credits Guarantee Department</td>
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<td>1</td>
<td>10.0</td>
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<tr>
<td>Food Standards Agency</td>
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<td>9</td>
<td>8.7</td>
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<td>Foreign and Commonwealth Office</td>
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<td>4,853</td>
<td>404</td>
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</tr>
<tr>
<td>Home Office</td>
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<td>183</td>
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<tr>
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<td>9.5</td>
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<tr>
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<td>0.0</td>
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<tr>
<td>Department for Work and Pensions</td>
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**PERCENTAGE OF MINORITY ETHNIC APPOINTEES**

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<th>Percentage</th>
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<td>1994</td>
<td>1%</td>
</tr>
<tr>
<td>1995</td>
<td>2%</td>
</tr>
<tr>
<td>1996</td>
<td>3%</td>
</tr>
<tr>
<td>1997</td>
<td>4%</td>
</tr>
<tr>
<td>1998</td>
<td>5%</td>
</tr>
<tr>
<td>1999</td>
<td>6%</td>
</tr>
<tr>
<td>2000</td>
<td>7%</td>
</tr>
<tr>
<td>2001</td>
<td>8%</td>
</tr>
<tr>
<td>2002</td>
<td>9%</td>
</tr>
<tr>
<td>2003</td>
<td>10%</td>
</tr>
</tbody>
</table>

**PERCENTAGE OF PUBLIC APPOINTMENTS HELD BY MINORITY ETHNIC PEOPLE**

<table>
<thead>
<tr>
<th>Department</th>
<th>Total appointees</th>
<th>Minority ethnic appointees</th>
<th>% Minority Ethnic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cabinet Office</td>
<td>94</td>
<td>4</td>
<td>4.3</td>
</tr>
<tr>
<td>Chancellor of the Duchy of Lancaster</td>
<td>199</td>
<td>12</td>
<td>6.0</td>
</tr>
<tr>
<td>Department for Culture, Media and Sport</td>
<td>736</td>
<td>48</td>
<td>6.5</td>
</tr>
<tr>
<td>Ministry of Defence</td>
<td>426</td>
<td>3</td>
<td>0.7</td>
</tr>
<tr>
<td>Office of the Deputy Prime Minister</td>
<td>2,231</td>
<td>51</td>
<td>2.3</td>
</tr>
<tr>
<td>Department for Education and Skills</td>
<td>373</td>
<td>19</td>
<td>5.1</td>
</tr>
<tr>
<td>Department for Environment, Food and Rural Affairs</td>
<td>657</td>
<td>17</td>
<td>2.6</td>
</tr>
<tr>
<td>Export Credits Guarantee Department</td>
<td>10</td>
<td>1</td>
<td>10.0</td>
</tr>
<tr>
<td>Food Standards Agency</td>
<td>104</td>
<td>9</td>
<td>8.7</td>
</tr>
<tr>
<td>Foreign and Commonwealth Office</td>
<td>114</td>
<td>6</td>
<td>5.3</td>
</tr>
<tr>
<td>Department of Health</td>
<td>4,853</td>
<td>404</td>
<td>8.3</td>
</tr>
<tr>
<td>Home Office</td>
<td>2,317</td>
<td>183</td>
<td>7.9</td>
</tr>
<tr>
<td>Inland Revenue</td>
<td>10</td>
<td>1</td>
<td>10.0</td>
</tr>
<tr>
<td>Department for International Development</td>
<td>21</td>
<td>2</td>
<td>9.5</td>
</tr>
<tr>
<td>Lord Chancellor’s Department</td>
<td>3,843</td>
<td>107</td>
<td>2.8</td>
</tr>
<tr>
<td>Northern Ireland Court Service</td>
<td>85</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>Northern Ireland Office</td>
<td>133</td>
<td>2</td>
<td>1.5</td>
</tr>
<tr>
<td>OfTEL (Office of Telecommunications)</td>
<td>42</td>
<td>1</td>
<td>2.4</td>
</tr>
<tr>
<td>OFWAT (Office of Water Services)</td>
<td>139</td>
<td>12</td>
<td>8.6</td>
</tr>
<tr>
<td>Royal Mint</td>
<td>12</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>Scotland Office</td>
<td>2</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>Department of Trade and Industry</td>
<td>3,515</td>
<td>217</td>
<td>6.2</td>
</tr>
<tr>
<td>Department for Transport</td>
<td>219</td>
<td>14</td>
<td>6.4</td>
</tr>
<tr>
<td>HM Treasury</td>
<td>30</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>Department for Work and Pensions</td>
<td>2,299</td>
<td>88</td>
<td>3.8</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>22,464</strong></td>
<td><strong>1201</strong></td>
<td><strong>5.3</strong></td>
</tr>
</tbody>
</table>
### Table 4: Public appointments held by people with a disability, as at 31 March 2003

<table>
<thead>
<tr>
<th>Department</th>
<th>Total appointees</th>
<th>Disabled appointees</th>
<th>% Disabled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cabinet Office</td>
<td>94</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>Chancellor of the Duchy of Lancaster</td>
<td>199</td>
<td>7</td>
<td>3.5</td>
</tr>
<tr>
<td>Department for Culture, Media and Sport</td>
<td>736</td>
<td>15</td>
<td>2.0</td>
</tr>
<tr>
<td>Ministry of Defence</td>
<td>426</td>
<td>31</td>
<td>7.3</td>
</tr>
<tr>
<td>Office of the Deputy Prime Minister</td>
<td>2,231</td>
<td>15</td>
<td>0.7</td>
</tr>
<tr>
<td>Department for Education and Skills</td>
<td>373</td>
<td>13</td>
<td>3.5</td>
</tr>
<tr>
<td>Department for Environment, Food and Rural Affairs</td>
<td>657</td>
<td>4</td>
<td>0.6</td>
</tr>
<tr>
<td>Export Credits Guarantee Department</td>
<td>10</td>
<td>1</td>
<td>10.0</td>
</tr>
<tr>
<td>Food Standards Agency</td>
<td>104</td>
<td>4</td>
<td>3.8</td>
</tr>
<tr>
<td>Foreign and Commonwealth Office</td>
<td>114</td>
<td>1</td>
<td>0.9</td>
</tr>
<tr>
<td>Department of Health</td>
<td>4,853</td>
<td>108</td>
<td>2.2</td>
</tr>
<tr>
<td>Home Office</td>
<td>2,317</td>
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<td>Department for International Development</td>
<td>21</td>
<td>1</td>
<td>4.8</td>
</tr>
<tr>
<td>Lord Chancellor’s Department</td>
<td>3,843</td>
<td>28</td>
<td>0.7</td>
</tr>
<tr>
<td>Northern Ireland Court Service</td>
<td>85</td>
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<td>7</td>
<td>5.3</td>
</tr>
<tr>
<td>Ofcom (Office of Telecommunications)</td>
<td>42</td>
<td>5</td>
<td>11.9</td>
</tr>
<tr>
<td>OFWAT (Office of Water Services)</td>
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<td>10</td>
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<td>0</td>
<td>0.0</td>
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<td>2</td>
<td>0</td>
<td>0.0</td>
</tr>
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<td>Department of Trade and Industry</td>
<td>3,515</td>
<td>135</td>
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</tr>
<tr>
<td>Department for Transport</td>
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<td>31</td>
<td>14.2</td>
</tr>
<tr>
<td>HM Treasury</td>
<td>30</td>
<td>0</td>
<td>0.0</td>
</tr>
<tr>
<td>Department for Work and Pensions</td>
<td>2,299</td>
<td>271</td>
<td>11.8</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>22,464</strong></td>
<td><strong>696</strong></td>
<td><strong>3.1</strong></td>
</tr>
</tbody>
</table>

**PERCENTAGE OF APPOINTEES WITH A DISABILITY**

- Other appointees: 21,768 (96.9%)
- Disabled appointees: 696 (3.1%)
Public Bodies 2003
By Sponsor Departments
## Advisory NDPBs

### Advisory Committee on Advertising

<table>
<thead>
<tr>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>To advise on effective government advertising and cost-effective working methods, including selecting and buying media.</td>
</tr>
</tbody>
</table>

| Chair | Mr Dick Emery  
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Staff Employed</th>
</tr>
</thead>
<tbody>
<tr>
<td>—</td>
</tr>
</tbody>
</table>

### Advisory Committee on Business Appointments

<table>
<thead>
<tr>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>To consider applications under the business appointments rules from senior Crown servants. To make recommendations to the Prime Minister (or other Ministers as appropriate). To provide advice, under published guidelines, to former Ministers on the acceptance of appointments or employment outside Government after leaving office.</td>
</tr>
</tbody>
</table>

| Chair | The Rt Hon The Lord Mayhew of Twysden QC DL  
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Staff Employed</th>
</tr>
</thead>
<tbody>
<tr>
<td>—</td>
</tr>
</tbody>
</table>

### Better Regulation Task Force

<table>
<thead>
<tr>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>To advise government on action to ensure that regulation and its enforcement accord with the five Principles of Good Regulation.</td>
</tr>
</tbody>
</table>

| Chair | Mr David Arculus  
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Staff Employed</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
</tr>
</tbody>
</table>

### Openness and Accountability

| — | — | — |

### Appointments and Remuneration as at 31.03.03

| Chair | 1M NP  
|-------|
| Deputy | 1M NP  
| Members | 3F, 6M NP  
| OCPA Regulated | YES |

| — | — | — |

## Notes

Government review in hand.
### Civil Service Appeal Board

- **Address**: 11 Belgrave Road, London SW1V 1RB
- **Telephone**: 020 7273 6500
- **Fax**: 020 7273 6503
- **Email**: keith.wright@cabinet-office.x.gsi.gov.uk
- **Website**: www.civilserviceappealboard.gov.uk

#### TERMS OF REFERENCE
To consider appeals from civil servants against: refusal to allow participation in political activities; forfeiture of superannuation; dismissal or non-payment of compensation paid on retirement; and non-payment of superannuation; dismissal on inefficiency.

**Chair**: Mr John Davies
**Secretary**: Mr Keith Wright

**Staff Employed**: 4

### Committee on Standards in Public Life

- **Address**: 35 Great Smith Street, London SW1P 3BQ
- **Telephone**: 020 7276 2595
- **Fax**: 020 7276 2585
- **Email**: nigel.wicks@gtnet.gov.uk
- **Website**: www.public-standards.gov.uk

#### TERMS OF REFERENCE
To examine current concerns about standards of conduct of all holders of public office, including arrangements relating to financial and commercial activities, and make recommendations as to any changes in present arrangements which might be required to ensure the highest standards of propriety in public life.

**Chair**: Sir Nigel Wicks, GCB CVO CBE
**Secretary**: Mr Robert Behrens

**Staff Employed**: –

### Honours Scrutiny Committee

- **Address**: Ceremonial Secretariat, 35 Great Smith Street, London SW1P 3BQ
- **Telephone**: 020 7276 2710
- **Fax**: 020 7276 2766
- **Email**: gay.catto@cabinet-office.x.gsi.gov.uk
- **Website**: www.cabinet-office.gov.uk/ceremonial

#### TERMS OF REFERENCE
To scrutinise recommendations for honours for political services to ensure recipients are fit and proper persons to receive such honours and to report to the Prime Minister on whether they are satisfied that political donations have played no part in other recommendations for high level honours.

**Chair**: The Rt Hon Lord Thomson of Monifieth KT
**Secretary**: Mrs P G Catto

**Staff Employed**: –

### House of Lords Appointments Commission

- **Address**: 35 Great Smith Street, London SW1P 3BQ
- **Telephone**: 020 7276 2315
- **Fax**: 020 7276 2109
- **Email**: lordsappointments@gtnet.gov.uk
- **Website**: www.lordsappointments.gov.uk

#### TERMS OF REFERENCE
To make recommendations on the appointment of non-party political peers and to vet for suitability all recommendations for peerages.

**Chair**: Lord Stevenson of B紧张 5,000.00
**Secretary**: Mr Jim Barron

**Staff Employed**: –

### Security Commission

- **Address**: 3rd Floor, 2 Little Smith Street, London SW1P 3DH
- **Telephone**: 020 7276 5642
- **Fax**: 020 7276 5651
- **Email**: securitycommission@gtnet.gov.uk

#### TERMS OF REFERENCE
To investigate and report on the circumstances in which a breach of security has occurred in the public service and to advise whether any change in security arrangements is necessary or desirable.

**Chair**: Dame Elizabeth Butler-Sloss
**Secretary**: Mr Steve Reinstadtler

**Staff Employed**: –

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>2002</td>
<td>–</td>
<td>1998</td>
</tr>
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</table>

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1M P</td>
<td>1M P</td>
<td>1M NP, 3F, 3M P</td>
<td>YES</td>
</tr>
</tbody>
</table>

### NOTES

Members are paid a preparation fee (0.5 day’s fee for each full day a member is in attendance at a hearing).

The committee holds public hearings when taking evidence for its reports.

This is a committee of Privy Counsellors.

No review planned at present.
### Security Vetting Appeals Panel

**Address:**
3rd Floor  
2 Little Smith Street  
London SW1P 3DH

**Contact:**
- **Tel:** 020 7276 5645  
- **Fax:** 020 7276 5651

**Terms of Reference**
To hear appeals against the withdrawal or refusal of security clearance and to make recommendations to the appropriate head of department.

**Chair:** Dame Janet Smith  
**Secretary:** Mr. Martin J. Sterling  
**Staff Employed:** —

### Senior Salaries Review Body

**Address:**
Office of Manpower Economics  
76 Oxford Street  
London W1N 9FD

**Contact:**
- **Tel:** 020 7467 7244  
- **Fax:** 020 7467 7248

**Terms of Reference**
To advise on the remuneration of holders of judicial office, senior civil servants, senior officers of the armed forces, and of certain other public appointments, in accordance with their terms of reference.

**Director:** Mr. John Baker  
**Secretary:** Mr. Nigel Povey  
**Staff Employed:** —

### Openness and Accountability

<table>
<thead>
<tr>
<th>Security Vetting Appeals Panel</th>
<th>Senior Salaries Review Body</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Meetings</strong> —</td>
<td><strong>Public Meetings</strong> —</td>
</tr>
<tr>
<td><strong>Public Minutes</strong> —</td>
<td><strong>Public Minutes</strong> —</td>
</tr>
<tr>
<td><strong>Public Interests</strong> —</td>
<td><strong>Public Interests</strong> —</td>
</tr>
<tr>
<td><strong>Ombudsman</strong> —</td>
<td><strong>Ombudsman</strong> —</td>
</tr>
<tr>
<td><strong>Annual Report</strong> —</td>
<td><strong>Annual Report</strong> —</td>
</tr>
<tr>
<td><strong>Audit Arrangements</strong> —</td>
<td><strong>Audit Arrangements</strong> DTI Internal Audit</td>
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<tr>
<td><strong>Last Review</strong> —</td>
<td><strong>Last Review</strong> —</td>
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### Appointments and Remuneration as at 31.03.03

<table>
<thead>
<tr>
<th>Security Vetting Appeals Panel</th>
<th>Senior Salaries Review Body</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chair</strong> 1F NP</td>
<td><strong>Director</strong> 1M NP</td>
</tr>
<tr>
<td><strong>Deputy</strong> 1M NP</td>
<td><strong>Deputy</strong> —</td>
</tr>
<tr>
<td><strong>Members</strong> 4M P</td>
<td><strong>Members</strong> 4F, 5M NP</td>
</tr>
<tr>
<td><strong>OCFA Regulated</strong> YES</td>
<td><strong>OCFA Regulated</strong> YES</td>
</tr>
</tbody>
</table>

### Notes
- Established 1997.
- Secretariat provided by the Office of Manpower and Economics (OME), part of the DTI. The costs of the OME are borne by the DTI.
### Chancellor of the Duchy of Lancaster

#### Advisory NDPB

<table>
<thead>
<tr>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>To advise the Chancellor of the Duchy of Lancaster on the appointment of Justices of the Peace in Lancashire, Greater Manchester and Merseyside.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chair</th>
</tr>
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<tbody>
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<table>
<thead>
<tr>
<th>Secretary</th>
</tr>
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<tbody>
<tr>
<td>Mr P R Clarke</td>
</tr>
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<table>
<thead>
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#### Openness and Accountability

<table>
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<table>
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<table>
<thead>
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<tr>
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<table>
<thead>
<tr>
<th>Audit Arrangements</th>
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<table>
<thead>
<tr>
<th>Last Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
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#### Appointments and Remuneration as at 31.03.03

<table>
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<th>Chairs</th>
</tr>
</thead>
<tbody>
<tr>
<td>6F, 14M NP</td>
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<table>
<thead>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>8T, 92M NP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OCPA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
</tr>
</tbody>
</table>

### Notes

Multiple Body - Advisory Committee for Lancashire consists of 5 subcommittees.

There are 17 Advisory Committees.
### British Broadcasting Corporation

**Broadcasting House**  
London W1A 1AA

**TEL** 020 8743 8000  
**FAX** 020 7396 8347  
www.bbc.co.uk

**TERMS OF REFERENCE**  
The BBC operates two national television channels, five radio stations, separate radio stations for Northern Ireland, Scotland and Wales and 39 local radio stations. It operates six digital TV channels (News 24, Parliament, BBC3, BBC4, CBBC, Cbeebies) and five digital radio stations, also BBC Online and the World Service.

**CHAIR**  
Mr Gavyn Davies  
£77,590.00

**DIRECTOR GENERAL**  
Mr Greg Dyke  
£469,000.00

**STAFF EMPLOYED**  
25,568

**PUBLIC MEETINGS**  
YES

**PUBLIC MINUTES**  
YES

**PUBLIC INTERESTS**  
YES

**OMBUDSMAN**  
—

**ANNUAL REPORT**  
2002

**AUDIT ARRANGEMENTS**  
KPMG

**LAST REVIEW**  
1999

### Channel Four Television Corporation

**124 Horseferry Road**  
London SW1P 2TX

**TEL** 020 7396 4444  
**FAX** 020 7396 8347  
www.channel4.com

**TERMS OF REFERENCE**  
Established in 1982, the Channel Four Television Corporation produces public service broadcasting for the fourth channel, except in Wales.

**CHAIR**  
Mr Vanni Treves  
£66,000.00

**CHIEF EXECUTIVE**  
Mr Mark Thompson  
£348,000.00

**STAFF EMPLOYED**  
997

**PUBLIC MEETINGS**  
—

**PUBLIC MINUTES**  
—

**PUBLIC INTERESTS**  
YES

**OMBUDSMAN**  
—

**ANNUAL REPORT**  
2002

**AUDIT ARRANGEMENTS**  
PricewaterhouseCoopers

**LAST REVIEW**  
2002

### Independent Television Commission

**33 Foley Street**  
London W1W 7TL

**TEL** 020 7255 3000  
**FAX** 020 706 7800  
www.itc.org.uk

**TERMS OF REFERENCE**  
The Independent Television Corporation (ITC) is the public body responsible for licensing and regulating commercially funded television services provided in and from the United Kingdom.

**CHAIR**  
Sir Robin Biggam  
£87,000.00

**CHIEF EXECUTIVE**  
Ms Patricia Hodgson CBE  
£295,001.00-£300,000.00

**STAFF EMPLOYED**  
166

**PUBLIC MEETINGS**  
—

**PUBLIC MINUTES**  
YES

**PUBLIC INTERESTS**  
—

**OMBUDSMAN**  
—

**ANNUAL REPORT**  
2002

**AUDIT ARRANGEMENTS**  
Nexia Audit Ltd

**LAST REVIEW**  
—
### Public Corporations

**Radio Authority**
- **Chair**: Mr. Richard Hooper
- **Chief Executive**: Mr. Tony Stoller
- **Staff Employed**: 47

**Sianel Pedwar Cymru (Welsh Fourth Channel Authority)**
- **Chair**: Prof. Elan Stephens CBE
- **Chief Executive**: Mr. Huw Jones
- **Staff Employed**: 204

**Alcohol Education and Research Council**
- **Chair**: Dr. Noel Olsen
- **Secretary**: Mr. Leonard Hay
- **Staff Employed**: 2

**Arts Council England**
- **Chair**: Mr. Gerry Robinson
- **Chief Executive**: Mr. Peter Hewitt
- **Staff Employed**: 600

**British Library**
- **Chair**: Lord Eatwell
- **Chief Executive**: Ms. Lynne Brindley
- **Staff Employed**: 2,244.5

### Executive NDPBs

**Drug Education and Research Council**
- **Chair**: Mr. Michael Bell

**Home Office**
- **Chair**: Mr. David Blunkett

**Office of the Commissioner for Public Administration**
- **Chair**: Lord Justice Margaret Haddon

**Open University**
- **Chair**: Sir Philip Langley

### Openness and Accountability

**Public Meetings**
- Yes

**Public Minutes**
- Yes

**Public Interests**
- Yes

**Audit Arrangements**
- Grant Thornton

**Last Review**
- 2001

### Appointments and Remuneration as at 31.03.03

**Chair**
- 1M P

**Deputy**
- 1F P

**Members**
- 3F, 3M P

**OCPA Regulated**
- Yes

### Notes

*Excludes ex-gratia payment of £5,000.*
### Executive NDPBs

<table>
<thead>
<tr>
<th>British Museum</th>
<th>British Tourist Authority</th>
<th>Broadcasting Standards Commission</th>
<th>Commission for Architecture and the Built Environment</th>
<th>Community Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Great Russell Street London WC1B 3QG</td>
<td>Thames Tower Black’s Road London W6 9EL</td>
<td>7 The Sanctuary London SW1P 3JS</td>
<td>The Tower Building 11 York Road London SE1 7NX</td>
<td>St. Vincent House 16 Suffolk Street London SW1Y 4NL</td>
</tr>
<tr>
<td>TEL 020 7323 8000</td>
<td>TEL 020 7884 9000</td>
<td>TEL 020 7808 1000</td>
<td>TEL 020 7860 2400</td>
<td>TEL 020 7347 5300</td>
</tr>
<tr>
<td><a href="mailto:information@thebritishmuseum.ac.uk">information@thebritishmuseum.ac.uk</a></td>
<td><a href="http://www.visitbritain.com">www.visitbritain.com</a></td>
<td><a href="http://www.tourismtrade.org.uk">www.tourismtrade.org.uk</a></td>
<td><a href="http://www.cabe.org.uk">www.cabe.org.uk</a></td>
<td><a href="mailto:enquiries@community-fund.org.uk">enquiries@community-fund.org.uk</a></td>
</tr>
<tr>
<td><a href="http://www.thebritishmuseum.ac.uk">www.thebritishmuseum.ac.uk</a></td>
<td></td>
<td></td>
<td></td>
<td><a href="http://www.community-fund.org.uk">www.community-fund.org.uk</a></td>
</tr>
</tbody>
</table>

**Terms of Reference**

To hold in trust for the nation, and in perpetuity, those parts of the national collections in its care, to ensure their accessibility and to promote knowledge of, and enjoyment in, the subject areas covered by their collections.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Dr David Quaransby</th>
<th>Lord Dubs</th>
<th>Sir Stuart Lipton</th>
<th>Lady Brittan CBE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>Mr Neil MacGregor</td>
<td>Mr Paul Bolt</td>
<td>Mr Jon Rouse</td>
<td>Mr Richard Buxton</td>
</tr>
</tbody>
</table>

**Staff Employed**

- 933
- 463
- 21
- 40
- 546

**Openness and Accountability**

<table>
<thead>
<tr>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>2002</td>
<td>NAO</td>
<td>2001</td>
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<tr>
<td>—</td>
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</tr>
</tbody>
</table>

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1M NP</td>
<td>1M P</td>
<td>1M P</td>
<td>Yes</td>
</tr>
<tr>
<td>—</td>
<td>—</td>
<td>1F P</td>
<td>Yes</td>
</tr>
<tr>
<td>1F P</td>
<td>1M P</td>
<td>3F: 1M NP, 1F P, 2M P, 3M EX</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Notes**

Mr MacGregor was appointed in August 2002. Remuneration figure shows amount received from appointment date to 31.03.03.

There are three websites for BTA: www.visitbritain.com (tourist information); www.tourismtrade.org.uk (travel trade); www.britishtouristauthority.org (BTA information).

Mr Tom Wright’s remuneration shows basic pay and pension payments from his appointment start date (01.08.02) to 31.03.03. Bonus payments are not included.

Due for review in 2005–06.

The Community Fund was known as the National Lottery Charities Board before 09.04.01.

4% of staff overall. 4% are permanent. All are on fixed-term contracts. Public minutes are available on the Community Fund website.
### English Heritage (The Historic Buildings and Monuments Commission for England)

- **Address:** 23 Savile Row, London W1S 2ET
- **Website:** www.english-heritage.org.uk
- **Mission:** To promote the preservation of ancient monuments, historic buildings and conservation areas, and to enhance the public's understanding and enjoyment of the historic environment.

#### Key Contacts
- **Chair:** Sir Neil Cossons
- **Chief Executive:** Dr Simon Thurley

#### Openness and Accountability
- **Public Meetings:** Yes
- **Public Interests:** Yes
- **Audit Arrangements:** PricewaterhouseCoopers/NAO

#### Appointments and Remuneration as at 31.03.03
- **Chair:** £118,525.00
- **Deputy:** £72,107.00
- **Members:** £40,680.00

#### Notes
- Chief Executive’s salary includes benefits, bonus and pension.

**In March 2002 the Government published its proposals for the future regulation of gambling in Great Britain. It accepted a recommendation in the Gambling Review Report that a new Gambling Commission should be set up to regulate new gambling laws. This will probably come into effect from 2004-05.**
**Executive NDPBs**

**Geffrye Museum**
Kingsland Road
London E2 8AE

**Historic Royal Palaces (HRP)**
Hampton Court Palace
East Molesey
Surrey KT8 9AU

**Historical Manuscripts Commission (The Royal Commission on Historical Manuscripts)**
Quality House
Quality Court
Chancery Lane
London WC2A 1HP

**Horniman Museum and Gardens**
100 London Road
Forest Hill
London SE23 3PD

**Horserace Betting Levy Board**
52 Grosvenor Gardens
London SW1W 0AU

---

**Geffrye Museum**

**TERMS OF REFERENCE**
To encourage people to learn from and enjoy the museum’s collections, building and gardens.

**CHAIR**
Mr Richard Hunting
NP

**DIRECTOR**
Mr David Dewing
£55,741.00

**STAFF EMPLOYED**
36

---

**Historic Royal Palaces (HRP)**

**TERMS OF REFERENCE**
To care for, conserve and present to the public the unoccupied Royal Palaces: The Tower of London, Hampton Court Palace, Kensington Palace State Apartments, the Banqueting House in Whitehall, and Kew Palace with Queen Charlotte’s Cottage.

**CHAIR**
The Rt Hon Lord Bingham of Cornhill
NP

**SECRETARY**
Ms Janet Vilmay
£62,391.00

**STAFF EMPLOYED**
92

---

**Historical Manuscripts Commission (The Royal Commission on Historical Manuscripts)**

**TERMS OF REFERENCE**
To locate, report on and disseminate information about historical papers outside the Public Records and act as a central advisory body in the UK with regard to this part of the nation’s written heritage.

**CHAIR**
The Rt Hon Lord Bingham of Cornhill
NP

**SECRETARY**
Dr Christopher Kitching
£77,448.00

**STAFF EMPLOYED**
20

---

**Horniman Museum and Gardens**

**TERMS OF REFERENCE**
To use its world-wide collections and gardens to encourage a wider appreciation of the world, its people and their cultures.

**CHAIR**
Mr Donald Kirkham CBE
NP

**SECRETARY**
Ms Janet Vilmay
£62,391.00

**STAFF EMPLOYED**
92

---

**Horserace Betting Levy Board**

**TERMS OF REFERENCE**
To assess and collect a levy on bets on horse racing; and to distribute it for the benefit of horse racing.

**CHAIR**
Mr Robert Hughes CBE
NP

**SECRETARY**
Mr Rodney Brack
£49,600.00

**STAFF EMPLOYED**
25

---

**OPENNESS AND ACCOUNTABILITY**

<table>
<thead>
<tr>
<th>PUBLIC MEETINGS</th>
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**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>DEPUTY</th>
<th>CHAIR</th>
<th>DEPUTY</th>
<th>CHAIR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1M NP</td>
<td>1M NP</td>
<td>1M NP</td>
<td>1M NP</td>
<td>1M P</td>
</tr>
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<td>YES</td>
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<td>YES</td>
<td>GCFA REGULATED</td>
<td>YES</td>
<td>GCFA REGULATED</td>
</tr>
</tbody>
</table>

**NOTES**

HRP is classed as a public corporation for accounting purposes.

The Historical Manuscripts Commission merged with the Public Records Office on 01.04.03 to form a National Archive Body, sponsored by the Lord Chancellor’s Department.
# Executive NDPBs

## Horserace Totalisator Board (The Tote)

<table>
<thead>
<tr>
<th>Chair</th>
<th>Admiral Sir Jock Slater NP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director General</td>
<td>Mr Robert Crawford CBE £118,720.00</td>
</tr>
<tr>
<td>Staff Employed</td>
<td>556</td>
</tr>
</tbody>
</table>

**Tote House**
74 Upper Richmond Road Putney London SW15 2SU

**Contact Details**
- Tel: 020 8874 6107
- Fax: 020 8874 6107
- customersupport@tote.co.uk
- www.tote.co.uk

**Terms of Reference**
A commercial betting operation whose aims are to provide a full betting service to its customers and financial support to racing. It has, by statute, the right to run pool betting on horse racing.

**Public Meetings**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Admiral Sir Jock Slater NP</th>
</tr>
</thead>
</table>

**Staff Employed**
2,460

## Imperial War Museum

<table>
<thead>
<tr>
<th>Chair</th>
<th>Mr Rupert Hambro NP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>Prof Jack Lohman £72,815.00</td>
</tr>
<tr>
<td>Staff Employed</td>
<td>63</td>
</tr>
</tbody>
</table>

**Tote House**
74 Upper Richmond Road Putney London SW15 2SU

**Contact Details**
- Tel: 020 7416 5000
- Fax: 020 7416 5374
- mail@iwm.org.uk
- www.iwm.org.uk

**Awards**

- **Public Meetings**
- **Public Minutes**
- **Public Interests**
- **Ombudsmen**
- **Annual Report** 2002
- **Audit Arrangements**
- **Last Review**

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Mr Rupert Hambro NP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy</td>
<td>-</td>
</tr>
<tr>
<td>Members</td>
<td>-</td>
</tr>
</tbody>
</table>

**Notes**

Review planned for 2003–04. The Chair is appointed as a trustee by the Prime Minister and appointed as Chair by the trustees. Six male members of the Board and one female member are appointed by the respective Governments of Canada, South Africa, Pakistan, Sri Lanka, India, Australia and New Zealand.

## Millennium Commission

<table>
<thead>
<tr>
<th>Chair</th>
<th>Rt Hon Tessa Jowell MP NP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>Mr Michael O’Connor CBE £141,502.00</td>
</tr>
<tr>
<td>Staff Employed</td>
<td>63</td>
</tr>
</tbody>
</table>

**Portland House**
Stag Place London SW1E 5EZ

**Contact Details**
- Tel: 020 7880 2000
- Fax: 020 7880 2000
- info@millennium.gov.uk
- www.millennium.gov.uk

**Awards**

- **Public Meetings**
- **Public Minutes**
- **Public Interests**
- **Ombudsmen**
- **Annual Report**
- **Audit Arrangements**
- **Last Review**

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Rt Hon Tessa Jowell MP NP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy</td>
<td>-</td>
</tr>
<tr>
<td>Members</td>
<td>-</td>
</tr>
</tbody>
</table>

**Notes**

Review planned for 2003–04. The Chair is appointed as a trustee by the Prime Minister and appointed as Chair by the trustees. Six male members of the Board and one female member are appointed by the respective Governments of Canada, South Africa, Pakistan, Sri Lanka, India, Australia and New Zealand.

## Museum of London

<table>
<thead>
<tr>
<th>Chair</th>
<th>Mr Robert Crawford CBE £191,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>Rt Hon Tessa Jowell MP NP</td>
</tr>
<tr>
<td>Staff Employed</td>
<td>317</td>
</tr>
</tbody>
</table>

**Museum House**
50 London Wall London EC2Y 5HN

**Contact Details**
- Tel: 020 7600 3699
- Fax: 020 7600 1058
- info@museumoflondon.org.uk
- www.museumoflondon.org.uk

**Awards**

- **Public Meetings**
- **Public Minutes**
- **Public Interests**
- **Ombudsmen**
- **Annual Report** 2002
- **Audit Arrangements**
- **Last Review**

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Mr Robert Crawford CBE £191,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy</td>
<td>-</td>
</tr>
<tr>
<td>Members</td>
<td>-</td>
</tr>
</tbody>
</table>

**Notes**

Review planned for 2003–04. The Chair is appointed as a trustee by the Prime Minister and appointed as Chair by the trustees. Six male members of the Board and one female member are appointed by the respective Governments of Canada, South Africa, Pakistan, Sri Lanka, India, Australia and New Zealand.

## Museum of Science and Industry in Manchester

<table>
<thead>
<tr>
<th>Chair</th>
<th>Prof Laurie Wood £95,909.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>Mr Bob Scott</td>
</tr>
<tr>
<td>Acting Director</td>
<td>Mr Bob Scott</td>
</tr>
<tr>
<td>Staff Employed</td>
<td>97.5</td>
</tr>
</tbody>
</table>

**Imperial War Museum**
Manchester M3 4FP

**Contact Details**
- Tel: 0161 832 2244
- Fax: 0161 606 0104
- all@msim.org.uk
- www.msim.org.uk

**Awards**

- **Public Meetings**
- **Public Minutes**
- **Public Interests**
- **Ombudsmen**
- **Annual Report**
- **Audit Arrangements**
- **Last Review**

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Prof Laurie Wood £95,909.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy</td>
<td>-</td>
</tr>
<tr>
<td>Members</td>
<td>-</td>
</tr>
</tbody>
</table>

**Notes**

To educate the public about aspects of Greater Manchester’s scientific and industrial heritage, highlighting Manchester’s unique status as the world’s first industrial city.
### Executive NDPBs

**National Endowment for Science, Technology and the Arts (NESTA)**
- **Address**: Fishmonger’s Chambers, 110 Upper Thames Street, London EC4R 3TJ
- **Contact**: Tel: 020 7645 9500, Fax: 020 7645 9501, nesta@nesta.org.uk, www.nesta.org.uk
- **Terms of Reference**: A UK-wide body funded by the income from a £250m endowment from Lottery-sourced funds. It aims to support and promote talent, innovation and creativity in the fields of science, technology and the arts.

**CHAIR**
- Lord Puttnam
- £23,320.00

**CHIEF EXECUTIVE**
- Mr Jeremy Newton
- £97,015.00

**Staff Employed**: 86

**Public Meetings**
- –

**Public Interests**
- Yes

**Ombudsman**
- PCA

**Annual Report**
- 2002

**Last Review**
- 2001

**Audit Arrangements**
- NAO

**Notes**
- Review planned for 2004-05.
- Director’s remuneration is actual salary payment and pension contributions from start date (01.07.02) up to 31.03.03.

**National Gallery**
- **Address**: Trafalgar Square, London WC2N 5DN
- **Contact**: Tel: 020 7747 2885, Fax: 020 7747 2423, information@nmg-london.org.uk, www.nationalgallery.org.uk
- **Terms of Reference**: To care for, enhance, and study its national collection of 13th- to 19th-century western European paintings; to encourage the widest possible public access to the pictures for education and enjoyment, now and in the future.

**CHAIR**
- Mr Peter Scott
- NP

**DIRECTOR**
- Dr Charles Saumarez Smith
- £118,667.00

**Staff Employed**: 422.5

**Public Meetings**
- –

**Public Interests**
- Yes

**Ombudsman**
- PCA

**Annual Report**
- 2002

**Last Review**
- 2001

**Audit Arrangements**
- NAO

**Notes**

**National Heritage Memorial Fund**
- **Address**: Holbein Place, London SW1W 8NR
- **Contact**: Tel: 020 7591 6000, Fax: 020 7591 6001, enquire@hlf.org.uk, www.hlf.org.uk
- **Terms of Reference**: An umbrella organisation consisting of two funds: the Heritage Lottery Fund and the Heritage Memorial Fund.

**CHAIR**
- Ms Liz Forgan OBE
- £38,074.00

**DIRECTOR**
- Mrs Anthea Case
- £118,667.00

**Staff Employed**: 238

**Public Meetings**
- –

**Public Interests**
- Yes

**Ombudsman**
- PCA

**Annual Report**
- –

**Last Review**
- 2001/02

**Audit Arrangements**
- NAO

**Notes**
- Review is due for publication in Summer 2003.

**National Lottery Commission**
- **Address**: 2nd Floor, 101 Wigmore Street, London W1U 1DU
- **Contact**: Tel: 020 7076 3400, Fax: 020 7076 3401, m.slattery@natlotcomm.gov.uk, www.natlotcomm.gov.uk
- **Terms of Reference**: Responsible for the granting, varying and enforcing of licences to run the National Lottery. The Commission’s duties are to ensure that the National Lottery is run with all due propriety, that players are protected, and, subject to these, to maximise the money raised for good causes.

**CHAIR**
- Mr Brian Fotheroy
- £33,852.00

**CHIEF EXECUTIVE**
- Mr Mark Harris
- £106,550.00

**Staff Employed**: 32

**Public Meetings**
- –

**Public Interests**
- Yes

**Ombudsman**
- PCA

**Annual Report**
- 2003

**Last Review**
- 2002

**Audit Arrangements**
- NAO

**Notes**
- Review is due for publication in Summer 2003.

**National Maritime Museum**
- **Address**: Romney Road, Greenwich, London SE10 9NF
- **Contact**: Tel: 020 8858 4422, Fax: 020 8312 6632, www.rmm.ac.uk
- **Terms of Reference**: One museum working to illustrate for everyone the importance of the sea, ships, time and the stars, and their relationship with people.

**CHAIR**
- Sir David Hardy
- NP

**DIRECTOR**
- Mr Roy Clare
- £107,850.00

**Staff Employed**: 417

**Public Meetings**
- –

**Public Interests**
- Yes

**Ombudsman**
- PCA

**Annual Report**
- 2002

**Last Review**
- 2002

**Audit Arrangements**
- NAO

**Notes**
## Executive NDPBs

<table>
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<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Exhibition Road South Kensington London SW7 2BD</td>
<td>127 Dale Street Liverpool L69 3LA</td>
<td>St Martin’s Place London WC2H OHE</td>
<td>Cromwell Road London SW7 5BD</td>
<td>1 Plough Place London EC4A 1DE</td>
</tr>
<tr>
<td>TEL 0870 870 4771 FAX 020 7942 4447</td>
<td>TEL 0151 207 0001 FAX 0151 478 4790</td>
<td>TEL 020 7306 0055 FAX 020 7306 0056</td>
<td>TEL 020 7942 5000 FAX 020 7942 5095</td>
<td>TEL 020 7211 1800 FAX 020 7211 1750</td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

To care for, preserve and add to the objects in the collections, to secure that the objects are exhibited to the public and to promote the public’s enjoyment and understanding of science and technology.

**CHAIR**

Rt Hon Lord Waldegrave NP

**CHIEF EXECUTIVE**

Dr Lindsay Sharp £158,054.00

**STAFF EMPLOYED**

981

Openness and Accountability

<table>
<thead>
<tr>
<th>PUBLIC MEETINGS</th>
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<tr>
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**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

2001

**CHAIR**

Mr David McDonnell NP

**DIRECTOR**

Dr David Fleming OBE £88,875.00

**STAFF EMPLOYED**

521

Openness and Accountability

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**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

2002

**CHAIR**

Sir David Sholeley CBE NP

**DIRECTOR**

Mr Sandy Nairne £38,710.00

**STAFF EMPLOYED**

173

Openness and Accountability

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**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

2002

**CHAIR**

Prof Keith O’Nions FRS NP

**DIRECTOR**

Sir Neil Chalmers £130,897.00

**STAFF EMPLOYED**

832.5

Openness and Accountability

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**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

2002

**CHAIR**

1M NP

**DEPUTY**

1M NP

**MEMBERS**

3F, 9M NP

**OCPA REGULATED**

YES

<| Mr Nairne took up the position of Director on 05.11.02 and the level of remuneration shown reflects actual payments received from this date to 31.03.03.

Chair appointed as a trustee by the Prime Minister. Appointed as Chair by trustees.

Public Meeting Minutes are available on the NOF website.

Openness and Accountability

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**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

2002

**CHAIR**

Lady Pitkeathley OBE £121,844.00

**CHIEF EXECUTIVE**

Mr Stephen Dunmore £121,844.00

**STAFF EMPLOYED**

319

Openness and Accountability

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**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

2002

**CHAIR**

1F P

**DEPUTY**

—

**MEMBERS**

5F, 7M P

**OCPA REGULATED**

YES

Notes

Chair appointed as a trustee by the Prime Minister. Appointed as Chair by trustees.

Public Meeting Minutes are available on the NOF website.

Openness and Accountability

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**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

2002

**CHAIR**

1M NP

**DEPUTY**

—

**MEMBERS**

4F, 7M NP, 1M EX

**OCPA REGULATED**

YES

Notes
### Executive NDPBs

**Public Lending Right and Public Lending Right Advisory Committee**
- **Chair:** Ms Clare Francis
- **Deputy Chair:** Dr James Parker OBE

**Re:Source The Council for Museums, Archives and Libraries**
- **Chair:** Mr Mark Wood
- **Deputy Chair:** Mrs Margaret Richardson

**Royal Armouries Museum**
- **Chair:** Mr Richard Griffiths
- **Acting Chair:** Mr Paul Evans

**Sir John Soane’s Museum**
- **Chair:** Mr Patrick Carter
- **Acting Chair:** Mr Roger Draper

**Sport England**
- **Chair:** Mr Draper

#### Openness and Accountability

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#### Appointments and Remuneration as at 31.03.03

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<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
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<tr>
<td>1F NP</td>
<td>1M P</td>
<td>5F, 1M NP</td>
<td>Yes</td>
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</table>

#### Notes
- The Public Lending Right and Public Lending Right Advisory Committee are separate bodies.
- Mr Mark Wood’s remuneration shows payments received from his start date (01.01.03) to 31.03.03.
- Ms Anna Southall’s remuneration shows payments received from her start date (01.01.03) to 31.03.03.
- Review planned for 2004-05.
- Mr Draper was appointed on 10.03.03. Remuneration shown is annual basic pay figure and pension allowance.
### Executive NDPBs

<table>
<thead>
<tr>
<th><strong>Tate Gallery</strong></th>
<th><strong>UK Sport</strong></th>
<th><strong>Victoria and Albert Museum</strong></th>
<th><strong>Wallace Collection</strong></th>
<th><strong>Advisory Committee on Historic Wreck Sites</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Millbank London SW1P 4RG</td>
<td>40 Bernard Street London WCIN 1ST</td>
<td>Cromwell Road South Kensington London SW7 2RL</td>
<td>Hertford House Manchester Square London W1N 3BN</td>
<td>c/o English Heritage Secretariat 23 Savile Row London W1X 1AB</td>
</tr>
<tr>
<td>TEL 020 7887 8008</td>
<td>TEL 020 7211 5100</td>
<td>TEL 020 7942 2000</td>
<td>TEL 020 7563 9500</td>
<td>TEL 020 7973 3239</td>
</tr>
<tr>
<td>FAX 020 7887 8007</td>
<td>FAX 020 7211 5546</td>
<td>FAX 020 7942 2266</td>
<td>FAX 020 7224 2155</td>
<td>FAX 020 7973 3208</td>
</tr>
<tr>
<td><a href="mailto:information@tate.org.uk">information@tate.org.uk</a></td>
<td><a href="mailto:info@uksport.gov.uk">info@uksport.gov.uk</a></td>
<td><a href="mailto:vanda@vam.ac.uk">vanda@vam.ac.uk</a></td>
<td><a href="mailto:admin@wallacecollection.org">admin@wallacecollection.org</a></td>
<td><a href="mailto:susan.mellish@english-heritage.org.uk">susan.mellish@english-heritage.org.uk</a></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

The overall aim for the Tate, as expressed in the Museums and Galleries Act 1992 is to increase public awareness, understanding and appreciation of British art from the 16th century to the present day and of modern and contemporary art from around the world.

**CHAIR**

Mr David Verey NP

**DIRECTOR**

Sir Nicholas Serota NP £201,544.00

**STAFF EMPLOYED**

1,106

**PUBLIC MEETINGS**

—

**PUBLIC MINUTES**

—

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

—

**CHAIR**

Mr Rodney Walker NP

**CHIEF EXECUTIVE**

Mr Richard Callicott £91,282.00

**STAFF EMPLOYED**

81.5

**PUBLIC MEETINGS**

YES

**PUBLIC MINUTES**

 YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

—

**CHAIR**

Mrs Paula Ridley OBE NP

**DIRECTOR**

Mr Mark Jones £136,362.00

**STAFF EMPLOYED**

645.5

**PUBLIC MEETINGS**

—

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

—

**CHAIR**

Mr John Lewis NP

**DIRECTOR**

Ms Rosalind Savill CBE £112,971.00

**STAFF EMPLOYED**

84

**PUBLIC MEETINGS**

—

**PUBLIC MINUTES**

—

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

—

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

—

**CHAIR**

Mr Tom Hassall OBE NP

**SECRETARY**

Ms Sue Mellish

**MEMBERS**

4F, 7M NP

**OCPA REGULATED**

YES

**STAFF EMPLOYED**

1,004

**PUBLIC MEETINGS**

YES

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

—

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

—

**CHAIR**

Mr David Verey NP

**SECRETARY**

Mr Richard Callicott £91,282.00

**STAFF EMPLOYED**

645.5

**PUBLIC MEETINGS**

YES

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

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**CHAIR**

Mrs Paula Ridley OBE NP

**DIRECTOR**

Mr Mark Jones £136,362.00

**STAFF EMPLOYED**

645.5

**PUBLIC MEETINGS**

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**PUBLIC MINUTES**

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**PUBLIC INTERESTS**

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**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

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**CHAIR**

Mr John Lewis NP

**DIRECTOR**

Ms Rosalind Savill CBE £112,971.00

**STAFF EMPLOYED**

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**PUBLIC MEETINGS**

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**PUBLIC MINUTES**

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**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

—

**CHAIR**

Mr Tom Hassall OBE NP

**SECRETARY**

Ms Sue Mellish

**MEMBERS**

4F, 7M NP

**OCPA REGULATED**

YES

Staff employed includes Tate’s trading company (418 staff).

### Advisory NDPBs

<table>
<thead>
<tr>
<th><strong>Advisory Committee on Historic Wreck Sites</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>c/o English Heritage Secretariat 23 Savile Row London W1X 1AB</td>
</tr>
<tr>
<td>TEL 020 7973 3239</td>
</tr>
<tr>
<td>FAX 020 7973 3208</td>
</tr>
<tr>
<td><a href="mailto:susan.mellish@english-heritage.org.uk">susan.mellish@english-heritage.org.uk</a></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

To advise the Government on the suitability of wreck sites to be designated for protection on the grounds of historical, archaeological or artistic interest.

**CHAIR**

Mr Tom Hassall OBE NP

**SECRETARY**

Ms Sue Mellish

**MEMBERS**

4F, 7M NP

**OCPA REGULATED**

YES

Following the successful passage of the National Heritage Act 2002, the role of Secretariat to the ACHWS passed to English Heritage in July 2002. Review planned for 2003–04.

Director’s remuneration includes bonus payments of £23,000 from 1996–2000.

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th><strong>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</strong></th>
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<tbody>
<tr>
<td><strong>CHAIR</strong> 1M NP</td>
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<td><strong>DEPUTY</strong> 1M P</td>
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<td><strong>MEMBERS</strong> 5F 6M NP</td>
</tr>
<tr>
<td><strong>OCPA REGULATED</strong> YES</td>
</tr>
</tbody>
</table>

### NOTES

- Staff employed includes Tate’s trading company (418 staff).
- Director’s remuneration includes bonus payments of £23,000 from 1996–2000.
- Following the successful passage of the National Heritage Act 2002, the role of Secretariat to the ACHWS passed to English Heritage in July 2002.
**Advisory NDPBs**

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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>2–4 Cockspur Street London SW1Y 5DH</td>
<td>Secretariat Libraries and Communities Division 2–4 Cockspur Street London SW1Y 5DH</td>
<td>c/o Weilbar House Gallowgate Newcastle upon Tyne NE1 4TD</td>
<td>11 East Circus Street Nottingham NG1 5AF</td>
<td>Eastbrook Shafestbury Road Cambridge CB2 2DF</td>
</tr>
<tr>
<td>TEL 020 7580 9147</td>
<td>TEL 020 721 6257</td>
<td>TEL 0191 202 3917</td>
<td>TEL 0115 950 2797</td>
<td>TEL 01223 345963</td>
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<tr>
<td><a href="mailto:enquiries@culture.gov.uk">enquiries@culture.gov.uk</a></td>
<td>FAX 020 721 6530</td>
<td><a href="mailto:rfooster.gone@go-regions.gsi.gov.uk">rfooster.gone@go-regions.gsi.gov.uk</a></td>
<td><a href="mailto:sm.art@virgin.net">sm.art@virgin.net</a></td>
<td>FAX 01223 347544</td>
</tr>
<tr>
<td><a href="http://www.gac.culture.gov.uk">www.gac.culture.gov.uk</a></td>
<td><a href="mailto:enquiries@culture.gov.uk">enquiries@culture.gov.uk</a></td>
<td><a href="http://www.culturenortheast.org">www.culturenortheast.org</a></td>
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<tr>
<td>To advise on the purchase and commission of works of art and on matters regarding the stewardship of the Government Art Collection, in order to meet the objectives of the Department for Culture, Media and Sport.</td>
<td>To advise the Secretary of State upon matters connected with the provision or use of library facilities under the Public Libraries and Museums Act 1964.</td>
<td>To champion the whole spectrum of cultural and creative interests in the region, including tourism and sport. The consortium has responsibility for implementing their regional cultural strategy and has a role in central policy making, regional data collection and research.</td>
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**STAFF EMPLOYED**

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<tr>
<td>Mr John Tusa NP</td>
<td>Mr William MacNaught NP</td>
<td>Ms Olivia Grant OBE NP</td>
<td>Mr Ted Cassidy NP</td>
<td>Mr Graham Creelman NP</td>
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<tr>
<td>SECRETARY</td>
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<tr>
<td>Mr Malcolm Steer</td>
<td>Ms Caroline Sheridan</td>
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<th>CHAIR</th>
<th>CHAIR</th>
</tr>
</thead>
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<tr>
<td>1F, 2M NP, 2F, 3M EX</td>
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<td>3F, 10M NP</td>
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<td>OCPA REGULATED</td>
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<td>OCPA REGULATED</td>
</tr>
</tbody>
</table>

**NOTES**

Following the Quinquennial Review, two new regional members will shortly be appointed.

The ex-officio members are the Directors of the National Gallery, Tate Gallery and National Portrait Gallery, the DCMS Director of Arts and Culture and the Director of the Government Art Collection.
## Advisory NDPBs

### North West Cultural Consortium
- **Chair**: Ms Felicity Goodey
- **Executive Director**: Libby Raper
- **Secretary**: Elizabeth Foxell

**Address**: Giants Basin, Potato Wharf, Castlefield, Manchester M3 4ND
**Tel**: 0161 817 7421
**Website**: www.culturenorthwest.org.uk

**Terms of Reference**
To champion the whole spectrum of cultural and creative interests in the region, including tourism and sport. The consortium has responsibility for implementing their regional cultural strategy and has a role in central policy making, regional data collection and research.

### Reviewing Committee on the Export of Works of Art
- **Chair**: Sir John Guinness CB
- **Secretary**: Elizabeth Foxell
- **Executive Director**: Libby Raper

**Address**: Cultural Property Unit, 2-4 Cockspur Street, London SW1Y 5DH
**Tel**: 020 7211 6160
**Fax**: 020 7211 6170
**Website**: www.culture.gov.uk

**Terms of Reference**
To advise on the principles governing the export of works of art and antiques under the Import, Export and Customs Powers (Defence) Act 1939; to supervise the operation of the export control system generally; and to consider and advise on specific cases.

### South East England Cultural Consortium
- **Chair**: Mr Kalwant Ajimal
- **Secretary**: Sarah Gooding

**Address**: C/o Bridge House, 1 Walnut Tree House, Guildford, GU4 6GA
**Tel**: 01483 882281
**Fax**: 01483 882283
**Website**: www.culturesoutheast.org.uk

**Terms of Reference**
To champion the whole spectrum of cultural and creative interests in the region, including tourism and sport. The consortium has responsibility for implementing their regional cultural strategy and has a role in central policy making, regional data collection and research.

### South West Regional Cultural Consortium
- **Chair**: Mr Adrian Vinken
- **Secretary**: Sue Kay

**Address**: Sterling House, Dix’s Field, Exeter EX1 1QA
**Tel**: 01392 229587
**Fax**: 01392 229595
**Website**: www.culturesouthwest.org.uk

**Terms of Reference**
To champion the whole spectrum of cultural and creative interests in the region, including tourism and sport. The consortium has responsibility for implementing their regional cultural strategy and has a role in central policy making, regional data collection and research.

### Spoliation Advisory Panel
- **Chair**: Sir David Hirst
- **Secretary**: Ms Hillary Bauer

**Address**: 2-4 Cockspur Street, London SW1Y 5DH
**Tel**: 020 7211 6158
**Fax**: 020 7211 6170
**Website**: www.culture.gov.uk

**Terms of Reference**
The Panel was formed in April 2000 to help resolve claims made for cultural objects that may have been looted during the Nazi era between 1933 and 1945.

<table>
<thead>
<tr>
<th>Public Meetings</th>
<th>Public Meetings</th>
<th>Public Meetings</th>
<th>Public Meetings</th>
<th>Public Meetings</th>
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<tr>
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<td>Ombudsmen</td>
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**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>£318 per 8 hr day</td>
<td>£318 per 8 hr day</td>
<td>£318 per 8 hr day</td>
<td>£318 per 8 hr day</td>
</tr>
</tbody>
</table>

**Notes**
*The Spoliation Advisory Panel meets on an ad hoc basis. The Chair and Panel members are only paid when the panel meets.*
# Advisory NDPBs

## The Theatres Trust

**Address:**

Doric House  
22 Charing Cross Road  
London WC2H 0QL  

**Contact:**

TEL 020 7836 8591  
FAX 020 7836 3302  
info@theatrestrust.org.uk  
www.theatrestrust.org.uk

**Terms of Reference:**

The Trust was set up as a statutory consultee on planning applications that affect land on which there is a theatre and to promote the protection of theatres for the benefit of the nation. Its remit covers the whole of the United Kingdom.

**Chair:**

Mr Rupert Rhymes OBE NP

**Director:**

Mr Peter Longman

**Staff Employed:**

5

## Treasure Valuation Committee

**Address:**

2-4 Cockspur Street  
London SW1Y 5DH

**Contact:**

TEL 020 7211 6181  
FAX 020 7211 6170  
echarlton.gov@g-nine-regions.gsi.gov.uk  
www.westmidlslife.org.uk

**Terms of Reference:**

To recommend to the Secretary of State a fair market value for the items of treasure brought before it and to provide advice to the Secretary of State in cases where there are grounds for the payment of a reduced award or no amount. The Committee’s remit covers finds from England, Wales and Northern Ireland.

**Chair:**

Prof Norman Palmer NP

**Secretary:**

–

**Executive Director:**

–

**Staff Employed:**

–

## West Midlands Life Cultural Consortium

**Address:**

c/o 77 Paradise Circus  
Queensway  
Birmingham B1 2DT

**Contact:**

TEL 0121 212 5256  
FAX 020 7836 3302  
echarlton.gov@g-nine-regions.gsi.gov.uk  
www.westmidlslife.org.uk

**Terms of Reference:**

To champion the whole spectrum of cultural and creative interests in the region, including tourism and sport. The consortium has responsibility for implementing their regional cultural strategy and has a role in central policy making, regional data collection and research.

**Chair:**

Prof Norman Palmer NP

**Executive Director:**

–

**Staff Employed:**

–

## Working Group on Human Remains

**Address:**

c/o 2-4 Cockspur Street  
London SW1Y 5DH

**Contact:**

TEL 020 7211 6158  
FAX 020 7211 6170  
hrwg@culture.gsi.gov.uk

**Terms of Reference:**

To examine the current legal status of human remains in the collections of publicly-funded museums and galleries in the United Kingdom.

**Chair:**

Prof Norman Palmer NP

**Chief Executive:**

–

**Staff Employed:**

–

## Yorkshire Cultural Consortium

**Address:**

County Hall  
Room 59  
Bond Street  
Wakefield WF1 2GW

**Contact:**

TEL 01924 305035  
gtopp@wakefield.gov.uk  
www.yorkshire-culture.co.uk

**Terms of Reference:**

To champion the whole spectrum of cultural and creative interests in the region, including tourism and sport. The consortium has responsibility for implementing their regional cultural strategy and has a role in central policy making, regional data collection and research.

**Chair:**

Mr Clive Leach CBE NP

**Executive Director:**

Mr Gary Topp

**Staff Employed:**

–

## Openness and Accountability

<table>
<thead>
<tr>
<th>Openness and Accountability</th>
<th>The Theatres Trust</th>
<th>Treasure Valuation Committee</th>
<th>West Midlands Life Cultural Consortium</th>
<th>Working Group on Human Remains</th>
<th>Yorkshire Cultural Consortium</th>
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## Appointments and Remuneration as at 31.03.03

<table>
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<tr>
<th>Position</th>
<th>The Theatres Trust</th>
<th>Treasure Valuation Committee</th>
<th>West Midlands Life Cultural Consortium</th>
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<th>Yorkshire Cultural Consortium</th>
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<td>Chair</td>
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<td>1M NP</td>
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<td>1M NP</td>
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</tbody>
</table>

## Notes
Horserace Betting Levy Tribunal

c/o Tavistock House
South Tavistock Square
London WC1H 9LS

TEL 020 7383 7111
FAX 020 7383 7117
law@lockharts.co.uk

TERMS OF REFERENCE
To hear appeals from bookmakers regarding the amount of levy payable to the Horserace Betting Levy Board.

CHAIR
Mr Thomas Brundell QC
£265.00*

SECRETARY
Mr Andrew Lockhart-Mirams

STAFF EMPLOYED
—

PUBLIC MEETINGS
—

PUBLIC MINUTES
—

PUBLIC INTERESTS
—

OMBUDSMAN
PCA

ANNUAL REPORT
—

AUDIT ARRANGEMENTS
—

LAST REVIEW
1999

APPOINTMENTS AND REMUNERATION AS AT 31.03.03

CHAIR
1 MP

DEPUTY
—

MEMBERS
1 MP

OCPA REGULATED
—

NOTES
*This amount is payable each time the Tribunal sits.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Museum/Agency</th>
<th>Address</th>
<th>Terms of Reference</th>
<th>Chair</th>
<th>Chief Executive</th>
<th>Staff Employed</th>
<th>Openness and Accountability</th>
<th>Appointments and Remuneration as at 31.03.03</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fleet Air Arm Museum</strong></td>
<td>Box D6, RNAS Yeovilton, Ilchester, Somerset BA22 8HT</td>
<td>To provide an effective and accessible repository, both now and in the future, for the heritage of the Navy and to raise public awareness of naval aviation.</td>
<td>Rear-Admiral Scott Lidbetter, NP</td>
<td>Mr C G Mottram MA CEng, MIM</td>
<td>65</td>
<td>PUBLIC MEETINGS —</td>
<td>CHAIR 1M EX</td>
<td>Members are appointed by the museum board.</td>
</tr>
<tr>
<td><strong>National Army Museum</strong></td>
<td>Royal Hospital Road, London SW3 4HT</td>
<td>The Museum collects and displays objects and records relating to the story of Britain’s land forces from the 15th century to the present, including the Indian Army up to independence in 1947.</td>
<td>General Sir John Waters, GCB CBE JP Dh, NP</td>
<td>Mr I G Robertson MA FMA</td>
<td>86</td>
<td>PUBLIC MEETINGS —</td>
<td>CHAIR 1M EX NP</td>
<td>Members are appointed by the Army Board of the Defence Council.</td>
</tr>
<tr>
<td><strong>Oil and Pipelines Agency</strong></td>
<td>35-38 Portman Square, London W1H 0EU</td>
<td>To manage the Government Pipeline and Storage System on behalf of the Ministry of Defence.</td>
<td>Dr John D Hastie</td>
<td>Dr J D C Vardon</td>
<td>21</td>
<td>PUBLIC MEETINGS —</td>
<td>CHAIR 1M P</td>
<td>Classified as a Public Corporation for national accounts purposes.</td>
</tr>
</tbody>
</table>
Executive NDPBs

Royal Air Force Museum
Grahame Park Way
Hendon
London NW9 5LL

TEL 020 8205 2266
FAX 020 8200 1751
info@rafmuseum.com
www.rafmuseum.com

TERMS OF REFERENCE
The Museum was founded in 1963 and exists to promote the history and traditions of the Royal Air Force and aviation generally. It has a duty to preserve, conserve, and exhibit its collections for present and future generations. It does this through the integrated use of exhibitions, collections and the knowledge and expertise of its staff.

CHAIR
Air Chief Marshal Sir Richard Johns
KCB OBE

SECRETARY
Mr Richard Chandler

STAFF EMPLOYED
141

OPENNESS AND ACCOUNTABILITY
PUBLIC MINUTES
PUBLIC INTERESTS
OMBUDSMAN
ANNUAL REPORT
AUDIT ARRANGEMENTS
LAST REVIEW
2002

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M NP
DEPUTY
1M NP
MEMBERS
2F; 1M NP

OCPA REGULATED
YES

Notes
Chair and members are appointed by the museum board.

Royal Marines Museum
Eastney Southsea
Hampshire PO4 9PX

TEL 023 9281 9385
FAX 023 9283 8420
info@royalmarinesmuseum.co.uk
www.royalmarinesmuseum.co.uk

TERMS OF REFERENCE
The preservation and presentation of all aspects of the Royal Marines’ history through the acquisition, conservation, recording of and research into documents, pictures, books, medals, uniforms, weapons and other artefacts.

CHAIR
Lieutenant General Sir Henry Beverley
KCB OBE
NP

SECRETARY
Mr C J Newbery BA FMA

STAFF EMPLOYED
21

OPENNESS AND ACCOUNTABILITY
PUBLIC MINUTES
PUBLIC INTERESTS
OMBUDSMAN
ANNUAL REPORT
AUDIT ARRANGEMENTS
LAST REVIEW
2003

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M NP
DEPUTY
1M NP
MEMBERS
2F; 7M NP

OCPA REGULATED
–

Notes
Chair and members are appointed by the museum board.

Royal Naval Museum
HM Naval Base PP66
Portsmouth PO1 3NH

TEL 023 9272 7562
FAX 023 9272 7575
information@royalnavalmuseum.org
www.royalnavalmuseum.org

TERMS OF REFERENCE
To provide an effective and accessible repository, both now and in the future, for the heritage of the Royal Navy, to raise public awareness of the Royal Navy and to encourage scholarship and research into the history of the Royal Navy.

CHAIR
Admiral Sir Peter Abbott
GBE KCB
NP

SECRETARY
Mr C H McMurray OBE MSC BA

STAFF EMPLOYED
36

OPENNESS AND ACCOUNTABILITY
PUBLIC MINUTES
PUBLIC INTERESTS
OMBUDSMAN
ANNUAL REPORT
AUDIT ARRANGEMENTS
LAST REVIEW
2003

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M NP
DEPUTY
1M NP
MEMBERS
2F; 1M NP

OCPA REGULATED
YES

Notes
Chair and members are appointed by the museum board.

Royal Navy Submarine Museum
Haslar Jetty Road
Gosport
Hampshire PO12 2AS

TEL 023 9251 0354/9252 9217
FAX 023 9251 1249
rnsubs@rnsubmus.co.uk
www.rnsubmus.co.uk

TERMS OF REFERENCE
To promote an understanding of the role that the Royal Navy submarine branch has played in the nation’s history through the centuries, using its important and valued collection for exhibition, education and research.

CHAIR
Vice-Admiral Sir Roy Newman
NP

SECRETARY
Commander J J Tall OBE RN

STAFF EMPLOYED
22

OPENNESS AND ACCOUNTABILITY
PUBLIC MINUTES
PUBLIC INTERESTS
OMBUDSMAN
ANNUAL REPORT
AUDIT ARRANGEMENTS
LAST REVIEW
2003

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M NP
DEPUTY
1M NP
MEMBERS
1M NP

OCPA REGULATED
YES

Notes
Chair and members are appointed by the museum board.

Advisory NDPBs

Advisory Committee On Conscientious Objectors
Room 606
St Giles Court
13 St Giles High Street
London WC2H 8LD

TEL 020 7218 0509
FAX 020 7218 0844

www.mod.uk

TERMS OF REFERENCE
To provide advice on appeals by officers and men of the Armed Forces whose applications for permission to retire or resign their commissions on grounds of conscience have been refused by the Service authorities.

CHAIR
Vacancy

SECRETARY
Mr Richard Chandler

STAFF EMPLOYED
–

OPENNESS AND ACCOUNTABILITY
PUBLIC MINUTES
PUBLIC INTERESTS
OMBUDSMAN
ANNUAL REPORT
AUDIT ARRANGEMENTS
LAST REVIEW
–

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
–
DEPUTY
1M P
MEMBERS
1F; 3M P

OCPA REGULATED
YES

Notes
Chair, Deputy and members are appointed by the Lord Chancellor.

Chair and members are appointed by the museum board.

Chair and members are appointed by the museum board.

The Advisory Committee on Conscientious Objectors did not meet during the 2002–03 period.

Chair, Deputy and members are appointed by the Lord Chancellor.

The Advisory Committee on Conscientious Objectors did not meet during the 2002–03 period.
# Advisory NDPBs

## Advisory Group on Medical Countermeasures

**AGMC Secretary**  
Room 740, St Giles Court  
1-13 St Giles High Street  
London WC2H 8LD  
**TEL** 020 7807 8780  
**FAX** 020 7807 8777  
sgd-secl@defence.mod.uk  
www.mod.uk

**TERMS OF REFERENCE**  
The AGMC provides the Ministry of Defence with independent advice on medical countermeasures for the future protection of Service and associated civilian personnel in all likely biological and chemical environments.

| CHAIR | Refer to Department  
|£265.00 pd |  
| SECRETARY | –  
| STAFF EMPLOYED | –  

## Animal Welfare Advisory Committee

**Defence Scientific & Technology Laboratory**  
Room 26, Building A1  
Fort Halstead, Sevenoaks  
Kent TN14 7BP  
**TEL** 01959 892808  
**FAX** 01959 892500  
www.mod.uk

**TERMS OF REFERENCE**  
The Animal Welfare Advisory Committee consults, inspects and makes all necessary enquiries into all aspects of animal care and their use in defence research at DSTL establishments and QinetiQ plc (formerly DERA) at their Alverstoke site. It advises Sectoral Directors and reports directly to the Chief Scientific Adviser at the Ministry of Defence.

| CHAIR | The Rt Hon The Baroness Dean of Thornton-le-Fylde  
NP |  
| SECRETARY | Mrs Christine Haworth  
| STAFF EMPLOYED | –  

## Armed Forces Pay Review Body

**Office of Manpower Economics**  
Oxford House  
76 Oxford Street  
London W1N 9FD  
**TEL** 020 7146 7214  
**FAX** 020 7146 7248  
www.mod.uk

**TERMS OF REFERENCE**  
To advise on the remuneration and charges for members of the Naval, Military and Air Forces of the Crown, in accordance with their terms of reference.

| CHAIR | Dr Lewis Moonie MP  
| SECRETARY | Mrs Sandra Lloyd  
| STAFF EMPLOYED | –  

## Central Advisory Committee on War Pensions

**Veterans Agency Room 6421**  
Norcross  
Blackpool FY3 3WP  
**TEL** 01253 330448  
**FAX** 01253 332219  
sandra.alloyd@veteransagency.gsi.gov.uk

**TERMS OF REFERENCE**  
To advise the Ministry of Defence minister(s) on War Pension matters.

| CHAIR | Mr James Woolcombe NP  
| SECRETARY | –  
| STAFF EMPLOYED | –  

## Dartmoor Steering Group

**Commander ATE SW Building 7**  
Wyvern Barracks, Exeter  
Devon EX2 6AE  
**TEL** 01392 492462  
**FAX** 01392 492462  
www.mod.uk

**TERMS OF REFERENCE**  
The Dartmoor Steering Group seeks to reconcile the interests of military training in Dartmoor National Park with conservation and public access, and to review progress in considering the recommendations contained in the Sharp Report of 1976.

| CHAIR | –  
| JOINT SECRETARIES | Dr Nick Atkinson  
Lt Col R C B Nutting LB  
| STAFF EMPLOYED | –  

## OPENNESS AND ACCOUNTABILITY

| PUBLIC MEETINGS | PUBLIC MEETINGS | PUBLIC MEETINGS | PUBLIC MEETINGS | PUBLIC MEETINGS | PUBLIC MEETINGS |
| – | – | – | – | – | – |
| PUBLIC MINUTES | PUBLIC MINUTES | PUBLIC MINUTES | PUBLIC MINUTES | PUBLIC MINUTES | PUBLIC MINUTES |
| – | – | – | – | – | – |
| PUBLIC INTERESTS | PUBLIC INTERESTS | PUBLIC INTERESTS | PUBLIC INTERESTS | PUBLIC INTERESTS | PUBLIC INTERESTS |
| – | – | – | – | – | – |
| OMBUDSMAN | OMBUDSMAN | OMBUDSMAN | OMBUDSMAN | OMBUDSMAN | OMBUDSMAN |
| – | – | – | – | – | – |
| ANNUAL REPORT | ANNUAL REPORT | ANNUAL REPORT | ANNUAL REPORT | ANNUAL REPORT | ANNUAL REPORT |
| 1998 | 2000 | – | – | – | – |
| LAST REVIEW | LAST REVIEW | LAST REVIEW | LAST REVIEW | LAST REVIEW | LAST REVIEW |
| 1998 | 2000 | – | – | – | – |

## APPOINTMENTS AND REMUNERATION AS AT 31.03.03

| CHAIR | 1M P  
| DEPUTY | –  
| MEMBERS | 2F, 5M P  
| OCPA REGULATED | YES  
| CHAIR | 1F NP  
| DEPUTY | –  
| MEMBERS | 2F, 7M NP  
| OCPA REGULATED | YES  
| CHAIR | 1M EX  
| DEPUTY | –  
| MEMBERS | 3F, 11M NP  
| OCPA REGULATED | YES  
| CHAIR | 1M NP  
| DEPUTY | –  
| MEMBERS | 14M EX  
| OCPA REGULATED | YES  

**NOTES**  
Chair is minister for veterans. Joint MoD/Defra sponsored group.
## Defence Nuclear Safety Committee

**Chair:**
Dr Samuel Harbison  
£315.00 pd

**Secretary:**
Dr J A Davies

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
1998

**Terms of Reference:**
To advise the Secretary of State for Defence on matters of concern to the Ministry of Defence in the fields of science, engineering and technology.

**Chair:**
Mr Robert Jacklin  
NP

**Secretary:**
—

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
2001

**Audit Arrangements:**
—

**Last Review:**
—

## Defence Scientific Advisory Council

**Chair:**
Prof Anthony Ledwith  
£315.00 pd

**Secretary:**
Dr A Churchill

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
1997

**Terms of Reference:**
To advise the Secretary of State for Defence on matters of concern to the Ministry of Defence on matters of concern to the Ministry of Defence in the fields of science, engineering and technology.

**Chair:**
The Lord Simon Glenarthur DL  
NP

**Secretary:**
Lieutenant Colonel Tim Corry

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
2002

**Audit Arrangements:**
—

**Last Review:**
2001

## Independent Board of Visitors for Military Corrective Training Centre

**Chair:**
Mr Robert Jacklin  
NP

**Secretary:**
—

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
2001

**Terms of Reference:**
The board inspects relevant military premises in order to ensure that the state of the premises, their administration and the treatment of detainees are satisfactory.

**Chair:**
Mr Robert Jacklin  
NP

**Secretary:**
—

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
2002

**Audit Arrangements:**
—

**Last Review:**
2001

**Terms of Reference:**
To advise ministers on raising the status of Britain’s Reserve Forces among employers and enlisted their support for those employees who are or wish to be members of the Reserve Forces.

**Chair:**
The Lord Simon Glenarthur DL  
NP

**Secretary:**
Lieutenant Colonel Tim Corry

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
2002

**Audit Arrangements:**
—

**Last Review:**
2001

## National Employer Advisory Board

**Chair:**
The Lord Simon Glenarthur DL  
NP

**Secretary:**
Lieutenant Colonel Tim Corry

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
2002

**Audit Arrangements:**
—

**Last Review:**
2001

**Terms of Reference:**
To advise the Atomic Weapons Establishment’s nuclear research capability programme, in particular to assess its adequacy, completeness and quality.

**Chair:**
—

**Secretary:**
Mr R G Stahl

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
—

## Nuclear Research Advisory Council

**Chair:**
—

**Secretary:**
Mr R G Stahl

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
—

**Terms of Reference:**
To advise the Atomic Weapons Establishment’s nuclear research capability programme, in particular to assess its adequacy, completeness and quality.

**Chair:**
—

**Secretary:**
Mr R G Stahl

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
—

**Terms of Reference:**
To advise the Atomic Weapons Establishment’s nuclear research capability programme, in particular to assess its adequacy, completeness and quality.

**Chair:**
—

**Secretary:**
Mr R G Stahl

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
—

**Terms of Reference:**
To advise the Atomic Weapons Establishment’s nuclear research capability programme, in particular to assess its adequacy, completeness and quality.

**Chair:**
—

**Secretary:**
Mr R G Stahl

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
—

**Terms of Reference:**
To advise the Atomic Weapons Establishment’s nuclear research capability programme, in particular to assess its adequacy, completeness and quality.

**Chair:**
—

**Secretary:**
Mr R G Stahl

**Staff Employed:**
—

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
—

**Ombudsman:**
—

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
—

## Openness and Accountability

**Notes:**
The Board was reviewed during the examination of UK Reserve Forces which formed part of the Strategic Defence Review 1998. Members are appointed by the Chair.
### Review Board for Government Contracts

**Deloitte & Touche**  
180 Strand  
London WC2R 1BL  

**TEL** 020 7607 1512  
**FAX** 020 7607 1074

**TERMS OF REFERENCE**
To review the operation of the profit formula used in pricing non-competitive Government contracts (normally annually with a triannual General Review).

**CHAIR**  
Mr George Staple  
£10,990.00

**SECRETARY**  
Mr Pommy Sarwal

**STAFF EMPLOYED**  
—

**PUBLIC MEETINGS**  
—

**PUBLIC MINUTES**  
—

**PUBLIC INTERESTS**  
—

**OMBUDSMAN**  
—

**ANNUAL REPORT**  
2002

**AUDIT ARRANGEMENTS**  
—

**LAST REVIEW**  
2001

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

**CHAIR**  
1M P  

**DEPUTY**  
—

**MEMBERS**  
4M P

**OCPA REGULATED**  
YES

**NOTES**
There are 13 committees.

### War Pensions Committees

**c/o Veterans Agency**  
Room 6421  
Norcross  
Blackpool FY3 3WP

**TEL** 01253 330448  
**FAX** 01253 332219  
chrissielancaster@veteransagency.gsi.gov.uk

**TERMS OF REFERENCE**
War Pensions Committees’ main functions are consultation, awareness of War Pensions and the Welfare Service, Welfare and advising and representing individual claimants with problems or complaints.

**CHAIR**  
MULTIPLE

**SECRETARY**  
—

**STAFF EMPLOYED**  
—

**PUBLIC MEETINGS**  
—

**PUBLIC MINUTES**  
—

**PUBLIC INTERESTS**  
YES

**OMBUDSMAN**  
—

**ANNUAL REPORT**  
—

**AUDIT ARRANGEMENTS**  
—

**LAST REVIEW**  
2001

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

**CHAIR**  
3F, 10M NP

**DEPUTY**  
3F, 10M NP

**MEMBERS**  
53F, 176M NP

**OCPA REGULATED**  
YES
## Executive NDPBs

<table>
<thead>
<tr>
<th>Audit Commission for Local Authorities and the National Health Service in England and Wales</th>
<th>Castle Vale Housing Action Trust</th>
<th>English Partnerships</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chair</strong></td>
<td>Mr James Strachan</td>
<td>Mrs Margaret Ford</td>
</tr>
<tr>
<td><strong>Controller of Audit</strong></td>
<td>Sir Andrew Foster</td>
<td>Mr Richard Temple Cox CBE</td>
</tr>
<tr>
<td><strong>Staff Employed</strong></td>
<td>2,437</td>
<td>CHIEF EXECUTIVE</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mr Angus Kennedy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>£76,532.00</td>
</tr>
<tr>
<td><strong>Chair</strong></td>
<td>Mr Richard Temple Cox CBE</td>
<td>£33,497.00</td>
</tr>
<tr>
<td><strong>Chief Executive</strong></td>
<td>Mr Angus Kennedy</td>
<td>£140,000.00</td>
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<tr>
<td><strong>Staff Employed</strong></td>
<td>101</td>
<td></td>
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<td><strong>Annual Report</strong></td>
<td>2002</td>
<td>2002</td>
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<tr>
<td><strong>Audit Arrangements</strong></td>
<td>Baker Tilley</td>
<td>Deloitte Touche</td>
</tr>
<tr>
<td><strong>Last Review</strong></td>
<td>2000</td>
<td>1997</td>
</tr>
</tbody>
</table>

**Terms of Reference**

- The Audit Commission promotes the best use of public money by ensuring the proper stewardship of public finances. It appoints auditors to all local government and NHS bodies in England and Wales. It undertakes Best Value Inspections of certain local government services and functions.

- Castle Vale Housing Action Trust was established in June 1993 to regenerate a 195-hectare estate of mixed houses and flats in north-east Birmingham. The Trust is working with residents to build a sustainable community living in high-quality homes in a pleasant and safe environment.

- English Partnerships is a national body for regeneration and development bringing together the Urban Regeneration Agency and the Commission for the New Towns. The two bodies exist legally, but EP is a single operational entity.

**Openness and Accountability**

- **Public Meetings**: YES
- **Public Minutes**: YES
- **Public Interests**: YES
- **Ombudsman**: Local Government Ombudsman
- **Annual Report**: 2002
- **Audit Arrangements**: Baker Tilley
- **Last Review**: 1997

**Appointments and Remuneration as at 31.03.03**

- **Chair**: 1M P
- **Deputy**: 1F P
- **Members**: 6F, 6M P
- **OCRA Regulated**: YES

**Notes**

- The Chair works for 6 days per month, the Deputy Chair works for 4 days per month and the members work for 2 days per month.
- The size of the board and the remuneration of members is currently under review.
Executive NDPBs

<table>
<thead>
<tr>
<th>Housing Corporation</th>
</tr>
</thead>
</table>
| 149 Tottenham Court Road  
London W1T 7BN |
| **TEL** 020 7393 2000 |
| **FAX** 020 7393 2111 |
| **www.housingcorp.gov.uk** |
| **TERMS OF REFERENCE** The Corporation regulates, funds and promotes the proper performance of registered social landlords. These are non-profit making bodies run by voluntary committees. |
| **CHAIR** Baroness Dean of Thornton-Le-Fylde  
£136,217.25 |
| **CHIEF EXECUTIVE** Dr Norman Perry  
£33,497.00 |
| **STAFF EMPLOYED** 627 |

<table>
<thead>
<tr>
<th>Liverpool Housing Action Trust</th>
</tr>
</thead>
</table>
| 2nd Floor  
Cunard Building  
Water Street  
Liverpool L3 1EG |
| **TEL** 0151 227 1099 |
| **FAX** 0151 236 5263 |
| **www.liverpoolhat.org.uk** |
| **TERMS OF REFERENCE** The Trust took over 5,337 properties in 1993 from Liverpool City Council. There were 67 tower and 10 low-rise blocks on 35 sites scattered throughout the city. Some blocks are being refurbished and others demolished to be replaced with traditional housing. |
| **CHAIR** Mrs Paula Ridley OBE  
£33,497.00 |
| **CHIEF EXECUTIVE** Mr David Green  
£71,750.00 plus up to 10% PRP |
| **STAFF EMPLOYED** 96 |

<table>
<thead>
<tr>
<th>Standards Board for England</th>
</tr>
</thead>
</table>
| 1st Floor  
Coltons Centre  
Coltons Lane  
London SE1 2GG |
| **TEL** 020 7378 5001 |
| **FAX** 020 7378 5001 |
| **www.standardsboard.co.uk** |
| **TERMS OF REFERENCE** The Standards Board for England promotes and maintains high standards of conduct by members and co-opted members of relevant authorities. |
| **CHAIR** Mr J Anthony Holland  
£50,000.00 |
| **CHIEF EXECUTIVE** Mr Allan Cairns  
£80,000.00 |
| **STAFF EMPLOYED** 64 |

<table>
<thead>
<tr>
<th>Stonebridge Housing Action Trust</th>
</tr>
</thead>
</table>
| Kassingsa House  
37–41 Winchelsea Road  
London NW10 8UN |
| **TEL** 020 8961 0278 |
| **FAX** 020 8961 0291 |
| **www.stonebridgehat.org.uk** |
| **TERMS OF REFERENCE** Stonebridge Housing Action Trust is regenerating a single estate in the London Borough of Brent. Properties are a mixture of high- and medium-rise flats and town houses which the Trust is replacing. The Trust also has an extensive programme of health, training and other community initiatives. |
| **CHAIR** Ms Caroline Pickering  
£33,497.00 |
| **CHIEF EXECUTIVE** Mr Ian McDermott  
£73,641.00 |
| **STAFF EMPLOYED** 70 |

<table>
<thead>
<tr>
<th>Tower Hamlets Housing Action Trust</th>
</tr>
</thead>
</table>
| 542–544 Roman Road  
London E3 5ES |
| **TEL** 020 8961 5280 |
| **FAX** 020 8961 5291 |
| **www.thhat.co.uk** |
| **TERMS OF REFERENCE** In 1993 Tower Hamlets Housing Action Trust took over three estates of 1,667 flats in Bow. It is replacing them with new homes, in partnership with Old Ford Housing Association. The Trust also runs training and employment schemes and community facilities. |
| **CHAIR** Ms Sheila Drew Smith  
£33,497.00 |
| **CHIEF EXECUTIVE** Ms Jackie Udohoye  
£78,696.00 |
| **STAFF EMPLOYED** 15 |

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th></th>
<th>PUBLIC MEETINGS</th>
<th>PUBLIC MINUTES</th>
<th>PUBLIC INTERESTS</th>
<th>OMBUDSMAN</th>
<th>ANNUAL REPORT</th>
<th>AUDIT ARRANGEMENTS</th>
<th>LAST REVIEW</th>
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</thead>
<tbody>
<tr>
<td>Housing Corporation</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>PCA</td>
<td>2002</td>
<td>Arthur Andersen</td>
<td>2000</td>
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<tr>
<td>Liverpool Housing Action Trust</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Local Government Ombudsman</td>
<td>2002</td>
<td>Arthur Andersen</td>
<td>1997</td>
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<tr>
<td>Standards Board for England</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Parliamentary Commission</td>
<td>2002/02</td>
<td>Arthur Andersen</td>
<td>—</td>
</tr>
<tr>
<td>Stonebridge Housing Action Trust</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Local Government Ombudsman</td>
<td>2002</td>
<td>Arthur Andersen</td>
<td>1997</td>
</tr>
<tr>
<td>Tower Hamlets Housing Action Trust</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Local Government Ombudsman</td>
<td>2002</td>
<td>Arthur Andersen</td>
<td>1997</td>
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</table>

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th></th>
<th>CHAIR</th>
<th>DEPUTY</th>
<th>MEMBERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Corporation</td>
<td>1F P</td>
<td>1M P</td>
<td>6F, 5M P, 2M EX</td>
</tr>
<tr>
<td>Liverpool Housing Action Trust</td>
<td>1F P</td>
<td>1M P</td>
<td>4F, 4M P</td>
</tr>
<tr>
<td>Standards Board for England</td>
<td>1F P</td>
<td>1M P</td>
<td>2F, 3M P</td>
</tr>
<tr>
<td>Stonebridge Housing Action Trust</td>
<td>1F P</td>
<td>1M P</td>
<td>2F, 3M P</td>
</tr>
<tr>
<td>Tower Hamlets Housing Action Trust</td>
<td>1F P</td>
<td>1M P</td>
<td>4F, 6M P</td>
</tr>
</tbody>
</table>

**NOTES**

As the SBE was only set up on 22.03.00, there have been no reviews.
Office of the Deputy Prime Minister

Advisory NDPBs

Advisory Panel on Beacon Councils

Zone 3/02
Eland House
Bressenden Place
London SW1E 5DU

TEL 020 7944 4759
FAX 020 7944 4994
beaconpanel@odpm.gsi.gov.uk
www.local-regions.odpm.gov.uk/beacon

TERMS OF REFERENCE
To provide independent advice to Ministers on the operation of the Beacon Council Scheme.

CHAIR
Mr Bob Clarke
£199.00 pd

STAFF EMPLOYED
–

PUBLIC MEETINGS
–

PUBLIC INTERESTS
YES

OMBUDSMAN
–

ANNUAL REPORT
2003

AUDIT ARRANGEMENTS
–

LAST REVIEW
1996

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M P
DEPUTY
2F, 7M P

OCPA REGULATED
YES

OPENNESS AND ACCOUNTABILITY

Advisory Panel on Standards for the Planning Inspectorate

Floor 4/E2
Eland House
Bressenden Place
London SW1E 5DU

TEL 020 7944 3459
FAX 020 7944 3949

TERMS OF REFERENCE
To advise the Deputy Prime Minister and, since July 1999, the First Minister of the Welsh Assembly Government, on the maintenance and enhancement of professional standards within the Planning Inspectorate Executive Agency.

CHAIR
Ms Corinne Swain OBE
NP

STAFF EMPLOYED
–

PUBLIC MEETINGS
–

PUBLIC INTERESTS
–

OMBUDSMAN
–

ANNUAL REPORT
2002

AUDIT ARRANGEMENTS
KPMG

LAST REVIEW
1996

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1F NP
DEPUTY
–

MEMBERS
2F, 3M NP

OCPA REGULATED
YES

OPENNESS AND ACCOUNTABILITY

Boundary Commission for England

1 Drummond Gate
London SW1 2QQ

TEL 020 7533 5177
FAX 020 7533 5176
bcomm.england@ons.gov.uk
www.statistics.gov.uk/pdc

TERMS OF REFERENCE
To keep under continuous review the representation of England in the House of Commons and to submit to the Deputy Prime Minister reports with recommendations for constituencies.

CHAIR
Rt Hon Michael Martin MP
NP

SECRETARIES
Mr Robert Farrance and Mr Mark Barnett

STAFF EMPLOYED
15

PUBLIC MEETINGS
–

PUBLIC MINUTES
–

PUBLIC INTERESTS
YES

OMBUDSMAN
–

ANNUAL REPORT
2002

AUDIT ARRANGEMENTS
KPMG

LAST REVIEW
1996

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M P
DEPUTY
1M NP

MEMBERS
3M NP

OCPA REGULATED
YES

OPENNESS AND ACCOUNTABILITY

Boundary Commission for Wales

Caradog House
1–6 St Andrew’s Place
Cardiff CF10 3BE

TEL 029 2039 5031
FAX 029 2039 5250
bcomm.wales@wales.gsi.gov.uk
www.bcomm-wales.gov.uk

TERMS OF REFERENCE
To keep under continuous review the representation of Wales in the House of Commons and to submit to the Deputy Prime Minister reports with recommendations for constituencies and for representation of the regions in the Welsh Assembly.

CHAIR
Rt Hon Michael Martin MP
NP

SECRETARIES
Mr Edward Lewis and Mr Mark Barnett

STAFF EMPLOYED
3

PUBLIC MEETINGS
–

PUBLIC MINUTES
–

PUBLIC INTERESTS
YES

OMBUDSMAN
–

ANNUAL REPORT
–

AUDIT ARRANGEMENTS
KPMG

LAST REVIEW
1996

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M EX
DEPUTY
1M NP

MEMBERS
1F, 1M P

OCPA REGULATED
YES

OPENNESS AND ACCOUNTABILITY

Building Regulations Advisory Committee

Room 18/B
Portland House
Stag Place
London SW1E 5LP

TEL 020 7944 5738
FAX 020 7944 5739
alec.custerson@odpm.gsi.gov.uk
www.safety.odpm.gov.uk/bregs/brac/brac01

TERMS OF REFERENCE
To advise the Deputy Prime Minister on the exercise of his powers to make building regulations and on other subjects connected with building regulations.

CHAIR
Mr Michael Finn
NP

SECRETARY
Mr Alec Custerson

STAFF EMPLOYED
–

PUBLIC MEETINGS
–

PUBLIC MINUTES
–

PUBLIC INTERESTS
YES

OMBUDSMAN
–

ANNUAL REPORT
2001

AUDIT ARRANGEMENTS
KPMG

LAST REVIEW
1996

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M P
DEPUTY
1M NP

MEMBERS
6F, 16M NP

OCPA REGULATED
YES

OPENNESS AND ACCOUNTABILITY

Notes

26
## Advisory NDPBs

<table>
<thead>
<tr>
<th align="left">Community Forum</th>
<th align="left">Property Advisory Group</th>
<th align="left">Residential Property Tribunal Service</th>
<th align="left">Valuation Tribunals</th>
</tr>
</thead>
<tbody>
<tr>
<td align="left">Zone 6/H10 Eland House Bressenden Place London SW1E 5DU</td>
<td align="left">Zone 3/G10 Eland House Bressenden Place London SW1E 5DU</td>
<td align="left">RPTS Corporate Unit 1st Floor, Whittington House 10 Alfred Place London WC1E 7LR</td>
<td align="left">5/J3 Eland House Bressenden Place London SW1E 5DU</td>
</tr>
<tr>
<td align="left">TEL 020 7944 8306 FAX 020 7944 5286</td>
<td align="left">TEL 020 7944 5567 FAX 020 7944 5539</td>
<td align="left">TEL 020 7446 7756 FAX 020 7580 5684</td>
<td align="left">TEL 020 7944 4193 FAX 020 7944 4209</td>
</tr>
<tr>
<td align="left"><a href="mailto:catherine.armstrong@odpm.gsi.gov.uk">catherine.armstrong@odpm.gsi.gov.uk</a></td>
<td align="left"><a href="mailto:pag@odpm.gov.uk">pag@odpm.gov.uk</a></td>
<td align="left"><a href="http://www.urban.odpm.gov.uk/property/pag/index.htm">www.urban.odpm.gov.uk/property/pag/index.htm</a></td>
<td align="left"><a href="mailto:david.slesoritis@odpm.gsi.gov.uk">david.slesoritis@odpm.gsi.gov.uk</a></td>
</tr>
</tbody>
</table>

### TERMS OF REFERENCE

#### Community Forum
- The Community Forum will advise the NRU on how communities’ priorities and needs can be met in neighbourhood renewal, by improving community participation. It will act as a sounding board and refining tool for policy ideas and a source of information and experience about developments on the ground in deprived areas.

#### Property Advisory Group
- To keep under review changes in the land and property market, advise on matters concerning the development process, and advise the Office generally on property issues having regard to the goals of sustainable development.

#### Residential Property Tribunal Service
- To provide members to sit on Rent Assessment Committees and Leasehold Valuation Tribunals.

#### Valuation Tribunals
- To list, hear and determine appeals concerning valuations for non-domestic rating purposes and for Council Tax, and also concerning liability for Council Tax.

### OPENNESS AND ACCOUNTABILITY

- **PUBLIC MEETINGS**
  - Community Forum: –
  - Property Advisory Group: –
  - Residential Property Tribunal Service: –
  - Valuation Tribunals: –

- **PUBLIC MINUTES**
  - Community Forum: –
  - Property Advisory Group: –
  - Residential Property Tribunal Service: –
  - Valuation Tribunals: –

- **PUBLIC INTERESTS**
  - Community Forum: –
  - Property Advisory Group: YES
  - Residential Property Tribunal Service: –
  - Valuation Tribunals: PCA

- **OMBUDSMAN**
  - Community Forum: –
  - Property Advisory Group: YES
  - Residential Property Tribunal Service: –
  - Valuation Tribunals: PCA

- **ANNUAL REPORT**
  - Community Forum: 2000
  - Property Advisory Group: 2001
  - Residential Property Tribunal Service: –
  - Valuation Tribunals: 2002

- **AUDIT ARRANGEMENTS**
  - Community Forum: NAO
  - Property Advisory Group: –
  - Residential Property Tribunal Service: –
  - Valuation Tribunals: –

- **LAST REVIEW**
  - Community Forum: 1999
  - Property Advisory Group: –
  - Residential Property Tribunal Service: 2000
  - Valuation Tribunals: 1999

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

- **CHAIR**
  - Community Forum: Mr Joe Montgomery
  - Property Advisory Group: Mr Robin Broadhurst CBE
  - Residential Property Tribunal Service: Ms Siobhan McGrath
  - Valuation Tribunals: MULTIPLE

- **SECRETARY**
  - Community Forum: Ms Tricia Zipfel
  - Property Advisory Group: Mr Patrick Martin
  - Residential Property Tribunal Service: Mr Michael Ross
  - Valuation Tribunals: NA

- **STAFF EMPLOYED**
  - Community Forum: –
  - Property Advisory Group: –
  - Residential Property Tribunal Service: 78
  - Valuation Tribunals: 162

- **MEMBERS**
  - Community Forum: 1F, 8M
  - Property Advisory Group: 6F, 11M
  - Residential Property Tribunal Service: 335F, 912M
  - Valuation Tribunals: 88F, 279M

- **OCPA REGULATED**
  - Community Forum: –
  - Property Advisory Group: –
  - Residential Property Tribunal Service: –
  - Valuation Tribunals: –

### NOTES

Public has access to the Register of Public Interests via the Secretariat.

RPTS comprises five Regional Tribunals. Rent Assessment Committees, Rent Tribunals and Leasehold Valuation Tribunals are drawn from the RPTS.

There are 56 Valuation Tribunals. Appointments are made jointly by local authorities and the Valuation Tribunals.
**Department for Education and Skills**

### Executive NDPBs

<table>
<thead>
<tr>
<th>Adult Learning Inspectorate</th>
<th>British Educational Communications and Technology Agency (BECTA)</th>
<th>Construction Industry Training Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Place Coventry Business Park</td>
<td>Milburn Hill Road Science Park Coventry CV4 7JJ</td>
<td>Bircham Newton Near King's Lynn Norfolk PE31 6RH</td>
</tr>
<tr>
<td>146 Broadway Road</td>
<td>9 Tudor Street</td>
<td>TEL 01485 577577</td>
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<tr>
<td>Coventry</td>
<td>Science Park</td>
<td>FAX 01485 571659</td>
</tr>
<tr>
<td>Co4 8BH</td>
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<td><a href="mailto:becta@becta.org.uk">becta@becta.org.uk</a></td>
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<td><a href="http://www.ali.gov.uk">www.ali.gov.uk</a></td>
<td><a href="http://www.becta.org.uk">www.becta.org.uk</a></td>
<td><a href="http://www.citb.co.uk">www.citb.co.uk</a></td>
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</table>

**TERMS OF REFERENCE**

- The ALI reports, both to the Secretary of State for Education and Skills and to the public, on the quality of education and training received by adult learners and young people in England.
- To promote the use of information and communications technology (ICT) to improve and transform learning, teaching and leadership in schools and colleges.

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<tr>
<th>Chair</th>
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<tr>
<td>Mr Richard Handover</td>
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<tr>
<td>Prof David Hargreaves</td>
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<tr>
<td>Sir Michael Latham</td>
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<td>Mr Peter Lobban</td>
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### Appointments and Remuneration as at 31.03.03

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<tbody>
<tr>
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### Notes
## Executive NDPBs

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<thead>
<tr>
<th>Engineering Construction Industry Training Board</th>
<th>Higher Education Funding Council for England (HEFCE)</th>
<th>Investors in People UK (IIP UK)</th>
<th>Learning and Skills Council</th>
<th>National College for School Leadership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blue Court, Church Lane, King's Langley, Herts WD4 8BJ</td>
<td>Northavon House, Coldharbour Lane, Bristol BS19 1QD</td>
<td>3rd Floor, 7-10 Chandos Street, London W1G 9DQ</td>
<td>Cheylesmore House, Quinton Road, Coventry CV1 2WT</td>
<td>Triumph Road, Nottingham NG8 1DH</td>
</tr>
<tr>
<td>Tel 01923 260000</td>
<td>Tel 0117 931 7317</td>
<td>Tel 020 7467 1900</td>
<td>Tel 0845 019 4170</td>
<td>Tel 0870 001 1155</td>
</tr>
<tr>
<td>Fax 01923 270969</td>
<td>Fax 0117 931 7203</td>
<td>Fax 020 7636 2386</td>
<td>Fax 020 7469 3600</td>
<td>Fax 0115 872 2001</td>
</tr>
<tr>
<td><a href="mailto:ECITB@ECITB.ORG.UK">ECITB@ECITB.ORG.UK</a></td>
<td><a href="mailto:HEFCE@HEFCE.ACU.UK">HEFCE@HEFCE.ACU.UK</a></td>
<td><a href="mailto:Info@Iipuk.co.uk">Info@Iipuk.co.uk</a></td>
<td><a href="http://www.lsc.gov.uk">www.lsc.gov.uk</a></td>
<td><a href="mailto:NCSI-OFFICE@NCSI.ORG.UK">NCSI-OFFICE@NCSI.ORG.UK</a></td>
</tr>
</tbody>
</table>

**Terms of Reference**

**To ensure that there are sufficient well trained and qualified people both entering the engineering construction industry and being retained within the sector to maintain its competitiveness.**

**To advise the Secretary of State for Education and Skills on the funding needs of higher education; and to distribute available funds.**

**To provide business leadership and development for the Investors in People Standard and to lead and undertake national promotion of the Standard.**

**To develop and oversee a coherent national training and development framework for heads, deputies, and others in leadership positions in schools, offering them high-quality practical and professional support at all stages of their careers.**

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
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### Appointments and Remuneration as at 31.03.03

<table>
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<tr>
<th>Chair</th>
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<td>1M P</td>
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*Local Chairs 8F, 39M NP*
### Executive NDPBs

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<thead>
<tr>
<th>Qualifications and Curriculum Authority</th>
<th>Sector Skills Development Agency</th>
<th>Student Loans Company Ltd</th>
<th>Teacher Training Agency (TTA)</th>
<th>School Teachers’ Review Body</th>
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<tbody>
<tr>
<td>83 Piccadilly London W1J 8QA</td>
<td>3 Calliflex Business Park Golden Smithies Lane Walh-upon-Dearn South Yorkshire S63 7ER</td>
<td>100 Bathwell Street Glasgow G2 7JD</td>
<td>Portland House Stag Place London SW1E 5TT</td>
<td>Office of Manpower Economics Oxford House 76 Oxford Street London W1 1BS</td>
</tr>
<tr>
<td>Tel 020 7509 5555</td>
<td>Tel 01709 756444</td>
<td>Tel 07 3106 2000</td>
<td>Tel 020 7023 8001</td>
<td>Tel 020 7467 7275</td>
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<tr>
<td>Fax 020 7509 6944</td>
<td>Fax 0781 002 0401</td>
<td>Fax 07 3106 2005</td>
<td>Fax 020 7834 5312</td>
<td>Fax 020 7469 7208</td>
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<tr>
<td><a href="mailto:info@qca.org.uk">info@qca.org.uk</a></td>
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<td><a href="http://www.sic.co.uk">www.sic.co.uk</a></td>
<td><a href="mailto:teaching@ttainfo.co.uk">teaching@ttainfo.co.uk</a></td>
<td><a href="mailto:ralph.matthews@dlti.gsi.gov.uk">ralph.matthews@dlti.gsi.gov.uk</a></td>
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<td><strong>Terms of Reference</strong></td>
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<tr>
<td>To work with and assist the Secretary of State for Education and Skills to ensure that the curriculum and qualifications available to young people and adults are high quality, coherent and flexible.</td>
<td>To fund, support and champion the new UK-wide network of influential employer-led Sector Skills Councils (SSCs).</td>
<td>To administer the student loans scheme within the policy context set by the Government and the legislative framework of the Education (Student Loans) Act 1990 and the Education (Student Loans) (Northern Ireland) Order 1990 and associated regulations.</td>
<td>To boost recruitment to the teaching profession, to fund the provision of teacher training in England and to improve the quality of teacher training.</td>
<td>To examine and report on matters relating to the statutory conditions and employment of school teachers in England and Wales as may from time to time be referred to it by the Secretary of State for Education and Skills.</td>
</tr>
</tbody>
</table>

- **Chair**: Sir Anthony Greener NP
- **Chief Executive**: Dr Ken Boston
- **Staff Employed**: 548.5

- **Chair**: Ms Margaret Salmon
- **Chief Executive**: Mr Christopher Duff
- **Staff Employed**: 50.8

- **Chair**: Prof Clive Booth
- **Chief Executive**: Mr Ralph Tabberer
- **Staff Employed**: 823

- **Chair**: Mr Bill Cockburn CBE TD NP
- **Secretary**: Ms Pat Carty
- **Staff Employed**: –

### Openness and Accountability

<table>
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<tr>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
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<th>Openness and Remuneration As at 31.03.03</th>
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- **Chair**: 1M NP
- **Deputy**: 1F P
- **Members**: 2F, 6M NP
- **OCPA Regulated**: YES

- **Chair**: 1M P
- **Deputy**: 1M P
- **Members**: 3F, 7M P
- **OCPA Regulated**: YES

- **Chair**: 1M P
- **Deputy**: 1M P
- **Members**: 3F, 1M P
- **OCPA Regulated**: YES

- **Chair**: 1M P
- **Deputy**: 1M P
- **Members**: 5F, 5M NP
- **OCPA Regulated**: YES

**Notes**

- Openness and Remuneration as at 31.03.03
- Review under way – stage 1 completed June 2002.
- Board appointed April 2002.
- Members are Non-Executive Directors.
### Registered Inspectors of Schools Appeals Tribunal

Sanctuary Buildings  
Great Smith Street  
London SW1P 3BT  

**TEL** 020 7925 5332/5814

**TERMS OF REFERENCE**  
To hear appeals from individuals who have been removed from the Register of Schools Inspectors by the Office for Standards in Education (OFSTED).

**CHAIR**  
Mr Graham Kirkpatrick  

**SECRETARY**  
Mr Graham Kirkpatrick  

**STAFF EMPLOYED**  
—

### Special Educational Needs & Disability Tribunal

Windsor House (7th Floor)  
50 Victoria Street  
London SW1H 0NW  

**TEL** 020 7925 6902  
**FAX** 020 7925 6926  
www.sendist.gov.uk

**TERMS OF REFERENCE**  
To hear and adjudicate on appeals made by parents against Local Education Authority decisions about their children's special educational needs and on Disability Discrimination claims by parents against Responsible Bodies.

**CHAIR**  
Mr Kevin Mullany  

**SECRETARY**  
Mr Kevin Mullany  

**STAFF EMPLOYED**  
62

### OPENNESS AND ACCOUNTABILITY

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### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

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**NOTES**  
Appointments are made only when required and on an ad hoc basis by the Secretary of State.
### Public Corporations

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<tr>
<th>British Waterways Board</th>
<th>Covent Garden Market Authority</th>
<th>Agricultural Wages Board for England and Wales</th>
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<tbody>
<tr>
<td>Willow Grange</td>
<td>Covent House</td>
<td>Area 2C Ergon House</td>
</tr>
<tr>
<td>Church Road</td>
<td>New Covent Garden Market</td>
<td>Horseferry Road</td>
</tr>
<tr>
<td>Watford</td>
<td>London SW8 5NX</td>
<td>London SW1P 2AL</td>
</tr>
<tr>
<td>Herts WD17 4OA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TEL 01923 226422</td>
<td>TEL 020 7720 2211</td>
<td>TEL 020 7238 5677</td>
</tr>
<tr>
<td>FAX 01923 20H400</td>
<td>FAX 020 7622 5307</td>
<td>FAX 020 7238 6553</td>
</tr>
<tr>
<td><a href="http://www.britishwaterways.co.uk">www.britishwaterways.co.uk</a></td>
<td><a href="mailto:info@cgma.gov.uk">info@cgma.gov.uk</a></td>
<td><a href="mailto:dermot.mcinerney@defra.gov.uk">dermot.mcinerney@defra.gov.uk</a></td>
</tr>
<tr>
<td></td>
<td><a href="http://www.cgma.gov.uk">www.cgma.gov.uk</a></td>
<td><a href="http://www.defra.gov.uk">www.defra.gov.uk</a></td>
</tr>
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</table>

**TERMS OF REFERENCE**

- To manage and operate Britain’s inland waterways system efficiently for the increasing benefit of the economy, particularly from leisure and tourism.
- The Authority owns and manages the New Covent Garden Market. It is responsible for its operation and maintenance.
- The Agricultural Wages Board is an independent body with a statutory obligation to fix minimum wages for agricultural workers in England and Wales. It also has discretionary powers to decide other terms, e.g., holiday and sick pay.

**CHAIR**

- Dr George Greener
  - £67,066.00
- Mr Leif Mills CBE
  - £43,809.00
- Mr John Evans
  - £209.00 pm

**CHIEF EXECUTIVE**

- Mr Robin Evans
  - £170,000.00—£180,000.00
- Dr Michael Liggins
  - £86,158.00
- Mr Dermot McInerney
  - (Civil Servant)

**STAFF EMPLOYED**

- 2,063
- 40
- 2

**OPENNESS AND ACCOUNTABILITY**

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**LAST REVIEW**

- 1999
- 2001
- 2000

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

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<th>Deputy</th>
<th>Members</th>
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<tbody>
<tr>
<td>1M P</td>
<td>1M P</td>
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**NOTES**

- The remuneration figure for the Chief Executive is based on the published public accounts for 2002 and reflects the pay range for the post.
- Reviews not provided for in legislation. General Manager’s salary includes contribution to pension plan.
- This Board is supported by staff from within the sponsoring department.
- Accounts for Defra are audited by the Comptroller and Auditor General.

### Department for Environment, Food and Rural Affairs

#### Terminology

**Department for Environment, Food and Rural Affairs**

- Address: Room 549, Nobel House, 17 Smith Square, London SW1P 3JR
- Enquiries: Christine Griffiths
- Telephone: 020 7238 5495
- GTN: 238 5495
- Fax: 020 7238 6411
- E-mail: christine.griffiths@defra.gsi.gov.uk
- Website: www.defra.gov.uk

#### Executive NDPBs

- **British Waterways Board**
  - Willow Grange
  - Church Road
  - Watford
  - Herts WD17 4OA
  - TEL 01923 226422
  - FAX 01923 20H400
- **Covent Garden Market Authority**
  - Covent House
  - New Covent Garden Market
  - London SW8 5NX
  - TEL 020 7720 2211
  - FAX 020 7622 5307
- **Agricultural Wages Board for England and Wales**
  - Area 2C Ergon House
  - Horseferry Road
  - London SW1P 2AL
  - TEL 020 7238 5677
  - FAX 020 7238 6553

**PUBLIC MEETINGS**

- Yes

**PUBLIC MINUTES**

- Yes

**PUBLIC INTERESTS**

- Yes

**OMBUDSMAN**

- Yes

**ANNUAL REPORT**

- 2002

**AUDIT ARRANGEMENTS**

- PricewaterhouseCoopers LLP

**LAST REVIEW**

- 1999

**CHAIR**

- Dr George Greener
  - £67,066.00
- Mr Leif Mills CBE
  - £43,809.00
- Mr John Evans
  - £209.00 pm

**SECRETARY**

- Mr Dermot McInerney
  - (Civil Servant)
### Executive NDPBs

<table>
<thead>
<tr>
<th>Agricultural Wages Committees for England</th>
<th>British Potato Council</th>
<th>Countryside Agency</th>
<th>English Nature</th>
<th>Environment Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Local Committees</strong>&lt;br&gt;Area 2C, Ergon House&lt;br&gt;Horseferry Road&lt;br&gt;London SW1 2AL**&lt;br&gt;TEL 020 7238 5755&lt;br&gt;FAX 020 7238 6553&lt;br&gt;<a href="mailto:geoff.r.webdale@defra.gsi.gov.uk">geoff.r.webdale@defra.gsi.gov.uk</a>**&lt;br&gt;<strong>&lt;br&gt;</strong>&lt;br&gt;**</td>
<td><strong>4300 Nash Court&lt;br&gt;John Smith Drive&lt;br&gt;Oxford Business Park South&lt;br&gt;Oxford OX4 2RT</strong> TEL 01865 714455 FAX 01865 782200 <a href="http://www.potato.org.uk">www.potato.org.uk</a></td>
<td><strong>John Dower House&lt;br&gt;Crescent Place&lt;br&gt;Cheltenham&lt;br&gt;Gloscheshire GL50 3RA</strong> TEL 01242 523181 FAX 01242 584270 <a href="mailto:info@countryside.gov.uk">info@countryside.gov.uk</a> <a href="http://www.countryside.gov.uk">www.countryside.gov.uk</a></td>
<td><strong>Northminster House&lt;br&gt;Peterborough PE1 1UA</strong> TEL 01733 455000 FAX 01733 568834 <a href="mailto:enquiries@english-nature.org.uk">enquiries@english-nature.org.uk</a> <a href="http://www.english-nature.org.uk">www.english-nature.org.uk</a></td>
<td><strong>Rio House&lt;br&gt;Waterside Drive&lt;br&gt;Aztec West, Almondsbury&lt;br&gt;Bristol BS12 4UD</strong> TEL 01454 624400 FAX 01454 624409 <a href="mailto:enquiries@environment-agency.gov.uk">enquiries@environment-agency.gov.uk</a> <a href="http://www.environment-agency.gov.uk">www.environment-agency.gov.uk</a></td>
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<td><strong>CHAIR</strong>&lt;br&gt;MULTIPLE</td>
<td><strong>CHAIR</strong>&lt;br&gt;Mr David Francis Walker £59,095.00</td>
<td><strong>CHAIR</strong>&lt;br&gt;Sir Ewen Cameron £46,481.00</td>
<td><strong>CHAIR</strong>&lt;br&gt;Sir Martin Doughty £46,476.00</td>
<td><strong>CHAIR</strong>&lt;br&gt;Sir John Harman £85,550.00</td>
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<td><strong>CONTACT</strong>&lt;br&gt;Mr G R Webdale (Civil Servant)</td>
<td><strong>CHIEF EXECUTIVE</strong>&lt;br&gt;Mrs Helen Prestley £61,308.00</td>
<td><strong>CHIEF EXECUTIVE</strong>&lt;br&gt;Mr Richard Wakeford £99,087.00</td>
<td><strong>CHIEF EXECUTIVE</strong>&lt;br&gt;Dr Andrew Brown £80,000.00</td>
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#### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

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### NOTES

- Supported by staff from within the Department.
- Accounts for Defra are audited by the Comptroller and Auditor General.
- Chairs and Deputies are appointed by Committees from the independent membership.
- There are 15 Committees.
- BPC financial year runs from July to June.
- 1 member is from the National Assembly for Wales.
### Food from Britain

**Address:**
Caledonia House
223 Pentonville Road
London N1 9HY

**Contact:**
TEL 0207 2520 3904
FAX 0207 2520 3954
ce@hgca.com
www.hgca.com

**Remit:**
The authority’s remit is to improve the production and marketing of United Kingdom cereals and oilseeds.

**Chair:**
Mr Antony George Pike
£24,165.00

**Chief Executive:**
Dr Paul Biscoe
£82,000.00

**Staff Employed:**
50

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interests:**
YES

**OMBUDSMAN:**
Ann Abraham

**Annual Report:**
2002

**Audit Arrangements:**
Deloitte & Touche (Cambridge)

**Last Review:**
2003

### Horticultural Development Council (HDC)

**Address:**
Bratbourne House
Tithe Barn
East Malling
Kent ME19 6DZ

**Contact:**
TEL 01732 848383
FAX 01732 848498
hdcdhoc.org.uk
www.hdc.org.uk

**Remit:**
A statutory levy body, funding research and development on behalf of the horticultural industry (excluding Cider Apples, Perry Pears and hops).

**Chair:**
Mr Colin J Harvey
£53,720.00

**Chief Executive:**
Mr Martin Beckenham
£33,820.00

**Staff Employed:**
12

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interest:**
YES

**OMBUDSMAN:**
Ann Abraham

**Annual Report:**
2001

**Audit Arrangements:**
Barter, Durgan and Muir

**Last Review:**
1999

### Horticulture Research International

**Address:**
Wellesbourne
Warwick CV35 9EF

**Contact:**
TEL 01789 470382
FAX 01789 470552
www2.hri.ac.uk

**Remit:**
To innovate and communicate for the benefit of producers and consumers of horticultural and other plant-based products.

**Chair:**
Mr Peter Siddall
£27,260.00

**Chief Executive:**
Prof Michael A Wilson FRSE
£92,523.00

**Staff Employed:**
484

**Public Meetings:**
—

**Public Minutes:**
—

**Public Interest:**
YES

**OMBUDSMAN:**
—

**Annual Report:**
2002

**Audit Arrangements:**
RSM Robson Rhodes

**Last Review:**
2001

### Joint Nature Conservation Committee (JNCC)

**Address:**
Monkstone House
City Road
Peterborough PE1 1JY

**Contact:**
TEL 01733 562626
FAX 01733 55948
www.jncc.gov.uk

**Remit:**
JNCC is a committee of three conservation bodies – English Nature, Scottish Natural Heritage and the Countryside Council for Wales, through which their functions relating to nature conservation in Great Britain and internationally are jointly exercised.

**Chair:**
Mrs Katharine Bryan
£34,000.00

**Managing Director:**
Mr Deryck Steer

**Staff Employed:**
101

**Public Meetings:**
YES

**Public Minutes:**
YES

**Public Interests:**
YES

**OMBUDSMAN:**
Ann Abraham

**Annual Report:**
2002

**Audit Arrangements:**
NAO

**Last Review:**
2001

### Openness and Accountability

**Public Meetings:**
YES

**Public Minutes:**
YES

**Public Interests:**
YES

**OMBUDSMAN:**
Ann Abraham

**Annual Report:**
—

**Audit Arrangements:**
—

**Last Review:**
—

### Appointments and Remuneration as at 31.03.03

**Chair:**
1M P

**Deputy:**
1M P

**Members:**
6F, 12M P

**OCPA Regulated:**
YES

**Chair:**
1M P

**Deputy:**
1M P

**Members:**
1F, 12M P

**OCPA Regulated:**
YES

**Chair:**
1M P

**Deputy:**
1M P

**Members:**
1F, 7M P, 1M EX

**OCPA Regulated:**
YES

**Chair:**
1F P

**Deputy:**
3M P

**Members:**
—

**OCPA Regulated:**
YES

### Notes

JNCC is funded from the grant-in-aid of English Nature, Scottish Natural Heritage and the Countryside Council for Wales. Staff are employed by one or other of the three agencies and seconded to JNCC.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Organization</th>
<th>Terms of Reference</th>
<th>Chair</th>
<th>Salary</th>
<th>Deputy Chair</th>
<th>Salary</th>
<th>Members</th>
<th>OCPA Regulated</th>
<th>Openness and Accountability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meat and Livestock Commission (MLC)</td>
<td>Promotes greater efficiency in the livestock and livestock products industry. Advises the industry on meat marketing, collecting and disseminating information and promotes meat as an important part of a balanced diet.</td>
<td>Mr Peter Barr CBE</td>
<td>£69,394.00</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Milk Development Council (MDC)</td>
<td>To promote or undertake scientific research into the production, marketing, distribution and consumption of milk products, and to promote milk products to the public.</td>
<td>Mr Brian David Peacock</td>
<td>£32,599.00</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>National Forest Company</td>
<td>The creation of the National Forest over an area of approximately 200 square miles of the English Midlands.</td>
<td>Mr Viv Astling</td>
<td>£44,306.00</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Regional Flood Defence Committees</td>
<td>The mission of the Royal Botanic Gardens Kew is to enable better management of the earth's environment by increasing knowledge and understanding of the plant and fungal kingdoms – the basis of life on earth.</td>
<td>Viscount Blakenham</td>
<td>NP</td>
<td></td>
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<tr>
<td>Royal Botanic Gardens Kew</td>
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#### Openness and Accountability

- **Public Meetings**
- **Public Minutes**
- **Public Interests**
- **Ombudsman**
- **Annual Report**
- **Audit Arrangements**
- **Last Review**

#### Appointments and Remuneration as at 31.03.03

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy Chair</th>
<th>Members</th>
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<tbody>
<tr>
<td>1M P</td>
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<tr>
<td>1F, 6M P</td>
<td>F 9M P</td>
<td>F 4M P</td>
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</table>

### Notes

- Multiple body. There are 9 RFDCs in England and 1 in Wales.
- Wales covered by the Welsh Assembly.
- RFDCs not audited as such; the Environment Agency is audited by PricewaterhouseCoopers.
- Salaries of Chairs and incidental expenses met by Environment Agency.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Sea Fish Industry Authority</th>
<th>United Kingdom Register of Organic Food Standards</th>
<th>Wine Standards Board</th>
<th>Advisory Committee on Business and the Environment</th>
<th>Advisory Committee on Consumer Products and the Environment</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 Logie Mill, Logie Green Road, Edinburgh EH7 4HG</td>
<td>Area F 5th Floor, Ergon House, Horseferry Road, London SW1P 2AL</td>
<td>Five Kings House, 1 Queen Street Place, London EC4R 10S</td>
<td>Room 6/E8, Ashdown House, 123 Victoria Street, London SW1E 6DE</td>
<td>Room 6/D2, Ashdown House, 123 Victoria Street, London SW1E 6DE</td>
</tr>
<tr>
<td>TEL 0131 558 3331</td>
<td>TEL 020 7236 5605</td>
<td>TEL 020 7236 9512</td>
<td>TEL 020 7944 6278</td>
<td>TEL 020 7944 6583</td>
</tr>
<tr>
<td>FAX 0131 558 1442</td>
<td>FAX 020 7236 6148</td>
<td>FAX 020 7236 1908</td>
<td>FAX 020 7944 6599</td>
<td>FAX 020 7944 6599</td>
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<tr>
<td><a href="mailto:seafish@seafish.co.uk">seafish@seafish.co.uk</a></td>
<td><a href="mailto:organic.standards@defra.gsi.gov.uk">organic.standards@defra.gsi.gov.uk</a></td>
<td><a href="mailto:acbe@defra.gsi.gov.uk">acbe@defra.gsi.gov.uk</a></td>
<td><a href="http://www.defra.gov.uk">www.defra.gov.uk</a></td>
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<td><strong>TERMS OF REFERENCE</strong></td>
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<tr>
<td>To promote efficiency of the sea fish industry and serve the best interests of that industry and the consumers of sea fish and sea fish products.</td>
<td>To ensure that the standards for production of organic food are properly applied in the United Kingdom, and to maintain a register of all organic producers, processors and importers.</td>
<td>To advise on the enforcement of European Wine Regulations at all levels except retail.</td>
<td>To advise on the development of policies to reduce the environmental impacts associated with the production and consumption of goods and services and the priority areas for research and future action.</td>
<td></td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
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<tr>
<td>Mr Andrew Dewar-Durie</td>
<td>Mr Christopher William Roberts</td>
<td>Dr Chris Fay CBE</td>
<td>Dr Alan P Knight</td>
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<td>Mr Alex Dasi-Sutton (Civil Servant)</td>
<td>Dr Allan Curran (Civil Servant)</td>
<td>Ms Jane Jennett-Thorpe (Civil Servant)</td>
<td>Ms Lindsay Coombs (Civil Servant)</td>
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### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

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<tr>
<td>YES</td>
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</table>

### Notes

UKROFS will cease to exist this year. The final Board meeting will be held on 17 July 2003. Some of UKROFS’ functions will be undertaken by a new Advisory Committee on Organic Standards whilst others will be undertaken by Defra.

Results of review due to be submitted to Ministers during 2003. Secretariat provided jointly by Defra and DTI.
### Advisory NDPBs

#### Advisory Committee on Hazardous Substances
- **Chair:** Prof Jane Plant  
  1F, 2F, 10M, P, 1F, EX  
  2001  
  YES  
  YES  
  YES  
  YES  
  £193.00 pm  
  YES

#### Advisory Committee on Packaging
- **Chair:** Mr John Turner  
  1M, P  
  1995  
  NO  
  NO  
  NO  
  NO  
  YES

#### Advisory Committee on Pesticides
- **Chair:** Prof David N M Coggon  
  1M, P  
  1996  
  YES  
  YES  
  YES  
  YES  
  £188.00 pd  
  YES

#### Advisory Committee on Releases to the Environment
- **Chair:** Prof Alan Gray  
  1M, P  
  2000  
  NO  
  NO  
  NO  
  NO  
  £188.00 pd  
  YES

#### Agricultural Dwelling House Advisory Committees (ADHAC)
- **Chair:** MULTIPLE  
  1995  
  YES  
  YES  
  YES  
  YES  
  YES

### OPENNESS AND ACCOUNTABILITY

<table>
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<tr>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
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<th>Appt's and Remuneration as at 31.03.03</th>
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### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

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### NOTES

There are 18 Committees.  
Chair and members for each ADHAC are selected from a panel.
### Advisory NDPBs

<table>
<thead>
<tr>
<th>Advisory NDPBs</th>
<th>Committee of Investigation for Great Britain</th>
<th>Committee on Agricultural Valuation</th>
<th>Committee on Products and Processes for Use in Public Water Supply</th>
<th>Consumers’ Committee for Great Britain under the Agriculture Marketing Act 1998</th>
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</thead>
<tbody>
<tr>
<td>Air Quality Expert Group</td>
<td>Room 225 Noble House 17 Smith Square London SW1P 3JR</td>
<td>Area 2C Ergon House Horseferry Road London SW1P 2AL</td>
<td>Drinking Water Inspectorate Floor 2/4 Ashdown House 123 Victoria Street London SW1E 6DE</td>
<td>Room 255 Noble House 17 Smith Square London SW1P 3JR</td>
</tr>
<tr>
<td>Terms of Reference</td>
<td>To consider and relate reports by the Consumers’ Committee for Great Britain, and act on any complaints regarding the operation of the schemes, which could not be considered by the Consumers’ Committee.</td>
<td>The function of the CAV is to advise the Secretary of State and the First Minister of the National Assembly for Wales on the provisions to be included in any regulations that might be made under the Agricultural Holdings Act 1986 prescribing methods of calculating compensation for improvements or tenant-right matters specified in the 1986 Act.</td>
<td>The committee advises the Secretary of State on approvals issues under the Water Supply (Water Quality) Regulations 1989.</td>
<td>Reports to the Secretary of State on the effect of any product marketing scheme approved by the Secretary of State, which is for the time being in force, on consumers of the regulated product.</td>
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<tr>
<td>Chair</td>
<td>Prof Mike J Pilling (Civil Servant)</td>
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<td>Mr Owen Hydes CBE (Civil Servant)</td>
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<td>Secretary</td>
<td>Dr Janet Dixon (Civil Servant)</td>
<td>Contact</td>
<td>Mr G R Webdale (Civil Servant)</td>
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<td>Chair</td>
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This Committee is in practice defunct. Defra is seeking to identify an appropriate piece of primary legislation in order to abolish the Committee.

The Committee has not met since 1992 (the 12th Committee’s term expired in February 1993). There are no plans to appoint a 13th Committee.

Ministers agreed some years ago that the Committee could ‘wither on the vine’.

No financial data or quinquennial review dates. This committee is in practice defunct. Defra is seeking to identify an appropriate piece of primary legislation in order to abolish the Committee.

Review currently taking place.
## Advisory NDPBs

### Darwin Advisory Committee
- **Address:** Room 4/E1 Ashdown House 123 Victoria Street London SW1E 6DE
- **Contact:** sarah.collins@defra.gsi.gov.uk
- **Website:** www.darwin.gov.uk
- **Purpose:** Advisory NDPBs

### Expert Group on Cryptosporidium in Water Supplies
- **Address:** Drinking Water Inspectorate Floor 2/E1 Ashdown House 123 Victoria Street London SW1E 6DE
- **Contact:** dwi.enquiries@defra.gsi.gov.uk
- **Website:** www.dw.org.uk
- **Purpose:** Advisory NDPBs

### Expert Panel on Air Quality Standards
- **Address:** Air and Environmental Quality Division Room 4/E14 Ashdown House 123 Victoria Street London SW1E 6DE
- **Contact:** martin.meadows@defra.gsi.gov.uk
- **Website:** www.defra.gov.uk/environment/airquality/aqs
- **Purpose:** Advisory NDPBs

### Farm Animal Welfare Council
- **Address:** Area 51 IA Page Street London SW1P 4PQ
- **Contact:** public.enquiries@fawc.org.uk
- **Website:** www.fawc.org.uk
- **Purpose:** Advisory NDPBs

### Government-Industry Forum on Non-food Uses of Crops
- **Address:** Secretariat Area 5/A Ergon House Horseyferry Road London SW1P 2AL
- **Contact:** gifnfc.secretary@defra.gsi.gov.uk
- **Website:** www.defra.gov.uk/farm
- **Purpose:** Advisory NDPBs

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### OPENNESS AND ACCOUNTABILITY

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### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

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<tr>
<td>PROF DAVID INGRAM</td>
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<td>2F, 4M</td>
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</tr>
<tr>
<td>PROF IAN BOUCHIER</td>
<td>–</td>
<td>1F</td>
<td>–</td>
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<tr>
<td>PROF STEPHEN HOLGATE</td>
<td>–</td>
<td>1M</td>
<td>–</td>
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<td>MRS JUDY MACARTHUR CLARK</td>
<td>–</td>
<td>1F P</td>
<td>–</td>
</tr>
<tr>
<td>MRS SARAH HUGO</td>
<td>–</td>
<td>1F P</td>
<td>–</td>
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### NOTES

Joint Defra/Department of Health NDPB.  
Annual Open Meeting.  
First review will be in 2004.
**Advisory NDPBs**

<table>
<thead>
<tr>
<th><strong>Hill Farming Advisory Committee for England, Wales and Northern Ireland (HFAC)</strong></th>
<th><strong>Independent Scientific Group on Cattle TB</strong></th>
<th><strong>Inland Waterways Amenity Advisory Council</strong></th>
<th><strong>Integrated Administration and Control Systems (IACS) Appeals Panel</strong></th>
<th><strong>Pesticide Residues Committee</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Area 40 Ergon House Horseferry Road London SW1P 2AL</td>
<td>Area 105 IA Page Street London SW1P 4PQ</td>
<td>City Road Lock 38 Graham Street Islington London NI 8JX</td>
<td>Rural Payments Agency Room 621 Kings House Kings Road Reading Berkshire RG1 3BU</td>
<td>Pesticides Safety Directorate Mallard House 3 Peasholme Green York YO1 7PX</td>
</tr>
<tr>
<td>TEL 020 7238 6340 FAX 020 7238 6444 <a href="mailto:mary.jeavans@defra.gsi.gov.uk">mary.jeavans@defra.gsi.gov.uk</a></td>
<td>TEL 020 7904 6058 FAX 020 7904 6053 <a href="mailto:alexia.flowerday@defra.gsi.gov.uk">alexia.flowerday@defra.gsi.gov.uk</a> <a href="http://www.defra.gov.uk/animalh/tb">www.defra.gov.uk/animalh/tb</a></td>
<td>TEL 020 7253 1746 FAX 020 7490 1765 <a href="mailto:iwaac@btinternet.com">iwaac@btinternet.com</a></td>
<td>TEL 0118 953 1907 FAX 0118 939 3814 <a href="mailto:peter.crewe@rpa.gsi.gov.uk">peter.crewe@rpa.gsi.gov.uk</a></td>
<td>TEL 01904 455751 FAX 01904 455733 <a href="mailto:tracey.ware@psd.defra.gsi.gov.uk">tracey.ware@psd.defra.gsi.gov.uk</a> <a href="http://www.pesticides.gov.uk">www.pesticides.gov.uk</a></td>
</tr>
<tr>
<td><strong>TERMS OF REFERENCE</strong> The Committee’s remit is to advise the Secretary of State for Environment, Food and Rural Affairs and the First Minister of the National Assembly for Wales on the exercise of their powers under the Hill Farming Act 1946.*</td>
<td><strong>TERMS OF REFERENCE</strong> To advise ministers on bovine TB including overseeing the badger field trial, monitoring non-trial areas and related issues, including an extensive research programme to underpin future control strategies.</td>
<td><strong>TERMS OF REFERENCE</strong> To provide strategic policy advice on waterway amenity matters.</td>
<td><strong>TERMS OF REFERENCE</strong> The IACS Appeals Panel for England has been set up under The Common Agricultural Policy Support Schemes (Appeals) Regulations 2002 to consider appeals against decisions taken on IACS applications or related scheme claims.</td>
<td><strong>TERMS OF REFERENCE</strong> Advises on the planning of surveillance programmes for pesticide residues in the UK food supply and the evaluation of the results; procedures for sampling, sample processing, new methods of analysis, the assessment of variability of pesticide residues in food.</td>
</tr>
<tr>
<td><strong>CHAIR</strong> –</td>
<td><strong>CHAIR</strong> Prof John Bourne £185.00 pm</td>
<td><strong>CHAIR</strong> Lady Knollys £191.50 pd</td>
<td><strong>CHAIR</strong> –</td>
<td><strong>CHAIR</strong> Dr Ian Brown £154.00 pm</td>
</tr>
<tr>
<td><strong>SECRETARY</strong> Ms Mary Jeavans (Civil Servant)</td>
<td><strong>SECRETARY</strong> Miss Alexia Flowerday (Civil Servant)</td>
<td><strong>SECRETARY</strong> Mrs Bridget Beney</td>
<td><strong>SECRETARY</strong> Mr Peter Crewe</td>
<td><strong>SECRETARY</strong> Miss Tracey Ware (Civil Servant)</td>
</tr>
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**ATTENDANCE AND REMUNERATION AS AT 31.03.03**

**CHAIR** – 1F P 1M NP | **CHAIR** – 1F P | **CHAIR** – 1F P | **CHAIR** – 1F P | **CHAIR** – 1F P |
| **DEPUTY** 1F P | **DEPUTY** 1M NP | **DEPUTY** – | **DEPUTY** – | **DEPUTY** – |
| **MEMBERS** 1F 4M P | **MEMBERS** 6F 9M NP | **MEMBERS** 6F 10M P | **MEMBERS** 3F 4M P | **MEMBERS** 3F 4M P |
| **OCRA REGULATED** YES | **OCRA REGULATED** YES | **OCRA REGULATED** YES | **OCRA REGULATED** YES | **OCRA REGULATED** YES |

**OPENNESS AND ACCOUNTABILITY**

**PUBLIC MEETINGS** – | **PUBLIC MEETINGS** – | **PUBLIC MEETINGS** – | **PUBLIC MEETINGS** – | **PUBLIC MEETINGS** – |
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| **OMBUDSMAN** Ann Abraham | **OMBUDSMAN** – | **OMBUDSMAN** – | **OMBUDSMAN** – | **OMBUDSMAN** – |
| **ANNUAL REPORT** 1999 | **ANNUAL REPORT** 2001 | **ANNUAL REPORT** 2001 | **ANNUAL REPORT** 2002 | **ANNUAL REPORT** 2001 |
| **AUDIT ARRANGEMENTS** – | **AUDIT ARRANGEMENTS** – | **AUDIT ARRANGEMENTS** – | **AUDIT ARRANGEMENTS** – | **AUDIT ARRANGEMENTS** – |
| **LAST REVIEW** 2000 | **LAST REVIEW** 2000 | **LAST REVIEW** 2000 | **LAST REVIEW** 2001 | **LAST REVIEW** 2001 |

**NOTES**

*The Government has decided to seek the earliest opportunity to repeal the provisions of the 1946 Hill Farming Act and formally disband the committee.

The Chair receives remuneration in the form of a daily allowance up to a maximum of 100 days a year.

Committee advises ministers and the Chief Executives of the Pesticides Safety Directorate (PSD) and the Food Standards Agency (FSA).

This group is subject to Defra auditing arrangements. First review due 2006.
## Advisory NDPBs

<table>
<thead>
<tr>
<th>Advisory Committee</th>
<th>Royal Commission on Environmental Pollution</th>
<th>Spongiform Encephalopathy Advisory Committee</th>
<th>Sustainable Development Commission</th>
<th>Veterinary Products Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 4/F4 Ashdown House</td>
<td>5-7 The Sanctuary London SW1P 3JS</td>
<td>IA Page Street London SW1P 4PD</td>
<td>5th Floor Romney House Tufton Street London SW1P 3RA</td>
<td>Veterinary Medicines Directorate Woodham Lane, New Haw Addlestone, Surrey KT15 3LS</td>
</tr>
<tr>
<td>TEL 020 7944 6260</td>
<td>TEL 020 7199 8910</td>
<td>TEL 020 7904 6267</td>
<td>TEL 020 7944 4964</td>
<td>TEL 01932 336911</td>
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<td>FAX 020 7944 6319</td>
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<td>FAX 020 7944 4959</td>
<td>FAX 01932 336868</td>
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<td><a href="mailto:robert.jackson@defra.gsi.gov.uk">robert.jackson@defra.gsi.gov.uk</a></td>
<td><a href="mailto:enquiries@rcep.org.uk">enquiries@rcep.org.uk</a></td>
<td><a href="mailto:ruth.pugh@defra.gsi.gov.uk">ruth.pugh@defra.gsi.gov.uk</a></td>
<td><a href="http://www.defra.gov.uk/animalhealth/bse">www.defra.gov.uk/animalhealth/bse</a></td>
<td><a href="mailto:vpc@vmd.defra.gov.uk">vpc@vmd.defra.gov.uk</a></td>
</tr>
<tr>
<td>TERMS OF REFERENCE</td>
<td>To advise the Crown, Government, Parliament and the public on matters, both national and international, concerning pollution of the environment; on the adequacy of research in this field; and on the future possibilities of danger to the environment.</td>
<td>TERMS OF REFERENCE</td>
<td>To provide scientifically based advice to Defra, the Department of Health, Devolved Administrations, and the FSA on matters relating to spongiform encephalopathies, taking account of the remits of other bodies with related responsibilities.</td>
<td>TERMS OF REFERENCE</td>
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<tr>
<td>Dr Robert Jackson (Civil Servant)</td>
<td>Sir Tom Blundell FRS Dr Peter Hinchcliffe (Civil Servant)</td>
<td>Prof Peter George Smith CBE Mr Jonathon Porritt CBE</td>
<td>Dr Catherine Boyle (Civil Servant) Mr Scott Ghagan (Civil Servant)</td>
<td>Prof Ian Douglas Aitken (Civil Servant) Dr Peter Hinchcliffe (Civil Servant)</td>
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<td>6F 19M P</td>
<td>YES</td>
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</tbody>
</table>

### NOTES

First review due 2005.
### Advisory NDPBs

**Veterinary Residues Committee**

Veterinary Medicines Directorate
Woodham Lane, New Haw Addlestone, Surrey KT15 3LS

Tel 01932 336911
Fax 01932 336618

secretariat@vet-residues-committee.gov.uk
www.vet-residues-committee.gov.uk

**TEMS OF REFERENCE**

To advise the Chief Executives of the Veterinary Medicines Directorate and the Food Standards Agency on the formulation of the residues surveillance programmes and on the significance of the results in terms of consumer safety.

**CHAIR**

Prof James W Bridges £193.00 pm

**SECRETARY**

Mr David Webb (Civil Servant)

**STAFF EMPLOYED**

–

**PUBLIC MEETINGS**

Yes

**PUBLIC MINUTES**

Yes

**PUBLIC INTERESTS**

Yes

**OMBUDSMAN**

Ann Abraham

**ANNUAL REPORT**

2001

**AUDIT ARRANGEMENTS**

–

**LAST REVIEW**

2001

**OCPA REGULATED**

Yes


### Water Regulations Advisory Committee

Room 3/H22
Ashdown House
123 Victoria Street
London SW1E 6OE

Tel 020 7944 5395
Fax 020 7944 5398

wrc@defra.gsi.gov.uk
www.defra.gov.uk/environment/water/industry/wrc

**TEMS OF REFERENCE**

To advise the Government on the requirements for plumbing installations and fittings to be included in the Water Regulations and on other related technical matters. To report to the Government on enforcement of the Regulations.

**CHAIR**

Prof John Swaffield

**SECRETARY**

Mr Peter Jiggins (Civil Servant)

**STAFF EMPLOYED**

–

**PUBLIC MEETINGS**

–

**PUBLIC MINUTES**

–

**PUBLIC INTERESTS**

–

**OMBUDSMAN**

Ann Abraham

**ANNUAL REPORT**

2000

**AUDIT ARRANGEMENTS**

–

**LAST REVIEW**

2000

**OCPA REGULATED**

–


### Zoos Forum

Global Wildlife Division
Temple Quay House
2 The Square
Bristol BS1 6EB

Tel 0117 372 8686
Fax 0117 372 8373

robert.vagg@defra.gsi.gov.uk
www.defra.gov.uk/wildlife/countryside/zf

**TEMS OF REFERENCE**

To keep under review the operation and implementation of the zoo licensing system in England, Scotland and Wales.

**CHAIR**

Mrs Jenimia Parry-Jones MBE

**SECRETARY**

Mr Robert Vagg (Civil Servant)

**STAFF EMPLOYED**

–

**PUBLIC MEETINGS**

Yes

**PUBLIC MINUTES**

Yes

**PUBLIC INTERESTS**

Yes

**OMBUDSMAN**

Mr Edward Cousins £407.00 pd

**ANNUAL REPORT**

2001

**AUDIT ARRANGEMENTS**

–

**LAST REVIEW**

1989

**OCPA REGULATED**

–


### Agricultural Land Tribunals (England)

Area 2C
Ergon House
Horseferry Road
London SW1P 2AL

Tel 020 7238 5677
Fax 020 7238 6555

**TEMS OF REFERENCE**

To determine disputes between agricultural landlords and tenants (other than through the courts or arbitration) as provided for in the Agricultural Holdings Act 1986; and between agricultural neighbours as provided for in the Land Drainage Act 1991.

**CHAIR**

–

**SECRETARY**

Mr G R Webdale (Civil Servant)

**STAFF EMPLOYED**

0.5

**PUBLIC MEETINGS**

–

**PUBLIC MINUTES**

–

**PUBLIC INTERESTS**

–

**OMBUDSMAN**

–

**ANNUAL REPORT**

–

**AUDIT ARRANGEMENTS**

–

**LAST REVIEW**

2001

**OCPA REGULATED**

–


### Commons Commissioners

Zone 1/05
Temple Quay House
2 The Square
Bristol BS1 6EB

Tel 0117 372 8928
Fax 0117 372 8969

**TEMS OF REFERENCE**

To adjudicate on any disputes arising from the provisional registration of common land.

**CHAIR**

Mr Edward Cousins

**SECRETARY**

–

**STAFF EMPLOYED**

–

**PUBLIC MEETINGS**

–

**PUBLIC MINUTES**

–

**PUBLIC INTERESTS**

–

**OMBUDSMAN**

–

**ANNUAL REPORT**

–

**AUDIT ARRANGEMENTS**

–

**LAST REVIEW**

1989

**OCPA REGULATED**

–


### OPENNESS AND ACCOUNTABILITY

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**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

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<tr>
<th>Advisory NDPBs</th>
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**NOTES**

Due for review in 2004.
### Dairy Produce Quota Tribunal

- **Room:** FL5, Area D
- **Address:** 9 Millbank
- **Contact:** c/o 17 Smith Square
- **Location:** London SW1P 3JR
- **Telephone:** 020 7238 3089
- **Facsimile:** 020 7238 3114
- **Email:** jill.powis@defra.gov.uk
- **Website:** www.defra.gov.uk

**Terms of Reference**
The tribunal was set up in 1984 following the introduction of milk quotas, to consider applications from milk producers for additional quotas. The Tribunal has been dormant since June 1994.

**Chair**

**Secretary**
Ms Jill Powis
(Civil Servant)

**Staff Employed**

### Plant Varieties and Seeds Tribunal

- **Room:** O/81
- **Address:** Eastbrook
- **Location:** Shaftesbury Road
- **Location:** Cambridge CB2 2DR
- **Telephone:** 01223 533508
- **Facsimile:** 01223 533531
- **Email:** jane.m.barr@defra.gsi.gov.uk

**Terms of Reference**
To hear appeals against the decision of the Controller of Plant Variety Rights on Plant Breeder’s Rights matters; against decisions of the agricultural ministers on National List and seeds matters; and against decisions of the Forestry Commissioners on matters concerning forest reproductive materials.

**Chair**

**Secretary**
Mrs Jane M Barr
(Civil Servant)

**Staff Employed**

#### Openness and Accountability

- **Public Meetings**
- **Public Minutes**
- **Public Interests**
  - **Yes**
- **Ombudsman**
  - **Yes**
- **Annual Report**
- **Audit Arrangements**
- **Last Review**
  - **1995**
- **Appointments and Remuneration as at 31.03.03**
  - **Chair**
  - **Deputy**
  - **Members**
    - **2F, 14M P**
  - **OCPA Regulated**

**Notes**
### Export Guarantees Advisory Council

#### Terms of Reference
To advise on the underlying policies and principles which ECGD needs to follow in order to achieve its mission. In particular, how ECGD should take account of the developmental benefits of ECGD-supported projects, their environmental and other impacts, and the needs of smaller exporters.

#### Chair
Ms Liz Airey
NP

#### Secretary
Mr Gareth Waterhouse

#### Staff Employed
- 0

#### Openness and Accountability

<table>
<thead>
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<td>Ombudsman</td>
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#### Annual Report
2002/03

#### Audit Arrangements
Last Review
2002

#### Appointments and Remuneration as at 31.03.03

<table>
<thead>
<tr>
<th>Chair</th>
<th>1F NP</th>
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<tbody>
<tr>
<td>Deputy</td>
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<tr>
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<td>1F; 8M NP</td>
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</table>

#### Notes
### Advisory NDPBs

#### Advisory Committee on Animal Feedingstuffs
- **Room**: 415B
  - **Aviation House**
  - **125 Kingsway**
  - **London WC2B 6NH**
- **Tel**: 020 7276 8083
- **Fax**: 020 7276 8478
- [www.food.gov.uk/science/ouradvisors/animalfeedingstuffs.htm](http://www.food.gov.uk/science/ouradvisors/animalfeedingstuffs.htm)

**Terms of Reference**
To advise the Food Standards Agency and ministers on the safety and use of animal feeds and feeding practices, with particular emphasis on protecting human health and with reference to new technical developments. To carry out its functions and liaise with other relevant advisory committees as appropriate.

**Chair**
Dr Chitra Bharucha
£180.00 pm

**Principal Secretary**
Mr Keith Millar

**Staff Employed**
–

**Openness and Accountability**
- **Public Meetings**: Yes
- **Public Minutes**: Yes
- **Public Interests**: Yes
- **Ombudsman**: PCA
- **Annual Report**: 2001
- **Audit Arrangements**: –
- **Last Review**: –

**Appointments and Remuneration as at 31.03.03**
- **Chair**: 1F
- **Deputy**: 1M
- **Members**: 4F, 10M P

**OCPA Regulated**: –

**Notes**
Statutory Committee under Section 5(3) of Food Standards Act 1999.

#### Advisory Committee on Novel Foods and Processes
- **Room**: 515B
  - **Aviation House**
  - **125 Kingsway**
  - **London WC2B 6NH**
- **Tel**: 020 7276 8595
- **Fax**: 020 7276 8564
- [acnfp@foodstandards.gsi.gov.uk](mailto:acnfp@foodstandards.gsi.gov.uk)
  - [www.food.gov.uk/science/ouradvisors/novelfoods.htm](http://www.food.gov.uk/science/ouradvisors/novelfoods.htm)

**Terms of Reference**
To advise the central authorities responsible in England, Scotland, Wales and Northern Ireland respectively on any matters relating to novel foods and processes including food irradiation, having regard, where appropriate, to the views of relevant expert bodies.

**Chair**
Prof Janet Bainbridge
£180.00 pm

**Secretary**
Dr Sandy Lawrie

**Staff Employed**
–

**Openness and Accountability**
- **Public Meetings**: Yes
- **Public Minutes**: Yes
- **Public Interests**: Yes
- **Ombudsman**: PCA
- **Annual Report**: 2002
- **Audit Arrangements**: –
- **Last Review**: –

**Appointments and Remuneration as at 31.03.03**
- **Chair**: 1F
- **Deputy**: 1M
- **Members**: 3F, 9M P, 1 EX

**OCPA Regulated**: –

**Notes**
Statutory Committee under Section 5(3) of Food Standards Act 1999.

#### Advisory Committee on Research
- **Room**: 203C
  - **Aviation House**
  - **125 Kingsway**
  - **London WC2B 6NH**
- **Tel**: 020 7276 8785
- **Fax**: 020 7276 8289
- [andrew.j.dunn@foodstandards.gsi.gov.uk](mailto:andrew.j.dunn@foodstandards.gsi.gov.uk)
  - [www.food.gov.uk/committees](http://www.food.gov.uk/committees)

**Terms of Reference**
To keep under review and advise the Board on the Agency’s research, survey and scientific strategy. To also advise on policy in relation to EU collaborators.

**Chair**
Prof Michael Lean
£144.00 pd

**Secretary**
Dr Richard Burt

**Staff Employed**
1

**Openness and Accountability**
- **Public Meetings**: Yes
- **Public Minutes**: Yes
- **Public Interests**: –
- **Ombudsman**: PCA
- **Annual Report**: –
- **Audit Arrangements**: –
- **Last Review**: –

**Appointments and Remuneration as at 31.03.03**
- **Chair**: 1M
- **Deputy**: –
- **Members**: 3F, 7M P

**OCPA Regulated**: –

**Notes**
Statutory Committee under Section 5(3) of Food Standards Act 1999.
## Advisory NDPBs

### Advisory Committee on the Microbiological Safety of Food

**Room:** 808C  
**Aviation House**  
**125 Kingsway**  
**London WC2B 6NH**

**Tel:** 020 7276 8946/7  
**Fax:** 020 7276 8907  
acmsi@foodstandards.gsi.gov.uk  
www.food.gov.uk/science/ouradvisory/microbiologysafety

**Terms of Reference**

To assess the risk to humans from micro-organisms which are used, or occur, in or on food and to advise the Food Standards Agency on any matters relating to the microbiological safety of food.

**Chair:** Prof Douglas Georgala  
**Administrative Secretary:** Mr Colin Mylchreest

### Beef Assurance Scheme Membership Panel

**Room:** 315B  
**Aviation House**  
**125 Kingsway**  
**London WC2B 6NH**

**Tel:** 020 7276 8384  
**Fax:** 020 7276 8311

**Terms of Reference**

The Beef Assurance Scheme Membership Panel was set up to advise the Government on requests for review of its decisions to revoke membership of the Beef Assurance Scheme.

**Chair:** Miss Claire Andrews  
**Secretary:** Ms Nicola Byrnes

### Committee on Toxicity of Chemicals in Food, Consumer Products and the Environment

**Room:** 51C  
**Aviation House**  
**125 Kingsway**  
**London WC2B 6NH**

**Tel:** 020 7276 8187  
**Fax:** 020 7276 8153  
keithbutler@foodstandards.gov.uk  
www.food.co.uk/science/commites

**Terms of Reference**

To assess and advise the Food Standards Agency and the Chief Medical Officer on matters relating to the toxic risk of chemicals in food, consumer products and the environment.

**Chair:** Prof Ieuan Hughes  
**Secretary:** Mr K Butler

### Consumer Committee

**Room:** 615B  
**Aviation House**  
**125 Kingsway**  
**London WC2B 6NH**

**Tel:** 020 7276 8641  
**Fax:** 020 7276 8034  
jacqui.webster@foodstandards.gsi.gov.uk  
www.food.gov.uk

**Terms of Reference**

To alert the Agency to key issues of current or emerging consumer concern; comment on the Agency’s strategic objectives and forward plan; advise on consultation methodologies; and provide the Agency with feedback on the effectiveness of its policies in responding to consumer concerns.

**Chair:** Mrs Nancy Robson  
**Secretary:** Ms Jacqui Webster

### Expert Group on Vitamins and Minerals

**Room:** 808C  
**Aviation House**  
**125 Kingsway**  
**London WC2B 6NH**

**Tel:** 020 7276 8938  
**Fax:** 020 7276 8906  
jillian.pitt@foodstandards.gsi.gov.uk  
www.food.gov.uk/comittees/evm/summary.htm

**Terms of Reference**

To set principles on which controls for ensuring the safety of vitamins and mineral supplements sold under food law can be based. To review the levels of individual vitamins and minerals associated with adverse effects. To recommend maximum levels of intakes of vitamins and minerals from supplements if appropriate.

**Chair:** Prof Michael Langman  
**Scientific Secretary:** Dr D Benford

### Beef Assurance Scheme Membership Panel

**Chair:** Miss Claire Andrews  
**Secretary:** Ms Nicola Byrnes

### Committee on Toxicity of Chemicals in Food, Consumer Products and the Environment

**Chair:** Prof Ieuan Hughes  
**Secretary:** Mr K Butler

### Consumer Committee

**Chair:** Mrs Nancy Robson  
**Secretary:** Ms Jacqui Webster

### Expert Group on Vitamins and Minerals

**Chair:** Prof Michael Langman  
**Scientific Secretary:** Dr D Benford

### OPENNESS AND ACCOUNTABILITY

#### PUBLIC MEETINGS

- YES

#### PUBLIC MINUTES

- YES

#### PUBLIC INTERESTS

- YES

#### OMBUDSMAN

- PCA

#### ANNUAL REPORT

- 2002

#### AUDIT ARRANGEMENTS

- 

#### LAST REVIEW

- 

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

#### Chair

- 1M P

#### Deputy

- 1F P

#### Members

- 6F, 1M P

#### OCPA regulated

- 

#### Chair

- 1M P

#### Deputy

- 1F P

#### Members

- 2F, 1M P

#### OCPA regulated

- 

### NOTES

The medical secretary is Dr Judith Hilton.

The scheme is currently under review.

Statutory Committee under Section 5(3) of Food Standards Act 1999.

Statutory Committee under Section 5(3) of Food Standards Act 1999.

Additional terms of reference: To report to the FSA Board. The Group will also be able to advise on the levels of vitamins and minerals in fortified foods, if it considers that this is appropriate.
# Meat Hygiene Appeals Tribunal for England and Wales

**Room 315B**  
Aviation House  
125 Kingsway  
London WC2B 6NH  
**TEL** 020 7276 8384  
**FAX** 020 7276 8311

## TERMS OF REFERENCE

To consider appeals against a decision to refuse, revoke or suspend a licence or to impose conditions on a licence, for premises to engage in the slaughter, cutting and storage of red meat, white meat and game meat (both farmed and wild).

## CHAIR

Mrs Rosy Amin-Mannion  
£437.00 pd

## SECRETARY

Ms Nicola Byrnes

## STAFF EMPLOYED

—

## OPENNESS AND ACCOUNTABILITY

**PUBLIC MEETINGS**  
—

**PUBLIC MINUTES**  
—

**PUBLIC INTERESTS**  
—

**OMBUDSMAN**  
PCA

**ANNUAL REPORT**  
—

**AUDIT ARRANGEMENTS**  
—

**LAST REVIEW**  
—

## APPOINTMENTS AND REMUNERATION AS AT 31.03.03

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## NOTES

Currently under review.  
No members currently appointed.  
Statutory Committee under Section 5(3) of Food Standards Act 1999.
### BBC World Service

**Address:** Bush House, Strand, London WC2B 4PH

**Telephone:** 020 7240 3456

**Fax:** 020 7557 1254

**Website:** www.bbc.co.uk/worldservice

**Terms of Reference:**
The BBC World Service broadcasts to overseas audiences in English and 42 other languages. BBC Monitoring monitors foreign open media sources in languages of origin for the benefit of official customers.

**Chair:** Mr Mark Byford

**Directors:**
- £294,000.00
- STAFF EMPLOYED: 1,853

### Britain—Russia Centre

**Address:** 1 Nine Elms Lane, London SW8 5NQ

**Telephone:** 020 7498 6640

**Fax:** 020 7498 4660

**Website:** mail@briteastwest.org.uk

**Terms of Reference:**
The Britain—Russia Centre incorporating the British East—West Centre promotes high-level contacts with Russia and other republics of the former Soviet Union, and furthers the development of democratic institutions through visits, seminars and training workshops.

**President:** Baroness Williams

**Director:** Mr Godfrey Cromwell

**Staff Employed:** 3.5

### British Association for Central and Eastern Europe

**Address:** 10 Westminster Palace Gardens, Artillery Row, London SW1P 1RL

**Telephone:** 020 7976 0766

**Fax:** 020 7976 8831

**Website:** www.bacee.org.uk

**Terms of Reference:**
The Association promotes better understanding between Britain and the countries of Eastern Europe through a programme of exchanges, conferences, seminars and training workshops.

**Chair:** Rt Hon Lord Radice

**Director:** Sir John Birch

**Staff Employed:** 5

### Openness and Accountability

**Public Meetings:**
- Baronsess Williams NP
- £45,077.00
- 1,853

**Public Minutes:**
- —
- —
- —

**Public Interests:**
- —
- —
- —

**Ombudsman:**
- —
- —
- —

**Annual Report:**
- 2002
- 2001
- 2002

**Audit Arrangements:**
- KPMG
- NAO, Kingston Smith
- Keith Vaudrey & Co

**Last Review:**
- 1999
- 1999

### Appointments and Remuneration as at 31.03.03

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### Notes

Chair, Deputy and members are the same as those for the BBC.

The Chair is appointed by the British Association for Central and Eastern Europe with the approval of the Secretary of State for Foreign and Commonwealth Affairs.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Marshall Aid Commemoration Commission</th>
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<tbody>
<tr>
<td><strong>Association of Commonwealth Universities</strong></td>
</tr>
<tr>
<td>36 Gordon Square</td>
</tr>
<tr>
<td>London WC1H 0PF</td>
</tr>
<tr>
<td><strong>Tel</strong>: 020 7387 8572</td>
</tr>
<tr>
<td><strong>Fax</strong>: 020 7387 2655</td>
</tr>
<tr>
<td><strong>Website</strong>: <a href="http://www.acu.ac.uk/marshall">www.acu.ac.uk/marshall</a></td>
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<tr>
<td><strong>Chair</strong>: Mr Jonathon Taylor, NP</td>
</tr>
<tr>
<td><strong>EXECUTIVE SECRETARY</strong>: Prof Michael Gibbons</td>
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<td><strong>STAFF EMPLOYED</strong>: 2.5</td>
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<th>The British Council</th>
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<tr>
<td><strong>Chair</strong>: Baroness Kennedy OBE, NP</td>
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<td><strong>Director General</strong>: Mr David Green</td>
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<th>The Great Britain–China Centre</th>
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<tbody>
<tr>
<td><strong>Chair</strong>: Alderman David Brewer, NP</td>
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<tr>
<td><strong>Director</strong>: Ms Katie Lee</td>
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<tbody>
<tr>
<td><strong>Chair</strong>: Mr Mike Gapes, NP</td>
</tr>
<tr>
<td><strong>Chief Executive</strong>: Mr David French</td>
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### Advisory NDPBs

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<th>Diplomatic Service Appeal Board</th>
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<tr>
<td><strong>Chair</strong>: Sir Franklin Berman, NP</td>
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<td><strong>Secretary</strong>: Miss Diana Lees</td>
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<td><strong>PUBLIC INTERESTS</strong> : YES</td>
</tr>
<tr>
<td><strong>OMBUDSMAN</strong> : –</td>
</tr>
<tr>
<td><strong>ANNUAL REPORT</strong> : 2001</td>
</tr>
<tr>
<td><strong>AUDIT ARRANGEMENTS</strong> : NAO</td>
</tr>
<tr>
<td><strong>LAST REVIEW</strong> : 1999</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chair</strong> : 1M NP</td>
</tr>
<tr>
<td><strong>Deputy</strong> : 1F NP</td>
</tr>
<tr>
<td><strong>Members</strong> : 2F, 6M NP</td>
</tr>
<tr>
<td><strong>Membership</strong>: OCPA regulated: YES</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair, Deputy Chair and 2 Vice-Chairs are elected by the Board having previously been approved by the Secretary of State for Foreign and Commonwealth Affairs.</td>
</tr>
<tr>
<td>Staff employed: 1,672 UK employed staff; 430 locally engaged national staff; and 1,758 teachers, some of whom are part time.</td>
</tr>
</tbody>
</table>

### Advisory NDPBs

| The Chair is elected by the Executive Committee, with the approval of the Secretary of State for Foreign and Commonwealth Affairs. |
| All new members of the Executive Committee are elected by the Executive Committee. |
| Government funding is by FCO Grant-in-aid and DfID grant. |

| Remuneration is only paid when the Board meets. |
### Advisory NDPBs

<table>
<thead>
<tr>
<th>The Government Hospitality Advisory Committee for the Purchase of Wine</th>
<th>Wilton Park Academic Council</th>
<th>Foreign Compensation Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lancaster House Stable Yard London SW1A 1BB</td>
<td>c/o Wilton Park Section Foreign and Commonwealth Office King Charles Street London SW1A 2AH</td>
<td>Old Admiralty Building Whitehall London SW1A 2PA</td>
</tr>
<tr>
<td>TEL 020 7008 6517</td>
<td>TEL 020 7008 6597</td>
<td>TEL 020 7008 1321</td>
</tr>
<tr>
<td>FAX 020 7008 8529</td>
<td>FAX 020 7008 8597</td>
<td>FAX 020 7008 0160</td>
</tr>
<tr>
<td><a href="mailto:robert.alexander@cvg.gov.uk">robert.alexander@cvg.gov.uk</a></td>
<td><a href="http://www.wiltonpark.org.uk">www.wiltonpark.org.uk</a></td>
<td><a href="mailto:Joanne.Dove@fco.gov.uk">Joanne.Dove@fco.gov.uk</a></td>
</tr>
</tbody>
</table>

**Terms of Reference**
- To advise on the purchasing of wine for government hospitality.

#### Chair
- Sir Ewen Ferguson
- NP

#### Secretary
- Mr Robert Alexander
- Civil Servant

#### Staff Employed
- —

#### Public Meetings
- —

#### Public Minutes
- —

#### Public Interests
- —

#### Ombudsman
- —

#### Annual Report
- 2002

#### Audit Arrangements
- —

#### Last Review
- 2000

### Tribunal NDPB

<table>
<thead>
<tr>
<th>Foreign Compensation Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Old Admiralty Building Whitehall London SW1A 2PA</td>
</tr>
<tr>
<td>TEL 020 7008 1321</td>
</tr>
<tr>
<td>FAX 020 7008 0160</td>
</tr>
<tr>
<td><a href="mailto:Joanne.Dove@fco.gov.uk">Joanne.Dove@fco.gov.uk</a></td>
</tr>
</tbody>
</table>

**Terms of Reference**
- The Commission primarily distributes funds received from other governments or international organisations in accordance with agreements to pay compensation for expropriated British property and other losses sustained by British nationals.

#### Chair
- —

#### Secretary
- Mr Alex Grant
- £13,500.00

#### Staff Employed
- —

#### Public Meetings
- —

#### Public Minutes
- —

#### Public Interests
- —

#### Ombudsman
- —

#### Annual Report
- 2001

#### Audit Arrangements
- —

#### Last Review
- —

### Openness and Accountability

**Appointments and Remuneration as at 31.03.03**
- Chair: 1M NP
- Deputy: —
- Members: 1F, 3M NP
- OCPA Regulated: YES

### Notes

Chair is paid by the FCO on an ad hoc basis.

The commission is run on a ‘care and maintenance’ basis and as such is under constant review.

Chair is appointed by the Lord Chancellor.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Commission for Health Improvement</th>
<th>General Social Care Council</th>
<th>Human Fertilisation and Embryology Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>10th Floor Finsbury Tower 103-105 Bunhill Row London EC1Y 8TG</td>
<td>Goldings’s House 2 Hay’s Lane London SE1 2HB</td>
<td>Paxton House 30 Artillery Lane London E1 7LS</td>
</tr>
<tr>
<td>TEL 020 7448 9200</td>
<td>TEL 020 7397 5100</td>
<td>TEL 020 7317 5077</td>
</tr>
<tr>
<td>FAX 020 7448 9222</td>
<td>FAX 020 7397 5101</td>
<td>FAX 020 7317 1871</td>
</tr>
<tr>
<td><a href="mailto:information@chi.nhs.uk">information@chi.nhs.uk</a></td>
<td><a href="mailto:name.surname@gscc.org.uk">name.surname@gscc.org.uk</a></td>
<td><a href="mailto:admin@hfea.gov.uk">admin@hfea.gov.uk</a></td>
</tr>
<tr>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
</tr>
<tr>
<td>CHI works at a local and a national level to help the NHS guarantee, monitor and improve clinical care throughout England and Wales. CHI works in collaboration with the NHS as well as with other bodies such as the Royal Colleges, professional organisations and regulatory and voluntary bodies.</td>
<td>The GSCC is established under SS4 of the Care Standards Act 2000. The GSCC has two major regulatory functions: 1) Regulation of education and training at professional and post qualifying levels 2) Regulation of the practice of social care worker</td>
<td>To regulate, by licensing and monitoring, centres providing infertility treatment involving IVF, DI, egg, sperm and embryo donation and human embryo research.</td>
</tr>
<tr>
<td>CHAIR</td>
<td>CHAIR</td>
<td>CHAIR</td>
</tr>
<tr>
<td>Dame Deirdre Hine</td>
<td>Mr Rodney Brooke CBE</td>
<td>Ms Suzi Leather</td>
</tr>
<tr>
<td>£29,648.00</td>
<td>£21,500.00</td>
<td>£30,000.00</td>
</tr>
<tr>
<td>CHIEF EXECUTIVE</td>
<td>CHIEF EXECUTIVE</td>
<td>CHIEF EXECUTIVE</td>
</tr>
<tr>
<td>Dr Peter Homa CBE</td>
<td>Ms Lynne Berry</td>
<td>Ms Angela McNab (interim)</td>
</tr>
<tr>
<td>£150,000.00</td>
<td>£97,000.00</td>
<td>£90,000.00</td>
</tr>
<tr>
<td>STAFF EMPLOYED</td>
<td>STAFF EMPLOYED</td>
<td>STAFF EMPLOYED</td>
</tr>
<tr>
<td>347</td>
<td>85</td>
<td>80</td>
</tr>
</tbody>
</table>

### OPENNESS AND ACCOUNTABILITY

| PUBLIC MEETINGS | YES | YES | YES |
| PUBLIC MINUTES | YES | YES | YES |
| PUBLIC INTERESTS | YES | YES | – |
| OMBUDSMAN | PCA | PCA | Health Service |
| ANNUAL REPORT | 2002 | 2002 | 2002 |
| AUDIT ARRANGEMENTS | NAO | NAO | NAO |
| LAST REVIEW | – | – | – |

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

| CHAIR | 1F P | 1M P | 1F P |
| DEPUTY | 1M P | 1F P | 1F P |
| MEMBERS | 4F, 7M P | 10F, 6M P | 6F, 9M P |
| OCPA REGULATED | YES | YES | YES |
### National Biological Standards Board

- **Address:** National Institute for Biological Standards and Control, Blanche Lane, South Mims, Potters Bar, Herts EN6 3DG
- **Telephone:** 01707 654753
- **Fax:** 01707 646730
- **Email:** nibsc@nibsc.ac.uk
- **Website:** www.nibsc.ac.uk

**Terms of Reference:** To safeguard and enhance public health through the standardisation and control of biologicals used in medicine.

**Chair:** Prof Gordon Duff, £15,420.00

**Director:** Dr Stephen Inglis, £130,055.00

**Staff Employed:** 283

**Public Meetings:** –

**Public Minutes:** –

**Public Interests:** –

**Ombudsman:** PCA

**Annual Report:** –

**Audit Arrangements:** NAO

**Last Review:** 1996

### National Care Standards Commission

- **Address:** St Nicholas Buildings, St Nicholas Street, Newcastle NE1 1NB
- **Telephone:** 0191 233 3556
- **Fax:** 0191 233 3569
- **Email:** enquiries@ncsc.gsi.gov.uk
- **Website:** www.carestandards.org.uk

**Terms of Reference:** To regulate independent health and social care services, to improve the quality of those services and to provide the Secretary of State for Health with information about their quality and availability.

**Chair:** Ms Anne Parker CBE, £22,145.00

**Chief Executive:** Mr Ron Kerr CBE, £120,000.00

**Staff Employed:** 2,290.6

**Public Meetings:** YES

**Public Minutes:** YES

**Public Interests:** YES

**Ombudsman:** PCA

**Annual Report:** 2001/02

**Audit Arrangements:** NAO

**Last Review:** 1993

### National Radiological Protection Board

- **Address:** Chilton Didcot Oxon OX11 0RQ
- **Telephone:** 01235 836600
- **Fax:** 01235 833899
- **Email:** nrpb@nrpb.org
- **Website:** www.nrpb.org

**Terms of Reference:** To provide scientific advice to the government, as well as to a range of public and private sector organisations and professional bodies, on matters relating to radiation hazards.

**Chair:** Sir Walter Bodmer, £15,420.00

**Director:** Prof Rodger Clarke, £100,530.00

**Staff Employed:** 318

**Public Meetings:** –

**Public Minutes:** –

**Public Interests:** YES

**Ombudsman:** PCA

**Annual Report:** 2001/02

**Audit Arrangements:** NAO

**Last Review:** 1993

### Public Health Laboratory Service Board

- **Address:** 61 Colindale Avenue, London NW9 5DF
- **Telephone:** 020 8200 1929
- **Fax:** 020 8200 8130
- **Email:** webmaster@phls.co.uk
- **Website:** www.phls.co.uk

**Terms of Reference:** To protect the population from infection through detection, diagnosis, surveillance, prevention and control of infections and communicable diseases in the UK and worldwide on the sources and control of infection.

**Chair:** Mr Roger Tabor, £10,000.00

**Director:** Prof Brian Duerden, £80,211.00

**Staff Employed:** 318

**Public Meetings:** –

**Public Minutes:** –

**Public Interests:** –

**Ombudsman:** PCA

**Annual Report:** 2001/02

**Audit Arrangements:** NAO

**Last Review:** 1996

### The Commission for Patient and Public Involvement in Health*

- **Address:** 9th Floor, Ladywood House, 45 Stephenston Street, Birmingham B2 4DY
- **Telephone:** 0121 345 6100
- **Fax:** 0121 345 6130
- **Email:** Communications@cppih.nhs.uk
- **Website:** www.cppih.org

**Terms of Reference:** The Commission will oversee systems of patient and public involvement. The Commission has been created to give the public a voice in decisions that affect their health, and the health of the local community.

**Chair:** Sharon Grant, £25,000.00

**Chief Executive:** Laura McMurtrie, £99,000.00

**Staff Employed:** 5

**Public Meetings:** YES

**Public Minutes:** YES

**Public Interests:** YES

**Ombudsman:** PCA

**Annual Report:** –

**Audit Arrangements:** –

**Last Review:** –

*Established on 1 January 2003.

### Openness and Accountability

- **Public Meetings:** YES
- **Public Minutes:** YES
- **Public Interests:** YES
- **Ombudsman:** PCA
- **Annual Report:** –
- **Audit Arrangements:** NAO
- **Last Review:** –

### Appointments and Remuneration as at 31.03.03

**Chair:**
- **1M P**

**Deputy:**
- **1F P**

**Members:**
- **1F, 9M P**

**OCPA Regulated:** YES

---

**Notes:**

* Established on 1 January 2003.
### Administrative Board on Registration of Homoeopathic Products
- **Chair:** Prof Brian Kirby
- **Secretary:** Mr Leslie Whitbread

### Advisory Committee on Borderline Substances
- **Chair:** Dr Ian White
- **Secretary:** Mr J Davis

### Advisory Committee on Dangerous Pathogens
- **Chair:** Prof Roger Whittenbury
- **Secretary:** Miss Hannah Lewis

### Advisory Committee on Distinction Awards
- **Chair:** Lady Vallance
- **Secretary:** Mr Julian Oliver

### ONOPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>Advisory Board on Registration of Homoeopathic Products</th>
<th>Advisory Committee on Borderline Substances</th>
<th>Advisory Committee on Dangerous Pathogens</th>
<th>Advisory Committee on Distinction Awards</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Terms of Reference</strong></td>
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<td><strong>Terms of Reference</strong></td>
</tr>
<tr>
<td>To give advice on safety and quality in relation to any homoeopathic medicinal product for human use, in respect of which a Certificate of Registration could be granted.</td>
<td>To advise whether any particular substances, preparations or items should not be treated as drugs under the NHS (General Medical Services) Regulations 1990, and to ensure that substances, preparations or items which have a therapeutic use in the treatment of disease in the community can be provided as economically as possible under the NHS.</td>
<td>To advise the Health and Safety Commission, the Health and Safety Executive and Health and Agriculture ministers, and their counterparts under devolution in Scotland, Wales and Northern Ireland, as required on all aspects of hazards and risks to workers and others from exposure to pathogens.</td>
<td>To consider recommendations for distinction awards for NHS consultants and to act on behalf of ministers in England and Wales, in deciding which consultants should receive awards.</td>
</tr>
</tbody>
</table>

**Chair**
- Prof James McKillop
- Prof Brian Kirby
- Dr Ian White
- Prof Roger Whittenbury
- Lady Vallance

**Secretary**
- Ms Patricia Brown
- Mr Leslie Whitbread
- Mr J Davis
- Miss Hannah Lewis
- Mr Julian Oliver

**Staff Employed**
- —
- —
- —
- —
- 11

**Public Meetings**
- —
- —
- —
- —
- —

**Public Minutes**
- —
- —
- —
- —
- —

**Public Interests**
- Yes
- Yes
- Yes
- Yes
- —

**Ombudsman**
- PCA
- PCA
- PCA
- PCA
- PCA

**Annual Report**
- 2001
- 2001
- —
- —
- —

**Audit Arrangements**
- Internal
- —
- —
- —
- —

**Last Review**
- 1993
- —
- —
- 2002
- 1999

**Appointments and Remuneration as at 31.03.03**

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<td><strong>Chair</strong></td>
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</tr>
<tr>
<td>1M NP</td>
<td>1M P</td>
<td>1M</td>
<td>1M NP</td>
</tr>
<tr>
<td><strong>Deputy</strong></td>
<td><strong>Deputy</strong></td>
<td><strong>Deputy</strong></td>
<td><strong>Deputy</strong></td>
</tr>
<tr>
<td>—</td>
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</tr>
<tr>
<td><strong>Members</strong></td>
<td><strong>Members</strong></td>
<td><strong>Members</strong></td>
<td><strong>Members</strong></td>
</tr>
<tr>
<td>8F; 12M NP</td>
<td>5F; 7M</td>
<td>3F; 8M NP</td>
<td>4F; 12M NP</td>
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<tr>
<td><strong>OCPA Regulated</strong></td>
<td><strong>OCPA Regulated</strong></td>
<td><strong>OCPA Regulated</strong></td>
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</tr>
<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
</tbody>
</table>

**Notes**

Summary minutes on www.mhra.gov.uk

Dr J Nielson (HSE) is also a Secretary.
### Advisory NDPBs

#### Advisory Committee on Hepatitis

**Chair:** Prof Howard Thomas  
**Secretary:** Dr Hugh Nicholas  

<table>
<thead>
<tr>
<th>Staff Employed</th>
<th>–</th>
</tr>
</thead>
</table>

#### British Pharmacopoeia Commission

**Chair:** Prof Derek Calam  
**Secretary:** Dr Ged Lee  

<table>
<thead>
<tr>
<th>Staff Employed</th>
<th>–</th>
</tr>
</thead>
</table>

#### Committee on Carcinogenicity of Chemicals in Food, Consumer Products and the Environment

**Chair:** Prof Peter Blain  
**Secretary:** Mr Khandu Mistry  

<table>
<thead>
<tr>
<th>Staff Employed</th>
<th>–</th>
</tr>
</thead>
</table>

#### Committee on Medical Aspects of Radiation in the Environment

**Chair:** Prof Bryn Bridges  
**Secretary:** Dr Roy Hamlet/Miss Julie Kedward  

<table>
<thead>
<tr>
<th>Staff Employed</th>
<th>–</th>
</tr>
</thead>
</table>

#### Committee on Mutagenicity of Chemicals in Food, Consumer Products and the Environment

**Chair:** Prof Peter Brownlee Farmer  
**Secretary:** Mr Khandu Mistry  

<table>
<thead>
<tr>
<th>Staff Employed</th>
<th>–</th>
</tr>
</thead>
</table>

#### Openness and Accountability

<table>
<thead>
<tr>
<th>Public Meetings</th>
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<tbody>
<tr>
<td>Public Minutes</td>
<td>–</td>
</tr>
<tr>
<td>Public Interests</td>
<td>–</td>
</tr>
<tr>
<td>Ombudshman PCA</td>
<td>–</td>
</tr>
<tr>
<td>Annual Report</td>
<td>1998</td>
</tr>
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<td>Audit Arrangements</td>
<td>Internal</td>
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</tbody>
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<tbody>
<tr>
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<tr>
<td>Audit Arrangements</td>
<td>–</td>
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<tr>
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<td>2000</td>
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<table>
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<tr>
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<tbody>
<tr>
<td>Public Minutes</td>
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<td>–</td>
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<tr>
<td>Ombudshman PCA</td>
<td>–</td>
</tr>
<tr>
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<td>2001</td>
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<td>–</td>
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<td>Last Review</td>
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<thead>
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<td>–</td>
</tr>
<tr>
<td>Ombudshman PCA</td>
<td>–</td>
</tr>
<tr>
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</table>

### Appointments and Remuneration as at 31.03.03

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<tr>
<th>Chair</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Deputy</td>
<td>1M P</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Members</th>
<th>2F 9M NP</th>
</tr>
</thead>
</table>

| OCPA Regulated | – |

<table>
<thead>
<tr>
<th>Chair</th>
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</thead>
<tbody>
<tr>
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<td>1M P</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Members</th>
<th>4F 8M NP</th>
</tr>
</thead>
</table>

| OCPA Regulated | – |

### Notes
Committee on the Medical Effects of Air Pollutants
Room 693D, Skipton House
80 London Road
London SE1 6LH
TEL 020 7972 5002
FAX 020 7972 5167
emma.hellingsworth@doh.gsi.gov.uk
www.doh.gov.uk/comeap/index.htm

TERMS OF REFERENCE
To advise the UK Health Departments on the effects on health of both outdoor and indoor air pollutants on the basis of data currently available; to assess the need for further research; and to liaise as necessary with other Government bodies to assess the effects of exposure and the associated risks to human health.

CHAIR
Prof Jon Ayres
£114.00 pm
SECRETARY
Ms Emma Hellingsworth

STAFF EMPLOYED
–

PUBLIC MEETINGS
–
PUBLIC MINUTES
–
PUBLIC INTERESTS
YES
Ombudsman
PCA
ANNUAL REPORT
2001
AUDIT ARRANGEMENTS
–
LAST REVIEW
–

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M P
DEPUTY
1M P
MEMBERS
2F, 13M P
OCPA REGULATED
YES

NOTES
This body is to be reviewed in the next 12 months.

Committee on the Safety of Devices
The Medicines and Healthcare Products Regulatory Agency
12th Floor, Hannibal House
London SE1 6TQ
TEL 020 7273 0451
FAX 020 7273 0493
susanne.ludgate@mhra.gsi.gov.uk
www.mhra.gov.uk

TERMS OF REFERENCE
To give advice on a wide range of device-related initiatives in order to support the work of Ministers and the devices part of the Medicines Healthcare Products Regulatory Agency, and in particular the Agency’s objectives in helping healthcare professionals deliver high standards of care to patients in relation to medical devices.

CHAIR
Prof Alasdair Breckenridge
£212.00 pm
SECRETARY
Mr Leslie Whitbread

STAFF EMPLOYED
–

PUBLIC MEETINGS
–
PUBLIC MINUTES
–
PUBLIC INTERESTS
YES
Ombudsman
PCA
ANNUAL REPORT
2001
AUDIT ARRANGEMENTS
–
LAST REVIEW
–

Committee on the Safety of Medicines
Market Towers
1 Nine Elms Lane
London SW6 5NQ
TEL 020 7273 0451
FAX 020 7273 0493
leslie.whitbread@mhra.gsi.gov.uk
www.mhra.gov.uk

TERMS OF REFERENCE
To give advice on the safety, quality and efficacy in relation to human use of any substance or article to which any provision of the Medicines Act 1968 is applicable.

CHAIR
Prof Alan Breckenridge
£212.00 pm
SECRETARY
Ms Maureen Fogg

STAFF EMPLOYED
–

PUBLIC MEETINGS
–
PUBLIC MINUTES
–
PUBLIC INTERESTS
YES
Ombudsman
PCA
ANNUAL REPORT
2001
AUDIT ARRANGEMENTS
Internal
LAST REVIEW
–

Doctors and Dentists Review Body
Office of Manpower Economics, Oxford House
76 Oxford Street
London W1D 1BS
TEL 020 7467 7229
FAX 020 7467 7248
cliff.wilkes@dthi.gsi.gov.uk
www.ome.uk.com

TERMS OF REFERENCE
To advise on the remuneration of doctors and dentists taking any part in the NHS, in accordance with their terms of reference.

CHAIR
Mr Michael Blair QC
NP
SECRETARY
Mrs Maureen Fogg

STAFF EMPLOYED
–

PUBLIC MEETINGS
–
PUBLIC MINUTES
–
PUBLIC INTERESTS
–
Ombudsman
PCA
ANNUAL REPORT
2002
AUDIT ARRANGEMENTS
–
LAST REVIEW
–

Expert Advisory Group on AIDS
PH6.6
Room 631B, Skipton House
80 London Road
London SE1 6LH
TEL 020 7972 6506
FAX 020 7972 5726
www.doh.gov.uk/eaga

TERMS OF REFERENCE
To provide advice on such matters relating to AIDS as may be referred to it by the Chief Medical Officers of the Health Departments of the United Kingdom.
### Gene Therapy Advisory Committee

**COEG**

Skipton House
80 London Road
London SE1 6LH

**TEL** 020 7972 1518

**FAX** 020 7972 1717

margaret.straughan@doh.gsi.gov.uk

www.doh.gov.uk/genetics/gtac.htm

**TERMS OF REFERENCE**

To consider proposals for gene therapy research on ethical grounds, and to advise ministers on their acceptability, taking account of their scientific merits and of the potential benefits and risks involved.

**CHAIR**

Prof Norman C Nevin

£173.00 pm

**SECRETARY**

Dr Jayne Spink

**STAFF EMPLOYED**

—

**PUBLIC MEETINGS**

YES

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2001

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

1998

**CHAIR**

1M P

**DEPUTY**

—

**MEMBERS**

3F, 11M P

**OCPA REGULATED**

YES

---

### Genetics and Insurance Committee

**COEG**

Skipton House
80 London Road
London SE1 6LH

**TEL** 020 7972 1518

**FAX** 020 7972 1717

www.doh.gov.uk/genetics/gaic.htm

**TERMS OF REFERENCE**

To develop criteria for the evaluation of scientific genetic tests and their relevance to types of insurance and to report to ministers on proposals received from insurance providers and level of compliance by industry.

**CHAIR**

Prof David Johns

£173.00 pm

**SECRETARY**

Mr Daniel Gooch

**STAFF EMPLOYED**

—

**PUBLIC MEETINGS**

—

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

—

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

—

**CHAIR**

1M P

**DEPUTY**

—

**MEMBERS**

3F, 8M P

**OCPA REGULATED**

YES

---

### Human Genetics Commission

**COEG**

Skipton House
80 London Road
London SE1 6LH

**TEL** 020 7972 1518

**FAX** 020 7972 1717

www.hgc.gov.uk

**TERMS OF REFERENCE**

To provide ministers with strategic advice on the ‘big picture’ of human genetics, with a particular focus on social and ethical issues.

**CHAIR**

Lady Winifred Tumim CBE, OBE

£7,500.00

**SECRETARY**

Dr Mark Bale

**STAFF EMPLOYED**

—

**PUBLIC MEETINGS**

YES

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

—

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2001

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

—

**CHAIR**

1F P

**DEPUTY**

1M P

**MEMBERS**

6F, 9M P

**OCPA REGULATED**

YES

---

### Independent Advisory Group on Teenage Pregnancy

C/o Secretariat, Room 580D
Skipton House
80 London Road
London SE1 6LH

**TEL** 020 7972 5080

**FAX** 020 7972 3708

www.teenagepregnancyunit.gov.uk

**TERMS OF REFERENCE**

To provide advice to government and monitor the success of its strategy towards achieving the goals of reducing the rate of teenage conceptions, with the specific aim of halving the rate of conceptions among under 18’s by 2010, and getting more teenage parents into education, training or employment, to reduce risk of their long-term social exclusion.

**CHAIR**

Lady Winifred Tumim CBE, OBE

£173.00 pd

**SECRETARY**

Michelle Warne

**STAFF EMPLOYED**

—

**PUBLIC MEETINGS**

—

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

—

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2001

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

—

**CHAIR**

1F P

**DEPUTY**

1F P

**MEMBERS**

24F, 5M P

**OCPA REGULATED**

YES

---

### Independent Review Body for the Advertising of Medicines

Market Towers
1 Nine Elms Lane
London SW8 5NQ

**TEL** 020 7273 0878

**FAX** 020 7273 0121

sean.fletcher@mhra.gsi.gov.uk

www.mhra.gov.uk

**TERMS OF REFERENCE**

To review decisions made by the Medicines and Healthcare Products Regulatory Agency on the advertising of medicines.

**CHAIR**

Mr James Watt

£152.00 pm

**SECRETARY**

Mr Sean Fletcher

**STAFF EMPLOYED**

—

**PUBLIC MEETINGS**

—

**PUBLIC MINUTES**

—

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA

**ANNUAL REPORT**

2001

**AUDIT ARRANGEMENTS**

Internal

**LAST REVIEW**

—

**CHAIR**

1M P

**DEPUTY**

—

**MEMBERS**

4F, 6M P

**OCPA REGULATED**

YES

---

### Openness and Accountability

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

**NOTES**
### Independent Review Panel on the Classification of Borderline Medicines

- **Chair:** Mr Robert Forrester  
  **Secretary:** Mr Sean Fletcher  
  **Staff Employed:** —

**Terms of Reference**
To review provisional determinations issued by the Borderline Section of the Medicines and Healthcare Products Regulatory Agency.

**Appointments and Remuneration**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Position</th>
<th>Remuneration</th>
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<tbody>
<tr>
<td>Chair</td>
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<td>Members</td>
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**Openness and Accountability**
- **Public Minutes:** —
- **Public Interests:**—
- **Ombudsman:**—
- **Annual Report:**—
- **Audit Arrangements:**—
- **Last Review:** —

### Joint Committee on Vaccination and Immunisation

- **Chair:** Prof Michael Langman  
  **Medical Secretary:** Dr David Salisbury  
  **Staff Employed:** —

**Terms of Reference**
To advise Health and Agriculture ministers on general policy or matters relating to the Medicines Act.

**Appointments and Remuneration**

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**Openness and Accountability**
- **Public Minutes:** —
- **Public Interests:**—
- **Ombudsman:**—
- **Annual Report:**—
- **Audit Arrangements:**—
- **Last Review:** —

### Medicines Commission

- **Chair:** Prof Parveen Kumar  
  **Secretary:** Mrs Sue Jones  
  **Staff Employed:** —

**Terms of Reference**
To advise Health and Agriculture ministers on general policy or matters relating to the Medicines Act.

**Appointments and Remuneration**

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**Openness and Accountability**
- **Public Minutes:** —
- **Public Interests:**—
- **Ombudsman:**—
- **Annual Report:**—
- **Audit Arrangements:**—
- **Last Review:** —

### Nurses, Midwives, Health Visitors & Professions Allied to Medicine Pay Review Body

- **Chair:** Prof Sir Clive Booth  
  **Secretary:** Mrs Gwyneth Edwards  
  **Staff Employed:** —

**Terms of Reference**
To advise on the remuneration of nurses, midwives, and health visitors employed in the NHS, and physiotherapists, radiographers, occupational therapists, dieticians and related grades employed in the NHS, in accordance with their terms of reference.

**Appointments and Remuneration**

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**Openness and Accountability**
- **Public Minutes:** —
- **Public Interests:**—
- **Ombudsman:**—
- **Annual Report:**—
- **Audit Arrangements:**—
- **Last Review:** —

### Patient Information Advisory Group

- **Chair:** Prof Joan Huggins  
  **Secretary:** Sean Kirwan  
  **Staff Employed:** —

**Terms of Reference**
To advise the Secretary of State for Health on use of powers provided by Section 60 of the Health and Social Care Act 2001, and in particular on:
- applications and proposals for use of these powers;
- draft regulations made under s60(1) of the Act; and
- proposals to vary or revoke such regulations following the Secretary of State’s required annual review of existing provisions.*

**Appointments and Remuneration**

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**Openness and Accountability**
- **Public Minutes:** —
- **Public Interests:**—
- **Ombudsman:**—
- **Annual Report:**—
- **Audit Arrangements:**—
- **Last Review:** —

* Administrative Secretary is Dr Dorian Kennedy.

Summary minutes on www.mhra.gov.uk

* Also to advise the Secretary of State on key issues, particularly those of national significance, relating to the processing of patient information.
### Pharmacists Review Panel
Office of Manpower Economics, Oxford House 76 Oxford Street London W1D 1BS
Tel 020 7467 7240
Fax 020 7467 7248
sunita.marwaha@dti.gsi.gov.uk

**TERMS OF REFERENCE**
To advise the Secretary of State for Health on any aspect relating to the gross remuneration of chemist contractors providing services under Part II of the National Health Service Act.

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>SECRETARY</th>
<th>STAFF EMPLOYED</th>
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<tbody>
<tr>
<td>—</td>
<td>Mrs Gwyneth Edwards</td>
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<th>ANNUAL REPORT</th>
<th>AUDIT ARRANGEMENTS</th>
<th>LAST REVIEW</th>
<th>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</th>
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<td>1999</td>
<td>At least one meeting per year is held in public.</td>
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</table>

### Scientific Advisory Committee on Nutrition

**Room 704 Wellington House 133-155 Waterloo Road London SE1 8UG**
Tel 020 7972 1365
Fax 020 7972 1375
Sheela.Reddy@doh.gsi.gov.uk
www.SACN.gov.uk

**TERMS OF REFERENCE**
To advise the CMOs and/or the FSA, and thus, through the CMOs or FSA, the Government on scientific aspects of nutrition and health with specific reference to: nutrition content of individual foods; definition of a balanced diet; nutritional status of people; monitoring and surveillance of the above; nutritional issues affecting wider public health policy issues; vulnerable groups; and inequity issues; research requirements of the above.

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>SECRETARY</th>
<th>STAFF EMPLOYED</th>
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<tbody>
<tr>
<td>Prof Alan Jackson</td>
<td>Dr Sheela Reddy</td>
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<td>At least one meeting per year is held in public.</td>
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### Scientific Committee on Tobacco and Health

**Room 429 Wellington House 135-155 Waterloo Road London SE1 6HJ**
Tel 020 7972 4026
Fax 020 7972 4965
www.official-documents.co.uk/document/doh/tobacco/contents.htm

**TERMS OF REFERENCE**
To provide advice to the Chief Medical Officer on scientific matters concerning tobacco and health; and to report the advice of the Technical Advisory Group.

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>SECRETARY</th>
<th>STAFF EMPLOYED</th>
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<tbody>
<tr>
<td>Prof James Friend</td>
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<td>At least one meeting per year is held in public.</td>
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</table>

### Specialist Advisory Committee on Antimicrobial Resistance

**Room 6368 Skipton House 80 London Road London SE1 6HJ**
Tel 020 7972 5945
Fax 020 7972 5714
sally.wellsteed@doh.gsi.gov.uk

**TERMS OF REFERENCE**
To provide scientific advice to the Government on its strategy to minimise morbidity and mortality due to antimicrobial resistant infections, and maintain the effectiveness of antimicrobial agents in the treatment and prevention of microbial infections in man and animals.

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>SECRETARY</th>
<th>STAFF EMPLOYED</th>
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</thead>
<tbody>
<tr>
<td>Prof Richard Wise</td>
<td>Ms Sally Wellsteed</td>
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<td>At least one meeting per year is held in public.</td>
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</table>

### Standing Dental Advisory Committee
Wellington House 133-155 Waterloo Road London SE1 8UG
Tel 020 7972 4586
Fax 020 7972 4240

**TERMS OF REFERENCE**
To advise the Secretary of State for Health on dental matters and to respond to any question referred to the Committee by him.

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>SECRETARY</th>
<th>STAFF EMPLOYED</th>
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</thead>
<tbody>
<tr>
<td>Mr John Loury</td>
<td>Mrs Gillian Farnfield</td>
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<tr>
<th>PUBLIC MEETINGS</th>
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<td>At least one meeting per year is held in public.</td>
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</table>

### OPENNESS AND ACCOUNTABILITY

- **APPOINTMENTS AND REMUNERATION AS AT 31.03.03**
  - Pharmacists Review Panel: 1M NP
  - Office of Manpower Economics: 5F, 15M P
  - Scientific Advisory Committee on Nutrition: 3F, 11M P
  - Scientific Committee on Tobacco and Health: 3F, 13M P
  - Specialist Advisory Committee on Antimicrobial Resistance: 3F, 13M P
  - Standing Dental Advisory Committee: 5F, 15M P

- **OPENNESS AND ACCOUNTABILITY**
  - PUBLIC MEETINGS: Yes
  - PUBLIC MINUTES: Yes
  - PUBLIC INTERESTS: Yes
  - OMBUDSMAN: Yes
  - ANNUAL REPORT: Internal
  - LAST REVIEW: 1999

### NOTES
At least one meeting per year is held in public.
## Advisory NDPBs

### Standing Medical Advisory Committee

**Area** 423  
**Wellington House**  
133-155 Waterloo Road  
London SE1 8UG  
**TEL** 020 7972 4198  
**FAX** 020 7972 4324  
melissa.naylor@doh.gsi.gov.uk  
www.doh.gov.uk/smac.htm

**TERM OF REFERENCE**
To advise the Secretary of State for Health on matters relating to medical services; and to respond to any question referred to the Committee by him.

**CHAIR**  
Dr Deirdre Cunningham NP

**SECRETARY**  
Mrs Melissa Naylor

**STAFF EMPLOYED** 0.2

**PUBLIC MEETINGS** —  
**PUBLIC MINUTES** —  
**PUBLIC INTERESTS** YES  
**OMBUDSMAN** PCA  
**ANNUAL REPORT** —  
**AUDIT ARRANGEMENTS** —  
**LAST REVIEW** 1999

**APPPOINTMENTS AND REMUNERATION AS AT 31.03.03**
- **CHAIR** 1F NP  
- **DEPUTY** 1M NP  
- **MEMBERS** 6F, 7M NP  
- **OCPA REGULATED** YES

**NOTES**

The Department of Health provides administrative support for this Committee. Members are not paid fees but are reimbursed reasonable travel costs and associated expenses.

### Standing Nursing and Midwifery Advisory Committee

**Room 519**  
**Richmond House**  
79 Whitehall  
London SW1A 2NS  
**TEL** 020 7210 4868  
**FAX** 020 7210 5709  
ann.towner@doh.gsi.gov.uk  
www.doh.gov.uk/snmac/

**TERM OF REFERENCE**
To advise the Secretary of State for Health on such matters relating to nursing and midwifery services as they think fit and any such questions referred to them by the Secretary of State.

**CHAIR**  
Mrs Vicky Bailey NP

**SECRETARY**  
Ms Ann Towner

**STAFF EMPLOYED** 0.5

**PUBLIC MEETINGS** —  
**PUBLIC MINUTES** —  
**PUBLIC INTERESTS** YES  
**OMBUDSMAN** PCA  
**ANNUAL REPORT** —  
**AUDIT ARRANGEMENTS** —  
**LAST REVIEW** 1999

**APPPOINTMENTS AND REMUNERATION AS AT 31.03.03**
- **CHAIR** 1F NP  
- **DEPUTY** 1F NP  
- **MEMBERS** 15F, 4M NP, 2F EX  
- **OCPA REGULATED** YES

**NOTES**

The Department of Health provides administrative support for this Committee. Members are not paid fees but are reimbursed reasonable travel costs and associated expenses.

### Standing Pharmaceutical Advisory Committee

**Room 160**  
**Richmond House**  
79 Whitehall  
London SW1A 2NS  
**TEL** 020 7210 5755  
**FAX** 020 7210 5483  
diana.kenworthy@doh.gsi.gov.uk  
www.doh.gov.uk/whac.htm

**TERM OF REFERENCE**
To advise the Secretary of State for Health on matters relating to the provision of pharmaceutical services and to respond to any questions referred to the committee by him.

**CHAIR** —  
**SECRETARY** Mrs Diana Kenworthy

**STAFF EMPLOYED** —

**PUBLIC MEETINGS** —  
**PUBLIC MINUTES** —  
**PUBLIC INTERESTS** YES  
**OMBUDSMAN** PCA  
**ANNUAL REPORT** —  
**AUDIT ARRANGEMENTS** —  
**LAST REVIEW** 1993

**APPPOINTMENTS AND REMUNERATION AS AT 31.03.03**
- **CHAIR** —  
- **DEPUTY** —  
- **MEMBERS** —  
- **OCPA REGULATED** YES

**NOTES**

The Department of Health provides administrative support for this Committee. Members are not paid fees but are reimbursed reasonable travel costs and associated expenses.

### Steering Committee on Pharmacy Postgraduate Education

**School of Pharmacy and Pharmaceutical Sciences**  
University of Manchester  
Oxford Road  
Manchester M13 9PL  
**TEL** 0161 778 4900  
**FAX** 0161 778 4300  
mg850r@man.ac.uk  
www.spmx.org.uk

**TERM OF REFERENCE**
To advise the Department of Health on continuing education and vocational training needs of hospital and community pharmacists who provide NHS pharmaceutical services.

**CHAIR** —  
**SECRETARY** Clare Hallam

**STAFF EMPLOYED** —

**PUBLIC MEETINGS** —  
**PUBLIC MINUTES** —  
**PUBLIC INTERESTS** YES  
**OMBUDSMAN** PCA  
**ANNUAL REPORT** —  
**AUDIT ARRANGEMENTS** —  
**LAST REVIEW** 1998

**APPPOINTMENTS AND REMUNERATION AS AT 31.03.03**
- **CHAIR** 1M P  
- **DEPUTY** —  
- **MEMBERS** 4F, 3M P  
- **OCPA REGULATED** YES

**NOTES**

The Department of Health provides administrative support for this Committee. Members are not paid fees but are reimbursed reasonable travel costs and associated expenses.

### UK Xenotransplantation Interim Regulatory Authority

**Room 339**  
**Wellington House**  
133-135 Waterloo Road  
London SE1 8UG  
**TEL** 020 7972 4921/4824  
**FAX** 020 7972 4852  
www.doh.gov.uk/ukxira.htm

**TERM OF REFERENCE**
To advise the Government on the action necessary to regulate xenotransplantation.

**CHAIR** Lord Habgood of Calverton  
**SECRETARY** Ms Jennie Mullins

**STAFF EMPLOYED** —

**PUBLIC MEETINGS** YES  
**PUBLIC MINUTES** YES  
**PUBLIC INTERESTS** YES  
**OMBUDSMAN** PCA  
**ANNUAL REPORT** YES  
**AUDIT ARRANGEMENTS** —  
**LAST REVIEW** 1998

**APPPOINTMENTS AND REMUNERATION AS AT 31.03.03**
- **CHAIR** 1M P  
- **DEPUTY** —  
- **MEMBERS** 4F, 3M P  
- **OCPA REGULATED** YES

**NOTES**

The Department of Health provides administrative support for this Committee. Members are not paid fees but are reimbursed reasonable travel costs and associated expenses.
### Advisory NDPBs

#### Unrelated Live Transplant Regulatory Authority
- **Address:** Room 339, Wellington House, 133-135 Waterloo Road, London SE1 8UG
- **Tel:** 020 7972 4473
- **Fax:** 020 7972 4852
- **Website:** www.daphne.johnson@doh.gsi.gov.uk

** TERMS OF REFERENCE **
To consider all cases where it is proposed to transplant organs between living persons who are not related.

- **Chair:** Prof Sir Roddy Macsween NP
- **Secretary:** Mr Eddie Scarlett
- **Staff Employed:** –

**OPENNESS AND ACCOUNTABILITY**

- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** Yes
- **Ombudsmen:** PCA
- **Annual Report:** 1998
- **Audit Arrangements:** –
- **Last Review:** 1999

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

- **Chair:** 
- **Deputy:** 
- **Members:** 5F, 6M NP
- **OCPA Regulated:** Yes

**Notes**
The group has not met since 1997.

---

#### Wider Health Working Group
- **Address:** Room 534/5, Wellington House, 133-135 Waterloo Road, London SE1 8UG
- **Tel:** 020 7972 4023
- **Fax:** 020 7972 4469

** TERMS OF REFERENCE **
To implement and take forward the wider dimensions of the ‘Health of the Nation’ strategy in England as set out in the 1992 White Paper.

**CHAIR:** –

**SECRETARY:** –

**STAFF EMPLOYED:** –

**OPENNESS AND ACCOUNTABILITY**

- **Public Meetings:** –
- **Public Minutes:** –
- **Public Interests:** –
- **Ombudsmen:** –
- **Annual Report:** –
- **Audit Arrangements:** –
- **Last Review:** –

---

#### Appeal Body (Dental Vocational Training Authority)
- **Address:** Room 610, Wellington House, 133-155 Waterloo Road, London SE1 8UG
- **Tel:** 020 7972 4596
- **Fax:** 020 7972 4240

** TERMS OF REFERENCE **
To hear appeals against decisions of the Dental Vocational Training Authority.

- **Chair:** Mrs Margaret Astbury £602.00 pd
- **Secretary:** Mrs Gillian Farnfield
- **Staff Employed:** –

**OPENNESS AND ACCOUNTABILITY**

- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** Yes
- **Ombudsmen:** –
- **Annual Report:** Yes
- **Audit Arrangements:** PricewaterhouseCoopers
- **Last Review:** –

---

#### Dental Practice Board
- **Address:** Compton Place Road, Eastbourne, East Sussex BN20 8AD
- **Tel:** 01323 470700
- **Fax:** 01323 433517

** TERMS OF REFERENCE **
The Dental Practice Board is an independent statutory body whose main tasks are to handle payment claims and remunerate dentists providing General Dental Services and Personal Dental Services under the NHS. It provides an important check to detect and prevent potential fraud or abuse of the dental payments system. It also manages the Dental Reference Service, which provides independent professional dental patient examinations.

- **Chair:** Mrs Mary Wyllie £28,840.00
- **Chief Executive:** Mr. John Taylor £87,305.00
- **Staff Employed:** 354

**OPENNESS AND ACCOUNTABILITY**

- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** Yes
- **Ombudsmen:** Health Service
- **Annual Report:** 2001
- **Audit Arrangements:** PricewaterhouseCoopers
- **Last Review:** –

---

#### Dental Vocational Training Authority
- **Address:** Masters House, Temple Grove, Compton Place, Eastbourne, East Sussex BN20 8AD
- **Tel:** 01323 431189
- **Fax:** 01323 433517

** TERMS OF REFERENCE **
To adjudicate applications for dental vocational training numbers on behalf of primary care trusts in England and Wales.

- **Chair:** Mr Ralph Davies £415.00 pd
- **Secretary:** Mrs Andrea Goring
- **Staff Employed:** 2

**OPENNESS AND ACCOUNTABILITY**

- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** –
- **Ombudsmen:** Health Service
- **Annual Report:** Yes
- **Audit Arrangements:** PricewaterhouseCoopers
- **Last Review:** –

---

## NHS Bodies

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### Wider Health Working Group
- **Address:** Room 534/5, Wellington House, 133-135 Waterloo Road, London SE1 8UG
- **Tel:** 020 7972 4023
- **Fax:** 020 7972 4469

** TERMS OF REFERENCE **
To implement and take forward the wider dimensions of the ‘Health of the Nation’ strategy in England as set out in the 1992 White Paper.

- **Chair:** –
- **Secretary:** –
- **Staff Employed:** –

---

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- **Fax:** 020 7972 4240

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- **Secretary:** Mrs Gillian Farnfield
- **Staff Employed:** –

---

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- **Tel:** 01323 470700
- **Fax:** 01323 433517

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- **Chief Executive:** Mr. John Taylor £87,305.00
- **Staff Employed:** 354

---

### Dental Vocational Training Authority
- **Address:** Masters House, Temple Grove, Compton Place, Eastbourne, East Sussex BN20 8AD
- **Tel:** 01323 431189
- **Fax:** 01323 433517

** TERMS OF REFERENCE **
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- **Chair:** Mr Ralph Davies £415.00 pd
- **Secretary:** Mrs Andrea Goring
- **Staff Employed:** 2
# NHS Bodies

<table>
<thead>
<tr>
<th>Family Health Services Appeal Authority (Special Health Authority)</th>
<th>Health Development Agency</th>
<th>Mental Health Act Commission</th>
<th>Microbiological Research Authority</th>
<th>National Blood Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 Victoria Avenue Harrogate North Yorkshire HG1 5PR</td>
<td>Holborn Gate 330 High Holborn London WC1V 7BA</td>
<td>Maid Marion House 56 Hounds Gate Nottingham NG1 6BG</td>
<td>Centre for Applied Microbiology and Research Porton Down Salisbury Wilts SP4 0JG</td>
<td>Oak House Reeds Crescent Watford Herts WD24 40N</td>
</tr>
<tr>
<td>TEL 01423 530280</td>
<td>TEL 020 7430 0850</td>
<td>TEL 0115 943 7000</td>
<td>TEL 01980 612100</td>
<td>TEL 01923 486800</td>
</tr>
<tr>
<td>FAX 01423 522034</td>
<td>FAX 020 7061 3390</td>
<td>FAX 0115 943 7101</td>
<td>FAX 01980 610166</td>
<td>FAX 01923 486801</td>
</tr>
<tr>
<td><a href="mailto:mail@fhsaa.nhs.uk">mail@fhsaa.nhs.uk</a></td>
<td><a href="mailto:communications@hda-online.org.uk">communications@hda-online.org.uk</a></td>
<td><a href="mailto:ChiefExec@mhac.trent.nhs.uk">ChiefExec@mhac.trent.nhs.uk</a></td>
<td><a href="mailto:bdd@camr.org.uk">bdd@camr.org.uk</a></td>
<td><a href="mailto:submissions@nhs.nhs.uk">submissions@nhs.nhs.uk</a></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

To deal with appeals against decisions of Health Authorities under the NHS (Pharmaceutical) Regulations, the NHS (Service Committee) Regulations, and the NHS (General Medical Services) Regulations. To support the President of the Family Health Services Appeal Authority (a judicial non-departmental public body).

**CHAIR**

Mr Alan Henderson Crute £11,679.00

**CHIEF EXECUTIVE**

Mr Paul Burns £64,000.00

**STAFF EMPLOYED**

13

**PUBLIC MEETINGS**

YES

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

Health Service

**ANNUAL REPORT 2002**

Audit Commission

**LAST REVIEW**

2001

**OPENNESS AND ACCOUNTABILITY**

<table>
<thead>
<tr>
<th>Health Development Agency</th>
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<th>Health Development Agency</th>
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<tbody>
<tr>
<td>Terms of Reference</td>
<td>Terms of Reference</td>
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<td>Terms of Reference</td>
</tr>
<tr>
<td>To protect the interests of patients detained under the Mental Health Act in England and Wales.</td>
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<td>To conduct research on specified microbiological hazards, with the view to the development and production of effective diagnostic prophylactic and therapeutic products.</td>
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<td>To conduct research on specified microbiological hazards, with the view to the development and production of effective diagnostic prophylactic and therapeutic products.</td>
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</tbody>
</table>

**CHAIR**

Ms Yvonne Buckland £22,955.00

**CHIEF EXECUTIVE**

—

**STAFF EMPLOYED**

123

**PUBLIC MEETINGS**

YES

**PUBLIC MINUTES**

YES

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

Health Service

**ANNUAL REPORT 2002**

Audit Commission

**LAST REVIEW**

—

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>CHAIR</th>
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<th>CHAIR</th>
<th>CHAIR</th>
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<tbody>
<tr>
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<td>1F P</td>
<td>1M P</td>
<td>1M P</td>
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<tr>
<td>1F, 1M P</td>
<td>3F, 6M P</td>
<td>83F, 87M</td>
<td>5M P</td>
<td>3F, 3M P</td>
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<td>OCPA REGULATED</td>
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**NOTES**

Due for review 2005/06.
### NHS Bodies

<table>
<thead>
<tr>
<th>National Clinical Assessment Authority</th>
<th>National Health Service Apointments Commission</th>
<th>National Health Service Information Authority</th>
<th>National Health Service Litigation Authority</th>
<th>National Health Service Logistics Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>9th Floor</td>
<td>Cheapside House</td>
<td>Aquinas II</td>
<td>Napier House</td>
<td>West Way</td>
</tr>
<tr>
<td>Market Towers</td>
<td>138 Cheapside</td>
<td>Aston Cross</td>
<td>24 High Holborn</td>
<td>Cotes Park</td>
</tr>
<tr>
<td>1 Nine Elms Lane</td>
<td>London EC2V 6BB</td>
<td>Rocky Lane</td>
<td>London WCIV 6AZ</td>
<td>Industrial Estate, Alfreton</td>
</tr>
<tr>
<td>London SW8 5NQ</td>
<td>Birmingham B6 9RQ</td>
<td>TEL 021 333 0333</td>
<td>TEL 020 7430 8700</td>
<td>Derbyshire DE55 40J</td>
</tr>
<tr>
<td>TEL 020 7273 0950</td>
<td>FAX 020 7273 0851</td>
<td>TEL 021 333 0334</td>
<td>FAX 020 7430 4286</td>
<td>TEL 01773 724000</td>
</tr>
</tbody>
</table>

**Terms of Reference**

Provides support to health authorities and NHS employers faced with concerns over the performance of an individual doctor. The NCAA will provide advice, take referrals and carry out targeted assessments.

#### Openness and Accountability

- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** Yes
- **Ombudsman:** HCPC
- **Annual Report:** 2002
- **Audit Arrangements:** District Audit
- **Last Review:** -

#### Appointments and Remuneration as at 31.03.03

- **Chair:** 
  - **1M P**
- **Deputy:** 
  - **1F P**
- **Members:** 
  - **6F, 8M P**
- **OCPA Regulated:** Yes

<table>
<thead>
<tr>
<th>National Clinical Assessment Authority</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Chair</strong></td>
<td>Sir William Wells</td>
<td>Prof Alastair Bellingham</td>
<td>Mr Ronald Bradshaw</td>
<td>Mr Philip Champ</td>
</tr>
<tr>
<td></td>
<td>£25,096.00</td>
<td>£22,000.00</td>
<td>£97,840.00</td>
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<tr>
<td><strong>Chief Executive</strong></td>
<td>Dr Roger Moore</td>
<td>Dr Gwyn Thomas</td>
<td>Mr Stephen Walker</td>
<td>Mr Barry Mellor</td>
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<tr>
<td></td>
<td>£107,000.00</td>
<td>£107,000.00</td>
<td>£97,840.00</td>
<td>£95,964.00</td>
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<tr>
<td><strong>Staff Employed</strong></td>
<td>49</td>
<td>782</td>
<td>145</td>
<td>1,340</td>
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</table>

*Includes a medical distinction award of £27,405.00.*

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**Notes:**

- Review due 2005.
### NHS Bodies

#### National Health Service Trusts

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>CFSMS</td>
<td>7th Floor, Hannibal House London SE1 6TE</td>
<td>Responsible for providing health care services to patients, either in hospitals, clinics, in the community or as ambulance services. Work with the Health Authorities, PCTs, local people and other agencies to deliver integrated health care services to meet national and local needs.</td>
</tr>
</tbody>
</table>

#### National Institute for Clinical Excellence (NICE)

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
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<tbody>
<tr>
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</tbody>
</table>

#### National Patient Safety Agency

<table>
<thead>
<tr>
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<tbody>
<tr>
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#### National Treatment Agency

<table>
<thead>
<tr>
<th>Name</th>
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</tr>
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<tbody>
<tr>
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</tr>
</tbody>
</table>

#### NHS Counter Fraud and Security Management Service (CFSMS)

<table>
<thead>
<tr>
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</tr>
</tbody>
</table>

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
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<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>2002</td>
<td>YES</td>
<td>2003</td>
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### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>Name</th>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>CFSMS</td>
<td>Prof Sir Michael Rawlins</td>
<td>Mr Andrew Dillon</td>
<td>42</td>
<td>YES</td>
</tr>
<tr>
<td>CFSMS</td>
<td>Prof Rory Shaw</td>
<td>Sue Osborn/ Susan Williams</td>
<td>38</td>
<td>YES</td>
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<tr>
<td>CFSMS</td>
<td>Baroness Doreen Massey</td>
<td>Mr Andrew Dillon</td>
<td>84</td>
<td>YES</td>
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<tr>
<td>CFSMS</td>
<td>Sir Michael Rawlins</td>
<td>Mr Andrew Dillon</td>
<td>84</td>
<td>YES</td>
</tr>
</tbody>
</table>

### NOTES

* External – District Audit.

* It is planned for the NPSA to come under the Health Service Ombudsman during 2003.
### NHS Bodies

#### Prescription Pricing Authority
- **Location**: Bridge House 152 Pilgrim Street Newcastle-Upon-Tyne NE1 6SN
- **Contact**: Tel: 0191 232 3371, Fax: 0191 232 2480
- **Website**: www.ppa.org.uk

**Terms of Reference**
- Calculates amount due to pharmacists, appliance contractors and general practitioners for drugs and appliances supplied under the NHS.
- Pays pharmacists, appliance contractors; produces prescribing information and administers the NHS Low Income Scheme; produces the Drug Tariff; and is responsible for the prepayment certificate and medical and maternity exemption schemes.

**Chair**
- Mrs Anne Galbraith

**Chief Executive**
- Mr Nick Scholte

**Staff Employed**
- 2,275

**Census September 2001**
- Non-medical workforce: 1,525
- Medical workforce: 1,245

**APPPOINTMENTS AND REMUNERATION AS AT 31.03.03**
- Chair: £16,017.00
- Chief Executive: £21,000.00

#### Primary Care Trusts
- **Locations**: Addresses throughout England

**Terms of Reference**
- PCTs are responsible for assessing the health needs of their local community and preparing plans for health improvement, reflecting the diversity of local needs. Their three main functions are: improving the health of the community; securing the provision of services; and integrating health and social care in the local community.

**Chair**
- Multiple

**Staff Employed**
- 75,400

**Staff Employed**
- 75,400

**Openness and Accountability**

**Public Meetings**
- Yes

**Public Interests**
- Yes

**Audit Arrangements**
- Yes

**Last Review**
- 1996

**Notes**
- There are 304 Primary Care Trusts throughout England.
- *Source: non-medical workforce census September 2001.*

#### Retained Organs Commission
- **Location**: PO Box 32794 London SE1 6WA
- **Contact**: Tel: 0800 092 0203, Fax: 020 7972 2017

**Terms of Reference**
- The Retained Organs Commission was set up by the Secretary of State for Health, as recommended by the Chief Medical Officer in his advice to government on the taking and retention of organs and tissue at post-mortem examinations.

**Chair**
- Prof Margaret Brazier

**Staff Employed**
- 16

**Openness and Accountability**

**Public Meetings**
- Yes

**Public Interests**
- Yes

**Audit Arrangements**
- Yes

**Last Review**
- 1996

**Notes**
- The Commission responds to those families who have asked for organs and tissue from a family member to be returned. It also responds to the deep concerns set out in the Report (led by Michael Redfern QC) of the Inquiry into the Royal Children’s Hospital.

#### Strategic Health Authorities
- **Locations**: Addresses throughout England

**Terms of Reference**
- Responsible for implementing national policy on public health and health care within the area served by the Authority. They work with PCTs, hospital and community services, local people and other agencies to meet national and local priorities for mhealth and health care.

**Chair**
- Multiple

**Staff Employed**
- 18,453

**Openness and Accountability**

**Public Meetings**
- Yes

**Public Interests**
- Yes

**Audit Arrangements**
- Yes

**Last Review**
- 2000

**Notes**
- There are 28 Strategic Health Authorities in England, which replaced the former Health Authorities in April 2002.

#### United Kingdom Transplant
- **Location**: Fox Den Road Stoke Gifford Bristol BS34 8RR
- **Contact**: Tel: 0117 975 7575, Fax: 0117 975 7577

**Terms of Reference**
- To provide support for NHS transplant services in the UK and Republic of Ireland; to ensure equitable allocation of available donor organs; and to increase the number of organs available for transplantation.

**Chair**
- Mrs Gwynneth Flower

**Staff Employed**
- 122

**Openness and Accountability**

**Public Meetings**
- Yes

**Public Interests**
- Yes

**Audit Arrangements**
- Yes

**Last Review**
- 2002

**Notes**
- United Kingdom Transplant Services in the UK and Republic of Ireland.
**Tribunal NDPBs**

<table>
<thead>
<tr>
<th>Care Standards Tribunal</th>
<th>Mental Health Review Tribunal</th>
<th>Registered Homes Tribunal</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 Pocock Street</td>
<td>CST Secretariat</td>
<td>18 Pocock Street</td>
</tr>
<tr>
<td>London SE1 0BW</td>
<td>Wellington House</td>
<td>London SE1 0BW</td>
</tr>
<tr>
<td>TEL 020 7960 0660</td>
<td>133-135 Waterloo Road</td>
<td>TEL 020 7960 0660</td>
</tr>
<tr>
<td>FAX 020 7960 0661/2</td>
<td>London SE1 8UG</td>
<td>FAX 020 7960 0661/2</td>
</tr>
<tr>
<td><a href="mailto:cst@cst.gsi.gov.uk">cst@cst.gsi.gov.uk</a></td>
<td>TEL 020 7972 4577</td>
<td><a href="http://www.carestandards">www.carestandards</a></td>
</tr>
<tr>
<td><a href="http://www.carestandards">www.carestandards</a></td>
<td>FAX 020 7972 4884</td>
<td>tribunal.gov.uk</td>
</tr>
<tr>
<td>iterm</td>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
</tr>
<tr>
<td>To hear appeals under the Protection of Children Act 1999; the Care Standards Act 2000; the Criminal Justice and Court Services Act 2000; the Children Act 1989; the Tax Credits (Approval of Home Child Care Providers) Scheme 2003; and the School Standards and Framework Act 1998 – Sch 26.</td>
<td>The Mental Health Review Tribunal was established under the 1959 Mental Health Act to provide an independent review of a patient's liability to detention under the Act.</td>
<td>To hear appeals under the Registered Homes Act 1984 and the Children's Act 1989.</td>
</tr>
</tbody>
</table>

**President**

<table>
<thead>
<tr>
<th>Care Standards Tribunal</th>
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<th>Registered Homes Tribunal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judge David Pearl</td>
<td>MULTIPLE</td>
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<td>£107,000.00</td>
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</tr>
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</table>

**Secretary**

<table>
<thead>
<tr>
<th>Care Standards Tribunal</th>
<th>Mental Health Review Tribunal</th>
<th>Registered Homes Tribunal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Erne</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Staff Employed**

<table>
<thead>
<tr>
<th>Care Standards Tribunal</th>
<th>Mental Health Review Tribunal</th>
<th>Registered Homes Tribunal</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>65</td>
<td>1</td>
</tr>
</tbody>
</table>

**Openness and Accountability**

<table>
<thead>
<tr>
<th>Care Standards Tribunal</th>
<th>Mental Health Review Tribunal</th>
<th>Registered Homes Tribunal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Meetings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Minutes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Interests</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ombudsman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANNUAL REPORT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audit Arrangements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chair</td>
<td>MULTIPLE</td>
<td></td>
</tr>
<tr>
<td>Secretary</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Care Standards Tribunal</th>
<th>Mental Health Review Tribunal</th>
<th>Registered Homes Tribunal</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>1M P</td>
<td></td>
</tr>
<tr>
<td>Deputy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Members</td>
<td>49F, 45M P</td>
<td></td>
</tr>
<tr>
<td>OCPA Regulated</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>Chair</td>
<td>1F, 3M P</td>
<td></td>
</tr>
<tr>
<td>Deputy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Members</td>
<td>10F, 16M P</td>
<td></td>
</tr>
<tr>
<td>OCPA Regulated</td>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

**Notes**

The CST was established under the Protection of Children Act 1999 and was originally known as the Protection of Children Tribunal. However, the Care Standards Act 2000 and other legislation conferred additional functions on the Tribunal and it became known as the CST from April 2002.

The President is paid jointly by DoH (£8,000.00) and LCD (£99,000.00).

Members of the MHRT are appointed by the Lord Chancellor's Department.

The tribunal is convened when necessary and members are drawn from amongst 15 Chairs and 39 expert members according to the type of appeal being heard.

* Under the Registered Homes Act 1984, there is no 'secretary'. However since 01.04.02 the RHT Secretariat has been subsumed by the Care Standards Tribunal Secretariat.
## Executive NDPBs

<table>
<thead>
<tr>
<th>Central Police Training &amp; Development Authority (Centrex)</th>
<th>Commission for Racial Equality</th>
<th>Community Development Foundation (CDF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bramshill House</td>
<td>St Dunstan House</td>
<td>60 Highbury Grove</td>
</tr>
<tr>
<td>Bramshill Hook</td>
<td>201-211 Borough High Street</td>
<td>London N2 2AG</td>
</tr>
<tr>
<td>Hampshire RG27 0JW</td>
<td>London SE1 1GZ</td>
<td></td>
</tr>
<tr>
<td>TEL 01256 602725</td>
<td>TEL 020 7939 0000</td>
<td>TEL 020 7226 5375</td>
</tr>
<tr>
<td><a href="http://www.centrex.police.uk">www.centrex.police.uk</a></td>
<td>FAX 020 7939 0001</td>
<td>FAX 020 7104 0313</td>
</tr>
<tr>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
</tr>
<tr>
<td>Centrex, the Central Police Training &amp; Development Authority, defines, develops and promotes excellence.</td>
<td>Working towards the elimination of racial discrimination and promoting equality of opportunity and good relations between people of different ethnic groups.</td>
<td>Develops and promotes informal activity in local communities and works to strengthen communities to enable effective participation by local people in civic and civil life.</td>
</tr>
<tr>
<td>CHAIR Sir Clive Booth</td>
<td>CHAIR Mr Trevor Phillips</td>
<td>CHAIR Mr Eddie O’Hara MP</td>
</tr>
<tr>
<td>CHIEF EXECUTIVE Mr Chris Mould</td>
<td>CHIEF EXECUTIVE Mr Daniel Silverstone</td>
<td>CHIEF EXECUTIVE Mr Gabriel Channon</td>
</tr>
<tr>
<td>STAFF EMPLOYED 1,200</td>
<td>STAFF EMPLOYED 213</td>
<td>STAFF EMPLOYED 22.38</td>
</tr>
</tbody>
</table>

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>PUBLIC MEETINGS</th>
<th>PUBLIC MEETINGS</th>
<th>PUBLIC MEETINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUBLIC MINUTES -</td>
<td>PUBLIC MINUTES -</td>
<td>PUBLIC MINUTES -</td>
</tr>
<tr>
<td>PUBLIC INTERESTS -</td>
<td>PUBLIC INTERESTS -</td>
<td>PUBLIC INTERESTS -</td>
</tr>
<tr>
<td>OMBUDSMAN -</td>
<td>OMBUDSMAN -</td>
<td>OMBUDSMAN -</td>
</tr>
<tr>
<td>ANNUAL REPORT 2002/03</td>
<td>ANNUAL REPORT 2001</td>
<td>ANNUAL REPORT 2001</td>
</tr>
<tr>
<td>AUDIT ARRANGEMENTS NAO</td>
<td>AUDIT ARRANGEMENTS PCA</td>
<td>AUDIT ARRANGEMENTS PCA</td>
</tr>
<tr>
<td>LAST REVIEW -</td>
<td>LAST REVIEW -</td>
<td>LAST REVIEW 2001</td>
</tr>
</tbody>
</table>

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>CHAIR</th>
<th>CHAIR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1M P</td>
<td>1M P</td>
<td>1M NP</td>
</tr>
<tr>
<td>DEPUTIES</td>
<td>DEPUTIES</td>
<td>DEPUTY</td>
</tr>
<tr>
<td>1F, 1M P</td>
<td>1F, 1M P</td>
<td>1M NP</td>
</tr>
<tr>
<td>MEMBERS</td>
<td>MEMBERS</td>
<td>MEMBERS</td>
</tr>
<tr>
<td>4F, 2M P, 2F, 4M EX</td>
<td>4F, 4M P</td>
<td>4F, 8M NP</td>
</tr>
<tr>
<td>OCPA REGULATED</td>
<td>OCPA REGULATED</td>
<td>OCPA REGULATED</td>
</tr>
<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
</tbody>
</table>

### NOTES

Became an NDPB on 1st April 2002. Acting Chief Executive’s salary is given as an aggregate figure.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Criminal Cases Review Commission</th>
<th>Criminal Injuries Compensation Authority (CICA)</th>
<th>National Crime Squad</th>
<th>National Criminal Intelligence Service</th>
<th>Office of the Immigration Services Commissioner</th>
</tr>
</thead>
<tbody>
<tr>
<td>21st Floor Alpha Tower Suffolk Street Birmingham B1 1TT</td>
<td>Morley House 26-30 Holborn Viaduct London EC1A 1JO</td>
<td>PO Box 2500 London SW1 2WF</td>
<td>PO Box 8000 London SE11 5EN</td>
<td>6th Floor Fleetbank House 2-6 Salisbury Square London EC4 8JK</td>
</tr>
<tr>
<td>Tel 021 633 1800</td>
<td>Tel 020 7842 6800</td>
<td>Tel 020 7238 2510</td>
<td>Tel 020 7238 8000</td>
<td>Tel 020 7211 1500</td>
</tr>
<tr>
<td>Fax 021 633 1804</td>
<td>Fax 020 7842 0804</td>
<td>Fax 020 7238 2511</td>
<td><a href="http://www.nationalcrimesquad.police.uk">www.nationalcrimesquad.police.uk</a></td>
<td>Fax 020 7211 1553</td>
</tr>
<tr>
<td><a href="mailto:CCRC@gtnet.gov.uk">CCRC@gtnet.gov.uk</a></td>
<td></td>
<td><a href="http://www.nationalcrimesquad.police.uk">www.nationalcrimesquad.police.uk</a></td>
<td></td>
<td><a href="mailto:info@oisc.gov.uk">info@oisc.gov.uk</a></td>
</tr>
<tr>
<td><a href="http://www.ccrc.gov.uk">www.ccrc.gov.uk</a></td>
<td></td>
<td></td>
<td></td>
<td><a href="http://www.oisc.gov.uk">www.oisc.gov.uk</a></td>
</tr>
</tbody>
</table>

**Terms of Reference**

To investigate suspected miscarriages of justice in England, Wales and Northern Ireland, and refer appropriate cases to the courts.

**Chair**

Sir Frederick W Crawford

£116,770.00

**Chief Executive**

Ms Jacky Courtney

£82,121.00

**Staff Employed**

90

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

2002

**Audit Arrangements**

NAO

**Last Review**

1999

**Chair**

—

**Chief Executive**

Mr Howard Webber

£60,419.00

**Staff Employed**

554

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

2002

**Audit Arrangements**

NAO

**Last Review**

2000

**Chair**

—

**Staff Employed**

300 police officers

600 civilians

**Public Meetings**

YES

**Public Minutes**

YES

**Public Interests**

YES

**Ombudsman**

—

**Annual Report**

2001/02

**Audit Arrangements**

NAO

**Last Review**

—

**Chair**

—

**Director General**

Bill Hughes

£64,191.00

**Staff Employed**

1,700

**Public Meetings**

YES

**Public Minutes**

YES

**Public Interests**

YES

**Ombudsman**

—

**Annual Report**

2001/02

**Audit Arrangements**

NAO

**Last Review**

—

**Chair**

1M P

**Deputy**

1M P

**Members**

14M P

**OCPA Regulated**

YES

**Chair**

1M P

**Deputy**

1M P

**Members**

14M P

**OCPA Regulated**

YES

**Chair**

1M P

**Deputy**

1M P

**Members**

14M P

**OCPA Regulated**

YES

**Chair**

—

**Staff Employed**

—

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

—

**Audit Arrangements**

—

**Last Review**

—

**Chair**

Mr John Scampion

£65,252.00

**Deputy Commissioner**

Mrs Linda Allan

£64,043.00

**Staff Employed**

60

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

2001

**Audit Arrangements**

NAO

**Last Review**

—

**Chair**

1M P

**Deputy**

1M P

**Members**

14M P

**OCPA Regulated**

YES

**Chair**

—

**Staff Employed**

—

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

—

**Audit Arrangements**

—

**Last Review**

—

**Chair**

1M P

**Deputy**

1M P

**Members**

14M P

**OCPA Regulated**

YES

**Notes**

*No public appointments.*

*The Director General is responsible for the day-to-day management of NCS.*

Due for review 2005.

Surplus in funding retained by OISC.

There is no board.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Parole Board for England and Wales</th>
<th>Police Complaints Authority</th>
<th>Police Information Technology Organisation (PITO)</th>
<th>Youth Justice Board for England and Wales</th>
<th>Advisory Board on Restricted Patients</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abell House, John Islip Street, London SW1P 4LH</td>
<td>10 Great George Street, London SW1P 3AE</td>
<td>New King Beams House, 22 Upper Ground, London SE1 9BY</td>
<td>11 Cartieret Road, London SW1H 9DL</td>
<td>Mental Health Unit, Home Office, 50 Queen Anne’s Gate, London SW1H 9AT</td>
</tr>
<tr>
<td>TEL 020 7271 5374</td>
<td>TEL 020 7273 6450</td>
<td>TEL 020 8358 5678</td>
<td>TEL 020 7271 3033</td>
<td>TEL 020 7273 4153</td>
</tr>
<tr>
<td>FAX 020 7271 5793</td>
<td>FAX 020 7273 6401</td>
<td>FAX 020 8358 5954</td>
<td>FAX 020 7271 3030 (1st Floor)</td>
<td>FAX 020 7973 2712</td>
</tr>
<tr>
<td><a href="mailto:info@paroleboard.gov.uk">info@paroleboard.gov.uk</a></td>
<td><a href="http://www.pca.gov.uk">www.pca.gov.uk</a></td>
<td><a href="http://www.pito.org.uk">www.pito.org.uk</a></td>
<td><a href="mailto:enquiries@yjb.gsi.gov.uk">enquiries@yjb.gsi.gov.uk</a></td>
<td></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

To advise the Home Secretary on the release of both determinate and life sentence prisoners and on the recall to prison of anyone so released coming into hospital visitation. Also he advises on prisoners who are subject to special restrictions and whose potential risk to public safety is thought to be particularly difficult to assess.

**CHIEF EXECUTIVE**

Ms Christine Glenn
£53,000.00

**MEMBERS**

- STAFF EMPLOYED: 45
- STAFF EMPLOYED: 95
- STAFF EMPLOYED: 500
- STAFF EMPLOYED: 154

**OPENNESS AND ACCOUNTABILITY**

- PUBLIC MINUTES: YES
- PUBLIC MINUTES: YES
- PUBLIC MINUTES: YES
- PUBLIC MINUTES: YES
- PUBLIC MINUTES: YES
- PUBLIC INTERESTS: YES
- PUBLIC INTERESTS: YES
- PUBLIC INTERESTS: YES
- PUBLIC INTERESTS: YES
- PUBLIC INTERESTS: YES
- OMBUDSMAN: –
- OMBUDSMAN: –
- OMBUDSMAN: –
- OMBUDSMAN: –
- OMBUDSMAN: –
- ANNUAL REPORT: 2002
- ANNUAL REPORT: 2002
- ANNUAL REPORT: 2002
- ANNUAL REPORT: 2002
- ANNUAL REPORT: 2002
- AUDIT ARRANGEMENTS: NAO
- AUDIT ARRANGEMENTS: NAO
- AUDIT ARRANGEMENTS: NAO
- AUDIT ARRANGEMENTS: NAO
- AUDIT ARRANGEMENTS: NAO
- LAST REVIEW: 2002
- LAST REVIEW: 2002
- LAST REVIEW: 2002
- LAST REVIEW: 2002
- LAST REVIEW: 2002

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

- CHAIR: 1M P
- DEPUTY: 1M NP
- MEMBERS: 40F, 77M P
- OCPA REGULATED: YES

- CHAIR: 1M P
- DEPUTY: 1F, 1M P
- MEMBERS: 12F, 5M P
- OCPA REGULATED: YES

- CHAIR: 1M P
- DEPUTY: 1F, 1M P
- MEMBERS: 4F, 7M P
- OCPA REGULATED: YES

- CHAIR: 1F NP
- DEPUTY: 1F NP
- MEMBERS: 5F P
- OCPA REGULATED: YES

**NOTES**

Chief Executive is entitled to an extra £3,000.00 London weighting. Vice-Chair is serving High Court Judge and therefore receives no remuneration.

Fees for part-time members: psychiatrists receive up to £600.00 per case; rates vary depending on tasks undertaken.

Expenditure by department can only be supplied by Police Leadership and Powers Unit. Deputy Chairs’ salary £59,696.00; members’ salary £51,023.00.

First review due 2003-04.

The Board has not met since March 2002. Currently under review.

Members are also entitled to £225.00 per hospital visit.
### Advisory Council on the Misuse of Drugs

- **Room**: 125, 50 Queen Anne's Gate, London SW1H 9AT
- **TEL**: 020 7273 4096
- **FAX**: 020 7273 3821
- **Website**: www.homeoffice.gov.uk

**Terms of Reference**

To keep under review the problems of drug misuse in the United Kingdom and to advise ministers on ways of dealing with them.

- **Chair**: Sir Michael Rawlins
- **Secretary**: Mr Christopher Saint
- **Staff Employed**: 3
- **Public Meetings**: —
- **Public Minutes**: —
- **Public Interests**: —
- **Ombudsman**: —
- **Annual Report**: 2001
- **Audit Arrangements**: —
- **Last Review**: 1999

### Animal Procedures Committee

- **Allington Towers**: 19 Allington Street, London SW1E 5EB
- **TEL**: 020 7035 5567/5519/5566
- **FAX**: 020 7035 5590
- **Website**: apc.secretariat@homeoffice.gsi.gov.uk

**Terms of Reference**

To advise the Secretaries of State for the Home Office and Northern Ireland Offices on their duties under the terms of the Animals (Scientific Procedures) Act 1986 involving the use of living animals in scientific procedures which may cause those animals pain, suffering, distress or lasting harm.

- **Chair**: Reverend Prof Michael Banner (£209.00 pd)
- **Secretary**: Mr Richard West
- **Staff Employed**: 0.25
- **Public Meetings**: —
- **Public Minutes**: —
- **Public Interests**: —
- **Ombudsman**: —
- **Annual Report**: 2001/02
- **Audit Arrangements**: —
- **Last Review**: 2000

### Correctional Services Accreditation Panel

- **Abell House**: Room 717, John Islip Street, London SW1P 4LH
- **TEL**: 020 7217 5193
- **FAX**: 020 7217 5750
- **Website**: mark.may@hmps.gsi.gov.uk

**Terms of Reference**

To ensure that the work of the Prison and Probation Services is effective in reducing reoffending, by the accreditation of design and delivery of programmes and systems against criteria which reflect current evidence of ‘what works’.

- **Chair**: Sir Duncan Nichol (£500.00 pd)
- **Secretary**: Mr Mark May
- **Staff Employed**: —
- **Public Meetings**: —
- **Public Minutes**: —
- **Public Interests**: —
- **Ombudsman**: —
- **Annual Report**: 2001/02
- **Audit Arrangements**: —
- **Last Review**: 2000

### Firearms Consultative Committee

- **5th Floor**: 50 Queen Anne’s Gate, London SW1H 9AT
- **TEL**: 020 7273 2184
- **FAX**: 020 7273 4028
- **Website**: Tom.Dooley@homeoffice.gsi.gov.uk

**Terms of Reference**

To provide the Home Office with independent advice on the administration of the firearms acts. To report its findings in an annual report.

- **Chair**: Mr David J Penn
- **Secretary**: Mr Tom Dooley
- **Staff Employed**: 0.25
- **Public Meetings**: —
- **Public Minutes**: —
- **Public Interests**: —
- **Ombudsman**: —
- **Annual Report**: —
- **Audit Arrangements**: —
- **Last Review**: 2002

### Poisons Board

- **50 Queen Anne’s Gate**: London SW1H 9AT
- **TEL**: 020 7273 3126
- **Website**: www.poisonsboard.gov.uk

**Terms of Reference**

To advise the Home Secretary on matters relating to non-medicinal poisons.

- **Chair**: —
- **Secretary**: Vacancy
- **Staff Employed**: —
- **Public Meetings**: —
- **Public Minutes**: —
- **Public Interests**: —
- **Ombudsman**: —
- **Annual Report**: —
- **Audit Arrangements**: —
- **Last Review**: —

### Openness and Accountability

#### Appointments and Remuneration as at 31.03.03

- **Chair**: 1M NP
- **Deputy**: —
- **Members**: 9F, 24M NP
- **OCPA Regulated**: YES

#### Notes

Board in abeyance.

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**Home Office**

**Advisory NDPBs**

---

**NOTES**

Board in abeyance.
### Advisory NDPBs

<table>
<thead>
<tr>
<th>Board Name</th>
<th>Office Address</th>
<th>TEL</th>
<th>FAX</th>
<th>Email/Website</th>
<th>Terms of Reference</th>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>Staff</th>
<th>Openness</th>
<th>Accountability</th>
<th>Remuneration As at 31.03.03</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Advisory Board for England and Wales</td>
<td>Office of Manpower Economics, Oxford House</td>
<td>020 7467 7218/7209</td>
<td></td>
<td></td>
<td>To consider general questions affecting the police service in England and Wales.</td>
<td>Prof Jon Clark</td>
<td></td>
<td></td>
<td></td>
<td>PAB</td>
<td></td>
<td>N/A</td>
</tr>
<tr>
<td>Police Negotiating Board</td>
<td>Office of Manpower Economics, Oxford House</td>
<td>020 7467 7218/7209</td>
<td></td>
<td></td>
<td></td>
<td>Prof Jon Clark</td>
<td></td>
<td></td>
<td></td>
<td>PAB</td>
<td></td>
<td>N/A</td>
</tr>
<tr>
<td>Sentencing Advisory Panel</td>
<td>Room G11 Allington Towers 19 Allington Street</td>
<td>020 7035 5158</td>
<td>020 7035 5159</td>
<td><a href="mailto:sap-secretariat@beeb.net">sap-secretariat@beeb.net</a> <a href="http://www.sentencing-advisory-panel.gov.uk">www.sentencing-advisory-panel.gov.uk</a></td>
<td>The Sentencing Advisory Panel is an independent advisory and consultative body set up to provide fully researched, objective advice to the Court of Appeal, to assist the Court when it frames or revises sentencing guidelines. The aim of the Panel is to promote greater consistency in sentencing.</td>
<td>Prof Martin Wasik</td>
<td></td>
<td></td>
<td></td>
<td>PAB</td>
<td></td>
<td>N/A</td>
</tr>
<tr>
<td>The Technical Advisory Board</td>
<td>PO Box 38542 London SW1H 9YE</td>
<td></td>
<td></td>
<td></td>
<td>To advise the Home Secretary on the reasonableness of obligations imposed upon communications service providers in order to ensure that they maintain a capability to intercept communications.</td>
<td>Mr Liam Strong</td>
<td></td>
<td></td>
<td></td>
<td>PAB</td>
<td></td>
<td>N/A</td>
</tr>
<tr>
<td>Criminal Injuries Compensation Appeals Panel</td>
<td>11th Floor Cardinal Tower 12 Farrington Road</td>
<td>020 7549 4600</td>
<td></td>
<td></td>
<td>To determine appeals by applicants for criminal injuries compensation. The panel is concerned only with appeals from applicants to the Criminal Injuries Compensation Authority which were received on and after 1 April 1996.</td>
<td>Mr Roger Goodier</td>
<td></td>
<td></td>
<td></td>
<td>PAB</td>
<td></td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Notes:** Chair and Deputy salaries include fees for PAB work.
### Tribunal NDPBs

<table>
<thead>
<tr>
<th>Tribunal Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Website</th>
<th>Terms of Reference</th>
<th>Chair</th>
<th>Secretary</th>
<th>Staff Employed</th>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsmen</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
<th>Appointments and Remuneration as at 31.03.03</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigatory Powers Tribunal</td>
<td>PO Box 33220 PO Box 29105</td>
<td>London SW1H 9ZQ London SE1 ILW</td>
<td>TEL 020 7273 4514 TEL 020 7828 3421</td>
<td><a href="http://www.investigatorypowers.org.uk">www.investigatorypowers.org.uk</a></td>
<td>To consider proceedings brought under Section 7 of the Human Rights Act 1998 against the intelligence agencies and in respect of their investigatory powers covered by RIPA by all public authorities; and to consider complaints against the intelligence agencies and all complaints against public authorities in respect of the powers of this Act.</td>
<td>Lord Justice Mummery CBE</td>
<td>Mr David Payne</td>
<td>4</td>
<td>-</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>Convener on an ad hoc basis.</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Office of Surveillance Commissioners</td>
<td>180 Borough High Street</td>
<td>London SE1 ILW</td>
<td>TEL 020 7210 3742 FAX 020 7210 3919</td>
<td><a href="mailto:arbitration@acas.org.uk">arbitration@acas.org.uk</a></td>
<td>To provide effective and efficient oversight and scrutiny of covert surveillance by public authorities in accordance with Part III of the Police Act 1997, Parts II and III of the Regulation of Investigatory Powers Act 2000 and the Regulation of Investigatory Powers (Scotland) Act 2000.</td>
<td>Professor John Goodman CBE</td>
<td>Mr Jim Nicholson</td>
<td>-</td>
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<td>Convener on an ad hoc basis.</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Police Arbitration Tribunal</td>
<td>Brandon House</td>
<td>PO Box 29105</td>
<td>London SW1H 9ZQ</td>
<td>TEL 020 7035 5035 or 5036 FAX 020 7035 5099</td>
<td>To enquire and report on any appeal in respect of police conduct against an officer.</td>
<td>-</td>
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<td>Convener on an ad hoc basis.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Police Discipline Appeals Tribunals</td>
<td>Police Personnel, Police Leadership and Powers Unit</td>
<td>2nd Floor, Allington Towers</td>
<td>London SW1E 5EB</td>
<td>TEL 020 7035 5035 or 5036 FAX 020 7035 5099</td>
<td></td>
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<td>Convener on an ad hoc basis.</td>
<td>-</td>
<td></td>
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</tr>
<tr>
<td>Independent Monitoring Boards of Prisons and Immigration Removal Centres</td>
<td>2nd Floor</td>
<td>Ashley House</td>
<td>2 Monck Street</td>
<td>London SW1P 2BQ</td>
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<td>Convener on an ad hoc basis.</td>
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<tr>
<td></td>
<td>180 Borough High Street</td>
<td>London SE1 ILW</td>
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<td>TEL 020 7273 4514</td>
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<tr>
<td></td>
<td>Brandon House</td>
<td>PO Box 29105</td>
<td>London SW1H 9ZQ</td>
<td>TEL 020 7210 3742 FAX 020 7210 3919</td>
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<td>Convener on an ad hoc basis.</td>
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</tbody>
</table>

**OPENNESS AND ACCOUNTABILITY**

<table>
<thead>
<tr>
<th>PUBLIC MEETINGS</th>
<th>PUBLIC MINUTES</th>
<th>PUBLIC INTERESTS</th>
<th>OMBUDSMEN</th>
<th>ANNUAL REPORT</th>
<th>AUDIT ARRANGEMENTS</th>
<th>LAST REVIEW</th>
<th>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</th>
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</tr>
</thead>
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<td>-</td>
<td>Convener on an ad hoc basis.</td>
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</tr>
</tbody>
</table>

Chair is paid expenses only.

Multiple body. There are 147 Boards of Visitors.
### Inland Revenue

#### Tribunal NDPB

**Section 706 Tribunal**

Finance and Tax Tribunals  
15-19 Bedford Avenue  
London WC1B 3AS

**TEL** 020 7323 9156  
**FAX** 020 7436 4151

#### TERMS OF REFERENCE


**CHAIR**  
His Honour Stephen Oliver QC  
NP

**SECRETARY**  
Mr Geraint Jones OBE

**STAFF EMPLOYED**  
—

#### OPENNESS AND ACCOUNTABILITY

**PUBLIC MEETINGS**  
—

**PUBLIC MINUTES**  
—

**PUBLIC INTERESTS**  
—

**OMBUDSMAN**  
—

**ANNUAL REPORT**  
—

**AUDIT ARRANGEMENTS**  
—

**LAST REVIEW**  
—

#### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

**CHAIR**  
1M NP

**DEPUTY**  
1M P

**MEMBERS**  
2F, 6M P

**OCPA REGULATED**  
—

#### NOTES

Chair may be paid, but present  
Chair is a member of the judiciary in receipt of a full-time salary and therefore cannot receive fees for other part-time judicial appointments.

---

**Inland Revenue**

**Address**  
Somerset House, Strand  
London WC2R 1LB

**Enquiries**  
Sue Wiles  
**Telephone** 020 7438 6059

**GTN**  
—

**Fax** 020 7438 6601  
**E-mail** —

**Website**  
www.inlandrevenue.gov.uk
# Executive NDPBs

<table>
<thead>
<tr>
<th>Commonwealth Scholarship Commission in the UK</th>
<th>Crown Agents Holding and Realisation Board</th>
<th>Overseas Service Pensions Scheme Advisory Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Foster House 36 Gordon Square London WC1H 0PF</td>
<td>S1 Nicholas House S1 Nicholas Road Sutton Surrey SM1 1EL</td>
<td>Ambercrombie House Eaglesham Road East Kilbride Glasgow G75 8EA</td>
</tr>
<tr>
<td><strong>TEL</strong> 020 7387 8572 <strong>FAX</strong> 020 7387 2655</td>
<td><strong>TEL</strong> 020 8643 3311 <strong>FAX</strong> 020 8643 6518</td>
<td><strong>TEL</strong> 01355 843562 <strong>FAX</strong> 01355 843636</td>
</tr>
<tr>
<td><a href="mailto:awards@acu.ac.uk">awards@acu.ac.uk</a></td>
<td><a href="http://www.acu.ac.uk">www.acu.ac.uk</a></td>
<td><a href="mailto:s-duff@dfid.gov.uk">s-duff@dfid.gov.uk</a></td>
</tr>
<tr>
<td><strong>TERMS OF REFERENCE</strong></td>
<td><strong>TERMS OF REFERENCE</strong></td>
<td><strong>TERMS OF REFERENCE</strong></td>
</tr>
<tr>
<td>The Commission was set up under the Commonwealth Scholarship Act 1959 as the body responsible for the United Kingdom’s participation in the Commonwealth Scholarship and Fellowship Plan.</td>
<td>The Board is a statutory corporation established under the Crown Agents Act 1979 to manage the orderly rundown of certain own-account activities of the Crown Agents prior to their incorporation.</td>
<td>To advise the Parliamentary Under-Secretary of State for International Development on the administration of the Overseas Service Pensions Scheme 1985 and to represent the interests of members.</td>
</tr>
<tr>
<td><strong>CHAIR</strong> Prof Trudy Harpham £5,000.00</td>
<td><strong>CHAIR</strong> Mr D H Probert NP</td>
<td><strong>CHAIR</strong> –</td>
</tr>
<tr>
<td><strong>SECRETARY</strong> Mr John Moye</td>
<td><strong>SECRETARY</strong> Mrs Heather Kent</td>
<td><strong>SECRETARY</strong> Mrs Sheona Duff</td>
</tr>
<tr>
<td><strong>STAFF EMPLOYED</strong> –</td>
<td><strong>STAFF EMPLOYED</strong> –</td>
<td><strong>STAFF EMPLOYED</strong> –</td>
</tr>
</tbody>
</table>

# Openness and Accountability

**PUBLIC MEETINGS** – **PUBLIC MINUTES** – **PUBLIC INTERESTS** – **OMBUDSMAN** – **ANNUAL REPORT** – **AUDIT ARRANGEMENTS** – **LAST REVIEW** 2001

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>CHAIR</th>
<th>CHAIR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1F P</td>
<td>1M NP</td>
<td>–</td>
</tr>
<tr>
<td>DEPUTY</td>
<td>DEPUTY</td>
<td>DEPUTY</td>
</tr>
<tr>
<td>MEMBERS</td>
<td>MEMBERS</td>
<td>MEMBERS</td>
</tr>
<tr>
<td>3F, 1M NP</td>
<td>1M NP</td>
<td>1F, 3M NP</td>
</tr>
<tr>
<td>OCPA REGULATED</td>
<td>OCPA REGULATED</td>
<td>OCPA REGULATED</td>
</tr>
</tbody>
</table>

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

<table>
<thead>
<tr>
<th>NOTES</th>
</tr>
</thead>
</table>
The Board was established by the Courts and Legal Services Act 1990 to operate the ‘authorised practitioner’ scheme.

Implementation of the scheme was postponed in 1992, and the Board was disestablished. The Lord Chancellor consulted on the re-establishment of the Board during mid/late 2002. On current plans he intends to announce his decision in summer 2003.
Executive NDPBs  Advisory NDPBs

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF</td>
<td>Selborne House 54–60 Victoria Street London SW1E 6OW</td>
<td>Selborne House 54–60 Victoria Street London SW1E 6OW</td>
<td>National Archives Kew Richmond Surrey TW9 4DU</td>
<td>Selborne House 54–60 Victoria Street London SW1E 6OW</td>
</tr>
<tr>
<td>Tel 01625 545700</td>
<td>Tel 020 7210 8990</td>
<td>Tel 020 7210 8990</td>
<td>Tel 020 8392 5381</td>
<td>Tel 020 7210 8654</td>
</tr>
<tr>
<td>Fax 01625 524510</td>
<td>Fax 020 7210 0660</td>
<td>Fax 020 7210 0660</td>
<td>Fax 020 8392 5286</td>
<td>Fax 020 7210 8559</td>
</tr>
<tr>
<td><a href="mailto:mail@ico.gsi.gov.uk">mail@ico.gsi.gov.uk</a></td>
<td></td>
<td></td>
<td><a href="mailto:tim.padfield@nationalarchives.gov.uk">tim.padfield@nationalarchives.gov.uk</a></td>
<td><a href="mailto:david.ilic@lcd.gsi.gov.uk">david.ilic@lcd.gsi.gov.uk</a></td>
</tr>
<tr>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
<td></td>
</tr>
<tr>
<td>To supervise and enforce the Data Protection Act 1998 and the Freedom of Information Act 2000.</td>
<td>To select, for the Lord Chancellor on the appointment of Justices of the Peace in England and Wales.</td>
<td>To advise the Lord Chancellor on matters concerning public records in general and, in particular, on those aspects of the work of the Public Records Office which affect members of the public who make use of the facilities.</td>
<td>To provide independent expert advice from the private, voluntary and public sectors actively involved in enforcement, and a market evaluation of the delivery of enforcement services.</td>
<td></td>
</tr>
<tr>
<td>COMMISSIONER</td>
<td>CHAIR</td>
<td>CHAIR</td>
<td>CHAIR</td>
<td>CHAIR</td>
</tr>
<tr>
<td>Mr Richard Thomas £87,550.00</td>
<td>MULTIPLE</td>
<td>MULTIPLE</td>
<td>The Rt Hon Lord Phillips of Worth Matravers NP</td>
<td>Mr John Tanner EX, NP</td>
</tr>
<tr>
<td>CHIEF EXECUTIVE</td>
<td>SECRETARY</td>
<td>SECRETARY</td>
<td>SECRETARY</td>
<td>SECRETARY</td>
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<tr>
<td>STAFF EMPLOYED</td>
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<tr>
<td>190</td>
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</table>

OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>PUBLIC MEETINGS</th>
<th>PUBLIC MINUTES</th>
<th>PUBLIC INTERESTS</th>
<th>OMBUDSMAN</th>
<th>ANNUAL REPORT</th>
<th>AUDIT ARRANGEMENTS</th>
<th>LAST REVIEW</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>PCA</td>
<td>2002</td>
<td>2002/03**</td>
<td>1997</td>
</tr>
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</table>

APPPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>COMMISSIONER</th>
<th>CHAIRS</th>
<th>CHAIRS</th>
<th>CHAIRS</th>
<th>CHAIRS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1M P</td>
<td>12F, 50M NP</td>
<td>19F, 67M NP</td>
<td>1M EX</td>
<td>1M EX</td>
</tr>
<tr>
<td>DEPUTY</td>
<td>DEPUTY</td>
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<tr>
<td>MEMBERS</td>
<td>MEMBERS</td>
<td>MEMBERS</td>
<td>MEMBERS</td>
<td>MEMBERS</td>
</tr>
<tr>
<td>108F, 255M NP</td>
<td>436F, 488M NP</td>
<td>6F, 10M NP</td>
<td>2F, 7M NP, 2 EX</td>
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<tr>
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<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
</tbody>
</table>

Notes

Grant-in-aid is partially offset by income generated through data protection notification fees.

* There is no register of interests. However, the ACs on GCITs are effectively dormant since a moratorium was imposed on appointments of new GCITs in June 2001.

** Not all ACs submitted an Annual Report as some had done no work and not met. There are 75 ACs on GCITs.

It is intended that the Advisory Group on Enforcement Service Delivery will be dissolved by late summer 2003.
## Advisory NDPBs

<table>
<thead>
<tr>
<th>Civil Justice Council</th>
<th>Civil Procedure Rule Committee</th>
<th>Council on Tribunals</th>
<th>Crown Court Rule Committee</th>
<th>Family Proceedings Rule Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room E214&lt;br&gt;Royal Courts of Justice&lt;br&gt;Strand&lt;br&gt;London WC2A 2LL</td>
<td>Southside&lt;br&gt;105 Victoria Street&lt;br&gt;London SW1E 6QT</td>
<td>81 Chancery Lane&lt;br&gt;London WC2A 1BD</td>
<td>Selborne House&lt;br&gt;54-60 Victoria Street&lt;br&gt;London SW1E 6QW</td>
<td>Southside&lt;br&gt;105 Victoria Street&lt;br&gt;London SW1E 6QT</td>
</tr>
<tr>
<td>TEL 020 7947 6670</td>
<td>TEL 020 7210 0729</td>
<td>TEL 020 7855 5200</td>
<td>TEL 020 7210 8536</td>
<td>TEL 020 7210 0729</td>
</tr>
<tr>
<td>FAX 020 7947 7475</td>
<td>FAX 020 7210 0725</td>
<td>FAX 020 7855 5201</td>
<td>FAX 020 7210 0725</td>
<td>FAX 020 7210 0725</td>
</tr>
<tr>
<td><a href="mailto:cjc@courtservice.gov.uk">cjc@courtservice.gov.uk</a></td>
<td><a href="http://www.civiljusticecouncil.gov.uk">www.civiljusticecouncil.gov.uk</a></td>
<td><a href="mailto:enquiries@cot.gsi.gov.uk">enquiries@cot.gsi.gov.uk</a></td>
<td><a href="http://www.courtservice.gov.uk">www.courtservice.gov.uk</a></td>
<td><a href="http://www.courtservice.gov.uk">www.courtservice.gov.uk</a></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

To keep the Civil Justice System under review; to consider how to make the system more accessible, fair and efficient; and to make recommendations.

**CHAIR**

Lord Phillips

**SECRETARY**

Mr Robert Musgrove

**STAFF EMPLOYED**

—

**PUBLIC MEETINGS**

—

**PUBLIC MINUTES**

—

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

—

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

—

**CHAIR**

The Rt Hon Lord Newton of Braintree OBE

£47,872.00

**SECRETARY**

Mrs Pat Fairbairn

**STAFF EMPLOYED**

—

**PUBLIC MEETINGS**

—

**PUBLIC MINUTES**

—

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

—

**ANNUAL REPORT**

2002

**AUDIT ARRANGEMENTS**

—

**LAST REVIEW**

1998

**CHAIR**

—

**DEPUTY**

—

**MEMBERS**

7F, 12M NP

**OCPA REGULATED**

YES

**CHAIR**

—

**DEPUTY**

—

**MEMBERS**

10F, 10M P, 1 EX

**OCPA REGULATED**

YES

**CHAIR**

—

**DEPUTY**

—

**MEMBERS**

2F, 7M NP

**OCPA REGULATED**

YES

**CHAIR**

—

**DEPUTY**

—

**MEMBERS**

3F, 6M NP

**OCPA REGULATED**

YES

---

**NOTES**

Includes Scottish Committee of Council.

*One is Chair of Scottish Committee.
## Advisory NDPBs

### Insolvency Rules Committee
- **PO Box 203**
- 21 Bloomsbury Street
- London WC1B 3OW
- **TEL** 020 7291 6747
- **FAX** 020 7291 6746

**Chair**
- Mr Justice Evans-Lombe

**Secretary**
- Mr Eamon Murphy

**Public Meetings**
- Public

**Public Minutes**
- Public

**Public Interests**
- Yes

**Ombudsman**
- —

**Annual Report**
- 2002

**Audit Arrangements**
- —

**Last Review**
- 1997

### Land Registration Rule Committee
- **HM Land Registry**
- Lincolns Inn Fields
- London WC2A 3PH
- **TEL** 020 7917 8888 x4421
- **FAX** 020 7955 0110

**Chair**
- Mr Justice Blackburne

**Secretary**
- Christine Adam

**Public Meetings**
- —

**Public Minutes**
- —

**Public Interests**
- —

**Ombudsman**
- —

**Annual Report**
- 2002

**Audit Arrangements**
- —

**Last Review**
- 2002

### Law Commission
- **Conquest House**
- 37-38 John Street
- Theobalds Road
- London WC1B 280
- **TEL** 020 7453 1220
- **FAX** 020 7453 1297

**Chair**
- Sir Roger Toulson £137,377.00

**Secretary**
- Mr Michael Sayers

**Public Meetings**
- —

**Public Minutes**
- —

**Public Interests**
- Yes

**Ombudsman**
- —

**Annual Report**
- 2002

**Audit Arrangements**
- —

**Last Review**
- 2002

### Legal Services Consultative Panel
- **Selborne House**
- 54-60 Victoria Street
- London SW1E 6SW
- **TEL** 020 7210 8816/8677
- **FAX** 020 7210 0613

**Chair**
- The Rt Hon Lord Justice Potter

**Secretary**
- Mr Nigel Reeder

**Public Meetings**
- —

**Public Minutes**
- —

**Public Interests**
- Yes

**OCPA Regulated**
- Yes

**Last Review**
- —

### Strategic Investment Board
- **Public Guardianship Office**
- Archway Tower
- 2 Junction Road
- London N19 5SZ
- **TEL** 020 7664 7127
- **FAX** 020 7664 7437

**Chair**
- Dr Colin Price

**Secretary**
- Mr Alan Palmer

**Public Meetings**
- —

**Public Minutes**
- —

**Public Interests**
- Yes

**Ombudsman**
- —

**Annual Report**
- 2002

**Audit Arrangements**
- —

**Last Review**
- —

### Openness and Accountability

**Appointments and Remuneration as at 31.03.03**

**Chair**
- 1M NP

**Deputy**
- 1M *

**Members**
- 9M NP

**OCPA Regulated**
- Yes

Although the Committee does not publish an annual report, it is mentioned in the Land Registry annual report.

*The Committee was reconstituted in 2002 under the Land Registration Act 2002.

* Draws his judicial salary.

Chair is a High Court Judge; one Commissioner is a Circuit Judge.

**Notes**

Serviced by the Insolvency Service.
## Tribunal NDPBs

<table>
<thead>
<tr>
<th>General Commissioners of Income Tax (GCIT)</th>
<th>Information Tribunal</th>
</tr>
</thead>
<tbody>
<tr>
<td>54–60 Victoria Street London SW1E 6QW</td>
<td>151 Selborne House 54–60 Victoria Street London SW1E 6QW</td>
</tr>
<tr>
<td>TEL 020 7210 8990</td>
<td>TEL 020 7210 0614</td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

- To determine, postpone or adjourn appeals against tax assessments in relation to Income Tax, Corporation Tax, Capital Gains Tax and certain matters concerning National Insurance contributions, and to determine appeals against penalties and surcharges arising from self-assessment.

**CHAIR**

- —

**SECRETARY**

- —

**STAFF EMPLOYED**

- —

**OPENNESS AND ACCOUNTABILITY**

<table>
<thead>
<tr>
<th>PUBLIC MEETINGS</th>
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</table>

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

**CHAIR**

- Mr David Marks £502.00 pd

**SECRETARY**

- Ms Charlotte Mercer (Civil Servant)

**STAFF EMPLOYED**

- —

**OCPA REGULATED**

- —

**NOTES**

**CHAIR**

1M P

**DEPUTY**

6M P

**MEMBERS**

7F, 17M P

**OCPA REGULATED**

—
### Advisory Committees on General Commissioners of Income Tax (NI)

**2nd Floor**  
Headline Building  
10–14 Victoria Street  
Belfast BT1 3CG  
TEL 028 9032 8594  
FAX 028 9072 8704  

**TERMS OF REFERENCE**  
To select for the Lord Chancellor’s consideration, candidates with the qualities necessary for appointment as a General Commissioner of Income Tax. There are two Advisory Committees on General Commissioners of Income Tax covering Northern Ireland.

<table>
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<tr>
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### Advisory Committees on Justices of the Peace (NI)

**2nd Floor**  
Headline Building  
10–14 Victoria Street  
Belfast BT1 3CG  
TEL 028 9032 8594  
FAX 028 9072 8704  

**TERMS OF REFERENCE**  
To advise the Lord Chancellor on the appointment of Justices of the Peace in Northern Ireland. There are eight Advisory Committees on Justices of the Peace in Northern Ireland.

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<tr>
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</table>

### Legal Aid Advisory Committee (NI)

**2nd Floor**  
Headline Building  
10–14 Victoria Street  
Belfast BT1 3CG  
TEL 028 9032 8594  
FAX 028 9072 8704  

**TERMS OF REFERENCE**  
To receive the Annual Report of the Law Society of Northern Ireland on the operation and finance of legal aid in Northern Ireland and to comment and advise the Lord Chancellor.

<table>
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</table>

### Openness and Accountability

**NOTES**

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

- **Chairs**  
  - 1F, 1M NP
  - 1F, 6M NP
  - 1M NP

- **Deputy**

- **Members**  
  - 3F, 9M NP
  - 22F, 24M NP
  - 2F, 7M NP

- **OCPA Regulated**  
  - YES
  - YES
  - YES

---

**Northern Ireland Court Service**

**Advisory NDPBs**

**Terms of Reference**

- To select for the Lord Chancellor’s consideration, candidates with the qualities necessary for appointment as a General Commissioner of Income Tax. There are two Advisory Committees on General Commissioners of Income Tax covering Northern Ireland.

- To advise the Lord Chancellor on the appointment of Justices of the Peace in Northern Ireland. There are eight Advisory Committees on Justices of the Peace in Northern Ireland.

- To receive the Annual Report of the Law Society of Northern Ireland on the operation and finance of legal aid in Northern Ireland and to comment and advise the Lord Chancellor.

**Last Review**

- 1997
# Advisors NDPBs

## Youth and Family Courts Lay Panel Advisory Committee (NI)

- **Address**: 2nd Floor, Headline Building, 10-14 Victoria Street, Belfast BT1 3CG
- **Phone**: 028 9032 8594
- **Fax**: 028 9072 8704

### Terms of Reference
To select for the Lord Chancellor's consideration candidates with the necessary judicial qualities for appointment as Juvenile Court lay panel members.

### Chair
- **Number**: 1M NP

### Deputy
- **Number**: 1M NP

### Members
- **Number**: 3F, 4M NP

### Openness and Accountability
- **Public Meetings**: –
- **Public Minutes**: –
- **Public Interests**: –
- **Ombudsman**: –
- **Annual Report**: –
- **Audit Arrangements**: –
- **Last Review**: 1997

## Appointments and Remuneration as at 31.03.03

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<th>Role</th>
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<td>Deputy</td>
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### Notes
- OCPA Regulated: Yes
### Executive NDPBs

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<tr>
<th><strong>Equality Commission for Northern Ireland</strong></th>
<th><strong>Juvenile Justice Board</strong></th>
<th><strong>Northern Ireland Human Rights Commission</strong></th>
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<td>To promote respect for diversity, eliminate unlawful discrimination and achieve equality of opportunity for all.</td>
<td>To provide residential accommodation at Rathgael and Lisnevin Juvenile Justice Centres for children found guilty of offences and given custodial sentences. It is also responsible for community provision at Whitefield House.</td>
<td>To promote and protect the human rights of everyone in Northern Ireland.</td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
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<tr>
<td>Mrs Joan Harbison</td>
<td>Ms Elizabeth Martin</td>
<td>Prof Sidney Brice Dickson</td>
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<tr>
<td>£65,552.00</td>
<td>£4,000.00</td>
<td>£63,604.00</td>
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<td><strong>SECRETARY</strong></td>
<td><strong>CHIEF EXECUTIVE</strong></td>
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<tr>
<td>Ms Evelyn Collins</td>
<td>Miss Jill Brown</td>
<td>Ms Paddy Sloan</td>
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<td>£58,099.00</td>
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**NOTES**

- This body was created in 1999. It will be reviewed in 2004.
- This body was created in 1999. It will be reviewed in 2004.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Northern Ireland Policing Board</th>
<th>Probation Board for Northern Ireland</th>
<th>The Office of the Police Ombudsman for Northern Ireland</th>
<th>Boundary Commission for Northern Ireland</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waterside Tower 3 Clarendon Road Clarendon Dock Laganside Belfast BT1 3BD</td>
<td>80–90 North Street Belfast Co Antrim BT1 1LD</td>
<td>New Cathedral Buildings St Anne's Square 11 Church Street Belfast BT1 1PG</td>
<td>Enterprise House 55–59 Adelphi Street Belfast BT2 8FE</td>
</tr>
<tr>
<td>TEL 028 9040 8500</td>
<td>TEL 028 9026 2400</td>
<td>TEL 028 9082 8600</td>
<td>TEL 028 9072 6040</td>
</tr>
<tr>
<td>FAX 028 9040 8525</td>
<td>FAX 028 9026 2436</td>
<td>FAX 028 9082 8615</td>
<td>FAX 028 9072 6077</td>
</tr>
<tr>
<td><a href="mailto:information@nipolicingboard.org.uk">information@nipolicingboard.org.uk</a></td>
<td><a href="mailto:info@policeombudsman.org">info@policeombudsman.org</a></td>
<td><a href="mailto:info@policeombudsman.org">info@policeombudsman.org</a></td>
<td><a href="mailto:bcni@belfast.org.uk">bcni@belfast.org.uk</a></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

The overriding purpose is:

To hold the Chief Constable to account for the service delivered by him and his staff.

**Effective probation service in Northern Ireland.**

To keep under review the names, numbers and boundaries of the parliamentary constituencies into which Northern Ireland is divided and to make recommendations to the Secretary of State.

### Advisory NDPB

<table>
<thead>
<tr>
<th>Criminal Injuries Compensation Panel for Northern Ireland</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enterprise House 55–59 Adelphi Street Belfast BT2 8FE</td>
</tr>
<tr>
<td>TEL 028 9072 6040</td>
</tr>
<tr>
<td>TEL 028 9092 4400</td>
</tr>
<tr>
<td><a href="mailto:cornexchange@nio.x.gsi.gov.uk">cornexchange@nio.x.gsi.gov.uk</a></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

To deal with appeals against decisions made by the Compensation Agency for Northern Ireland about compensation for criminal injuries.

### Tribunal NDPB

| Northern Ireland Office of the Police
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Northern Ireland Police Ombudsman for Northern Ireland</td>
</tr>
<tr>
<td>New Cathedral Buildings St Anne's Square 11 Church Street Belfast BT1 1PG</td>
</tr>
<tr>
<td>TEL 028 9082 8600</td>
</tr>
<tr>
<td>FAX 028 9082 8615</td>
</tr>
<tr>
<td><a href="mailto:info@policeombudsman.org">info@policeombudsman.org</a></td>
</tr>
<tr>
<td><a href="http://www.policeombudsman.org">www.policeombudsman.org</a></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

The police ombudsman will provide an efficient, effective, independent and impartial human rights-based police complaints system which has the confidence of the people and the police of Northern Ireland.

<table>
<thead>
<tr>
<th>Ombudsman</th>
<th>Secretary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs Nuala O’Loan</td>
<td>Mr John Fisher</td>
</tr>
<tr>
<td>£64,800.00</td>
<td>£46,450.00</td>
</tr>
</tbody>
</table>

**Public Interests**

- Yes
- Yes
- Yes
- Yes

**Public Meetings**

- Last Review 1997

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1F P</td>
<td>1M P</td>
<td>8F, 6M P</td>
<td>Yes</td>
</tr>
</tbody>
</table>

### Notes

- This body was created in November 2001, replacing PANI. Review in 2005.
- A new body was created in 2000; review in 2005. A Code of Practice is in place.
- This body meets infrequently. It has been in session since early 2003, having last met in 1994.
- This is a new body. On 1 May 2002, the scheme became operational and the Chair was appointed.
- On 1 August 2002, the members were appointed.
## Boards of Visitors and Visiting Committees

**N. I. Prison Service**  
Room 305, Dundonald House  
Upper Newtownards Road  
Belfast BT4 3SU  
**Tel** 028 9052 5477  
**Fax** 028 9052 5198  
orla.wiegleb@nio.x.gsi.gov.uk

### Terms of Reference
To visit prisons and the Young Offenders Centre regularly and report to the Secretary of State on the conditions of imprisonment and the treatment of prisoners.

<table>
<thead>
<tr>
<th>Role</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Multiple</td>
</tr>
<tr>
<td>Secretary</td>
<td>—</td>
</tr>
<tr>
<td>Staff Employed</td>
<td>—</td>
</tr>
</tbody>
</table>

### Openness and Accountability
- **Public Meetings** —
- **Public Minutes** —
- **Public Interests** —
- **Ombudsman**  
  PCA GB
- **Annual Report**  
  2002
- **Audit Arrangements**  
  NAO
- **Last Review** —

### Appointments and Remuneration as at 31.03.03

<table>
<thead>
<tr>
<th>Role</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>1F, 2M NP</td>
</tr>
<tr>
<td>Deputy</td>
<td>2F, 1M NP</td>
</tr>
<tr>
<td>Members</td>
<td>20F, 22M NP</td>
</tr>
<tr>
<td>OCPA Regulated</td>
<td>—</td>
</tr>
</tbody>
</table>

### Notes
Serviced by NIO staff.
There are two Boards of Visitors and one Visiting Committee.
### Advisory Committee on Telecommunications for Disabled and Elderly People

**Terms of Reference**
To advise the Director General of Telecommunications on any matter considered relevant; to report to the Director General on its activities during the year and to be an independent voice representing and promoting the needs of consumers.

**Chair**
Mr Bob Twitchin
£154.50 pd

**Secretary**
—

**Openness and Accountability**
- Public Meetings: Yes
- Public Minutes: Yes
- Public Interests: Yes
- Ombudsman: —
- Annual Report: 2002/03
- Audit Arrangements: —
- Last Review: —

**Appointments and Remuneration as at 31.03.03**
- Chair: 1M P
- Deputy: —
- Members: 5F, 5M P
- OCPA Regulated: —

**Notes**
Chair works for up to 60 days per year. Members work for up to 6 days per year.
Chair and members are appointed by the Director General of Telecommunications. The total budget is shared amongst the secretariats for the six Advisory Committees on Telecommunications.

### Communications for Business

**Terms of Reference**
To advise the Director General of Telecommunications on any matter considered relevant; to report to the Director General on its activities during the year and to be an independent voice representing and promoting the needs of consumers.

**Chair**
Mr Peter Sayers
£154.50 pd

**Secretary**
—

**Openness and Accountability**
- Public Meetings: Yes
- Public Minutes: Yes
- Public Interests: Yes
- Ombudsman: —
- Annual Report: 2002/03
- Audit Arrangements: —
- Last Review: —

**Appointments and Remuneration as at 31.03.03**
- Chair: 1M P
- Deputy: —
- Members: 4M P
- OCPA Regulated: —

**Notes**
Chair works for up to 60 days per year. Members work for up to 6 days per year.
Chair and members are appointed by the Director General of Telecommunications. Membership consists of members from the other groups. The total budget is shared amongst the secretariats for the six Advisory Committees on Telecommunications.

### Consumer Communications for England

**Terms of Reference**
To advise the Director General of Telecommunications on any matter considered relevant; to report to the Director General on its activities during the year and to be an independent voice representing and promoting the needs of consumers.

**Chair**
Miss Moira Black
£154.50 pd

**Secretary**
—

**Openness and Accountability**
- Public Meetings: Yes
- Public Minutes: Yes
- Public Interests: Yes
- Ombudsman: —
- Annual Report: 2002/03
- Audit Arrangements: —
- Last Review: —

**Appointments and Remuneration as at 31.03.03**
- Chair: 1F P
- Deputy: —
- Members: 1F, 7M P
- OCPA Regulated: Yes

**Notes**
Chair works for up to 60 days per year. Members work for up to 6 days per year.
Chair and members are appointed by the Secretary of State for Trade and Industry. The total budget is shared amongst the secretariats for the six Advisory Committees on Telecommunications.
### Northern Ireland Advisory Committee on Telecommunications

- **Address**: 22 Great Victoria Street, Belfast BT2 7QA
- **Tel**: 028 9024 4115
- **Fax**: 028 9024 7024
- **Email**: niact@acts.org.uk
- **Website**: www.acts.org.uk

**Terms of Reference**
To advise the Director General of Telecommunications on any matter considered relevant; to report to the Director General on its activities during the year and to be an independent voice representing and promoting the needs of consumers.

**Chair**
Mr Courtenay Thompson
£154.50 pd

**Secretary**

**Staff Employed**
-

**Public Meetings**
Yes

**Public Minutes**
Yes

**Public Interests**
Yes

**Ombudsman**
-

**Annual Report**
2002/03

**Audit Arrangements**
-

**Last Review**
-

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

Chair works for up to 60 days per year. Members work for up to 6 days per year.

Appointments are made by the Secretary of State for Trade and Industry.

The total budget is shared amongst the secretariats for the six Advisory Committees on Telecommunications.

### Scottish Advisory Committee on Telecommunications

- **Address**: 28 Thistle Street, Edinburgh EH2 1EN
- **Tel**: 0131 226 7270
- **Fax**: 0131 226 4181
- **Email**: sacot@acts.org.uk
- **Website**: www.acts.org.uk

**Terms of Reference**
To advise the Director General of Telecommunications on any matter considered relevant; to report to the Director General on its activities during the year and to be an independent voice representing and promoting the needs of consumers.

**Chair**
Mr Jeremy Mitchell
£154.50 pd

**Secretary**

**Staff Employed**
-

**Public Meetings**
Yes

**Public Minutes**
Yes

**Public Interests**
Yes

**Ombudsman**
-

**Annual Report**
2002/03

**Audit Arrangements**
-

**Last Review**
-

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

Chair works for up to 60 days per year. Members work for up to 6 days per year.

Appointments are made by the Secretary of State for Trade and Industry.

The total budget is shared amongst the secretariats for the six Advisory Committees on Telecommunications.

### Welsh Advisory Committee on Telecommunications

- **Address**: 4 The Science Park, Aberystwyth, Ceredigion SY23 3AH
- **Tel**: 01970 636413
- **Fax**: 01970 636414
- **Email**: wact@acts.org.uk
- **Website**: www.acts.org.uk

**Terms of Reference**
To advise the Director General of Telecommunications on any matter considered relevant; to report to the Director General on its activities during the year and to be an independent voice representing and promoting the needs of consumers.

**Chair**
Prof Mike Tedd
£154.50 pd

**Secretary**

**Staff Employed**
-

**Public Meetings**
Yes

**Public Minutes**
Yes

**Public Interests**
Yes

**Ombudsman**
-

**Annual Report**
2002/03

**Audit Arrangements**
-

**Last Review**
-

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

Chair works for up to 60 days per year. Members work for up to 6 days per year.

Appointments are made by the Secretary of State for Trade and Industry.

The total budget is shared amongst the secretariats for the six Advisory Committees on Telecommunications.

---

**NOTES**

Chair works for up to 60 days per year. Members work for up to 6 days per year.

Appointments are made by the Secretary of State for Trade and Industry.

The total budget is shared amongst the secretariats for the six Advisory Committees on Telecommunications.
Executive NDPB

WaterVoice: Regional Committees

Addresses Throughout England and one in Wales

TEL 0121 625 1300
FAX 0121 625 1400
enquiries@watervoice.org.uk
www.watervoice.org.uk

TERMS OF REFERENCE
To represent the interests of customers of the water and sewerage companies in their areas, and to investigate complaints, where companies in their areas have not dealt adequately with problems.

CHAIR
MULTIPLE

SECRETARY
—

STAFF EMPLOYED
45

PUBLIC MEETINGS
YES

PUBLIC MINUTES
YES

PUBLIC INTERESTS
—

OMBUDSMAN
—

ANNUAL REPORT
2003

AUDIT ARRANGEMENTS
NAO

LAST REVIEW
—

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
3F, 7M P

DEPUTY
—

MEMBERS
50F, 79M

OCPA REGULATED
—

Advisory NDPB

WaterVoice Council

Centre City Tower
7 Hill Street
Birmingham B5 4UA

TEL 0121 625 1301
FAX 0121 625 1444
enquiries@watervoice.org.uk
www.watervoice.org.uk

TERMS OF REFERENCE
To represent the interests of customers of the water and sewerage companies at national level.

CHAIR
Mr Maurice Terry

SECRETARY
Mr Roy Wardle

STAFF EMPLOYED
—

PUBLIC MEETINGS
—

PUBLIC MINUTES
YES

PUBLIC INTERESTS
—

OMBUDSMAN
—

ANNUAL REPORT
2003

AUDIT ARRANGEMENTS
NAO

LAST REVIEW
—

APPOINTMENTS AND REMUNERATION AS AT 31.03.03
CHAIR
1M

DEPUTY
—

MEMBERS
3F, 6M NP

OCPA REGULATED
—

NOTES
Multiple body. There are 9 WaterVoice Committees in England and a Committee for Wales (the statutory OFWAT Customer Service Committees). Staffed by the sponsoring department. Expenditure forms part of total OFWAT budget.

Formerly the OFWAT National Customer Council. The Council Chair and members are the 10 WaterVoice: Regional Committee chairs.
Royal Mint

Advisory NDPB

Royal Mint Advisory Committee on the Design of Coins, Medals, Seals and Decorations

Royal Mint
Llantrisant
Pontyclun CF72 8YT

TEL 01443 623005
FAX 01443 623148
kevin.clancy@royalmint.gov.uk
www.royalmint.com

TERMS OF REFERENCE
To consider new designs for United Kingdom coins and official medals.

CHAIR
Prof Sir Christopher Frayling
NP

SECRETARY
Dr Kevin Clancy

STAFF EMPLOYED
—

OPENNESS AND ACCOUNTABILITY

PUBLIC MEETINGS
—

PUBLIC MINUTES
—

PUBLIC INTERESTS
—

OMBUDSMAN
—

ANNUAL REPORT
2003

AUDIT ARRANGEMENTS
—

LAST REVIEW
—

APPOINTMENTS AND REMUNERATION AS AT 31.03.03

CHAIR
1M NP

DEPUTY
1 EX

MEMBERS
3F, 8M NP

OCPA REGULATED
YES

NOTES
### Boundary Commission for Scotland

3 Drumsheugh Gardens  
Edinburgh EH3 7QJ

**TEL** 0131 538 7200  
**FAX** 0131 538 7240  
secretariat@bcomm-scotland.gov.uk  
www.bcomm-scotland.gov.uk

**TERMS OF REFERENCE**

To keep under review the Boundaries of Parliamentary Constituencies in Scotland. To conduct a periodical general review established under the Parliamentary Constituencies Act 1986 as amended. To review the regional boundaries for the election to the Scottish Parliament of additional members as required by the Scotland Act 1998.

**CHAIR**  
Rt Hon Michael Martin MP

**SECRETARY**  
Mr Bob Smith

**STAFF EMPLOYED**  
3.8

**PUBLIC MEETINGS**

**PUBLIC MINUTES**

**PUBLIC INTERESTS**

YES

**OMBUDSMAN**

PCA GB

**ANNUAL REPORT**

1999

**AUDIT ARRANGEMENTS**

NAO

**LAST REVIEW**

1997

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

**DEPUTY CHAIR**

1F NP

**COMMISSIONERS**

1F, 1M P

**MEMBERS**

-

**OCPA REGULATED**

YES

---

The Commission had a Subject of Efficiency Unit Review in 1996.  
The Deputy Chair is a judge of the court of session, appointed by the Lord President of the Court of Session.
### Department of Trade and Industry

#### Public Corporations

**Office of Communications (Ofcom)**

- **Address:** Riverside House, Southwark, London SE1 9HA
- **Telephone:** 020 7981 3000
- **Fax:** 020 7981 3333
- **Website:** www.ofcom.org.uk

**Royal Mail Holdings Plc**

- **Address:** 148 Old Street, London E2 9HQ
- **Telephone:** 020 7250 2888
- **Fax:** 020 7250 2960
- **Website:** www.royalmailgroup.com

**OFCOM** legally exists as of July 2002. The new body will incorporate the Independent Television Commission, the Broadcasting Standards Commission, the Radiocommunications Agency, the Radio Authority and OFTEL.

**Advantage West Midlands**

- **Address:** 3 Priestley Park, Holt Street, Aston Science Park, Birmingham B17 8BN
- **Telephone:** 0121 380 3500
- **Fax:** 0121 380 3501
- **Website:** www.advantagewm.co.uk

#### Executable NDPBs

- **Chair:** Lord David Currie, £133,000.00
- **Chief Executive:** Mr Stephen Carter

- **Chair:** Mr Allan Leighton, £20,000.00
- **Chief Executive:** Mr Adam Crozier, £500,000.00

- **Chair:** Mr Nick Paul, £47,800.00
- **Chief Executive:** Mr John Edwards, £128,032.00

#### OCPA Regulated

- **Yes**

### OPENNESS AND ACCOUNTABILITY

**Public Meetings**

- **Yes**

**Public Minutes**

- **Yes**

**Public Interests**

- **Yes**

**Ombudsman**

- **PCA**

**Annual Report**

- **2001**

**Audit Arrangements**

- **NAO**

**Last Review**

- **2002**

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

**Chair**

- **1M P**

**Deputy**

- **1M P**

**Members**

- **2F, 5M P**

**OCPA Regulated**

- **Yes**

### NOTES

On 04.11.02 Consignia Holdings plc was renamed Royal Mail Holdings Plc.

OFCOM exists in order to prepare itself to take on its full functions, likely to be at the end of 2003.
### Executive NDPBs

#### Advisory, Conciliation and Arbitration Service (ACAS)

- **Location:** 180 Borough High Street, London SE1 1LU
- **Website:** [www.acas.gov.uk](http://www.acas.gov.uk)

**Chair:** Ms Rita Donaghy

**Chief Executive:** Mr John Taylor

**Staff Employed:** 880.8

**Contact:** 020 7210 3645

**FAX:** 020 7210 3645

**Opening and Accountability**

- **Public Meetings:** YES
- **Public Interests:** YES
- **Ombudsman:** PCA
- **Audit Arrangements:** NAO
- **Last Review:** 1999

**Appointments and Remuneration as at 31.03.03**

- **Chair:** 1F P
- **Deputy:** 1M P
- **Members:** 3F, 8M P
- **OCPA Regulated:** YES

**Notes:**

- Staff are civil servants.
- Chair appointed from the members.
- 7 non-ministerial appointments made by Assay Offices. 8 appointed by Secretary of State.

---

#### Biotechnology & Biological Sciences Research Council

- **Location:** Central Office, Polaris House, North Star Avenue, Swindon SN2 1UH
- **Website:** [www.bbsrc.ac.uk](http://www.bbsrc.ac.uk)

**Chair:** Prof Julia Goodfellow CBE

**Chief Executive:** Mr David Gwyther

**Secretary:** Dr Ian Roxburgh

**Staff Employed:** 1,219

**Contact:** 01793 413200

**FAX:** 01793 413201

**Opening and Accountability**

- **Public Meetings:** YES
- **Public Interests:** YES
- **Ombudsman:** PCA
- **Audit Arrangements:** Deloitte & Touche
- **Last Review:** 2002

**Appointments and Remuneration as at 31.03.03**

- **Chair:** 1M P
- **Deputy:** 1M P
- **Members:** 2F, 12M NP
- **OCPA Regulated:** YES

**Notes:**

- Comprises two parts: the reporting side with a Chairman (M), and the appeals side with a President (M). The reporting side is supported by two Deputy Chairs (M and F). These posts are included in the membership figures.

---

#### British Hallmarking Council

- **Location:** St Philips House, St Philips Place, Birmingham B3 2PP
- **Website:** [www.britishhallmarkingcouncil.gov.uk](http://www.britishhallmarkingcouncil.gov.uk)

**Chair:** Rt Hon Sir Adam Butler

**Secretary:** Dr Ian Roxburgh

**Staff Employed:** 119.5

**Contact:** 0121 200 3300

**FAX:** 0121 633 7433

**Opening and Accountability**

- **Public Meetings:** YES
- **Public Interests:** YES
- **Ombudsman:** PCA
- **Audit Arrangements:** Deloitte & Touche
- **Last Review:** 2002

**Appointments and Remuneration as at 31.03.03**

- **Chair:** 1F P
- **Deputy:** 1M P
- **Members:** 2F, 12M NP
- **OCPA Regulated:** YES

**Notes:**

- Chair appointed from the members.
- 7 non-ministerial appointments made by Assay Offices. 8 appointed by Secretary of State.

---

#### Coal Authority

- **Location:** 200 Lichfield Lane, Mansfield, Nottinghamshire NG18 4RG

**Chair:** Mr John Harris

**Secretary:** Dr Ian Roxburgh

**Staff Employed:** 119.5

**Contact:** 01623 427162

**FAX:** 01623 427163

**Opening and Accountability**

- **Public Meetings:** YES
- **Public Interests:** YES
- **Ombudsman:** PCA
- **Audit Arrangements:** Deloitte & Touche
- **Last Review:** 2002

**Appointments and Remuneration as at 31.03.03**

- **Chair:** 1M P
- **Deputy:** 1M P
- **Members:** 1F, 1M P, 2F 8M P
- **OCPA Regulated:** YES

**Notes:**

- Chair appointed from the members.
- 7 non-ministerial appointments made by Assay Offices. 8 appointed by Secretary of State.

---

#### Competition Commission

- **Location:** New Court, 48 Carey Street, London WC2A 2JT

**Chair:** Rt Hon Sir Adam Butler

**Secretary:** Mr Robert Foster

**Staff Employed:** 126.6

**Contact:** 020 7211 0100

**FAX:** 020 7211 0367

**Opening and Accountability**

- **Public Meetings:** YES
- **Public Interests:** YES
- **Ombudsman:** PCA
- **Audit Arrangements:** Deloitte & Touche
- **Last Review:** 1999

**Appointments and Remuneration as at 31.03.03**

- **Chair:** 1F P
- **Deputy:** 1M P
- **Members:** 1F, 1M P, 2F 8M P
- **OCPA Regulated:** YES

**Notes:**

- Chair appointed from the members.
- 7 non-ministerial appointments made by Assay Offices. 8 appointed by Secretary of State.
## Executive NDPBs

### Consumer Council for Postal Services (CCPS, known as Postwatch)

- **Address:** 28–30 Grosvenor Gardens, London SW1W 0TT
- **Telephone:** 020 7259 1238
- **Fax:** 020 7259 1216
- **Email:** info@postwatch.co.uk
- **Website:** www.postwatch.co.uk

#### Terms of Reference
To protect, promote and develop the interests of all consumers of UK postal services.

#### Chair
- **Name:** Mr Peter Carr
- **Remuneration:** £39,515.00

#### Chief Executive
- **Name:** Mr Gregor McGregor
- **Remuneration:** £99,470.00

#### Staff Employed
- **Total:** 90

### Council for Central Laboratory of Research Councils

- **Address:** Rutherford Appleton Laboratory, Didcot, Oxfordshire OX11 0QX
- **Telephone:** 01235 829100
- **Fax:** 01235 446665
- **Email:** a.g.buckley@dl.ac.uk
- **Website:** www.cclrc.ac.uk

#### Terms of Reference
Provides advanced facilities including large-scale radiation sources, to support basic, strategic and applied research programmes being undertaken by the UK and international scientific community and by industry.

#### Chair
- **Name:** Sir Graeme Davies
- **Remuneration:** £26,600.00

#### Chief Executive
- **Name:** Prof John Wood FREng
- **Remuneration:** £105,334.00

#### Staff Employed
- **Total:** 1,800

### Design Council

- **Address:** 34 Bow Street, London WC2E 7DL
- **Telephone:** 020 7420 5200
- **Fax:** 020 7420 5300
- **Email:** andrews@designcouncil.org.uk
- **Website:** www.design-council.org.uk

#### Terms of Reference
To inspire and enable best use of design by the UK, in the world context, to improve prosperity and well-being.

#### Chair
- **Name:** Prof Sir Christopher Frayling
- **Remuneration:** £103,000.00

#### Chief Executive
- **Name:** Mr Andrew Summers
- **Remuneration:** £103,000.00

#### Staff Employed
- **Total:** 50

### East Midlands Development Agency

- **Address:** Apex Court, City Link, Nottingham NG2 4LA
- **Telephone:** 0115 988 8300
- **Fax:** 0115 853 3666
- **Email:** info@emda.org.uk
- **Website:** www.emda.org.uk

#### Terms of Reference
To produce a regional economic strategy for the East Midlands and to undertake various programmes aimed at producing regeneration and improving skills and competitiveness in the region.

#### Chair
- **Name:** Mr Derek Mapp
- **Remuneration:** £47,800.00

#### Chief Executive
- **Name:** Mr Martin Briggs
- **Remuneration:** £121,686.00

#### Staff Employed
- **Total:** 169

### East of England Development Agency

- **Address:** The Business Centre, Station Road, Histon, Cambridge CB4 9LQ
- **Telephone:** 01223 713900
- **Fax:** 01223 713940
- **Email:** knowledge@eeda.org.uk
- **Website:** www.eeda.org.uk

#### Terms of Reference
To produce a regional economic strategy for the East of England and to undertake various programmes aimed at producing regeneration and improving skills and competitiveness in the region.

#### Chair
- **Name:** Mr Vincent Watts
- **Remuneration:** £47,800.00

#### Chief Executive
- **Name:** Mr Bill Samuel
- **Remuneration:** £137,242.00

#### Staff Employed
- **Total:** 142

### Openness and Accountability

<table>
<thead>
<tr>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
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<td>Yes</td>
<td>Yes</td>
<td>PCA</td>
<td>2002</td>
<td>NAO</td>
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<tr>
<td>Yes</td>
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<td>Yes</td>
<td>PCA</td>
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### Appointments and Remuneration as at 31.03.03

<table>
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<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
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<tr>
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<td>1M P</td>
<td>5F, 7M P</td>
<td>Yes</td>
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<td>1M P</td>
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<td>5M NP, 1F</td>
<td>Yes</td>
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<td>1M P</td>
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<td>2F, 13M NP</td>
<td>Yes</td>
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<td>1M P</td>
<td>1M P</td>
<td>4F, 7M P</td>
<td>Yes</td>
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<td>1M P</td>
<td>1M P</td>
<td>4F, 8M P</td>
<td>Yes</td>
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</table>

### Notes
### Economic and Social Research Council
- **Polaris House**
  - **North Star Avenue**
  - **Swindon SN2 1UJ**
- **TEL**: 01793 413000
- **FAX**: 01793 413001
- **e-mail**: esrc@esrc.ac.uk
- **Website**: www.esrc.ac.uk

**Terms of Reference**
Supports high-quality research and postgraduate training that will contribute to economic competitiveness, the quality of life and the effectiveness of public services and policy.

**Chair**
Ms Frances Cairncross

**Chief Executive and Deputy Chair**
Prof Ian Diamond

**Staff Employed**
111

### Engineering & Physical Sciences Research Council
- **Polaris House**
  - **North Star Avenue**
  - **Swindon SN2 1ET**
- **TEL**: 01793 444000
- **FAX**: 01793 444001
- **e-mail**: inforline@epsrc.ac.uk
- **Website**: www.epsrc.ac.uk

**Terms of Reference**
Promotes and supports high-quality basic, strategic and applied research and related post-graduate training of engineering and the physical sciences.

**Chair**
Prof Anthony Ledwith

**Chief Executive**
Ms Caroline Slocock

**Staff Employed**
317

### Equal Opportunities Commission (EOC)
- **Arndale House**
  - **Arndale Centre**
  - **Manchester M4 3EQ**
- **TEL**: 0845 601 5901
- **FAX**: 0161 838 1733
- **e-mail**: info@eoc.org.uk
- **Website**: www.eoc.org.uk

**Terms of Reference**
To work towards the elimination of sex and marriage discrimination and promote equality of opportunity between men and women.

**Chair**
Ms Julie Mellor

**Chief Executive**
Ms Caroline Slocock

**Staff Employed**
130

### Gas & Electricity Consumer Council (GECC)
- **4th Floor**
  - **Artillery House**
  - **Artillery Row**
  - **London SW1P 1RT**
- **TEL**: 020 7799 8340
- **FAX**: 020 7799 8341
- **Website**: www.energywatch.org.uk

**Terms of Reference**
The responsibilities of the GECC are set out in the Utilities Act 2000.

**Chair**
Mr Stephen Reid

**Staff Employed**
259

### Medical Research Council
- **20 Park Crescent**
  - **London W1B 1AL**
- **TEL**: 020 7636 5422
- **FAX**: 020 7636 6179
- **e-mail**: corporate@headoffice.mrc.ac.uk
- **Website**: www.mrc.ac.uk

**Terms of Reference**
The Council’s principal objectives are to promote the balanced development of medical and related biological research, with the aim of maintaining and improving human health.

**Chair**
Prof Sir George Radda

**Chief Executive**
Mr Stephen Reid

**Staff Employed**
3,945

### Openness and Accountability

<table>
<thead>
<tr>
<th>OPENNESS AND ACCOUNTABILITY</th>
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<td>1F P</td>
<td>1F P</td>
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<tr>
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<tr>
<td>1M P</td>
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<td>1F P</td>
<td>1M P</td>
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<tr>
<td><strong>Members</strong></td>
<td><strong>Members</strong></td>
<td><strong>Members</strong></td>
<td><strong>Members</strong></td>
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<td>1M NP, 5F 6M P</td>
<td>2M NP, 5F 6M P</td>
<td>1F, 2M NP, 3F 8M P</td>
<td>1F, 2M NP, 3F 8M P</td>
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<td><strong>OCPA Regulated</strong></td>
<td><strong>OCPA Regulated</strong></td>
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<tr>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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</tbody>
</table>

**Notes**
Chief Executive’s salary includes bonus. No pension contribution was paid due to a contribution holiday.
### Executive NDPBs

<table>
<thead>
<tr>
<th>National Consumer Council</th>
<th>Natural Environment Research Council</th>
<th>North West Development Agency</th>
<th>One North East</th>
<th>Particle Physics and Astronomy Research Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 Grosvenor Gardens</td>
<td>Polaris House</td>
<td>PO Box 37 Renaissance House</td>
<td>Great North House</td>
<td>Polaris House</td>
</tr>
<tr>
<td>London SW1W 0DH</td>
<td>North Star Avenue</td>
<td>Centre Park</td>
<td>Sandyford Road</td>
<td>North Star Avenue</td>
</tr>
<tr>
<td>TEL 020 7730 3469</td>
<td>Swindon SN2 1EU</td>
<td>Warrington WA1 1XB</td>
<td>Newcastle Upon Tyne</td>
<td>Swindon SN2 1SZ</td>
</tr>
<tr>
<td>FAX 020 7730 0911</td>
<td></td>
<td>TEL 01925 400100</td>
<td>NE1 8ND</td>
<td>TEL 01973 442000</td>
</tr>
<tr>
<td><a href="mailto:info@ncc.org.uk">info@ncc.org.uk</a></td>
<td></td>
<td>FAX 01925 400400</td>
<td></td>
<td>FAX 01973 442016</td>
</tr>
<tr>
<td><a href="http://www.ncc.org.uk">www.ncc.org.uk</a></td>
<td></td>
<td><a href="http://www.nerc.ac.uk">www.nerc.ac.uk</a></td>
<td></td>
<td><a href="http://www.onenortheast.co.uk">www.onenortheast.co.uk</a></td>
</tr>
</tbody>
</table>

| TERMS OF REFERENCE        | TERMS OF REFERENCE                 | TERMS OF REFERENCE          | TERMS OF REFERENCE | TERMS OF REFERENCE |
| A consumer policy and     | The leading body in the UK for     | To produce a regional       | To produce a       | Pursues a programme of high-quality basic   |
| research organisation with | basic, strategic and applied       | economic strategy for the   | economic strategy  | research in astronomy, planetary science    |
| a special focus on the    | research across the spectrum of    | for the North East and to   | for the North East | and particle physics which                |
| needs of disadvantaged    | the environmental sciences, it      | undertake various           | and to undertake   | furthers understanding of                  |
| consumers.               | has a dual role as a provider       | programmes aimed            | various programmes | fundamental questions, and                |
|                         | and a customer of scientific       | at producing regeneration   | at producing       | trains high-quality scientists              |
|                         | research through its own           | and improving skills and    | regeneration and   | and engineers.                             |
|                         | centres, universities and          | and competitiveness in the  | improving skills   |                                               |
|                         | other institutions.                | region.                     | and competitiveness|                                               |

| CHAIR                     | CHAIR                               | CHAIR                        | CHAIR                     | CHAIR                        |
|                          | Mr Robert Margetts                 | Mr Bryan Gray                | Dr John Bridge           | Mr Peter Warry               |
|                          | £33,700.00                         | £47,800.00                  | £123,084.00              | £137,000.00                 |
|                          |                                   |                             |                           |                               |

| STAFF EMPLOYED           | STAFF EMPLOYED                      | STAFF EMPLOYED              | STAFF EMPLOYED            | STAFF EMPLOYED              |
| 80                       | 2,590                               | 300                         | 225                       | 302                         |

### OPENNESS AND ACCOUNTABILITY

| PUBLIC MEETINGS          | PUBLIC MEETINGS                  | PUBLIC MEETINGS           | PUBLIC MEETINGS          | PUBLIC MEETINGS              |
|                         | YES                                | YES                        | YES                      | YES                          |
|                         |                                   |                            |                         |                              |
| PUBLIC MINUTES          | PUBLIC MINUTES                    | PUBLIC MINUTES            | PUBLIC MINUTES          | PUBLIC MINUTES              |
|                         | YES                                | YES                        | YES                      | YES                          |
|                         |                                   |                            |                         |                              |
| PUBLIC INTERESTS        | PUBLIC INTERESTS                 | PUBLIC INTERESTS          | PUBLIC INTERESTS        | PUBLIC INTERESTS            |
|                         | YES                                | YES                        | YES                      | YES                          |
|                         |                                   |                            |                         |                              |
| OMBUDSMAN               | OMBUDSMAN                          | OMBUDSMAN                  | OMBUDSMAN                | OMBUDSMAN                    |
|                         | PCA                                | PCA                        | PCA                      | PCA                          |
|                         |                                   |                            |                         |                              |
| ANNUAL REPORT           | ANNUAL REPORT                      | ANNUAL REPORT             | ANNUAL REPORT           | ANNUAL REPORT               |
|                         | 2001/02                            | 2002                       | 2002                    | 2002                         |
|                         |                                   |                            |                         |                              |
| AUDIT ARRANGEMENTS      | AUDIT ARRANGEMENTS                 | AUDIT ARRANGEMENTS        | AUDIT ARRANGEMENTS       | AUDIT ARRANGEMENTS          |
|                         | NAO                                | NAO                        | NAO                     | NAO                          |
|                         |                                   |                            |                         |                              |
| LAST REVIEW             | LAST REVIEW                        | LAST REVIEW                | LAST REVIEW             | LAST REVIEW                 |
|                         | 1999                               | 2001                       | 2001                    | 2001                         |
|                         |                                   |                            |                         |                              |

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

| CHAIRS                  | CHAIR                               | CHAIR                        | CHAIR                     | CHAIR                        |
|                        | 2F, 1M P                            | 1M P                        | 1M P                     | 1M P                         |
| DEPUTY                 | 1M P                                | 1M P                        | 1M P                     | 1M P                         |
| MEMBERS                | 8F, 6M NP, 3F, 7M P                | 2M NP, 5F, 8M P            | 2M NP, 1F, 8M P          | 2M NP, 1F, 8M P             |
| OCPA REGULATED         | YES                                 | YES                        | YES                      | YES                          |

### NOTES

Multiple body comprising National, Scottish and Welsh Consumer Councils.

WCC and SCC chairs are also NCC Board members.

The General Consumer Council for Northern Ireland is a separate affiliated body.

Chief Executive’s salary includes bonus and pension.
### Executive NDPBs

<table>
<thead>
<tr>
<th>SITPRO Limited</th>
<th>South East England Development Agency</th>
<th>South West of England Regional Development Agency</th>
<th>United Kingdom Atomic Energy Authority</th>
<th>Yorkshire Forward</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Oxford House</strong>&lt;br&gt;8th Floor&lt;br&gt;76 Oxford Street&lt;br&gt;London W1D 1BS&lt;br&gt;TEL 020 7467 7280&lt;br&gt;FAX 020 7467 7295&lt;br&gt;<a href="mailto:david.arathoon@sitpro.org.uk">david.arathoon@sitpro.org.uk</a>&lt;br&gt;www.sitpro.org.uk</td>
<td><strong>SEEDA Headquarters</strong>&lt;br&gt;Cross Lanes&lt;br&gt;Guildford GU1 1YA&lt;br&gt;TEL 01483 484200&lt;br&gt;FAX 01483 486247&lt;br&gt;<a href="mailto:info@seeda.co.uk">info@seeda.co.uk</a>&lt;br&gt;www.seeda.co.uk&lt;br&gt;</td>
<td><strong>Dix's Field</strong>&lt;br&gt;Exeter EX1 1QA&lt;br&gt;TEL 01392 214747&lt;br&gt;FAX 01392 214848&lt;br&gt;<a href="mailto:enquiries@southwestenergy.org.uk">enquiries@southwestenergy.org.uk</a>&lt;br&gt;www.southwestenergy.org.uk&lt;br&gt;</td>
<td><strong>Marshall Building</strong>&lt;br&gt;Harwell&lt;br&gt;Didcot&lt;br&gt;Oxon OX1 0RA&lt;br&gt;TEL 01235 436900&lt;br&gt;FAX 01235 436899&lt;br&gt;</td>
<td><strong>Victoria House</strong>&lt;br&gt;Victoria Place&lt;br&gt;Leeds LS1 5AE&lt;br&gt;TEL 0113 394 9600&lt;br&gt;FAX 0113 394 9787&lt;br&gt;www.yorkshire-forward.com&lt;br&gt;</td>
</tr>
<tr>
<td><strong>CHAIR</strong>&lt;br&gt;Lord Bhatia OBE&lt;br&gt;NP</td>
<td><strong>CHAIR</strong>&lt;br&gt;Mr Jim Brathwaite&lt;br&gt;£47,800.00</td>
<td><strong>CHAIR</strong>&lt;br&gt;Juliet Williams&lt;br&gt;£62,500.00</td>
<td><strong>CHAIR</strong>&lt;br&gt;Dr John McKeown&lt;br&gt;£78,000.00</td>
<td><strong>CHAIR</strong>&lt;br&gt;Mr Graham Hall&lt;br&gt;£47,800.00&lt;br&gt;</td>
</tr>
<tr>
<td><strong>CHIEF EXECUTIVE</strong>&lt;br&gt;Mr David Wakeford MBE&lt;br&gt;£88,903.00</td>
<td><strong>CHIEF EXECUTIVE</strong>&lt;br&gt;Mr Anthony Dunnett&lt;br&gt;£160,753.00</td>
<td><strong>CHIEF EXECUTIVE</strong>&lt;br&gt;Mr Geoffrey Wilkinson&lt;br&gt;£126,500.00</td>
<td><strong>CHIEF EXECUTIVE</strong>&lt;br&gt;Mr Martin Havenhand&lt;br&gt;£135,652.00</td>
<td><strong>CHAIR</strong>&lt;br&gt;Mr Denis Tunnicliffe CBE&lt;br&gt;£60,000.00&lt;br&gt;</td>
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<tr>
<td><strong>STAFF EMPLOYED</strong>&lt;br&gt;13</td>
<td><strong>STAFF EMPLOYED</strong>&lt;br&gt;192</td>
<td><strong>STAFF EMPLOYED</strong>&lt;br&gt;219</td>
<td><strong>STAFF EMPLOYED</strong>&lt;br&gt;2,802</td>
<td><strong>STAFF EMPLOYED</strong>&lt;br&gt;262</td>
</tr>
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</table>

#### OPENNESS AND ACCOUNTABILITY

| **PUBLIC MEETINGS**<br>YES | **PUBLIC MEETINGS**<br>YES | **PUBLIC MEETINGS**<br>YES | **PUBLIC MEETINGS**<br>YES | **PUBLIC MEETINGS**<br>YES |
| **PUBLIC MINUTES**<br>YES | **PUBLIC MINUTES**<br>YES | **PUBLIC MINUTES**<br>YES | **PUBLIC MINUTES**<br>YES | **PUBLIC MINUTES**<br>YES |
| **PUBLIC INTERESTS**<br>YES | **PUBLIC INTERESTS**<br>YES | **PUBLIC INTERESTS**<br>YES | **PUBLIC INTERESTS**<br>YES | **PUBLIC INTERESTS**<br>YES |
| **OMDUSHDAN**<br>PCA | **OMDUSHDAN**<br>PCA | **OMDUSHDAN**<br>PCA | **OMDUSHDAN**<br>PCA | **OMDUSHDAN**<br>PCA |
| **ANNUAL REPORT**<br>2002 | **ANNUAL REPORT**<br>2002 | **ANNUAL REPORT**<br>2002 | **ANNUAL REPORT**<br>2002 | **ANNUAL REPORT**<br>2002 |
| **AUDIT ARRANGEMENTS**<br>NAO | **AUDIT ARRANGEMENTS**<br>NAO | **AUDIT ARRANGEMENTS**<br>NAO | **AUDIT ARRANGEMENTS**<br>NAO | **AUDIT ARRANGEMENTS**<br>NAO |
| **LAST REVIEW**<br>1995 | **LAST REVIEW**<br> – | **LAST REVIEW**<br> – | **LAST REVIEW**<br>2001 | **LAST REVIEW**<br> – |

#### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

| **CHAIR**<br>1M NP | **CHAIR**<br>1M P | **CHAIR**<br>1F P | **CHAIR**<br>1M P | **CHAIR**<br>1M P |
| **DEPUTY**<br>1M NP | **DEPUTY**<br>2M P | **DEPUTY**<br> – | **DEPUTY**<br>1M P | **DEPUTY**<br>1M P |
| **MEMBERS**<br>2F, 4M NP, 1M EX | **MEMBERS**<br>4F, 8M P | **MEMBERS**<br>3F, 10M P | **MEMBERS**<br>IF NP, 2F 9M P | **MEMBERS**<br>6F, 7M P |
| **OCPA REGULATED**<br>YES | **OCPA REGULATED**<br>YES | **OCPA REGULATED**<br>YES | **OCPA REGULATED**<br>YES | **OCPA REGULATED**<br>YES |

Notes:
- Chief Executive is a member of the Board.
## Advisory NDPBs

### Advisory Committee on Cleaner Coal Technology
- **Address**: 1 Victoria Street, London SW1H 0ET
- **Telephone**: 020 7215 2669
- **Fax**: 020 7215 2674
- **Website**: www.dti.gov.uk/cct/accct
- **Chair**: Mr Brian Morris NP
- **Secretary**: Mr Charles Pearce

**Terms of Reference**
- The Committee advises the DTI on its Cleaner Coal Technology Programme.

### Advisory Group on Basic Technologies Programme
- **Address**: 151 Buckingham Palace Road, London SW1W 9SS
- **Telephone**: 020 7215 1232
- **Fax**: 020 7215 1547
- **Website**: www.basictechnologies.gov.uk
- **Chair**: Prof Jeremy Watson NP
- **Secretary**: Mr Robert W Insley

**Terms of Reference**
- To develop a long-term view of, and advise on, basic technologies with widespread applications in UK industry; identify sectors with greatest potential; advise on publicity; and monitor and evaluate the programme.

### Aerospace Committee
- **Address**: 151 Buckingham Palace Road, London SW1W 9SS
- **Telephone**: 020 7215 1304
- **Fax**: 020 7215 0313
- **Chair**: Mr Colin Green NP
- **Secretary**: Mr Richard Abel

**Terms of Reference**
- To provide a forum so that the United Kingdom aerospace industry can consider with ministers and officials in the DTI issues of strategic importance to its continuing development.

### Agriculture and Environment Biotechnology Commission
- **Address**: Bay 479, 1 Victoria Street, London SW1H 0ET
- **Telephone**: 020 7215 6508
- **Fax**: 020 7215 0313
- **Chair**: Prof Malcolm Grant £188.00 pd
- **Secretary**: Mr Richard Abel

**Terms of Reference**
- To offer strategic advice to the UK Government and devolved administrations on biotechnology issues which impact on agriculture and the environment.

### Business Incubation Fund Investment Panel
- **Address**: Bay 604, Kingsgate House, 66-74 Victoria Street, London SW1E 6SW
- **Telephone**: 020 7215 8024
- **Fax**: 020 7215 8016
- **Chair**: Dr John Bridge NP
- **Secretary**: Ms Trish Murphy

**Terms of Reference**
- To provide recommendations to the SBS Chief Executive on loan applications from the Business Incubation Fund and to advise on the loan portfolio and development of the fund.

### Openness and Accountability

<table>
<thead>
<tr>
<th>Advisory Committee</th>
<th>Advisory Group on Basic Technologies Programme</th>
<th>Aerospace Committee</th>
<th>Agriculture and Environment Biotechnology Commission</th>
<th>Business Incubation Fund Investment Panel</th>
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### Appointments and Remuneration as at 31.03.03

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisory Committee on Cleaner Coal Technology</td>
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<td>Advisory Group on Basic Technologies Programme</td>
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<td>Agriculture and Environment Biotechnology Commission</td>
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<tr>
<td>Business Incubation Fund Investment Panel</td>
<td></td>
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<td></td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Notes**

* The Annual Report is included in the Cleaner Coal Technology Programme Annual Report.

This Commission has not yet been reviewed as it was established in 2000.
## Council for Science & Technology

Office of Science and Technology, Bay 482
1 Victoria Street
London SW1H 0ET

**Tel** 020 7215 5671
**Fax** 020 7215 0394

cstinfo@diti.gsi.gov.uk

**www.cst.gov.uk**

### TERMS OF REFERENCE

To advise the Prime Minister on strategic policies and framework for Science and Technology (S&T) in the UK with the overarching aim of sustaining and developing UK S&T and maximising their contribution to the nation's sustainable wealth creation and quality of life.

### CHAIR

see note

### SECRETARY

Ms Lynne Edwards

### STAFF EMPLOYED

—

### PUBLIC MEETINGS

—

### PUBLIC MINUTES

YES

### PUBLIC INTERESTS

YES

### OMBUDSMAN

—

### ANNUAL REPORT

2002/03

### AUDIT ARRANGEMENTS

—

### LAST REVIEW

2002

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>CHAIRS</th>
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<tr>
<td>2F, 10M NP</td>
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### OCPA REGULATED

YES

### NOTES

Chair is the Secretary of State.

Two chairs from DTI and Ofgem alternate.

The Panel will be wound up at the end of July 2003.

The last meeting of the Panel is scheduled for June 2003.
Department of Trade and Industry

Advisory NDPBs

<table>
<thead>
<tr>
<th>Fuel Poverty Advisory Group</th>
<th>Industrial Development Advisory Board</th>
<th>Intellectual Property Advisory Committee (IPAC)</th>
<th>Low Pay Commission</th>
<th>Measurement Advisory Committee</th>
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<tr>
<td>1 Victoria Street</td>
<td>1 Victoria Street</td>
<td>The Patent Office</td>
<td>2nd Floor</td>
<td>Innovation Group/National Measurement System</td>
</tr>
<tr>
<td>London SW1H 0ET</td>
<td>London SW1H 0ET</td>
<td>Room 3838 Concept House</td>
<td>Elizabeth House</td>
<td>151 Buckingham Palace Road</td>
</tr>
<tr>
<td>TEL 020 7215 6531</td>
<td>TEL 020 7215 5580</td>
<td>Cardiff Road, Newport</td>
<td>39 York Road</td>
<td>London SW1 7QN</td>
</tr>
<tr>
<td>FAX 020 7215 2723</td>
<td>FAX 020 7215 0009</td>
<td>South Wales NP10 8QN</td>
<td>TEL 020 7855 4543</td>
<td>TEL 020 7215 1405</td>
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<td><a href="http://www.fuelpoverty@dti.gsi.gov.uk">www.fuelpoverty@dti.gsi.gov.uk</a></td>
<td><a href="http://www.dti.gov.uk/energy/consumers/fuel_poverty/index.shtml">www.dti.gov.uk/energy/consumers/fuel_poverty/index.shtml</a></td>
<td>telegrams@ intellectual-property.gov.uk/ipac</td>
<td>FAX 020 7855 4556</td>
<td>FAX 020 7215 1978</td>
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<tr>
<td>To advise the Secretary of State on the exercise of functions under Sections 7 and 8 of the Industrial Development Act 1982, which involves advising on applications for Regional Selective Assistance over £2m.</td>
<td>To give high level independent advice to government on intellectual property matters.</td>
<td>To advise the Government on the National Minimum Wage.</td>
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<tr>
<td>Mr Peter Lehmann</td>
<td>Sir Victor Blank</td>
<td>Mr Ian Harvey</td>
<td>M Adair Turner</td>
<td>Dr Colin Gaskell CBE</td>
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<td>Mr Andrew Steele</td>
<td>Mr Richard Mulcahy</td>
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<td>Mr Alastair Hooley</td>
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APPOINTMENTS AND REMUNERATION AS AT 31.03.03

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<tr>
<td>YES</td>
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</table>

NOTES

Established on 12.03.02.

Committee made up of individuals representing varying areas of IP – professional, large corporations, SMEs etc.

LPC is included within DTI Accounting/Audit arrangements.

Members are appointed by ministers.
### Advisory NDPBs

#### Partnership Fund Assessment Panel
- **Employment Relations Directorate**
  - Upper Ground Floor
  - 1 Victoria Street
  - London SW1H 0ET
- **Telephone**: 020 7215 5580
- **Fax**: 020 7215 5050
- **E-mail**: partnership@dti.gsi.gov.uk

**Terms of Reference**
- Champions the role of good employment relations and partnerships at work.
- Assesses bids received under the Partnership Fund against agreed criteria. Advises ministers and officials on the suitability of projects for support and how to develop the Partnership Fund in the context of the department’s broader partnership agenda.

**Chair**
- Mr William Coupar

**Secretary**
-

**Staff Employed**
-

**Public Meetings**
- Yes

**Public Minutes**
- Yes

**Public Interests**
- Yes

**Ombudsman**
-

**Annual Report**
- 1995

**Audit Arrangements**
-

**Last Review**
- 2002

**Appointments and Remuneration as at 31.03.03**
- **Chair**
  - 1M NP
- **Deputy**
  - 1M NP
- **Members**
  - 3F, 5M NP
- **OPCA Regulator**
  - Yes

**Notes**
- There are 7 RIDBs.
- The Board was set up on 01.04.02.

#### Regional Industrial Development Boards
- **Regional Industrial Development Boards**
  - REG A DI
  - 1 Victoria Street
  - London SW1H 0ET
  - **Telephone**: 020 7215 5580
  - **Fax**: 020 7215 5050

**Terms of Reference**
- Assesses bids received under the Regional Industrial Development Boards are established in those English Regions with substantial assisted areas, and advise on applications for Regional Selective Assistance between £250k and £2m.

**Chair**
- Multiple

**Secretary**
-

**Staff Employed**
-

**Public Meetings**
- Yes

**Public Minutes**
- Yes

**Public Interests**
- Yes

**Ombudsman**
-

**Annual Report**
- 2002

**Audit Arrangements**
-

**Last Review**
- 2002

**Appointments and Remuneration as at 31.03.03**
- **Chair**
  - 3F, 4M NP
- **Deputy**
  - 1M NP
- **Members**
  - 18F, 65M NP
- **OPCA Regulator**
  - Yes

**Notes**
- There are 7 RIDBs.
- The Board was set up on 01.04.02.

#### Renewables Advisory Board
- **3rd Floor**
- Atholl House
- 6–8B Guild Street
- Aberdeen AB11 6AR
  - **Telephone**: 01224 254087
  - **Fax**: 01224 212521

**Terms of Reference**
- The Renewables Advisory Board brings together government departments, the renewables industry and the unions to develop mutual understanding of the key issues for the industry, both short term and over the next 20 years including, for example, dealing with the recommendations for renewables of the Energy White Paper.

**Chair**
- Mr Brian Wilson

**Secretary**
-

**Staff Employed**
-

**Public Meetings**
- Yes

**Public Minutes**
- No

**Public Interests**
- Yes

**Ombudsman**
-

**Annual Report**
- 2002

**Audit Arrangements**
-

**Last Review**
- 2002

**Appointments and Remuneration as at 31.03.03**
- **Chair**
  - 1M NP
- **Deputy**
  - 1M NP
- **Members**
  - 1F, 10M NP, 10M NP
- **OPCA Regulator**
  - Yes

**Notes**
- Yes

#### Small Business Council
- **Kingsgate House**
- 66–74 Victoria Street
- London SW1E 6SW
  - **Telephone**: 020 7215 8519
  - **Fax**: 020 7215 8111

**Terms of Reference**
- To report to the Secretary of State for Trade and Industry and to the Chief Executive of the Small Business Service on the needs of existing and potential small businesses.

**Chair**
- Mr William Sargent

**Secretary**
- Jane Fairclough

**Staff Employed**
-

**Public Meetings**
- Yes

**Public Minutes**
- Yes

**Public Interests**
- Yes

**Ombudsman**
-

**Annual Report**
- 2002

**Audit Arrangements**
-

**Last Review**
- 2002

**Appointments and Remuneration as at 31.03.03**
- **Chair**
  - 1M NP
- **Deputy**
  - 1M NP
- **Members**
  - 7F, 14M NP
- **OPCA Regulator**
  - Yes

**Notes**
- Yes

#### Small Business Investment Taskforce
- **Level 2**
- St Mary’s House
- c/o Moorfoot
- Sheffield S1 4PQ
  - **Telephone**: 0114 259 7267
  - **Fax**: 0114 259 5977

**Terms of Reference**
- To advise on the progress made to help create an environment where all enterprises with growth potential, wherever they are located, can access the finance they need to realise their potential.

**Chair**
- Sir David Cooksey

**Secretary**
- Jane Fairclough

**Staff Employed**
-

**Public Meetings**
- Yes

**Public Minutes**
- Yes

**Public Interests**
- Yes

**Ombudsman**
- PCA

**Annual Report**
- Yes

**Audit Arrangements**
- Yes

**Last Review**
- 2002

**Appointments and Remuneration as at 31.03.03**
- **Chair**
  - 1M NP
- **Deputy**
  - 1M NP
- **Members**
  - 1F, 15M NP
- **OPCA Regulator**
  - Yes

**Notes**
- Yes
### Advisory NDPBs

<table>
<thead>
<tr>
<th><strong>Spectrum Management Advisory Group</strong></th>
<th><strong>Women’s National Commission</strong></th>
<th><strong>Central Arbitration Committee</strong></th>
<th><strong>Copyright Tribunal</strong></th>
<th><strong>Employment Appeal Tribunal</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TEL</strong> 020 7271 0073</td>
<td><strong>TEL</strong> 020 7276 2555</td>
<td><strong>TEL</strong> 020 7251 9747</td>
<td><strong>TEL</strong> 020 7596 6510</td>
<td><strong>TEL</strong> 020 7273 1044</td>
</tr>
<tr>
<td><strong>FAX</strong> 020 7271 0115</td>
<td><strong>FAX</strong> 020 7276 2563</td>
<td><strong>FAX</strong> 020 7251 3114</td>
<td><strong>FAX</strong> 020 7596 6526</td>
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<td><strong>TERMS OF REFERENCE</strong></td>
<td><strong>TERMS OF REFERENCE</strong></td>
<td><strong>TERMS OF REFERENCE</strong></td>
</tr>
<tr>
<td>Provides independent strategic advice to the relevant DTI minister and the Radiocommunications Agency on the management of the radio spectrum.</td>
<td>To ensure by all possible means that the informed opinion of women is given due weight in the deliberations of government.</td>
<td>The Central Arbitration Committee’s main function is to adjudicate on applications relating to the statutory recognition and derecognition of Trade Unions for collective bargaining purposes, where such recognition or derecognition cannot be agreed voluntarily.</td>
<td>The main function of the Tribunal is to provide impartial settlement of disputes over copyright licences, usually those offered by collecting societies.</td>
<td>To deal with appeals on points of law from the Employment Tribunals and Certification Officer.</td>
</tr>
</tbody>
</table>

| **CHAIR** | Dr John Forrest CBE | **CHAIR** | Sir Michael Burton | **CHAIR** | Mr Christopher Tootal |
| **SECRETARY** | Ms Karen Scott | **DIRECTOR** | Ms Janet Veitch | **SECRETARY** | Ms Jill Durdin |
| **STAFF EMPLOYED** | 8 | **STAFF EMPLOYED** | 14 | **STAFF EMPLOYED** | – |

### Tribunal NDPBs

<table>
<thead>
<tr>
<th><strong>Central Arbitration Tribunal</strong></th>
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### OPENNESS AND ACCOUNTABILITY

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<td><strong>DEPUTY</strong></td>
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<tr>
<td>–</td>
<td>–</td>
<td>2M P</td>
<td>–</td>
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<table>
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<tr>
<th><strong>MEMBERS</strong></th>
<th><strong>MEMBERS</strong></th>
<th><strong>MEMBERS</strong></th>
<th><strong>MEMBERS</strong></th>
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</thead>
<tbody>
<tr>
<td>1F, 9M NP, 1F EX</td>
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<td>1F, 3M P</td>
<td>2F, 4M P</td>
</tr>
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<tr>
<td>1G F NP</td>
<td>–</td>
<td>12F, 4M P</td>
<td>28F, 59M</td>
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<table>
<thead>
<tr>
<th><strong>CHAIR</strong></th>
<th><strong>CHAIR</strong></th>
<th><strong>CHAIR</strong></th>
<th><strong>CHAIR</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs Margaret Prosser £10,000.00</td>
<td>Mr Graeme Charles £316.00 pd</td>
<td>Mr Christopher Tootal £316.00 pd</td>
<td>Mr Graeme Charles £137,377.00</td>
</tr>
</tbody>
</table>

### NOTES

Chair is paid as a high court judge. The CAC contributes one fifth of his annual salary. Hearings are held in public, and evidence is open to public inspection. For Scotland: 52 Melville Street, Edinburgh EH3 7HS. Tel: 031 225 3963. Fax: 031 220 6694.

Chief Executive’s salary covers his appointment for Employment Tribunals and Employment Appeal Tribunal.

Transferred from the Cabinet Office on 29 May 2002.

*Members of the Steering Group which, with the chair, oversee the work of the WNC. The WNC as a whole is made up of partners from a wide variety of women’s groups and organisations in the UK.*
## Terms of Reference

**Employment Tribunals**

Independent judicial bodies which determine disputes relating mainly to individual employment rights established in British and European Union Law (England and Wales only).

**Chair**

His Hon Judge Meeran (E&W)/Colin Milne (Scotland)

£111,210.00

**Chief Executive**

Dr Roger Heathcote

£90,037.00

**Staff Employed**

706

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

2002

**Audit Arrangements**

NAO

**Last Review**

2002

**Openness and Accountability**

**Appointments and Remuneration as at 31.03.03**

**Chairs**

83F, 326M P

£390.00 pd

**Members**

75F, 1310M P

**OCPA Regulated**

—

**Notes**

There are 25 ETs. For each appeal a Chair is appointed from a panel of Chairs, and members from a panel of members.

---

**Insolvency Practitioners Tribunal**

The Insolvency Service PO Box 203, Area 5.1 5th Floor, 21 Bloomsbury Street London WC1B 3QW

**Chair**

MULTIPLE

£390.00 pd

**Secretary**

—

**Staff Employed**

—

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

2000

**Audit Arrangements**

NAO

**Last Review**

2000

**Openness and Accountability**

**Appointments and Remuneration as at 31.03.03**

**Chairs**

1F, 6M P

**Members**

13M P

**OCPA Regulated**

—

**Notes**

For each appeal a Chair is appointed from a panel of 7 Chairs, and members appointed from a panel of 15 members.

---

**Persons Hearing Consumer Credit Licensing Appeals**

Appeals Secretariat Legal Services Department of Trade and Industry Room 231 10 Victoria Street London SW1H 0NN

**Chair**

MULTIPLE

£390.00 pd

**Secretary**

—

**Staff Employed**

—

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

—

**Audit Arrangements**

—

**Last Review**

1994

**Openness and Accountability**

**Appointments and Remuneration as at 31.03.03**

**Chairs**

7M P

**Members**

5F, 10M P

**OCPA Regulated**

—

**Notes**

For each appeal a Chair is appointed from a panel of 4 Chairs, and members from a panel of 7 members.

---

**Persons Hearing Estate Agent Appeals**

Appeals Secretariat Legal Services Department of Trade and Industry Room 231 10 Victoria Street London SW1H 0NN

**Chair**

MULTIPLE

£390.00 pd

**Secretary**

—

**Staff Employed**

—

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

—

**Audit Arrangements**

—

**Last Review**

1994

**Openness and Accountability**

**Appointments and Remuneration as at 31.03.03**

**Chairs**

4M P

**Members**

2F, 5M P

**OCPA Regulated**

—

**Notes**

For each appeal a Chair is appointed from a panel of 7 Chairs, and members from a panel of 15 members.

---

**Insolvency Practitioners Tribunal**

The Insolvency Service PO Box 203, Area 5.1 5th Floor, 21 Bloomsbury Street London WC1B 3QW

**Chair**

MULTIPLE

£390.00 pd

**Secretary**

—

**Staff Employed**

—

**Public Meetings**

—

**Public Minutes**

—

**Public Interests**

—

**Ombudsman**

—

**Annual Report**

—

**Audit Arrangements**

—

**Last Review**

2000

**Openness and Accountability**

**Appointments and Remuneration as at 31.03.03**

**Chairs**

1F, 6M P

**Members**

13M P

**OCPA Regulated**

—

**Notes**

For each appeal a Chair is appointed from a panel of Chairs, and members from a panel of members.
## Nationalised Industries

<table>
<thead>
<tr>
<th>British Coal Corporation</th>
<th>British Nuclear Fuels plc</th>
<th>British Shipbuilders</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nuclear and Coal Liabilities Unit  Room 2100 1 Victoria Street  London SW1H 0ET  TEL 020 7215 6257  FAX 020 7215 2728</td>
<td>Hinton House Risley Warrington WA3 6AS  TEL 01925 832000  FAX 01925 822711</td>
<td>Central Square South Orchard Street Newcastle upon Tyne NE1 3XX  TEL 0191 241 6050  FAX 0191 241 6499</td>
</tr>
<tr>
<td><a href="mailto:richard.lowe@dti.gsi.gov.uk">richard.lowe@dti.gsi.gov.uk</a></td>
<td><a href="http://www.bnfl.com">www.bnfl.com</a></td>
<td></td>
</tr>
</tbody>
</table>

### TERMS OF REFERENCE

The British Coal Corporation continues as a residual body within the DTI after the vast majority of its activities, assets and liabilities have either been managed down, sold or transferred to other appropriate authorities.

**CHAIR**
Mr Peter Mason  
NP

**SECRETARY**
Mr Richard Lowe

**STAFF EMPLOYED**  
–

### OPENNESS AND ACCOUNTABILITY

**PUBLIC MEETINGS**  
–

**PUBLIC MINUTES**  
–

**PUBLIC INTERESTS**  
–

**OMBUDSMAN**  
–

**ANNUAL REPORT**  
2002

**AUDIT ARRANGEMENTS**  
Ernst & Young LLP

**LAST REVIEW**  
1997

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>CHAIR</th>
<th>CHAIR</th>
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<tr>
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<th>MEMBERS</th>
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<td>1F, 1M EX</td>
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<table>
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<tr>
<th>OCPA REGULATED</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
</tr>
</tbody>
</table>

### NOTES

Board members are civil servants and are not remunerated for their work as board members.

The Chief Executive and two executive directors have available a performance-related bonus of 40% of their salary.

Members are appointed by the Chair and approved by the DTI. Their activities are currently only to attend board meetings. Management of British Shipbuilders is now the responsibility of DTI officials who have been appointed as Chair and Directors.
## Public Corporation

### Civil Aviation Authority

- **CAA House**
  45–49 Kingsway
  London WC2B 6TE
- **TEL** 020 7379 7311
- **www.caa.co.uk**

**TERMS OF REFERENCE**

Responsible for the regulation of civil aviation in the United Kingdom and specific responsibility for aviation safety, economic regulation, airspace policy and consumer protection with regard to civil aviation.

**CHAIR**
Sir Roy McNulty
£123,875.00

**CHIEF EXECUTIVE**

- **STAFF EMPLOYED** 1,080

**PUBLIC MEETINGS**

- **PUBLIC MINUTES**
- **PUBLIC INTERESTS**
- **OMBUDSMAN**
- **ANNUAL REPORT**
- **AUDIT ARRANGEMENTS**
  PricewaterhouseCoopers

**LAST REVIEW**

- **CHAIR** 1M P
- **DEPUTY**
- **MEMBERS** 2F, 7M P, 1 EX
- **OCPA REGULATED** YES

### Northern Lighthouse Board

- **84 George Street**
  Edinburgh EH2 3DA
- **TEL** 0131 473 3100
- **FAX** 0131 220 2093
- **www.nlb.org.uk**

**TERMS OF REFERENCE**

Responsible for the provision and maintenance of aids to navigation for Scotland and the Isle of Man.

**CHAIR**

- **CHIEF EXECUTIVE**
  Captain James Taylor
  £68,556.00

**STAFF EMPLOYED**

- **STAFF EMPLOYED** 322

**PUBLIC MEETINGS**

- **PUBLIC MINUTES**
- **PUBLIC INTERESTS**
- **OMBUDSMAN**
- **ANNUAL REPORT**
- **AUDIT ARRANGEMENTS**
  NAO

**LAST REVIEW**

- **CHAIR**
- **DEPUTY**
- **MEMBERS**
- **OCPA REGULATED**

### Rail Passengers Committee Eastern England

- **3rd Floor**
  Stuart House, City Road
  Peterborough
  Cambs PE1 1OF
- **TEL** 01733 321288
- **FAX** 01733 891286
- **info.eastern@railpassengers.org.uk**
- **www.railpassengers.org.uk**

**TERMS OF REFERENCE**

The RPC Eastern England is one of the eight regional Rail Passengers Committees.

**CHAIR**
Dr Derek Lampslow
£37,425.00

**SECRETARY**
Mr Guy Dangerfield
£31,682.00

**STAFF EMPLOYED**

- **STAFF EMPLOYED** 5

**PUBLIC MEETINGS**

- **PUBLIC MINUTES**
- **PUBLIC INTERESTS**
- **OMBUDSMAN**
- **ANNUAL REPORT** 2002
- **AUDIT ARRANGEMENTS**
  PCA

**LAST REVIEW**

- **CHAIR** 1M P
- **DEPUTY**
- **MEMBERS** 5F, 9M P
- **OCPA REGULATED**

### Openness and Accountability

**Expenditure forms part of total RPC expenditure. Members are appointed by the Chair of the Strategic Rail Authority.**

---

## Executive NDPBs

### Rail Passengers Committee Eastern England

- **CHAIR**
  Dr Derek Lampslow
  £37,425.00

**SECRETARY**
Mr Guy Dangerfield
£31,682.00

**STAFF EMPLOYED**

- **STAFF EMPLOYED** 5

**PUBLIC MEETINGS**

- **PUBLIC MINUTES**
- **PUBLIC INTERESTS**
- **OMBUDSMAN**
- **ANNUAL REPORT** 2002
- **AUDIT ARRANGEMENTS**
  PCA

**LAST REVIEW**

- **CHAIR** 1M P
- **DEPUTY**
- **MEMBERS** 5F, 9M P
- **OCPA REGULATED**

### Northern Lighthouse Board

- **CHAIR**
  Captain James Taylor
  £68,556.00

**STAFF EMPLOYED**

- **STAFF EMPLOYED** 322

**PUBLIC MEETINGS**

- **PUBLIC MINUTES**
- **PUBLIC INTERESTS**
- **OMBUDSMAN**
- **ANNUAL REPORT**
- **AUDIT ARRANGEMENTS**
  NAO

**LAST REVIEW**

- **CHAIR**
- **DEPUTY**
- **MEMBERS**
- **OCPA REGULATED**

### Civil Aviation Authority

- **CHAIR**
  Sir Roy McNulty
  £123,875.00

**CHIEF EXECUTIVE**

- **STAFF EMPLOYED** 1,080

**PUBLIC MEETINGS**

- **PUBLIC MINUTES**
- **PUBLIC INTERESTS**
- **OMBUDSMAN**
- **ANNUAL REPORT**
- **AUDIT ARRANGEMENTS**
  PricewaterhouseCoopers

**LAST REVIEW**

- **CHAIR** 1M P
- **DEPUTY**
- **MEMBERS** 2F, 7M P, 1 EX
- **OCPA REGULATED** YES

**Notes**

Classified as a public corporation for national accounts purposes.

---

## Department for Transport

**DEPARTMENT FOR TRANSPORT**

Address
8/01, Ashdown House, 123 Victoria Street
London SW1E 6DE

Enquiries
Roy Philips
Telephone 020 7944 6797

GTN 7 3533 6797
Fax 020 7944 6879
E-mail roy.phillips@odpm-dft.gsi.gov.uk
Website www.dft.gov.uk
## Executive NDPBs

<table>
<thead>
<tr>
<th>Rail Passengers Committee Midlands</th>
<th>Rail Passengers Committee North Eastern England</th>
<th>Rail Passengers Committee North Western England</th>
<th>Rail Passengers Committee Scotland</th>
<th>Rail Passengers Committee Southern England</th>
</tr>
</thead>
<tbody>
<tr>
<td>6th Floor The McLaren Building 35 Dale End Birmingham B4 7LN</td>
<td>9th Floor Rail House Store Street Manchester M1 2RP</td>
<td>5th Floor Corunna House 29 Cadogan Street Glasgow G2 7AB</td>
<td>3rd Floor Centric House 390–391 Strand London WC2R 0LT</td>
<td></td>
</tr>
<tr>
<td>TEL 0121 212 2133</td>
<td>TEL 0161 244 5982</td>
<td>TEL 0141 221 7760</td>
<td>TEL 020 7240 5308</td>
<td></td>
</tr>
<tr>
<td>FAX 0121 236 6945</td>
<td>FAX 0161 244 5981</td>
<td>FAX 0141 221 3393</td>
<td>FAX 020 7240 8923</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:info.midlands@railpassengers.org.uk">info.midlands@railpassengers.org.uk</a></td>
<td><a href="mailto:info.northeastern@railpassengers.org.uk">info.northeastern@railpassengers.org.uk</a></td>
<td><a href="mailto:info.scotland@railpassengers.org.uk">info.scotland@railpassengers.org.uk</a></td>
<td><a href="mailto:info.southernp@railpassengers.org.uk">info.southernp@railpassengers.org.uk</a></td>
<td></td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

The RPC Midlands is one of the eight regional Rail Passengers Committees.

**TERMS OF REFERENCE**
The RPC North Eastern England is one of the eight regional Rail Passengers Committees.

**TERMS OF REFERENCE**
The RPC North Western England is one of the eight regional Rail Passengers Committees.

**TERMS OF REFERENCE**
The RPC Scotland is one of the eight regional Rail Passengers Committees.

**TERMS OF REFERENCE**
The RPC Southern England is one of the eight regional Rail Passengers Committees.

| CHAIR | Mr Philip Davis | £17,425.00 | CHAIR | Mr Brendan O’Friel | £17,425.00 | CHAIR | Mr Tim Nicholson | £17,425.00 | CHAIR | Mr Mike Lunan | £17,425.00 |
| SECRETARY | Mr Paul Fullwood | £3,498.00 | SECRETARY | Mr Ernie Preston | £3,682.00 | SECRETARY | Mr Robert Samson | £3,000.00 | SECRETARY | Mr Mike Hewitson | £3,049.00 |

**STAFF EMPLOYED**

5

**STAFF EMPLOYED**

5

**STAFF EMPLOYED**

5

**STAFF EMPLOYED**

5

**OPENNESS AND ACCOUNTABILITY**

| PUBLIC MEETINGS | YES | PUBLIC MEETINGS | YES | PUBLIC MEETINGS | YES | PUBLIC MEETINGS | YES |
| PUBLIC MINUTES | YES | PUBLIC MINUTES | YES | PUBLIC MINUTES | YES | PUBLIC MINUTES | YES |
| PUBLIC INTERESTS | YES | PUBLIC INTERESTS | YES | PUBLIC INTERESTS | YES | PUBLIC INTERESTS | YES |
| Ombudsman | PCA | Ombudsman | PCA | Ombudsman | PCA | Ombudsman | PCA |
| ANNUAL REPORT | 2002 | ANNUAL REPORT | 2002 | ANNUAL REPORT | 2001 | ANNUAL REPORT | 2002 |
| AUDIT ARRANGEMENTS | – | AUDIT ARRANGEMENTS | – | AUDIT ARRANGEMENTS | – | AUDIT ARRANGEMENTS | – |
| LAST REVIEW | – | LAST REVIEW | – | LAST REVIEW | – | LAST REVIEW | – |

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

| CHAIR | 1M P | CHAIR | 1M P | CHAIR | 1M P | CHAIR | 1F P | CHAIR | 1M P |
| MEMBERS | 5F, 10M P | MEMBERS | 7F, 11M P | MEMBERS | 8F, 12M P | MEMBERS | 1M NP, 5F, 10M P |

**NOTES**

Expenditure forms part of total RPC expenditure. Members are appointed by the Chair of the Strategic Rail Authority.

Expenditure forms part of total RPC expenditure. Members are appointed by the Chair of the Strategic Rail Authority.

Expenditure forms part of total RPC expenditure. Members are appointed by the Chair of the Strategic Rail Authority.

Expenditure forms part of total RPC expenditure. Members are appointed by the Chair of the Strategic Rail Authority.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Rail Passengers Committee Wales</th>
<th>Rail Passengers Committee Western England</th>
<th>Rail Passengers Council</th>
<th>Strategic Rail Authority</th>
<th>Trinity House Lighthouse Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>St David’s House East Wood Street Cardiff CF10 1ES</td>
<td>10th Floor Tower House Fairfax Street Bristol BS1 3BN</td>
<td>Whittles House 14 Pentonville Road London N1 9HF</td>
<td>55 Victoria Street London SW1E 0EU</td>
<td>Trinity Square Tower Hill London EC3N 4DH</td>
</tr>
<tr>
<td>TEL 029 2022 7247</td>
<td>TEL 020 7713 2700</td>
<td>TEL 020 7713 2700</td>
<td>TEL 020 7654 6000</td>
<td>TEL 020 7481 6900</td>
</tr>
<tr>
<td>FAX 029 2022 3992</td>
<td>FAX 020 7713 2729</td>
<td>FAX 020 7654 6010</td>
<td>FAX 020 7481 7662</td>
<td>FAX 020 7481 7662</td>
</tr>
<tr>
<td><a href="mailto:info.wales@railpassengers.org.uk">info.wales@railpassengers.org.uk</a></td>
<td><a href="mailto:info.western@railpassengers.org.uk">info.western@railpassengers.org.uk</a></td>
<td><a href="http://www.railpassengers.org.uk">www.railpassengers.org.uk</a></td>
<td><a href="http://www.railpassengers.org.uk">www.railpassengers.org.uk</a></td>
<td><a href="http://www.trinityhouse.co.uk">www.trinityhouse.co.uk</a></td>
</tr>
<tr>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
<td>TERMS OF REFERENCE</td>
</tr>
<tr>
<td>The RPC Wales is one of the eight regional Rail Passengers Committees.</td>
<td>The RPC Western England is one of the eight regional Rail Passengers Committees.</td>
<td>Deals with issues affecting rail users nationally and co-ordinates the work of the regional RPCs.</td>
<td>To promote the use of the Railway Network for the carriage of passengers and goods, to secure the development of the Railway Network, and to contribute to the development of an integrated system of transport of passengers and goods.</td>
<td>Responsible for the provision and maintenance of marine aids to navigation for England, Wales and the Channel Islands.</td>
</tr>
<tr>
<td>CHAIR Mr Paul Harley £17,425.00</td>
<td>CHAIR Mr Christopher Irwin £17,425.00</td>
<td>CHAIR Mr Stewart Francis £23,062.00</td>
<td>CHAIR Mr Richard Bowker £255,000.00</td>
<td>CHAIR</td>
</tr>
<tr>
<td>SECRETARY Mr Clive Williams £31,559.00</td>
<td>SECRETARY Mr Sean O’Neill £31,375.00</td>
<td>NATIONAL DIRECTOR Mr Anthony Smith £73,150.00</td>
<td>SECRETARY</td>
<td></td>
</tr>
<tr>
<td>STAFF EMPLOYED 5</td>
<td>STAFF EMPLOYED 5</td>
<td>STAFF EMPLOYED 21</td>
<td>STAFF EMPLOYED 465</td>
<td>STAFF EMPLOYED 439</td>
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</table>

### OPENNESS AND ACCOUNTABILITY

- **PUBLIC MEETINGS**: YES
- **PUBLIC MINUTES**: YES
- **PUBLIC INTERESTS**: YES
- **OHBUSHDHAN**: PCA
- **ANNUAL REPORT**: 2002
- **AUDIT ARRANGEMENTS**: NAO
- **LAST REVIEW**: –
- **CHAIR**: 1M P
- **SECRETARY**: –
- **MEMBERS**: 4F, 9M P
- **OCPA REGULATED**: –

### APPointments and Remuneration as at 31.03.03

- **CHAIR**: 1M P
- **SECRETARY**: –
- **MEMBERS**: 4F, 9M P
- **OCPA REGULATED**: –

### NOTES

Expenditure forms part of total RPC expenditure. Members are appointed by the Chair of the Strategic Rail Authority.

Expenditure forms part of total RPC expenditure. Members are appointed by the Chair of the Strategic Rail Authority.

The Council comprises the Chairs of the 8 regional RPCs, the Chair of the London Transport Users Committee, up to 6 non-chair members and the RP Council Chair.

Staff employment breaks down as follows: £31,559 central SRA; £36,392 in RPC Western England; £31,375 in RPC Wales; £23,062 in RPC Eastern England; £17,425 in RPC London; £46,600 in RPC South East; £255,000 in Strategic Rail Authority.

Costs classified as a public corporation for accounts purposes. Non-ministerially appointed members comprise 3 elder brethren and 3 non-voting officers (these members are on the board by virtue of the posts they hold).
## Advisory NDPBs

<table>
<thead>
<tr>
<th>Commission for Integrated Transport</th>
<th>Disabled Persons Transport Advisory Committee</th>
<th>Traffic Commissioners</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Terms of Reference</strong></td>
<td>To provide independent advice on the implementation of integrated transport policy; to monitor developments across transport, environment, health and other sectors; and to review progress towards meeting government’s objectives for transport.</td>
<td><strong>Terms of Reference</strong> Responsible for the licensing of operators and drivers of heavy goods and passenger service vehicles in the eight traffic areas covering England, Scotland and Wales.</td>
</tr>
<tr>
<td><strong>Chair</strong></td>
<td>Prof David Begg</td>
<td>£30,000.00</td>
</tr>
<tr>
<td><strong>Secretary</strong></td>
<td>Mr Andrew Braithwaite</td>
<td></td>
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<tr>
<td><strong>Staff Employed</strong></td>
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<td><strong>Public Meetings</strong></td>
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<td>—</td>
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<tr>
<td><strong>Ombudsman</strong></td>
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<td>—</td>
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<tr>
<td><strong>Annual Report</strong></td>
<td>2001/02</td>
<td>2002</td>
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<td><strong>Audit Arrangements</strong></td>
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<tr>
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### Openness and Accountability

- **Public Meetings** —
- **Public Minutes** —
- **Public Interests** —
- **Ombudsman** —
- **Annual Report** 2002
- **Audit Arrangements** —
- **Last Review** 2002

### Appointments and Remuneration as at 31.03.03

<table>
<thead>
<tr>
<th>Chair</th>
<th>Chair</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>£30,000.00</td>
<td>NP</td>
<td>£83,256.00</td>
</tr>
</tbody>
</table>

### Notes

Staff employed are part of DTT’s complement. Staff are civil servants, not employed directly by DPTAC.

Set up under the Transport Act 1985. The Act requires that at least half the Committee’s 20 members are disabled people.
## Bank of England

**Threadneedle Street**  
London EC2R 8AH  
**TEL** 020 7601 4444  
**FAX** 020 7601 5460  
www.bankofengland.co.uk

### TERMS OF REFERENCE

To maintain the integrity and value of the currency, maintain the stability of the financial system, both domestic and international, and seek to ensure the effectiveness of the UK’s financial services.

### STAFF EMPLOYED

2,187

### CHAIR

Sir Edward George  
£254,784.00

### SECRETARY

Mr Peter Rodgers

### PUBLIC MEETINGS

—

### PUBLIC MINUTES

—

### PUBLIC INTERESTS

—

### OMBUDSMAN

—

### ANNUAL REPORT

2003

### AUDIT ARRANGEMENTS

PricewaterhouseCoopers

### LAST REVIEW

—

### CHAIR

Chief Secretary to the Treasury

### SECRETARY

Mr Stephen Mitchell

### STAFF EMPLOYED

—

### PUBLIC MEETINGS

—

### PUBLIC MINUTES

—

### PUBLIC INTERESTS

—

### OMBUDSMAN

—

### ANNUAL REPORT

—

### AUDIT ARRANGEMENTS

—

### LAST REVIEW

—

### CHAIR

Sir John Kingman  
£28,000.00

### CHIEF EXECUTIVE

Ms Gill Eastabrook

### STAFF EMPLOYED

7

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>Bank of England</th>
<th>Public Services Productivity Panel</th>
<th>Statistics Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TERM OF REFERENCE</strong></td>
<td>To advise on trying ways of improving the productivity and efficiency of public services.</td>
<td>To advise on the quality assurance and priority setting for National Statistics and on the procedures designed to deliver statistical integrity, to help ensure National Statistics are trustworthy and responsive to public needs.</td>
</tr>
</tbody>
</table>
| **CHAIR** | Sir Edward George  
£254,784.00 | Sir John Kingman  
£28,000.00 |
| **SECRETARY** | Mr Peter Rodgers | Ms Gill Eastabrook |
| **STAFF EMPLOYED** | 2,187 | 7 |
| **PUBLIC MEETINGS** | — | — |
| **PUBLIC MINUTES** | — | — |
| **PUBLIC INTERESTS** | — | — |
| **OMBUDSMAN** | — | — |
| **ANNUAL REPORT** | 2003 | — |
| **AUDIT ARRANGEMENTS** | PricewaterhouseCoopers | NAO |
| **LAST REVIEW** | — | — |
| **CHAIR** | 1M P | 1M P |
| **DEPUTIES** | 2M P | 1M NP |
| **MEMBERS** | 6F, 10M P | 1F, 1M NP |
| **OCPA REGULATED** | YES | YES |

### NOTES

Members (NEDs) of the Court of the BoE’s appointments are OCPA-regulated.  
Following a review in 2002, the Panel was reappointed until Oct 2004.  
The first review of the Commission is expected in 2005.
Disability Rights Commission

2nd Floor
Arndale House
The Arndale Centre
Manchester M3 3AQ

TEL 08457 622633
FAX 08457 778878
enquiry@drc-gb.org
www.drc-gb.org

TERMS OF REFERENCE
To work towards the elimination of discrimination against disabled people; to promote equal opportunities; to encourage good practice in the treatment of disabled people; and to keep the Disability Discrimination Act under review.

CHAIR
Mr Bert Massie, CBE
£71,267.00

CHIEF EXECUTIVE
Mr Bob Niven
Estimated £107,286.00 (includes bonus figure)

STAFF EMPLOYED
180

PUBLIC MEETINGS
—
PUBLIC MINUTES
YES
PUBLIC INTERESTS
YES
OMBUDSMAN
—
ANNUAL REPORT
2002
AUDIT ARRANGEMENTS
See note below
LAST REVIEW
—

CHAIR
Mr Bert Massie, CBE
£71,267.00

CHIEF EXECUTIVE
Mr Bob Niven
Estimated £107,286.00 (includes bonus figure)

STAFF EMPLOYED
180

PUBLIC MEETINGS
—
PUBLIC MINUTES
YES
PUBLIC INTERESTS
YES
OMBUDSMAN
—
ANNUAL REPORT
2002
AUDIT ARRANGEMENTS
See note below
LAST REVIEW
—

The audit arrangements are for the NAO to be external and Bentley Jennison internal auditor. Light Touch Review due in 2005.

The chair of HSC has been regarded since 1993 as equivalent to grade 1 in Civil Service terms and the salary reflects that grade salary.

*Minutes at www.hse.gov.uk

Health and Safety Executive

Rose Court
2 Southwark Bridge
London SE1 9HS

TEL 020 7177 6000
FAX 020 7177 6177

TERMS OF REFERENCE
The Health and Safety Commission’s function is to ensure that risks to people’s health and safety from work activities are properly controlled. The Health and Safety Executive is the means whereby this is carried out.

CHAIR
Mr Bill Callaghan
£95,347.00

DIRECTOR GENERAL
Mr Timothy Walker
£122,000–£125,000

STAFF EMPLOYED
6

PUBLIC MEETINGS
—
PUBLIC MINUTES*
YES
PUBLIC INTERESTS
—
OMBUDSMAN
—
ANNUAL REPORT
2002 (joint with HSC)
AUDIT ARRANGEMENTS
NAO
LAST REVIEW
1997

CHAIR
Mr Bill Callaghan
£95,347.00

DIRECTOR GENERAL
Mr Timothy Walker
£122,000–£125,000

STAFF EMPLOYED
6

PUBLIC MEETINGS
—
PUBLIC MINUTES*
YES
PUBLIC INTERESTS
—
OMBUDSMAN
—
ANNUAL REPORT
2002 (joint with HSC)
AUDIT ARRANGEMENTS
NAO
LAST REVIEW
1997

CHAIR
—

DIRECTOR GENERAL
Mr Timothy Walker
£122,000–£125,000

STAFF EMPLOYED
3,972

Although staff are directly employed, they are civil servants.

Expenditure by Department represents the total amount spent on sponsorship of both the Health and Safety Executive and the Health and Safety Commission.

*Minutes at www.hse.gov.uk

Notes

- Although staff are directly employed, they are civil servants.
- Expenditure by Department represents the total amount spent on sponsorship of both the Health and Safety Executive and the Health and Safety Commission.
- *Minutes at www.hse.gov.uk

The audit arrangements are for the NAO to be external and Bentley Jennison internal auditor. Light Touch Review due in 2005.

The chair of HSC has been regarded since 1993 as equivalent to grade 1 in Civil Service terms and the salary reflects that grade salary.

*Minutes at www.hse.gov.uk
## Executive NDPBs

<table>
<thead>
<tr>
<th>Advisory NDPBs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Disability Employment Advisory Committee</strong></td>
</tr>
<tr>
<td><strong>Disability Living Allowance Advisory Board</strong></td>
</tr>
</tbody>
</table>

### Occupational Pensions Regulatory Authority (Opora)
- **Innici House**
- **Trafalgar Place**
- **Brighton BNI 4DW**
- **Tel:** 01273 627600
- **Fax:** 01273 627688
- **Tony.Gater@dwp.gsi.gov.uk**
- **www.opra.gov.uk**

#### Terms of Reference
To make pensions more secure; and to give members of Occupational Pension Schemes added confidence that money put aside for their retirement is safe.

### Pensions Compensation Board
- **Room 501**
- **11 Belgrave Road**
- **London SWIV 1RB**
- **Tel:** 020 7828 9794
- **Fax:** 020 7931 7239
- **Tony.Gater@dwp.gsi.gov.uk**
- **www.remploy.co.uk**

#### Terms of Reference
To administer the Pensions Compensation Scheme, which provides help to Occupational Pension Schemes which have suffered a reduction in the value of their assets as a result of dishonesty and where a specific employer is insolvent.

### Remploy Limited
- **Stonecourt**
- **Siskin Drive**
- **Coventry CV3 4FJ**
- **Tel:** 0247 651 5804
- **Fax:** 0247 651 5861
- **www.remploy.co.uk**

#### Terms of Reference
To expand the opportunities for disabled people in sustainable employment within Remploy and the community it serves.

### Disability Employment Advisory Committee
- **DEAC Secretariat**
- **Room N809**
- **Moorfoot**
- **Sheffield S1 4PD**
- **Tel:** 0114 267 7242
- **Fax:** 0114 267 7244
- **Pat.Farrar@dwp.gsi.gov.uk**
- **www.deac.org.uk**

#### Terms of Reference
To offer Ministers and officials strategic advice on the employment of disabled people; to advise on the labour market barriers across Great Britain that disabled people face; to develop recommendations on the support required to overcome these barriers; and to provide advice in confidence on the effectiveness of labour market policies.

### Disability Living Allowance Advisory Board
- **The Adelphi**
- **1-11 John Adam Street**
- **London WC1N 6HT**
- **Tel:** 020 7962 8982
- **Fax:** 020 7175 2507
- **www.dlaab.org.uk**

#### Terms of Reference
To advise the Secretary of State for Work and Pensions and medical services doctors on matters relating to the Disability Living Allowance and Attendance Allowance.

## OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>OPENNESS AND ACCOUNTABILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Meetings</strong></td>
</tr>
<tr>
<td><strong>Public Minutes</strong></td>
</tr>
<tr>
<td><strong>Public Interests</strong></td>
</tr>
<tr>
<td><strong>Ombudsman</strong></td>
</tr>
<tr>
<td><strong>Audit Arrangements NAO</strong></td>
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<tr>
<td><strong>Last Review 2002</strong></td>
</tr>
</tbody>
</table>

## APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chair</strong> 1F P 1M P 5F 7M P</td>
</tr>
<tr>
<td><strong>Deputy</strong></td>
</tr>
<tr>
<td><strong>Members</strong> 3F 6M P 1F 1M P</td>
</tr>
<tr>
<td><strong>OCPA Regulated</strong> YES</td>
</tr>
</tbody>
</table>

### NOTES
- Figure for staff employed includes 60 staff at the Pension Schemes Registry, Newcastle.
- PCB is funded by a levy on pension schemes.
- Classified as a public corporation. Figure for staff employed includes 4,430 support placements (Interwork). The average number of persons employed includes 10,523 disabled people. 4M and 2F are executive directors. 3M and 3F are non-executive directors.
- DEAC is an advisory committee working closely with Ministers, in confidence, on disability employment.
- Medical Secretary: Dr Roger Thomas.

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### Advisory NDPBs

<table>
<thead>
<tr>
<th>Organization</th>
<th>Terms of Reference</th>
<th>Chair</th>
<th>Secretary</th>
<th>Secretariat</th>
<th>Staff Employed</th>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
<th>Openness and Accountability</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Industrial Injuries Advisory Council</td>
<td>To advise the Secretary of State on the prescription of industrial diseases regulations under the Social Security Administration Act 1992 and the Contributions and Benefits Act 1992, and The Industrial Injuries Benefit Scheme itself.</td>
<td>Prof Anthony Newman Taylor</td>
<td>Ms Jill Hogger</td>
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<tr>
<td>National Employment Panel</td>
<td>The Panel is an employer-led body, which provides independent advice to ministers on the design, delivery and performance of the UK government's labour market policies and programmes. Its remit encompasses all the New Deals and other Welfare to Work activities delivered by the DWP, Jobcentre Plus and partner organisations at national and local levels.</td>
<td>Mr Sandy Leitch</td>
<td>Ms Gill Saunders</td>
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<tr>
<td>Race Education &amp; Employment Forum</td>
<td>To consider and advise ministers on matters relating to the progress of ethnic minorities in education, employment and training.</td>
<td>Sir Thomas Boyd-Carpenter</td>
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<tr>
<td>Social Security Advisory Committee</td>
<td>Advises on Social Security including information products; may report on regulations referred by the Secretary of State for Work and Pensions or the Northern Ireland Department responsible for Social Security.</td>
<td></td>
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<tr>
<td>Appeals Service</td>
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</tbody>
</table>

### Tribunal NDPBs

<table>
<thead>
<tr>
<th>Organization</th>
<th>Terms of Reference</th>
<th>Chair</th>
<th>Secretary</th>
<th>Secretariat</th>
<th>Staff Employed</th>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
<th>Openness and Accountability</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appeals Service</td>
<td>The Appeals Service arranges independent hearings for appeals relating to decisions on social security, vaccine damage, tax credits and compensation recovery.</td>
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</tbody>
</table>

**Notes:**
- A review is currently being considered.
- A review is due in 2004.
- The members break down into the following categories:
  - 24F, 43M Legally Qualified
  - 153F, 669M Medically Qualified
  - 3F, 17M Financially Qualified
  - 394F, 155M Disability Qualified
# Tribunal NDPBs

## Pensions Ombudsman

| Address                  | 6th Floor  
|                         | 11 Belgrave Road  
|                         | London SW1V 1RB  
| TEL                     | 020 7834 9144  
| FAX                     | 020 7821 0065  
| Email                   | tonygater@dwp.gsi.gov.uk  
| Website                 | www.pensions-ombudsman.org.uk  

**TERMS OF REFERENCE**

To investigate and decide on complaints and disputes concerning occupational pension schemes. The Ombudsman is completely independent and acts as an impartial adjudicator.

| **OMBUDSMAN**          | Mr David Laverick  
|                       | £102,500.00  
| **ADMINISTRATOR**      | Mr Mike Lydon  

**STAFF EMPLOYED**

25.6

### OPENNESS AND ACCOUNTABILITY

| **PUBLIC MEETINGS** | —  
| **PUBLIC MINUTES** | —  
| **PUBLIC INTERESTS** | —  
| **OMBUDSMAN** | —  
| **ANNUAL REPORT** | 2001/02  
| **AUDIT ARRANGEMENTS** | NAO  
| **LAST REVIEW** | 2000  

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

| **OMBUDSMAN** | 1M P  
| **DEPUTY**    | —  
| **MEMBERS**   | —  
| **OCPA REGULATED** | —  

### NOTES

Department for Work and Pensions
**Statute Law Committee for Northern Ireland**

Statutory Publications Office
2nd Floor
The Arches Centre
11–13 Bloomfield Avenue
Belfast BT5 5HD

Tel 028 9052 6961
Fax 028 9052 6052

lynn.mcculloch@ofmdfmni.gov.uk

**OPENNESS AND ACCOUNTABILITY**

- **APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

**NOTES**

To oversee the publication of the annual volumes and indices of the Statute Law of Northern Ireland and make recommendations with respect to its consolidation and revision.

**CHAIR**
The Rt Hon Sir Robert Carswell

**SECRETARY**
Ms Lyn McCulloch

**STAFF EMPLOYED**

---

**Planning Appeals Commission**

Park House
87–91 Great Victoria Street
Belfast BT2 7AG

Tel 028 9024 4710
Fax 028 9031 2536

www.pacni.gov.uk

**TERMS OF REFERENCE**

The Commission has a dual role in the field of land use planning and related activities: (1) to make the decision on all appeals against departmental decisions on a wide range of matters, including planning applications, enforcement notices, listed buildings and advertised consents. (2) See below.

**CHAIR**
Mr John Warke
£79,347.00

**CHIEF ADMINISTRATIVE OFFICER**
Mrs Linda McAllister
Civil Servant

**STAFF EMPLOYED**

---

**Public Meetings**

- Public Meetings

**PUBLIC MEETINGS**

- Public Meetings

**PUBLIC MINUTES**

- Public Minutes

**PUBLIC INTERESTS**

- Public Interests

**OMBUDSMAN**

- Ombudsman

**ANNUAL REPORT**

- Annual Report 2002

**AUDIT ARRANGEMENTS**

- Audit Arrangements

**LAST REVIEW**

- Last Review 2002

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

**CHAIR**
1M NP

**DEPUTY**
1F P

**MEMBERS**
5F, 12M NP

**OCPA REGULATED**

---

**Notes**

The Chair Commissioner post is a joint post of both the Planning and Water Appeals Commissions.

The Chief Commissioner post is a joint post of both Planning and Water Appeals Commissions.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Organization</th>
<th>Address</th>
<th>Telephone</th>
<th>Fax</th>
<th>Email</th>
<th>Website</th>
<th>Terms of Reference</th>
<th>Chair</th>
<th>Acting Secretary</th>
<th>Deputy</th>
<th>Members (Female/Male)</th>
<th>OCRA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agricultural Research Institute of Northern Ireland</strong></td>
<td>Large Park Hillsborough Co Down BT26 6DR</td>
<td>028 9268 2484</td>
<td>028 9268 9594</td>
<td><a href="mailto:armni@dardni.gov.uk">armni@dardni.gov.uk</a></td>
<td><a href="http://www.armi.ac.uk">www.armi.ac.uk</a></td>
<td>Conducts research into animals and crops.</td>
<td>Mr W G Smyth (NP)</td>
<td></td>
<td></td>
<td></td>
<td>YES</td>
</tr>
<tr>
<td><strong>Agricultural Wages Board</strong></td>
<td>Dundonald House Upper Newtownards Road Belfast BT34 5B</td>
<td>028 9052 0813</td>
<td>028 9052 4266</td>
<td></td>
<td><a href="http://www.nics.gov.uk/dardni/awb.htm">www.nics.gov.uk/dardni/awb.htm</a></td>
<td>To set the minimum rate of wages and certain other related entitlements, such as holiday and sick pay, for agricultural workers in Northern Ireland.</td>
<td>Mr W F Gillespie OBE (£228.00 pm)</td>
<td>Mr E Weatherall</td>
<td></td>
<td>1F, 6M</td>
<td></td>
</tr>
<tr>
<td><strong>Livestock and Meat Commission for Northern Ireland</strong></td>
<td>Lissie House 31 Ballinderry Road Lisburn Co Antrim BT28 2SL</td>
<td>028 9263 3000</td>
<td>028 9263 3001</td>
<td><a href="mailto:info@lmcni.com">info@lmcni.com</a></td>
<td><a href="http://www.lmcni.com">www.lmcni.com</a></td>
<td>To provide information and other services to the NI beef and sheep meat industries. To provide promotion and marketing support in the main markets served and to assist the strategic development of the sector.</td>
<td>Mr G Brennan (£15,685.00)</td>
<td></td>
<td></td>
<td>1F, 10M</td>
<td>DARD appointments only</td>
</tr>
</tbody>
</table>

### Notes

Chair and members appointed by Department of Agriculture and Rural Development, Ulster Farmers’ Union, Ulster Agricultural Organisation Society, Queen’s University, Belfast and NI Agricultural Producers’ Association.

Members (including the Chair) are appointed by DARD, the Ulster Farmers’ Union and the Amalgamated Transport and General Workers’ Union. Expenditure forms part of the total DARD expenditure.

* Accounts for DARD are audited by the Comptroller and Auditor General for Northern Ireland.
### Executive NDPBs

<table>
<thead>
<tr>
<th>Northern Ireland Fishery Harbour Authority</th>
<th>Pig Production Development Committee</th>
<th>Drainage Council for Northern Ireland</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 St Patrick’s Avenue Downpatrick Co Down BT30 6DW</td>
<td>14 Kirby’s Lane Antrim BT41 4PP</td>
<td>c/o Rivers Agency Hydebank 4 Hospital Road Belfast BT8 8JP</td>
</tr>
<tr>
<td>TEL 028 4461 3844</td>
<td>TEL 028 9446 4157</td>
<td>TEL 028 9025 3357</td>
</tr>
<tr>
<td>FAX <a href="mailto:Mcaughey@nilfha.freeserve.co.uk">Mcaughey@nilfha.freeserve.co.uk</a></td>
<td>FAX 028 9446 0471</td>
<td>FAX 028 9025 3455</td>
</tr>
<tr>
<td><a href="http://www.nilfha.fsnet.co.uk">www.nilfha.fsnet.co.uk</a></td>
<td><a href="mailto:p.l.g@netmatters.co.uk">p.l.g@netmatters.co.uk</a></td>
<td><a href="mailto:enquiry.rivers@dardni.gov.uk">enquiry.rivers@dardni.gov.uk</a></td>
</tr>
<tr>
<td><strong>TERMS OF REFERENCE</strong></td>
<td><strong>TERMS OF REFERENCE</strong></td>
<td><strong>TERMS OF REFERENCE</strong></td>
</tr>
<tr>
<td>Responsible for the fishing ports of Kilkeel, Ardglass and Portavogie. This includes the management, maintenance and improvement of the harbour and harbour estates; the operation of facilities provided at the harbour; and the maintenance of entrances and channels to the harbours.</td>
<td>To provide services and facilities for the benefit of persons engaged in the production of pigs in Northern Ireland.</td>
<td>To decide which watercourses and sea defences should be maintained by the Rivers Agency at public expense and to consider the Department’s proposals in relation to drainage schemes.</td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
</tr>
<tr>
<td>Mr R T Ferris</td>
<td>Mr G Anderson</td>
<td>Dr R Myers</td>
</tr>
<tr>
<td><strong>SECRETARY</strong></td>
<td><strong>SECRETARY</strong></td>
<td><strong>SECRETARY</strong></td>
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<td><strong>STAFF EMPLOYED</strong></td>
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<tr>
<td>22</td>
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</tbody>
</table>

#### OPENNESS AND ACCOUNTABILITY

- **PUBLIC MEETINGS**
  - 4
- **PUBLIC MINUTES**
  - –
- **PUBLIC INTERESTS**
  - –
- **OMBUDSMAN**
  - –
- **ANNUAL REPORT**
  - 2002
- **AUDIT ARRANGEMENTS**
  - PricewaterhouseCoopers
- **LAST REVIEW**
  - 1997

#### APPORTMENTS AND REMUNERATION AS AT 31.03.03

- **CHAIR**
  - 1M P
- **DEPUTY**
  - –
- **MEMBERS**
  - 2F, 4M P
- **OCPA REGULATED**
  - YES

### Advisory NDPB

#### Drainage Council for Northern Ireland

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
</tr>
<tr>
<td>Dr R Myers</td>
<td>–</td>
</tr>
<tr>
<td><strong>SECRETARY</strong></td>
<td>–</td>
</tr>
<tr>
<td><strong>STAFF EMPLOYED</strong></td>
<td>–</td>
</tr>
<tr>
<td><strong>PUBLIC MEETINGS</strong></td>
<td>–</td>
</tr>
<tr>
<td><strong>PUBLIC MINUTES</strong></td>
<td>–</td>
</tr>
<tr>
<td><strong>PUBLIC INTERESTS</strong></td>
<td>YES</td>
</tr>
<tr>
<td><strong>OMBUDSMAN</strong></td>
<td>–</td>
</tr>
<tr>
<td><strong>ANNUAL REPORT</strong></td>
<td>2003</td>
</tr>
<tr>
<td><strong>AUDIT ARRANGEMENTS</strong></td>
<td>Deloitte &amp; Touche</td>
</tr>
<tr>
<td><strong>LAST REVIEW</strong></td>
<td>1997</td>
</tr>
</tbody>
</table>

#### OPENNESS AND ACCOUNTABILITY

- **PUBLIC MEETINGS**
  - –
- **PUBLIC MINUTES**
  - –
- **PUBLIC INTERESTS**
  - NO |
- **OMBUDSMAN**
  - –
- **ANNUAL REPORT**
  - –
- **AUDIT ARRANGEMENTS**
  - –
- **LAST REVIEW**
  - 1997

#### APPORTMENTS AND REMUNERATION AS AT 31.03.03

- **CHAIR**
  - 1M NP
- **DEPUTY**
  - –
- **MEMBERS**
  - 1F, 1M NP
- **OCPA REGULATED**
  - NO

#### NOTES
### NIE: Department of Culture, Arts and Leisure

#### Executive NDPBs

<table>
<thead>
<tr>
<th>Organization</th>
<th>Terms of Reference</th>
<th>Chair</th>
<th>Chief Executive</th>
<th>Staff Employed</th>
<th>Public Meetings</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
<th>Appointments and Remuneration as at 31.03.03</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts Council for Northern Ireland</td>
<td>To develop and improve the knowledge, appreciation and practice of the arts, and to increase public access to and participation in the arts.</td>
<td>Prof B M Walker</td>
<td>£8,000.00</td>
<td>46</td>
<td>YES</td>
<td>YES</td>
<td>–</td>
<td>1999</td>
<td>–</td>
<td>1M P, 1F P</td>
<td>Moore Stephens/Gold Blatt, McGuigan/The Beeches Management Centre are auditors.</td>
<td></td>
</tr>
<tr>
<td>Fisheries Conservancy Board for Northern Ireland</td>
<td>The conservation and protection of salmon and inland fisheries of Northern Ireland (apart from the fisheries in the Londonderry and Newry areas).</td>
<td>Dr Robert Hanna</td>
<td>£4,295.00</td>
<td>28</td>
<td>–</td>
<td>YES</td>
<td>–</td>
<td>2001</td>
<td>–</td>
<td>1M P, 1F P</td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Museums and Galleries of Northern Ireland</td>
<td>Through its collections, its key functions are to promote the awareness, appreciation and understanding of i) art, history and science, ii) the culture and way of life of the people of Northern Ireland and iii) the migration and settlement of its people.</td>
<td>Mrs M Elliot</td>
<td>£8,000.00</td>
<td>349</td>
<td>–</td>
<td>–</td>
<td>–</td>
<td>1998/99</td>
<td>–</td>
<td>1M NP, 1F P</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Executive NDPBs

Northern Ireland Museums Council

66 Donegall Pass
Belfast BT7 1BU

TEL 028 9055 0215
FAX 028 9055 0216
info@nimc.co.uk
www.nimc.co.uk

TERMS OF REFERENCE
To support and advise regional and local museums in Northern Ireland in improving their standards of collections care, and in making their collections as accessible as possible.

CHAIR
Prof T Fraser
NP

DIRECTOR
Mr Chris Bailey
£37,014.00

STAFF EMPLOYED
4

Sports Council for Northern Ireland

House of Sport
Upper Malone Road
Belfast BT9 5LA

TEL 028 9038 1222
FAX 028 9068 2757
info@sportni.net
www.sportni.net

TERMS OF REFERENCE
To further sport and recreational facilities in Northern Ireland.

CHAIR
Prof E O Saunders
£10,000.00

CHIEF EXECUTIVE
Mr Eamonn McCartan
£69,963.00

STAFF EMPLOYED
72

OPENNESS AND ACCOUNTABILITY

PUBLIC MEETINGS
YES

PUBLIC MINUTES
–

PUBLIC INTERESTS
YES

OMBUDSMAN
–

ANNUAL REPORT
2002/03

AUDIT ARRANGEMENTS
McClure Watters

LAST REVIEW
–

APPOINTMENTS AND REMUNERATION AS AT 31.03.03

CHAIR
1M NP

DEPUTY
1F NP

MEMBERS
6F, 7M NP

OCRA REGULATED
YES

NOTES
Chair receives no remuneration, travel expenses only.

Sports Council for Northern Ireland

CHAIR
Prof T Fraser
NP

DIRECTOR
Mr Chris Bailey
£37,014.00

STAFF EMPLOYED
4

PUBLIC MEETINGS
YES

PUBLIC MINUTES
–

PUBLIC INTERESTS
YES

OMBUDSMAN
–

ANNUAL REPORT
2000/01

AUDIT ARRANGEMENTS
Northern Ireland Audit Office

LAST REVIEW
–

APPOINTMENTS AND REMUNERATION AS AT 31.03.03

CHAIR
1M NP

DEPUTY
1F NP

MEMBERS
6F, 7M NP

OCRA REGULATED
YES

NOTES
Chair receives no remuneration, travel expenses only. Chief Executive’s salary includes employee’s pension and luncheon vouchers.
## Executive NDPBs

**Council for Catholic Maintained Schools**

- **Address:** 160 High Street, Holywood, Co Down BT18 9HT
- **Telephone:** 028 9042 6972
- **Fax:** 028 9042 4255
- **Email:** info.ccms@nics.gov.uk

**Terms of Reference**

To promote effective management in the Catholic Maintained Sector through the provision of advice and information. To help raise and sustain educational standards in the sector, and to provide a focus and unified voice for the Catholic maintained sector in all matters relating to education policy and procedure.

**Chair:** Most Rev J McAreavey DD

**Chief Executive:** Mr D Flanagan

**Staff Employed:** 62

**Openness and Accountability**

- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** Yes
- **Ombudsman:** NI Commissioner for Complaints

**Last Review:** 2001

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>1M P</td>
<td>1F NP</td>
<td>2F, 6M NP</td>
</tr>
</tbody>
</table>

**NOTES**

*Not available until CCMS accounts for 2002/03 are received. Number of staff employed includes 12 staff on fixed-term contracts, 12 on secondments, 11 part-time and 50 temporary staff.

---

**Northern Ireland Council for the Curriculum, Examinations and Assessment**

- **Address:** Clarendon Dock, 29 Clarendon Road, Belfast BT1 3BG
- **Telephone:** 028 9026 1260
- **Fax:** 028 9026 1234
- **Website:** www.ccea.org.uk

**Terms of Reference**

To keep all aspects of the curriculum, examinations and assessment under review, to publish and disseminate curriculum, examinations and assessment materials, and to conduct examinations and assessment.

**Chair:** Dr A C R Lennon

**Chief Executive:** Mr Gavin Boyd

**Staff Employed:** 260

**Openness and Accountability**

- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** Yes
- **Ombudsman:** NI Assembly Ombudsman

**Last Review:** 2000/01

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>1M P</td>
<td>1F P</td>
<td>4F, 13M NP</td>
</tr>
</tbody>
</table>

---

**Youth Council for Northern Ireland**

- **Address:** Forestview, Purdy’s Lane, Belfast BT8 7AR
- **Telephone:** 028 9064 3882
- **Fax:** 028 9064 3814
- **Website:** www.youthcouncil-ni.org.uk

**Terms of Reference**

To take action on issues affecting young people and to develop and enhance the quality of youth work practice in Northern Ireland. Assessment and payment of grants to headquarters voluntary youth organisations.

**Chair:** Mrs M Young

**Chief Executive:** Mr David Guilfoyle

**Staff Employed:** 19

**Openness and Accountability**

- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** Yes
- **Ombudsman:** NI Assembly Ombudsman

**Last Review:** –

**Appointments and Remuneration as at 31.03.03**

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>1F P</td>
<td>1M P</td>
<td>5F, 8M NP</td>
</tr>
</tbody>
</table>

---

**NORTHERN IRELAND EXECUTIVE**

**DEPARTMENT OF EDUCATION**

- **Address:** Rathgael House, Balloo Road, Bangor, BT19 7PR
- **Enquiries:** Liam Barr
- **Telephone:** 028 9127 9978
- **Fax:** 028 9127 9248
- **Email:** liam.barr@deni.gov.uk
- **Website:** www.deni.gov.uk

**NIE: Department of Education**

**EXECUTIVE NDPBS**

<table>
<thead>
<tr>
<th>Council for Catholic Maintained Schools</th>
<th>Northern Ireland Council for the Curriculum, Examinations and Assessment</th>
<th>Youth Council for Northern Ireland</th>
</tr>
</thead>
<tbody>
<tr>
<td>160 High Street, Holywood, Co Down BT18 9HT</td>
<td>Clarendon Dock, 29 Clarendon Road, Belfast BT1 3BG</td>
<td>Forestview, Purdy’s Lane, Belfast BT8 7AR</td>
</tr>
<tr>
<td>Tel: 028 9042 6972</td>
<td>Tel: 028 9026 1260</td>
<td>Tel: 028 9064 3882</td>
</tr>
<tr>
<td>Fax: 028 9042 4255</td>
<td>Fax: 028 9026 1234</td>
<td>Fax: 028 9064 3814</td>
</tr>
<tr>
<td><a href="mailto:info.ccms@nics.gov.uk">info.ccms@nics.gov.uk</a></td>
<td><a href="mailto:info@ccea.org.uk">info@ccea.org.uk</a></td>
<td><a href="mailto:info@youthcouncil-ni.org.uk">info@youthcouncil-ni.org.uk</a></td>
</tr>
</tbody>
</table>

**NOTES**

*Not available until CCMS accounts for 2002/03 are received. Number of staff employed includes 12 staff on fixed-term contracts, 12 on secondments, 11 part-time and 50 temporary staff.*
## Other Bodies

<table>
<thead>
<tr>
<th>Belfast Education and Library Board</th>
<th>North Eastern Education and Library Board</th>
<th>South Eastern Education and Library Board</th>
<th>Southern Education and Library Board</th>
<th>Staff Commission for Education and Library Boards</th>
</tr>
</thead>
<tbody>
<tr>
<td>40 Academy Street Belfast BT1 2N0</td>
<td>182 Galgorm Road Ballymena Co Antrim BT4 1HN</td>
<td>Grahambridge Road Dundonald Belfast BT16 0HS</td>
<td>3 Charlemont Place The Mall Armagh City Co Armagh BT6 9AX</td>
<td>Forest View Purdy’s Lane Belfast BT8 7AR</td>
</tr>
<tr>
<td>TEL 028 9056 4000</td>
<td>TEL 028 2565 3333</td>
<td>TEL 028 9056 6200</td>
<td>TEL 028 3751 2200</td>
<td>TEL 028 9049 1461</td>
</tr>
<tr>
<td>FAX 028 9033 1174</td>
<td>FAX 028 2564 60/1</td>
<td>FAX 028 9056 6266/7</td>
<td>FAX 028 3751 2490</td>
<td>FAX 028 9049 1744</td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**

The Board is responsible for securing the provision of primary and secondary education; and educational services for children with special needs.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Miss C McKinney</th>
<th>CHIEF EXECUTIVE Mr D Cargo</th>
<th>STAFF EMPLOYED 2,437</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHIEF EXECUTIVE</td>
<td>Mr G Topping</td>
<td></td>
<td>3,493</td>
</tr>
<tr>
<td>STAFF EMPLOYED</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CHIEF EXECUTIVE**

Mr D Cargo

**STAFF EMPLOYED**

2,437

<table>
<thead>
<tr>
<th>Chair</th>
<th>Cllr J Currie</th>
<th>CHIEF EXECUTIVE Mr G Topping</th>
<th>STAFF EMPLOYED 3,493</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHIEF EXECUTIVE</td>
<td>Rev D Watts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STAFF EMPLOYED</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CHAIR**

Cllr J Currie

**STAFF EMPLOYED**

3,493

<table>
<thead>
<tr>
<th>Chair</th>
<th>Mrs M Alexander</th>
<th>CHIEF EXECUTIVE Mrs H M McLennaghan</th>
<th>STAFF EMPLOYED 4,228</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHIEF EXECUTIVE</td>
<td>Mr J B Fitzsimons</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STAFF EMPLOYED</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CHAIR**

Rev D Watts

**STAFF EMPLOYED**

4,228

<table>
<thead>
<tr>
<th>Chair</th>
<th>Prof Bernard Cullen</th>
<th>STAFF COMMISSION SECRETARY Mrs P Weir</th>
<th>STAFF EMPLOYED 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAFF COMMISSION SECRETARY</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CHAIR**

Prof Bernard Cullen

**STAFF EMPLOYED**

7

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>Belfast Education and Library Board</th>
<th>North Eastern Education and Library Board</th>
<th>South Eastern Education and Library Board</th>
<th>Southern Education and Library Board</th>
<th>Staff Commission for Education and Library Boards</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUBLIC MEETINGS YES</td>
<td>PUBLIC MEETINGS YES</td>
<td>PUBLIC MEETINGS YES</td>
<td>PUBLIC MEETINGS YES</td>
<td>PUBLIC MEETINGS YES</td>
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<td>PUBLIC MINUTES YES</td>
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<td>PUBLIC INTERESTS YES</td>
<td>PUBLIC INTERESTS YES</td>
<td>PUBLIC INTERESTS YES</td>
<td>PUBLIC INTERESTS YES</td>
<td>PUBLIC INTERESTS YES</td>
</tr>
<tr>
<td>OMBUDSMAN NI Commissioner for Complaints</td>
<td>OMBUDSMAN NI Commissioner for Complaints</td>
<td>OMBUDSMAN NI Commissioner for Complaints</td>
<td>OMBUDSMAN NI Commissioner for Complaints</td>
<td>OMBUDSMAN NI Commissioner for Complaints</td>
</tr>
<tr>
<td>ANNUAL REPORT 2001/02</td>
<td>ANNUAL REPORT 2000/02</td>
<td>ANNUAL REPORT 2001/02</td>
<td>ANNUAL REPORT 2000/02</td>
<td>ANNUAL REPORT 2001/02</td>
</tr>
<tr>
<td>AUDIT ARRANGEMENTS</td>
<td>AUDIT ARRANGEMENTS</td>
<td>AUDIT ARRANGEMENTS</td>
<td>AUDIT ARRANGEMENTS</td>
<td>AUDIT ARRANGEMENTS</td>
</tr>
<tr>
<td>Northern Ireland Audit Office</td>
<td>Northern Ireland Audit Office</td>
<td>Northern Ireland Audit Office</td>
<td>Northern Ireland Audit Office</td>
<td>Northern Ireland Audit Office</td>
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</tbody>
</table>

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>Belfast Education and Library Board</th>
<th>North Eastern Education and Library Board</th>
<th>South Eastern Education and Library Board</th>
<th>Southern Education and Library Board</th>
<th>Staff Commission for Education and Library Boards</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAIR 1M P</td>
<td>DEPUTY 1M NP</td>
<td>DEPUTY 1M NP</td>
<td>DEPUTY 1M NP</td>
<td>CHAIR 1M P</td>
</tr>
<tr>
<td>MEMBERS 9F, 23M NP</td>
<td>MEMBERS 10F, 23M NP</td>
<td>MEMBERS 10F, 21M NP</td>
<td>MEMBERS 7F, 26M NP</td>
<td>MEMBERS 3F, 8M NP</td>
</tr>
<tr>
<td>OCPA REGULATED YES</td>
<td>OCPA REGULATED YES</td>
<td>OCPA REGULATED YES</td>
<td>OCPA REGULATED YES</td>
<td>OCPA REGULATED YES</td>
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</tbody>
</table>

### NOTES
Other Bodies

<table>
<thead>
<tr>
<th>Western Education and Library Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Hospital Road</td>
</tr>
<tr>
<td>Omagh</td>
</tr>
<tr>
<td>Co Tyrone BT79 0AW</td>
</tr>
<tr>
<td>TEL 028 8241 1411</td>
</tr>
<tr>
<td>FAX 028 8211 1400</td>
</tr>
</tbody>
</table>

**TERMS OF REFERENCE**
The Board is responsible for securing the provision of primary and secondary education; and educational services for children with special needs.

**CHAIR**
Mr Herbert Faulkner
£5,725.00

**CHIEF EXECUTIVE**
Mr P J Martin
–

**STAFF EMPLOYED**
3,724

**OPENNESS AND ACCOUNTABILITY**

<table>
<thead>
<tr>
<th>PUBLIC MEETINGS</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>PUBLIC MINUTES</td>
<td>YES</td>
</tr>
<tr>
<td>PUBLIC INTERESTS</td>
<td>YES</td>
</tr>
</tbody>
</table>

**OMBUDSMAN**
NI Commissioner for Complaints

**ANNUAL REPORT**
2001/02

**AUDIT ARRANGEMENTS**
Northern Ireland Audit Office

**LAST REVIEW**
1998

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

<table>
<thead>
<tr>
<th>CHAIR</th>
<th>1M P</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPUTY</td>
<td>1M NP</td>
</tr>
<tr>
<td>MEMBERS</td>
<td>12F, 21M NP</td>
</tr>
<tr>
<td>OCPA REGULATED</td>
<td>YES</td>
</tr>
</tbody>
</table>
## Executive NDPBs

### Construction Industry Training Board
- **Chair**: Mr S Campbell
- **Chief Executive**: Mr Allan McMullen
- **Staff Employed**: 64

**Terms of Reference**: To encourage the adequate training of people employed in, or intending to be employed in, the construction industry.

**Openness and Accountability**
- **Public Meetings**: Yes
- **Public Minutes**: Yes
- **Public Interests**: Yes
- **Ombudsman**: No
- **Annual Report**: 1998
- **Audit Arrangements**: Jones Peters

**Last Review**: 1998

**Notes**
- Chair is part-time.

### Enterprise Ulster
- **Chair**: Mr J Cowan
- **Chief Executive**: Mr Joe Eagleson
- **Staff Employed**: 161

**Terms of Reference**: To provide quality training for employment in Northern Ireland.

**Openness and Accountability**
- **Public Meetings**: Yes
- **Public Minutes**: Yes
- **Public Interests**: Yes
- **Ombudsman**: No
- **Annual Report**: 2002
- **Audit Arrangements**: PricewaterhouseCoopers

**Last Review**: 1998

**Notes**
- Chair is part-time.
- Audited accounts also examined by NIAO.
- *1 public meeting per year.

### Labour Relations Agency
- **Chair**: Mr P A McCartan
- **Chief Executive**: Mr William Patterson
- **Staff Employed**: 51

**Terms of Reference**: To promote the improvement of employment relations in Northern Ireland.

**Openness and Accountability**
- **Public Meetings**: Yes
- **Public Minutes**: Yes
- **Public Interests**: Yes
- **Ombudsman**: No
- **Annual Report**: —
- **Audit Arrangements**: Deloitte & Touche

**Last Review**: 2002

**Notes**
- Chair is part-time.
- Review planned for 2002–03.
- Audited accounts also examined by NIAO.

---

**NORTHERN IRELAND EXECUTIVE**
**DEPARTMENT FOR EMPLOYMENT AND LEARNING**

**Address**: Adelaide House, 39-49 Adelaide Street, Belfast, BT2 8FD
**Enquiries**: Irene Kincaid
**Telephone**: 028 9025 7798
**STN** —
**Fax**: 028 9025 7783
**E-mail**: irene.kincaid@delni.gov.uk
**Website**: www.delni.gov.uk
### Executive NDPBs

<table>
<thead>
<tr>
<th>Name</th>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ulster Supported Employment Ltd</td>
<td>The company was incorporated in 1962 under section 15 of the Disabled Persons (NI) Act 1945 with the principal objective of providing training and productive employment for people with severe disabilities.</td>
</tr>
</tbody>
</table>

**Chair**
- Mr D Russell

**Chief Executive**
- Mr Mitchell Wylie

**Staff Employed**
- 104

### Tribunal NDPBs

<table>
<thead>
<tr>
<th>Name</th>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fair Employment Tribunal</td>
<td>To hear employment disputes and resolve employment matters, on the grounds of religious belief of political opinion.</td>
</tr>
</tbody>
</table>

**Chair**
- Mr J E Maguire

**Secretary**
- Ms Ann Loney

**Staff Employed**
- 1

<table>
<thead>
<tr>
<th>Name</th>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northern Ireland Industrial Court</td>
<td>To adjudicate on trade union issues relating to trade union recognition and collective bargaining issues and to enforce the rights of trade union access to information from employers relevant to collective bargaining.</td>
</tr>
</tbody>
</table>

**Chair**
- Mr R Steele

**Secretary**
- Mr Tim Devine (Civil Servant)

**Staff Employed**
- 4

<table>
<thead>
<tr>
<th>Name</th>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northern Ireland Industrial Tribunals</td>
<td>To hear employment disputes and resolve employment matters.</td>
</tr>
</tbody>
</table>

**Chair**
- Mr J E Maguire

**Secretary**
- Ms Ann Loney

**Staff Employed**
- 4

**Notes**

Chair is part-time.
Audited accounts also examined by NAO.

President is also President of the Industrial Tribunals.

Vice-President and Chairs also serve on Industrial Tribunals.

Court is staffed on part-time basis by civil servants.
## Executive NDPBs

<table>
<thead>
<tr>
<th>General Consumer Council for Northern Ireland</th>
<th>Health and Safety Executive for Northern Ireland</th>
<th>Northern Ireland Tourist Board</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chair</strong></td>
<td><strong>Chair</strong></td>
<td><strong>Chair</strong></td>
</tr>
<tr>
<td>Mr S Costello</td>
<td>Mr L McBrinn</td>
<td>Mr T McGrath</td>
</tr>
<tr>
<td><strong>Director</strong></td>
<td><strong>Chief Executive</strong></td>
<td><strong>Chief Executive</strong></td>
</tr>
<tr>
<td>Mrs Maeve Bell</td>
<td>Mr Jim Keyes</td>
<td>Mr Alan Clarke</td>
</tr>
<tr>
<td><strong>Staff Employed</strong></td>
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</tr>
<tr>
<td>23</td>
<td>80</td>
<td>87</td>
</tr>
</tbody>
</table>

### TERMS OF REFERENCE
- **General Consumer Council for Northern Ireland**
  - To promote and safeguard the interests of consumers, and to campaign for the best possible standards of service and protection.
- **Health and Safety Executive for Northern Ireland**
  - To see that the risks to people’s health and safety arising from work activities are effectively controlled, thereby contributing to the overall economic and social well-being of our community.
- **Northern Ireland Tourist Board**
  - To ensure that tourism contributes to the creation of a dynamic, competitive economy.

### OPENNESS AND ACCOUNTABILITY
- **Public Meetings**
  - No
- **Public Minutes**
  - Yes
- **Public Interests**
  - Yes
- **Ombudsman**
  - Yes
- **Annual Report**
  - 2001
- **Audit Arrangements**
  - Wilkinson Hegarty
- **Last Review**
  - 1998

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03
- **Chair**
  - 1M P
- **Deputy**
  - 1M P
- **Members**
  - 7F, 5M P
- **OCPA Regulated**
  - Yes

### NOTES
- Audited statement of accounts also examined by NAO.
- HSENI has crown status.
- Staff are civil servants.
- Due for first review in 2004.
Advisory NDPB

Invest Northern Ireland

64 Chichester Street
Belfast BT1 4JX
also at:
17 Antrim Road
Lisburn BT28 3AL
Upper Galwally
Belfast BT8 6TB
TEL 028 9023 3233
FAX 028 9054 5000
info@investni.com
www.investni.com

TERMS OF REFERENCE
To accelerate economic development in Northern Ireland.

CHAIR
Prof Fabian Monds

ACTING CHIEF EXECUTIVE
Mr Leslie Morrison

STAFF EMPLOYED
710

OPENNESS AND ACCOUNTABILITY

PUBLIC MEETINGS
YES
PUBLIC MINUTES
–
PUBLIC INTERESTS
YES
OMBUDSMAN
YES
ANNUAL REPORT
–

AUDIT ARRANGEMENTS
Northern Ireland Audit Office
LAST REVIEW
–

APPOINTMENTS AND REMUNERATION AS AT 31.03.03

CHAIR
1M P
DEPUTY
1F P
MEMBERS
5F, 8M P
OCPA REGULATED
YES

NOTES

NIE: Department for Enterprise, Trade and Investment
<table>
<thead>
<tr>
<th><strong>Northern Ireland Local Government Officers’ Superannuation Committee</strong></th>
<th><strong>Council for Nature Conservation and the Countryside</strong></th>
<th><strong>Historic Buildings Council</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Address</strong></td>
<td><strong>Address</strong></td>
<td><strong>Address</strong></td>
</tr>
<tr>
<td>Templeton House 411 Hollywood Road Belfast BT4 2LP</td>
<td>5-33 Hill Street Belfast BT1 2LA</td>
<td>5-33 Hill Street Belfast BT1 2LA</td>
</tr>
<tr>
<td><strong>TEL</strong> 028 9076 8025</td>
<td><strong>TEL</strong> 028 9054 3050/3076</td>
<td><strong>TEL</strong> 028 9054 6050/3076</td>
</tr>
<tr>
<td><strong>FAX</strong> 028 9076 8790</td>
<td><strong>FAX</strong> 028 9054 3076</td>
<td><strong>FAX</strong> 028 9054 3076</td>
</tr>
<tr>
<td><a href="mailto:info@nilgosc.org.uk">info@nilgosc.org.uk</a></td>
<td>secretariat <a href="mailto:hillstreet@doeni.gov.uk">hillstreet@doeni.gov.uk</a></td>
<td>secretariat <a href="mailto:hillstreet@doeni.gov.uk">hillstreet@doeni.gov.uk</a></td>
</tr>
<tr>
<td><a href="http://www.nilgosc.org.uk">www.nilgosc.org.uk</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TERMS OF REFERENCE</strong></td>
<td><strong>TERMS OF REFERENCE</strong></td>
<td><strong>TERMS OF REFERENCE</strong></td>
</tr>
<tr>
<td>To administer a pension scheme for local authorities and admitted bodies, and to manage and maintain a fund out of which the benefits of the scheme are met.</td>
<td>To advise the Department on the exercise of its nature conservation and countryside responsibilities under the Nature Conservation and Amenity Lands (Amendment)(Northern Ireland) Order 1989.</td>
<td>To advise the Department on the exercise of its powers under the Planning (Northern Ireland) Order 1991.</td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
</tr>
<tr>
<td>Mr J Galbraith</td>
<td>Dr Lucinda Blakiston Houston</td>
<td>Mr Philip Mowat</td>
</tr>
<tr>
<td></td>
<td>£8,375.00</td>
<td>NP</td>
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<tr>
<td><strong>SECRETARY</strong></td>
<td><strong>SECRETARY</strong></td>
<td><strong>SECRETARY</strong></td>
</tr>
<tr>
<td>Mr Deane Morrice</td>
<td>–</td>
<td>–</td>
</tr>
<tr>
<td>£59,943.00</td>
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<td>38</td>
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<td></td>
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<tr>
<td><strong>OPENNESS AND ACCOUNTABILITY</strong></td>
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<tr>
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<td>–</td>
<td>–</td>
</tr>
<tr>
<td><strong>OMBUDSMAN</strong></td>
<td>–</td>
<td>–</td>
</tr>
<tr>
<td><strong>ANNUAL REPORT</strong> 2002</td>
<td>–</td>
<td>–</td>
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<tr>
<td><strong>AUGUST ARRANGEMENTS</strong> Local Government Audit Office</td>
<td>–</td>
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<td><strong>LAST REVIEW</strong> 1998</td>
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<td>–</td>
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<td><strong>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</strong></td>
<td><strong>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</strong></td>
<td><strong>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</strong></td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
<td><strong>CHAIR</strong></td>
</tr>
<tr>
<td>1M P</td>
<td>1F P</td>
<td>1M NP</td>
</tr>
<tr>
<td><strong>DEPUTY</strong></td>
<td><strong>DEPUTY</strong></td>
<td><strong>DEPUTY</strong></td>
</tr>
<tr>
<td>1F P</td>
<td>1M P</td>
<td>1F 15M NP</td>
</tr>
<tr>
<td><strong>MEMBERS</strong></td>
<td><strong>MEMBERS</strong></td>
<td><strong>MEMBERS</strong></td>
</tr>
<tr>
<td>3F 7M NP</td>
<td>1F 15M NP</td>
<td>4F 9M NP</td>
</tr>
<tr>
<td><strong>OCERA REGULATED</strong></td>
<td><strong>OCERA REGULATED</strong></td>
<td><strong>OCERA REGULATED</strong></td>
</tr>
<tr>
<td>YES</td>
<td>YES</td>
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</table>

**NOTES**

Members are paid expenses only. Members are paid expenses only. Chair and members are paid expenses.
<table>
<thead>
<tr>
<th>Advisory NDPBs</th>
<th>Other Body</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Historic Monuments Council</strong>&lt;br&gt;5–33 Hill Street&lt;br&gt;Belfast BT1 2LA&lt;br&gt;TEL 028 9054 3050/3076&lt;br&gt;FAX 028 9054 3076&lt;br&gt;<a href="mailto:secretariat-hillstreet@doeni.gov.uk">secretariat-hillstreet@doeni.gov.uk</a>&lt;br&gt;<strong>TERMS OF REFERENCE</strong>&lt;br&gt;To advise the Department on the exercise of its powers under the Historic Monuments and Archaeological Objects (Northern Ireland) Order 1995.</td>
<td><strong>Local Government Staff Commission</strong>&lt;br&gt;Commission House&lt;br&gt;18–22 Gordon Street&lt;br&gt;Belfast BT1 2LG&lt;br&gt;TEL 028 9031 3200&lt;br&gt;FAX 028 9031 3151&lt;br&gt;<a href="mailto:info@lgsc.org.uk">info@lgsc.org.uk</a>&lt;br&gt;www.lgsc.org.uk&lt;br&gt;<strong>TERMS OF REFERENCE</strong>&lt;br&gt;To exercise general oversight of matters connected with the recruitment, training and terms and conditions of employment of officers of councils and the Northern Ireland Housing Executive (NIHE); and to make recommendations to councils and the NIHE on such matters.</td>
</tr>
<tr>
<td>CHAIR&lt;br&gt;Mr Richard Black&lt;br&gt;NP</td>
<td>CHAIR&lt;br&gt;Mr S McDowell</td>
</tr>
<tr>
<td>SECRETARY&lt;br&gt;–</td>
<td>SECRETARY&lt;br&gt;–</td>
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<tr>
<td>STAFF EMPLOYED&lt;br&gt;–</td>
<td>STAFF EMPLOYED&lt;br&gt;–</td>
</tr>
<tr>
<td><strong>OPENNESS AND ACCOUNTABILITY</strong>&lt;br&gt;<strong>PUBLIC MEETINGS</strong>&lt;br&gt;–</td>
<td><strong>PUBLIC MEETINGS</strong>&lt;br&gt;–</td>
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<td><strong>PUBLIC MINUTES</strong>&lt;br&gt;–</td>
<td><strong>PUBLIC MINUTES</strong>&lt;br&gt;–</td>
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<td><strong>PUBLIC INTERESTS</strong>&lt;br&gt;YES</td>
<td><strong>PUBLIC INTERESTS</strong>&lt;br&gt;–</td>
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<td><strong>OMBUDSMAN</strong>&lt;br&gt;–</td>
<td><strong>OMBUDSMAN</strong>&lt;br&gt;–</td>
</tr>
<tr>
<td><strong>ANNUAL REPORT</strong>&lt;br&gt;2001</td>
<td><strong>ANNUAL REPORT</strong>&lt;br&gt;–</td>
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<td><strong>AUDIT ARRANGEMENTS</strong>&lt;br&gt;Local Government Audit Office</td>
<td><strong>AUDIT ARRANGEMENTS</strong>&lt;br&gt;–</td>
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<td><strong>LAST REVIEW</strong>&lt;br&gt;1997</td>
<td><strong>LAST REVIEW</strong>&lt;br&gt;1997</td>
</tr>
<tr>
<td><strong>APPOINTMENTS AND REMUNERATION AS AT 31.03.03</strong>&lt;br&gt;CHAIR&lt;br&gt;1M NP&lt;br&gt;DEPUTY&lt;br&gt;–&lt;br&gt;MEMBERS&lt;br&gt;4F, 1M NP&lt;br&gt;OCPA REGULATED&lt;br&gt;–</td>
<td>CHAIR&lt;br&gt;1F P&lt;br&gt;DEPUTY&lt;br&gt;–&lt;br&gt;MEMBERS&lt;br&gt;3F, 12M NP&lt;br&gt;OCPA REGULATED&lt;br&gt;–</td>
</tr>
<tr>
<td>CHAIR&lt;br&gt;1M NP&lt;br&gt;DEPUTY&lt;br&gt;–&lt;br&gt;MEMBERS&lt;br&gt;4F, 1M NP&lt;br&gt;OCPA REGULATED&lt;br&gt;–</td>
<td>CHAIR&lt;br&gt;1F P&lt;br&gt;DEPUTY&lt;br&gt;–&lt;br&gt;MEMBERS&lt;br&gt;3F, 12M NP&lt;br&gt;OCPA REGULATED&lt;br&gt;–</td>
</tr>
<tr>
<td>Chair and members are paid expenses.</td>
<td>Members are paid expenses only.</td>
</tr>
<tr>
<td>The Local Government Staff Commission fulfils functions carried out by local government in Great Britain.</td>
<td>Members are paid expenses only.</td>
</tr>
</tbody>
</table>
# Advisory NDPBs

<table>
<thead>
<tr>
<th>Law Reform Advisory Committee for Northern Ireland</th>
<th>Northern Ireland Building Regulations Advisory Committee</th>
<th>Statistics Advisory Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="#">Details about the committees</a></td>
<td><a href="#">Details about the committees</a></td>
<td><a href="#">Details about the committees</a></td>
</tr>
</tbody>
</table>

## NIE: Department of Finance and Personnel

**Advisory NDPBs**

### Law Reform Advisory Committee for Northern Ireland

- **Location**: Lancashire House, 5 Linenhall Street, Belfast BT2 8AA
- **Contact**: Tel: 028 9054 2900, Fax: 028 9054 2909, claire.irvine@dfpni.gov.uk
- **Terms of Reference**: To keep the civil law of Northern Ireland under review and make recommendations for its reform.

### Northern Ireland Building Regulations Advisory Committee

- **Location**: 9th Floor, River House, 48 High Street, Belfast BT1 2AW
- **Contact**: Tel: 028 9051 8322, Fax: 028 9051 8344
- **Terms of Reference**: To advise the Department of Finance and Personnel on the amendment of building regulations; and on any other matter arising out of or connected with the operation of building regulations.

### Statistics Advisory Committee

- **Location**: NISRA, McCauley House, 2-14 Castle Street, Belfast
- **Contact**: Tel: 028 9034 8118, Fax: 028 9034 8117, info.nisra@dfpni.gov.uk, www.nisra.gov.uk
- **Terms of Reference**: To provide advice to NI Departments on all matters relating to the collection and disclosure of statistical information under the 1988 Order and to advise on such matters as may be referred to it by Departments.

### Openness and Accountability

<table>
<thead>
<tr>
<th>Law Reform Advisory Committee for Northern Ireland</th>
<th>Northern Ireland Building Regulations Advisory Committee</th>
<th>Statistics Advisory Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Meetings</strong>: Yes</td>
<td><strong>Public Meetings</strong>: Yes</td>
<td><strong>Public Meetings</strong>: Yes</td>
</tr>
<tr>
<td><strong>Public Minutes</strong>: Yes</td>
<td><strong>Public Interests</strong>: Yes</td>
<td><strong>Public Interests</strong>: Yes</td>
</tr>
<tr>
<td><strong>Ombudsman</strong>: Yes</td>
<td><strong>Ombudsman</strong>: Yes</td>
<td><strong>Ombudsman</strong>: Yes</td>
</tr>
<tr>
<td><strong>Annual Report</strong>: Yes</td>
<td><strong>Annual Report</strong>: Yes</td>
<td><strong>Annual Report</strong>: Yes</td>
</tr>
<tr>
<td><strong>Audit Arrangements</strong>: Yes</td>
<td><strong>Audit Arrangements</strong>: Yes</td>
<td><strong>Audit Arrangements</strong>: Yes</td>
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<tr>
<td><strong>Last Review</strong>: 1997</td>
<td><strong>Last Review</strong>: 2001</td>
<td><strong>Last Review</strong>: 2001</td>
</tr>
</tbody>
</table>

### Appointments and Remuneration as at 31.03.03

<table>
<thead>
<tr>
<th>Law Reform Advisory Committee for Northern Ireland</th>
<th>Northern Ireland Building Regulations Advisory Committee</th>
<th>Statistics Advisory Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Chair</strong>: The Hon Mr Justice P Girvan NP</td>
<td><strong>Chair</strong>: Mr T Martin NP</td>
<td><strong>Chair</strong>: Mr Ian Carroll (Engineering Employers’ Federation)</td>
</tr>
<tr>
<td><strong>Deputy</strong>:</td>
<td><strong>Deputy</strong>:</td>
<td><strong>Deputy</strong>:</td>
</tr>
<tr>
<td><strong>Members</strong>: 3F, 3M NP</td>
<td><strong>Members</strong>: 2F, 1M NP</td>
<td><strong>Members</strong>: 3F, 1M NP</td>
</tr>
</tbody>
</table>

### Notes

Chair and Deputy hold judicial offices and do not receive an honorarium.
### Mental Health Commission for Northern Ireland
- **Address:** 118 Hollywood Road, Belfast BT4 1NY
- **Telephone:** 028 9065 1157
- **Fax:** 028 9065 1180

**Terms of Reference:**
To monitor the care and treatment of mentally disordered people.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Ms Marion O’Neill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary</td>
<td>£13,095.00</td>
</tr>
<tr>
<td>Chief Executive</td>
<td>Mr Francis Walsh</td>
</tr>
<tr>
<td>Staff Employed</td>
<td>8</td>
</tr>
</tbody>
</table>

### Northern Ireland Council for Postgraduate Medical and Dental Education
- **Address:** 5 Annadale Avenue, Belfast BT7 3JH
- **Telephone:** 028 9052 0668
- **Fax:** 028 9052 2912

**Terms of Reference:**
To facilitate the provision and development of high-quality postgraduate and continuing medical and dental education within Northern Ireland, enabling healthcare to be provided that compares favourably with the best in the UK.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Dr D A J Keegan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary</td>
<td>£71,775.00</td>
</tr>
<tr>
<td>Chief Executive</td>
<td>Dr J R M’Cluggage</td>
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<tr>
<td>Staff Employed</td>
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</table>

### Northern Ireland Practice and Education Council for Nursing and Midwifery (NIPEC)
- **Address:** Centre House, 79 Chichester Street, Belfast BT1 4JE
- **Telephone:** 028 9042 8159
- **Fax:** 028 9033 3298

**Terms of Reference:**
NIPEC aims to improve the quality of health and care by supporting the practice, education and performance of nurses and midwives.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Mrs Maureen Griffith</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary</td>
<td>£9,252.00</td>
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<tr>
<td>Director</td>
<td>Miss Paddie Blaney</td>
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<tr>
<td>Staff Employed</td>
<td>15</td>
</tr>
</tbody>
</table>

### Executive NDPBs

#### Openness and Accountability
- **Public Meetings:** Yes
- **Public Minutes:** Yes
- **Public Interests:** Yes
- **Ombudsman:** NI Ombudsman
- **Annual Report:** 2002
- **Audit Arrangements:** Northern Ireland Audit Office

#### Appointments and Remuneration as at 31.03.03
- **Chair:** 1F NP
- **Deputy:** 1F NP
- **Members:** 7F, 3M NP
- **OCPA Regulated:** Yes
### Executive NDPBs

**The Northern Ireland Social Care Council**

- **7th Floor Millennium House**
- **Great Victoria Street**
- **Belfast BT2 7AD**
- **TEL 028 9041 7600**
- **FAX 028 9041 7601**

**The Northern Ireland Social Care Council**

- **Chi**
- **Clk**
- **Med**
- **Sec**
- **Stf**
- **Tel**
- **Fax**
- **Email**
- **Web**

**The Northern Ireland Social Care Council**

- **Openness and Accountability**
  - **Public Meetings**
  - **Public Interests**
  - **Audit Arrangements**
  - **Annual Report**
  - **Last Review**
  - **Chair**
  - **Deputy**
  - **Members**
  - **OCPA Regulated**

**The Northern Ireland Social Care Council**

- **Distinction and Meritorious Service Awards Committee**
  - **Chair**
  - **Méd**

**The Northern Ireland Social Care Council**

- **Poisons Board**
  - **Chair**
  - **Méd**

**The Northern Ireland Social Care Council**

- **Registered Homes Tribunal**
  - **Chair**
  - **Méd**

**The Northern Ireland Social Care Council**

- **Tribunal Under Schedule 11 to the Health and Personal Social Services (NI) Order 1972**
  - **Chair**
  - **Méd**

### Advisory NDPBs

**Distinction and Meritorious Service Awards Committee**

- **Room D13**
- **Castle Buildings**
- **Upper Newtownards Road**
- **Belfast BT4 3SJ**
- **TEL 028 9052 2817**
- **FAX 028 9052 2912**
- **Email**
- **Web**

**Poisons Board**

- **Room D2.2D**
- **Castle Buildings**
- **Upper Newtownards Road**
- **Belfast BT4 3SJ**
- **TEL 028 9052 2682**
- **FAX 028 9052 0500**
- **Email**
- **Web**

**Registered Homes Tribunal**

- **Room D3**
- **Castle Buildings**
- **Upper Newtownards Road**
- **Belfast BT4 3SJ**
- **TEL 028 9076 5604**
- **FAX 028 9076 5624**
- **Email**
- **Web**

### Tribunal NDPBs

**The Northern Ireland Social Care Council**

- **Chair**
- **Deputy**
- **Chair**
- **Members**
- **OCPA Regulated**
- **Tel**
- **Fax**
- **Email**
- **Web**

**Distinction and Meritorious Service Awards Committee**

- **Terms of Reference**
  - To advise the Dept of Health, Social Services and Public Safety which medical and dental consultants should receive awards for professional distinction, having regard to the number of awards available for allocation.

**Poisons Board**

- **Terms of Reference**
  - To advise the Department of Health, Social Services and Public Safety on substances which are to be treated as non-medicinal poisons and on matters concerning the sale, supply and storage of non-medicinal poisons.

**Registered Homes Tribunal**

- **Terms of Reference**
  - To consider appeals against the decision of a Health and Social Services Board cancelling the registration of a person in respect of a home or varying or imposing an additional condition in respect of a home.

**Tribunal Under Schedule 11 to the Health and Personal Social Services (NI) Order 1972**

- **Terms of Reference**
  - To inquire into cases where representations are made by a Health and Social Services Board or other persons for the continued inclusion of persons on lists of practitioners authorised to provide family health services.

### OPENNESS AND ACCOUNTABILITY

<table>
<thead>
<tr>
<th>Public Meetings</th>
<th>Public Interests</th>
<th>Audit Arrangements</th>
<th>Annual Report</th>
<th>Last Review</th>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
<th>Tel</th>
<th>Fax</th>
<th>Email</th>
<th>Web</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td></td>
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<td>YES</td>
<td>YES</td>
<td></td>
<td></td>
<td>YES</td>
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</tr>
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</table>

### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
<thead>
<tr>
<th>Chair</th>
<th>Deputy</th>
<th>Members</th>
<th>OCPA Regulated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1M P</td>
<td>1M P</td>
<td>1M NP</td>
<td>YES</td>
</tr>
</tbody>
</table>

**Notes**

Board in abeyance.

Appointment of Chair is made by the Lord Chancellor’s Department. The Department appoints the members.

Chair and Deputy Chair are appointed by the Lord Chief Justice.

**Last Review**

- 2001

**Tel**

- 028 9052 2682

**Fax**

- 028 9052 0500

**Email**

- stuart.baxter@dhsspsni.gov.uk
### Eastern Health and Social Services Board

**Champion House**  
12-22 Linenhall Street  
Belfast BT2 8BS  
**TEL** 028 9032 1313  
**FAX** 028 9032 3681  
**enquiry@ehssb.n-i.nhs.uk**

**TERMS OF REFERENCE**  
Planning and commissioning health and personal services for its resident population.

| CHAIR | Mr David Russell  
Eastwood  
Belfast BT2 8HS | £23,294.00  
**CHIEF EXECUTIVE** Dr Paula Kilbane  
**STAFF EMPLOYED** 318* |

*63 staff are made up of LHSCG non-executive members and GP Forum Advisors. Chair is elected from members.

### Eastern Health and Social Services Council

**19 Bedford Street**  
Belfast BT2 7EJ  
**TEL** 028 9032 1230  
**FAX** 028 9032 1750  
**ecouncil@ehssv.n-i.nhs.uk**

**TERMS OF REFERENCE**  
Representing the interests of the public in health and social services in its Health and Social Services Board Area; and providing an independent oversight of the activities of the board.

| CHAIR | Mr B Coulter  
**CHIEF OFFICER** Mrs Jane Graham | £97,529.00  
**STAFF EMPLOYED** 9 |

Chair is elected from members.

### Health and Social Services Trusts

**Castle Buildings**  
Upper Newtownards Road  
Belfast BT4 3SQ  
**TEL** 028 9052 0500  
**FAX** 028 9032 1313  
**enquiry@ehssb.n-i.nhs.uk**

**TERMS OF REFERENCE**  
To own, manage and/or provide hospitals or other establishments or facilities formerly provided by the Health and Social Services Boards, for the purpose of providing health and social services, and in some cases to exercise statutory functions on behalf of the Health and Social Services Boards.

| CHAIR | Mr Stuart MacDonnell  
**CHIEF EXECUTIVE** Multiple | £88,065.00  
**STAFF EMPLOYED** 45,020 |

HSS Trusts are required to include in their published Annual Report details of their Chief Executive’s remuneration.

### Northern Health and Social Services Board

**County Hall**  
182 Galgorm Road  
Ballymena BT42 10B  
**TEL** 028 2565 3333  
**FAX** 028 2566 2311  
**pr@nhssb.n-i.nhs.uk**

**TERMS OF REFERENCE**  
Planning and commissioning health and personal services for its resident population.

| CHAIR | Mr M Wood  
**CHIEF EXECUTIVE** Mr Stuart MacDonnell | £15,250.00  
**STAFF EMPLOYED** 255 |

Chair is elected from members.

### Northern Health and Social Services Council

**8 Broadway Avenue**  
Ballymena BT43 7AA  
**TEL** 028 2565 5777  
**FAX** 028 2565 5182  
**info@nhssc.n-i.nhs.uk**

**TERMS OF REFERENCE**  
Representing the interests of the public in health and social services in its Health and Social Services Board Area; and providing an independent oversight of the activities of the board.

| CHAIR | Mr J McFadden  
**CHIEF OFFICER** Mr Noel Graham | –  
**STAFF EMPLOYED** 5 |

Chair is elected from members.

### Health and Personal Social Services NDPBs

*OPENNESS AND ACCOUNTABILITY*

<table>
<thead>
<tr>
<th>PUBLIC MEETINGS</th>
<th>YES</th>
<th>PUBLIC MEETINGS</th>
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### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

<table>
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<tr>
<th>CHAIR</th>
<th>1M P</th>
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<th>1M NP</th>
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<td>6F, 13M P</td>
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</table>

Chair is elected from members. HSS Trusts are required to include in their published Annual Report details of their Chief Executive’s remuneration.

### NOTES

*63 staff are made up of LHSCG non-executive members and GP Forum Advisors. Chair is elected from members.
## Openness and Accountability

### Appointments and Remuneration as at 31.03.03

<table>
<thead>
<tr>
<th>Northern Ireland Blood Transfusion Agency</th>
<th>Northern Ireland Central Services Agency</th>
<th>Northern Ireland Guardian Ad Litem Agency</th>
<th>Northern Ireland Health Promotion Agency</th>
<th>Northern Ireland Regional Medical Physics Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belfast City Hospital Complex Lisburn Road Belfast BT9 7TS</td>
<td>25 Adelaide Street Belfast BT2 8FH</td>
<td>Centre House Chichester Street Belfast BT1 4JE</td>
<td>18 Ormeau Avenue Belfast BT2 8HS</td>
<td>Musgrave &amp; Clark House Royal Hospital Site Grosvenor Road Belfast BT2 6BA</td>
</tr>
<tr>
<td>TEL 028 9032 1414</td>
<td>TEL 028 9035 3688</td>
<td>TEL 028 9031 6550</td>
<td>TEL 028 9031 1611</td>
<td>TEL 028 9063 4430</td>
</tr>
<tr>
<td>FAX 028 9043 9017</td>
<td>FAX 028 9033 5656</td>
<td>FAX 028 9031 3688</td>
<td>FAX 028 9031 1711</td>
<td>FAX 028 9031 3040</td>
</tr>
<tr>
<td><a href="mailto:chiefexec@hibts.n-i.nhs.uk">chiefexec@hibts.n-i.nhs.uk</a></td>
<td><a href="mailto:chiefexec@csa.n-i.nhs.uk">chiefexec@csa.n-i.nhs.uk</a></td>
<td><a href="mailto:ann.crawford@nigala.n-i.nhs.uk">ann.crawford@nigala.n-i.nhs.uk</a></td>
<td><a href="mailto:info@hpani.org.uk">info@hpani.org.uk</a></td>
<td><a href="mailto:peter.smith@mpa.n-i.nhs.uk">peter.smith@mpa.n-i.nhs.uk</a></td>
</tr>
</tbody>
</table>

### Terms of Reference

- **Northern Ireland Blood Transfusion Agency**: To supply blood and blood products to all hospitals and clinical units in Northern Ireland.
- **Northern Ireland Central Services Agency**: To maximise the benefit to our customers of the Agency's position at the centre of HPSS professional support services and thus be recognised as the best value provider of our services. To take the lead in developing and providing quality services and products as best value in partnership with our customers.
- **Northern Ireland Guardian Ad Litem Agency**: To recruit and manage a panel of persons from whom courts in Northern Ireland shall appoint Guardians ad litem for the purposes of specified proceedings under the Children (Northern Ireland) Order 1995 and adoption proceedings under the Adoption (Northern Ireland) Order 1987.
- **Northern Ireland Health Promotion Agency**: To advise the Department of Health, Social Services and Public Safety on matters relating to health promotion.
- **Northern Ireland Regional Medical Physics Agency**: The provision, support and development of the application of physics, technology and engineering to the healthcare of the people of Northern Ireland.

### Chair

- **Mr Stephen Costello**
- **Mr B Carlin**
- **Ms M E Connolly**
- **Miss A Quinn**
- **Prof D G Walmsley**

### Deputy

- **—**
- **—**
- **Dr Brian Gaffney**
- **—**
- **—**

### Members

- **2M P**
- **4M P**
- **1FM P**
- **6F, 2M NP**
- **1M P**

### OCPA Regulated

- **YES**
- **—**
- **YES**
- **—**
- **YES**

### Medical Director's Salary

- **£6,168.00**
- **£12,336.00**
- **£76,557.00**
- **£73,355.00**
- **£63,867.00**

### Staff Employed

- **210**
- **606**
- **45**
- **38**
- **91**

### Public Meetings

- **YES**
- **—**
- **YES**
- **YES**
- **—**

### Public Minutes

- **YES**
- **—**
- **YES**
- **YES**
- **—**

### Public Interests

- **YES**
- **—**
- **YES**
- **YES**
- **YES**

### Ombudsman

- **—**
- **—**
- **—**
- **—**
- **—**

### Annual Report

- **2001**
- **2001**
- **2001/02**
- **2002**
- **2002**

### Audit Arrangements

- **—**
- **—**
- **KPMG**
- **—**
- **—**

### Last Review

- **2000**
- **2000**
- **2002/03**
- **2000**
- **2000**

### Notes

Medical Director's salary includes merit award and additional sessions.
### Health and Personal Social Services NDPBs

#### Southern Health and Social Services Board
- **Location:** Tower Hill, Armagh BT61 9DR
- **Tel:** 028 3741 0041
- **Fax:** 028 3741 4550
- **Email:** shirlemc@shssb.n-i.nhs.uk
- **Website:** www.shssb.org

**Terms of Reference:** Planning and commissioning health and personal services for its resident population.

**Chair:** Mr W F Gillespie
- **Salary:** £15,250.00

**Chief Executive:** Mr Colm Donaghy
- **Salary:** £74,583.00

**Staff Employed:** 217

**Public Meetings:** Yes

**Public Minutes:** Yes

**Public Interests:** Yes

**Ombudsman:** —

**Annual Report:** 2002

**Audit Arrangements:** —

**Last Review:** 2000

**Openness and Accountability**

**Appointments and Remuneration as At 31.03.03**

**Chair:** 1M P

**Deputy:** —

**Members:** 4F, 2M P

**OCPA Regulated:** Yes

---

#### Southern Health and Social Services Council
- **Location:** Quaker Buildings, High Street, Lurgan, Craigavon Co Armagh BT66 8BB
- **Tel:** 028 3834 9900
- **Fax:** 028 3834 9858
- **Email:** nancydo@shssb.n-i.nhs.uk

**Terms of Reference:** Representing the interests of the public in the health and social services in its Health and Social Services Board Area; and providing an independent oversight of the activities of the board.

**Chair:** Ms Roisin Foster
- **Salary:** NP

**Chief Officer:** Mrs Delia Van Der Lenden
- **Salary:** £73,800.00

**Staff Employed:** 5

**Public Meetings:** Yes

**Public Minutes:** Yes

**Public Interests:** Yes

**Ombudsman:** —

**Annual Report:** 2002

**Audit Arrangements:** —

**Last Review:** —

**Openness and Accountability**

**Appointments and Remuneration as At 31.03.03**

**Chair:** 1F NP

**Deputy:** —

**Members:** 6F, 14M NP

**OCPA Regulated:** Yes

---

#### Western Health and Social Services Board
- **Location:** 15 Gransha Park, Clooney Road, Londonderry BT47 1TG
- **Tel:** 028 7186 0086
- **Fax:** 028 7186 0311
- **Email:** gormleym@whssb.n-i.nhs.uk

**Terms of Reference:** Planning and commissioning health and personal services for its resident population.

**Chair:** Mr John Bradley
- **Salary:** £15,250.00

**Chief Executive:** Mr Steven Lindsay
- **Salary:** £73,800.00

**Staff Employed:** 123

**Public Meetings:** Yes

**Public Minutes:** Yes

**Public Interests:** Yes

**Ombudsman:** —

**Annual Report:** 2002

**Audit Arrangements:** —

**Last Review:** 2000

**Openness and Accountability**

**Appointments and Remuneration as At 31.03.03**

**Chair:** 1M P

**Deputy:** —

**Members:** 3F, 3M P

**OCPA Regulated:** Yes

---

#### Western Health and Social Services Council
- **Location:** 19 Denham Drive, Omagh BT79 0NS
- **Tel:** 028 8225 2555
- **Fax:** 028 8225 2544
- **Email:** gormleym@whssb.n-i.nhs.uk

**Terms of Reference:** Representing the interests of the public in the health and social services in its Health and Social Services Board Area; and providing an independent oversight of the activities of the board.

**Chair:** Mr Raymond Rogan
- **Salary:** NP

**Chief Officer:** Mr Stanley Millar
- **Salary:** £73,800.00

**Staff Employed:** 3

**Public Meetings:** Yes

**Public Minutes:** Yes

**Public Interests:** Yes

**Ombudsman:** —

**Annual Report:** 2002

**Audit Arrangements:** —

**Last Review:** —

**Openness and Accountability**

**Appointments and Remuneration as At 31.03.03**

**Chair:** 1M NP

**Deputy:** —

**Members:** 9F, 12M NP

**OCPA Regulated:** Yes

---

#### Fire Authority for Northern Ireland
- **Location:** Brigade HQ, 1 Seymour Street, Lisburn BT27 4SX
- **Tel:** 028 9266 4221
- **Fax:** 028 9266 2544
- **Email:** jim.mcdermott@nifb.org
- **Website:** www.nifb.org

**Terms of Reference:** To make provision for firefighting services and for the protection of life and property in the case of fire.

**Chair:** Mr William Gillespie
- **Salary:** £22,155.00

**Chief Executive and Chief Fire Officer:** —

**Staff Employed:** 1,857

**Public Meetings:** —

**Public Minutes:** —

**Public Interests:** Yes

**Ombudsman:** —

**Annual Report:** 2002

**Audit Arrangements:** Local Government Audit Office

**Last Review:** —

**Openness and Accountability**

**Appointments and Remuneration as At 31.03.03**

**Chair:** 1M P

**Deputy:** 1M P

**Members:** 5F, 8M NP

**OCPA Regulated:** Yes

---

**Notes**

Chair is elected from members.

The Fire Authority for Northern Ireland fulfils functions carried out by local government in Great Britain.

The audited statement of accounts is also examined by the C & AG (NI).
## Northern Ireland Transport Holding Company

**Chamber of Commerce House**  
22 Great Victoria Street  
Belfast BT2 7LX  

**Tel:** 028 9024 3456  
**Fax:** 028 9033 3845

**TERMS OF REFERENCE**  
The control and management of public transport within Northern Ireland. It is the parent company of all publicly owned bus and rail companies.

**CHAIR**  
Mrs J Smyth

**STAFF EMPLOYED**  
35

### OPENNESS AND ACCOUNTABILITY

- **PUBLIC MEETINGS**
- **PUBLIC MINUTES**
- **PUBLIC INTERESTS**
- **OMBUDSMAN**
- **ANNUAL REPORT**
- **AUDIT ARRANGEMENTS**

**LAST REVIEW**  
2002

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

| CHAIR | 1F P |
| DEPUTY | 1M NP |
| MEMBERS | 1F, 4M P: 2M NP |
| OCPA REGULATED | YES |

## Northern Ireland Water Council

**Clarence Court**  
10-18 Adelaide Street  
Belfast BT2 8GB

**Tel:** 028 9054 0540  
**Fax:** 028 9054 1156

**E-mail:** patricia.carey@drdni.gov.uk

**Website:** www.watercouncilni.org

**TERMS OF REFERENCE**  
To advise the Department of Environment, the Department for Regional Development, the Department of Agriculture and Rural Development and the Department for Culture, Arts and Leisure on the exercise of their functions under the Water Act (NI) 1972, the Water and Sewerage Services (NI) Order 1973 and the Water (NI) Order 1999.

**CHAIR**  
Mr J D W Moore  
NP

**STAFF EMPLOYED**

### OPENNESS AND ACCOUNTABILITY

- **PUBLIC MEETINGS**
- **PUBLIC MINUTES**
- **PUBLIC INTERESTS**
- **OMBUDSMAN**
- **ANNUAL REPORT**
- **AUDIT ARRANGEMENTS**

**LAST REVIEW**  
2002

**APPOINTMENTS AND REMUNERATION AS AT 31.03.03**

| CHAIR | 1F NP |
| DEPUTY | 1M NP |
| MEMBERS | 1F, 12M NP |
| OCPA REGULATED | – |

**NOTES**
### Executive NDPBs

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<thead>
<tr>
<th>Organization</th>
<th>Terms of Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Laganside Corporation</strong></td>
<td>Regeneration of the Laganside area for the benefit and welfare of Belfast and Northern Ireland.</td>
</tr>
<tr>
<td><strong>Northern Ireland Housing Executive</strong></td>
<td>To examine housing conditions and housing requirements on a regular basis.</td>
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#### Laganside Corporation

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Remuneration</th>
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<tr>
<td><strong>Chair</strong></td>
<td>Mr A S Hopkins</td>
<td>£23,445.00</td>
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<td><strong>Chief Executive</strong></td>
<td>Mr Kyle Alexander</td>
<td>£51,250.00</td>
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#### Northern Ireland Housing Executive

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<tr>
<th>Position</th>
<th>Name</th>
<th>Remuneration</th>
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<tbody>
<tr>
<td><strong>Chair</strong></td>
<td>Mr S McDowell</td>
<td>£35,815.00</td>
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<tr>
<td><strong>Chief Executive</strong></td>
<td>Mr P McIntyre</td>
<td>£94,362.00</td>
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### Advisory NDPBs

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<th>Terms of Reference</th>
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<tbody>
<tr>
<td><strong>Charities Advisory Committee</strong></td>
<td>To advise the Department for Social Development on matters relating to investment.</td>
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#### Charities Advisory Committee

<table>
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<tr>
<th>Position</th>
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<tr>
<td><strong>Chair</strong></td>
<td>Mr F Ledwidge</td>
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<tr>
<td><strong>Chief Executive</strong></td>
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### OPENNESS AND ACCOUNTABILITY

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<td>2000/02</td>
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<td>Local Government Auditor</td>
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### APPOINTMENTS AND REMUNERATION AS AT 31.03.03

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<td>1M NP</td>
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<td>Deputy</td>
<td>1M P</td>
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<tr>
<td>Members</td>
<td>2F, 6M P</td>
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### NOTES

The Northern Ireland Housing Executive fulfils functions carried out by local government in Great Britain.
### Disability Living Allowance Advisory Board for Northern Ireland

**Castle Court**  
Royal Avenue  
Belfast BT1 4SD  
TEL 028 9033 6916  
FAX 028 9054 2112

**Chair**: Dr A McKnight  
£280.00 pd  

**Secretary**: Dr Martin Donnelly

**Terms of Reference**  
To advise the Department for Social Development on matters relating to Disability Living Allowance, including specific cases and questions referred to it.

### Vaughan’s Charity Trustees

**Mr Brian Thompson**  
Clerk to the Trustees of Vaughan’s Charity  
Enniskillen Agricultural College, Enniskillen  
Co Fermanagh  
TELE 028 6632 3101

**Chair**: Mr S Lytle  
NP

**Chief Executive**:  
—

**Staff Employed**:  
—

**Terms of Reference**  
To promote the advancement of agriculture in County Fermanagh in accordance with the charitable intentions of the late George Vaughan.

### Rent Assessment Panel (RAP)

**2nd Floor**  
Andras House  
60 Great Victoria Street  
Belfast BT2 7BB  
TEL 028 9091 0050  
FAX 028 9091 0060

**Chair**: Mrs J McCrum

**Chief Executive**:  
—

**Staff Employed**:  
—

**Terms of Reference**  
To determine appropriate rents for private rented tenancies which are registered with the Department for Social Development.

### Openness and Accountability

<table>
<thead>
<tr>
<th>Public Meetings</th>
<th>Public Minutes</th>
<th>Public Interests</th>
<th>Ombudsman</th>
<th>Annual Report</th>
<th>Audit Arrangements</th>
<th>Last Review</th>
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### Appointments and Remuneration as at 31.03.03

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<th>Deputy</th>
<th>Members</th>
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<td>1F P</td>
<td>1M P</td>
<td>7F, 6M P</td>
<td>—</td>
</tr>
</tbody>
</table>

NOTES

Founded in 1780 under the Will of the late George Vaughan, Vaughan’s Charity’s purpose is to promote the advancement in Co Fermanagh, primarily by making grants to young farmers to study new agricultural practices, techniques and technology. It is a charity, and is bound by charity law to carry out the charitable aims of the late Mr Vaughan, not government policy. It has a charitable endowment bequeathed to it by the late Mr Vaughan, and receives no public money. It has no role in the processes of national government.
Northern Ireland Consumer Committee for Electricity

Address: Brookmount Buildings, 42 Fountain Street
Belfast BT1 5EE

TEL: 028 9031 1575
FAX: 028 9031 1740
www.nicce.org

TERMS OF REFERENCE
To pursue the interests of electricity consumers in Northern Ireland; and to consider how best the needs of customers are met.

CHAIR
Mrs Felicity Huston
£27,277.00

CHIEF EXECUTIVE
—

STAFF EMPLOYED
—

OPENNESS AND ACCOUNTABILITY

PUBLIC MEETINGS
YES

PUBLIC MINUTES
—

PUBLIC INTERESTS
—

OMBUDSMAN
—

ANNUAL REPORT
2002/03

AUDIT ARRANGEMENTS
—

LAST REVIEW
—

APPOINTMENTS AND REMUNERATION AS AT 31.03.03

CHAIR
1F P

DEPUTY
—

MEMBERS
3F, 3M NP

OCFA REGULATED
—

NOTES
* The role and function of the Committee were examined as part of the Green Paper ‘A Fair Deal for Consumers’ in March 1998.

Members receive expenses and loss of earnings.
Proposals to establish a separate Commissioner for Public Appointments in Scotland (CPAS) form part of the Public Appointments and Public Bodies etc. (Scotland) Act 2003 which was passed by the Scottish Parliament on 5 February 2003 and received Royal Assent on 11 March. It is expected that the new Commissioner will be appointed by the end of 2003. The post will be a Royal appointment, made on the recommendation of the Scottish Parliament.

The key functions of the CPAS will be to:

- regulate the process for Ministerial appointments and appointments made on the recommendation of Ministers (in practice, Crown Appointments) by prescribing and publishing a Code of Practice for Public Appointments;
- oversee compliance with the Code by Ministers, including the power to inform Parliament if the Code is breached before the appointment is made;
- monitor the appointments process;
- promote diversity by drawing up a diversity strategy for public appointments (in consultation with the Executive and the Parliament);
- conduct ad hoc inquiries into appointing policies and practices;
- investigate complaints; and
- report annually to Parliament.

As at 1 April 2003, there were 116 public bodies in Scotland falling within the Commissioner for Public Appointments’ remit comprising:

- 35 Executive NDPBs
- 48 Advisory NDPBs
- 35 Tribunals
- 2 Nationalised Industries
- 1 Public Corporation
- 25 NHS Bodies

A breakdown of appointments by gender, ethnicity and disability is set out below:

<table>
<thead>
<tr>
<th>NDPB type</th>
<th>Chairs</th>
<th>Members</th>
<th>Total of chairs and members</th>
<th>People from minority ethnic communities</th>
<th>Disabled people</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MALE</td>
<td>FEMALE</td>
<td>MALE</td>
<td>FEMALE</td>
<td></td>
</tr>
<tr>
<td>EXECUTIVE</td>
<td>28</td>
<td>8</td>
<td>243</td>
<td>124</td>
<td>403</td>
</tr>
<tr>
<td>ADVISORY</td>
<td>39</td>
<td>7</td>
<td>157</td>
<td>86</td>
<td>289</td>
</tr>
<tr>
<td>NATIONALISED INDUSTRIES</td>
<td>2</td>
<td>0</td>
<td>9</td>
<td>1</td>
<td>12</td>
</tr>
<tr>
<td>PUBLIC CORPORATIONS</td>
<td>1</td>
<td>0</td>
<td>5</td>
<td>1</td>
<td>7</td>
</tr>
<tr>
<td>NHS BODIES</td>
<td>18</td>
<td>6</td>
<td>132</td>
<td>68</td>
<td>224</td>
</tr>
<tr>
<td>GRAND TOTAL*</td>
<td>88</td>
<td>21</td>
<td>546</td>
<td>280</td>
<td>935</td>
</tr>
</tbody>
</table>

| % TOTAL            | 81   | 19     | 66   | 34     | 2.4                | 1.8                    |

*Excluding vacancies

*Appointments to Tribunal NDPBs do not come within the remit of the Commissioner for Public Appointments and are not therefore included in this table.
The Ethical Standards in Public Life etc. (Scotland) Act 2000 requires those bodies listed in Schedule 3 to the Act to produce and maintain a register of members' interests and uphold a Code of Conduct for their members. The Standards Commission for Scotland is responsible for overseeing the Ethical Framework and for dealing with any alleged breaches of the Code of Conduct. A copy of the Ethical Standards Act is available at


Further information on the Ethical Standards Framework and those bodies covered by it, including the Codes of Conduct, is available from the Standards Commission for Scotland who can be contacted at:

The Standards Commission for Scotland
Forsyth House
Innova Campus
Rosyth Europarc
Rosyth
KY11 2UU
Telephone: 01383 428058
Fax: 01383 428020
E-mail: admin.standards@ednet.co.uk
Website: www.standardscommissionscotland.org.uk

A number of Scottish NDPBs are currently subject to the jurisdiction of the Scottish Public Services Ombudsman. Further information, including a list of bodies covered by the Ombudsman, can be obtained at www.scotland.gov.uk/00015564
Review of Welsh Public Bodies

As of 1 April 2003 there were 70 public bodies in Wales, comprising:
- 15 executive Assembly Sponsored Public Bodies
- 19 advisory Assembly Sponsored Public Bodies
- 36 NHS Bodies

It is expected that two new executive ASPBs will be created during 2003–04.

Further details of Welsh public bodies are available from the Public Appointments Unit of the Welsh Assembly Government.

PUBLIC APPOINTMENTS IN WALES

Appointments to Executive and Advisory Assembly Sponsored Public Bodies and NHS Bodies fall within the remit of the Commissioner for Public Appointments (OCPA). A breakdown by gender, ethnicity and disability is set out below.

<table>
<thead>
<tr>
<th>ASPB type</th>
<th>Chairs</th>
<th>Members</th>
<th>Total of chairs and members</th>
<th>People from minority ethnic communities</th>
<th>Disabled people</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXECUTIVE</td>
<td>10</td>
<td>3</td>
<td>79</td>
<td>53</td>
<td>4</td>
</tr>
<tr>
<td>ADVISORY</td>
<td>5</td>
<td>2</td>
<td>53</td>
<td>23</td>
<td>0</td>
</tr>
<tr>
<td>NHS BODIES</td>
<td>25</td>
<td>11</td>
<td>58</td>
<td>28</td>
<td>5</td>
</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
<td><strong>40</strong></td>
<td><strong>16</strong></td>
<td><strong>190</strong></td>
<td><strong>104</strong></td>
<td><strong>9</strong></td>
</tr>
<tr>
<td>% TOTAL</td>
<td>71</td>
<td>29</td>
<td>65</td>
<td>35</td>
<td>2.6</td>
</tr>
</tbody>
</table>

*Appointments to Tribunal ASPBs do not come with the OCPA remit and are therefore not included in this table. A number of advisory ASPBs had no-one in post at 1 April 2003.*
Task Forces, Ad hoc Advisory Groups and Reviews 2003
As well as the data on public bodies, we have also for the second year included a section listing the government’s Task Forces, Ad hoc Advisory Groups and Reviews. Previously these were reported on separately, and to a different timetable. Including this data in one publication gives a more complete picture of the extended bodies and groups working to deliver government objectives.

In contrast to NDPBs, which have a long-term activity to discharge, Task Forces, Ad hoc Advisory Groups and Reviews have a short-term focus and when their work comes to an end they are disbanded. Their recommendations may of course continue to be taken forward in other parts of government. These groups are usually created to give expert advice to the government on a specific issue and are usually expected to remain in operation for less than two years.

**Some examples of Task Forces, Ad hoc Advisory Groups and Reviews**

To illustrate the various roles that these bodies can play, here are some examples of groups set up in 2003:

The **Office of the Deputy Prime Minister** established a Task Force to develop a strategy for reducing youth crime in London.

The **Department for Environment, Food and Rural Affairs** set up a Task Force to develop ideas and strategies on sustainable development, and an Ad hoc Advisory Group to deliver the government’s strategy on sustainable farming and food.

The **Department of Health** set up two Task Forces to be responsible for overseeing the effective implementation of recommendations for reducing burdens in hospitals and on GPs.

The **Lord Chancellor’s Department** set up an Ad hoc Advisory Group to advise on domestic violence.

**Reporting on Task Forces, Ad hoc Advisory Groups and Reviews**

The report lists all the Task Forces, Ad hoc Advisory Groups and Reviews by department. Each individual entry sets out:

- the full title;
- the date established;
- the date wound up (if appropriate);
- the number of members and information on the sectors from which members are drawn;
- the name and background of the chair; and
- reporting arrangements (including any reports published).

The report lists 54 Task Forces, 183 Ad hoc Advisory Groups and 40 Reviews. There were 37 Task Forces, 115 Ad hoc Advisory Groups and 21 Reviews still active at the end of the period, on 31 March 2003. Compared with previous year-end figures, the numbers have reduced by 4 Task Forces, 18 Ad hoc Advisory Groups and 11 Reviews.
Task Forces, Ad hoc Advisory Groups and Reviews 2003

By Sponsor Departments
### Task Forces

<table>
<thead>
<tr>
<th>Partnership Working Project Group</th>
<th>Quality Schemes Steering Group</th>
<th>Interchange Steering Council</th>
<th>Ministerial Task Force on Fuel Supply</th>
<th>Prime Minister’s Delivery Unit Associates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DATE ESTABLISHED</strong></td>
<td><strong>DATE ESTABLISHED</strong></td>
<td><strong>DATE ESTABLISHED</strong></td>
<td><strong>DATE ESTABLISHED</strong></td>
<td><strong>DATE ESTABLISHED</strong></td>
</tr>
<tr>
<td>Oct 01</td>
<td>Jun 00</td>
<td>Oct 97</td>
<td>Sep 00</td>
<td>Feb 02</td>
</tr>
<tr>
<td><strong>DATE REPORTED/DUE TO REPORT</strong></td>
<td><strong>DATE REPORTED/DUE TO REPORT</strong></td>
<td><strong>REPORT DETAILS</strong></td>
<td><strong>REPORT DETAILS</strong></td>
<td><strong>REPORT DETAILS</strong></td>
</tr>
<tr>
<td>Dec 02</td>
<td>–</td>
<td>–</td>
<td>–</td>
<td>–</td>
</tr>
<tr>
<td><strong>REPORT DETAILS</strong></td>
<td>–</td>
<td>–</td>
<td>–</td>
<td>–</td>
</tr>
</tbody>
</table>

A report/recommendations has been made to the Civil Service Management Board and Council of Civil Service Unions National Executive Committees.

### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>DATE WOUND UP</th>
<th>MINISTERS</th>
<th>CIVIL SERVANTS</th>
<th>WIDER PUBLIC SERVANTS</th>
<th>VOLUNTARY/CHARITY SECTOR</th>
<th>PRIVATE SECTOR</th>
<th>CHAIR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partnership Working Project Group</td>
<td>–</td>
<td>9</td>
<td>–</td>
<td>–</td>
<td>5</td>
<td>Ms Sally Hinkley, Director, Performance Management Directorate (CSCMR)</td>
</tr>
<tr>
<td>Quality Schemes Steering Group</td>
<td>–</td>
<td>–</td>
<td>2</td>
<td>–</td>
<td>–</td>
<td>Mr Martin Holt, Cabinet Office</td>
</tr>
<tr>
<td>Interchange Steering Council</td>
<td>–</td>
<td>4</td>
<td>1</td>
<td>–</td>
<td>5</td>
<td>Sir Andrew Turnbull, Cabinet Office/Sir Clive Thomson, Chair of Rentokil</td>
</tr>
<tr>
<td>Ministerial Task Force on Fuel Supply</td>
<td>Dec 01</td>
<td>6</td>
<td>1</td>
<td>1</td>
<td>10</td>
<td>Mr Jonathan Sedgwick</td>
</tr>
<tr>
<td>Prime Minister’s Delivery Unit Associates</td>
<td>–</td>
<td>–</td>
<td>4</td>
<td>1</td>
<td>14</td>
<td>–</td>
</tr>
</tbody>
</table>

**NOTES**

The Council provides strategic direction and advice on the Government’s Interchange Initiative. The Interchange Initiative encourages the exchange of people and good practice between the Civil Service and other sectors of the economy. The group has not met since January 2001.

Transferred from DfT to the Home Office in November 2000. Transferred to Cabinet Office after Machinery of Government changes at last election.

The Associates are a group of people working with the Prime Minister’s Delivery Unit and Stakeholder Departments on a range of ‘delivery’ issues.
## Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
<th>Date Wound Up</th>
<th>Ministers</th>
<th>Civil Servants</th>
<th>Wider Public Servants</th>
<th>Voluntary/Charity Sector</th>
<th>Private Sector</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Sector Leadership Development Forum</td>
<td>Jun 99</td>
<td>—</td>
<td>No formal report produced. Forum established to bring together those responsible for the development and training of leaders in key parts of the public sector. Given the balance of membership, the Forum is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Forum as an ANDPB.</td>
<td>Jun 02</td>
<td>—</td>
<td>10</td>
<td>6</td>
<td></td>
<td>—</td>
<td>Mr Robert Green, Cabinet Office</td>
</tr>
<tr>
<td>Public Service Employers' Forum (PSEF)</td>
<td>Jul 99</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Review of Government Communications</td>
<td>Feb 03</td>
<td>Sep 03</td>
<td>Final report will be submitted to sponsoring Minister of State, Douglas Alexander.</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>Dr Wendy Thomson, Prime Minister’s Adviser on Public Services Reform, Cabinet Office</td>
</tr>
<tr>
<td>Scientific Advisory Panel for Emergency Response (SAPER)</td>
<td>Mar 03</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>Prof Sir David King, CSA</td>
</tr>
</tbody>
</table>

**Notes**

- The group has no specific remit or reporting schedule. It was created in the light of the Modernising Government White Paper. It meets quarterly.
- The membership and focus of the Forum is closely aligned to the public service reform agenda. In 2003 the Forum focused on workforce modernisation and reform initiatives to support the delivery of public services and key PSA targets.
- The group will provide interim reports and advice on subjects as necessary. The work of the group, including reports and advice, will be classified and not made public except in exceptional circumstances.
### Task Forces

<table>
<thead>
<tr>
<th>Name</th>
<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisory Panel on Illicit Trade</td>
<td>Sep 01</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Hotel and Restaurant Monitoring Group</td>
<td>Sep 01</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Tobacco Task Force</td>
<td>Dec 00</td>
<td>Oct 01</td>
<td>—</td>
</tr>
<tr>
<td>Advisory Panel on Illicit Trade</td>
<td>May 00</td>
<td>Oct 99</td>
<td>—</td>
</tr>
<tr>
<td>Hotel and Restaurant Monitoring Group</td>
<td>Feb 01</td>
<td>—</td>
<td>—</td>
</tr>
</tbody>
</table>

### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Name</th>
<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tobacco Task Force</td>
<td>May 00</td>
<td>Oct 01</td>
<td>—</td>
</tr>
<tr>
<td>Advisory Panel on Illicit Trade</td>
<td>Sep 01</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Hotel and Restaurant Monitoring Group</td>
<td>Sep 01</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Music Industry Forum</td>
<td>Jan 98</td>
<td>—</td>
<td>—</td>
</tr>
</tbody>
</table>

### NOTES

The Tobacco Task Force was established in the light of the Government’s intention to ban the advertising and promotion of tobacco at sports events.

Since its formation the Task Force has been available to provide information and advice to support the development of new marketing strategies, make initial contacts with potential sponsors, and offer professional advice.

The tobacco ban came into effect on 14 February 2003. Although the future of the Task Force is under review, the Department for Culture, Media and Sport will remain available to assist those sports affected by the ban.

Established May 2000 to advise the Government on (1) the nature and extent of the UK’s involvement in the illicit trade in cultural objects and (2) how most effectively, through legislative and non-legislative means, the UK can play its part in preventing and prohibiting this illicit trade.

Forum set up as an ad hoc group to act as a channel of communication between the music industry and government. The Forum is an industry-led body with no defined membership. (Membership is determined on a meeting-by-meeting basis.)
### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Group</th>
<th>DATE ESTABLISHED</th>
<th>DATE REPORTED/DUE TO REPORT</th>
<th>REPORT DETAILS</th>
<th>DATE WOUND UP</th>
<th>MINISTERS</th>
<th>CIVIL SERVANTS</th>
<th>WIDER PUBLIC SERVANTS</th>
<th>VOLUNTARY/CHARITY SECTOR</th>
<th>PRIVATE SECTOR</th>
<th>CHAIR</th>
<th>ACTING CHAIR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Viewers' Panel</td>
<td>Sep 00</td>
<td>Nov 01</td>
<td>Report published in December 2001.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Working Group to consider need for a UK Standards Authority for Medicine and Safety in Sport</td>
<td>Mar 01</td>
<td>Sep 01</td>
<td>Report presented to Sports Cabinet in October 2001. This review was carried out by a consultant commissioned by UK Sport. The results of the review were presented at the Sports Cabinet in June 2002.</td>
<td>Sep/Oct 01</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Independent Review of BBC News 24</td>
<td>Mar 02</td>
<td>Dec 02</td>
<td>Independent review of BBC News 24, commissioned by the Secretary of State, to ensure that BBC News 24 is meeting the terms of its original approval. Copies are available from DCMS.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Review

### Notes

The Group was set up to give Government a consumer's view of progress towards the switchover to digital television.

Members are from a wide range of consumer groups. DCMS provide administrative support. The Panel has not met or undertaken any further work since it reported in December 2001. It has not been wound up formally as it may be re-activated.

Mr Richard Lambert is former editor of the Financial Times.
### Depleted Uranium Oversight Board

- **DATE ESTABLISHED**: Sep 01
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 4
- **WIDER PUBLIC SERVANTS**: 1
- **VOLUNTARY/CHARITY SECTOR**: 1
- **PRIVATE SECTOR**: —
- **CHAIR**: David Coggen, Medical Research Council (MRC)

### Independent Panel on Vaccines Interactions Research

- **DATE ESTABLISHED**: Dec 97
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: —
- **WIDER PUBLIC SERVANTS**: 13
- **VOLUNTARY/CHARITY SECTOR**: 2
- **PRIVATE SECTOR**: 2
- **CHAIR**: Prof Donald Davies, Imperial College, London and Director, ML Laboratories PLC

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Established to scrutinise all aspects of proposals for research into the potential adverse effects of interactions between the vaccines and tablets which could have been administered to Service personnel at the time of the Gulf conflict, and to ensure that the programme of research is conducted in an objective and scientifically sound manner.

The Panel fulfils an independent supervisory and advisory role and does not produce reports. Given the balance of the membership, the Panel is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Panel as an ANDBP, although its future will be subject to regular review.
## Task Forces

<table>
<thead>
<tr>
<th>Task Force</th>
<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
<th>Date Wound Up</th>
<th>Ministers</th>
<th>Civil Servants</th>
<th>Wider Public Servants</th>
<th>Voluntary/Charity Sector</th>
<th>Private Sector</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Advisory Group on Home Buying</strong></td>
<td>Jul 97</td>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td>12</td>
<td>1</td>
<td>2</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td><strong>Community Housing Task Force</strong></td>
<td>May 00</td>
<td>Ongoing – probably until 2010</td>
<td>Report into future options for funding and governing the Fire Service College.</td>
<td>Apr 03</td>
<td>2</td>
<td>14</td>
<td>7</td>
<td>2</td>
<td>3</td>
<td>Hilary Bartle, G5 Head of the Community Housing Task Force</td>
</tr>
<tr>
<td><strong>Fire Service College Task Group</strong></td>
<td>Apr 02</td>
<td></td>
<td></td>
<td>Apr 03</td>
<td>2</td>
<td>11</td>
<td>7</td>
<td>2</td>
<td>3</td>
<td>Clive Norris, Fire Health and Safety Directorate, ODPM</td>
</tr>
<tr>
<td><strong>Home Ownership Task Force</strong></td>
<td>Mar 03</td>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td>1</td>
<td>5</td>
<td>2</td>
<td>10</td>
<td>The Rt Hon Baroness Dean of Thornton-le-Fylde – Chairman of the Housing Corporation</td>
</tr>
<tr>
<td><strong>London Youth Crime Task Force</strong></td>
<td>Jun 02</td>
<td></td>
<td>Draft strategy for youth crime reduction in London (not publicised)</td>
<td>Apr 03</td>
<td>2</td>
<td>4</td>
<td>14</td>
<td>2</td>
<td>1</td>
<td>John Denham MP (possible change due to re-shuffle)</td>
</tr>
</tbody>
</table>

**NOTES**

The Task Group on Home Buying comprises a Ministerial Group and an Advisory Group which replaced a Steering Group in March 1999.

The Community Housing Task Force’s remit was extended again in January 2003 as part of the ODPM’s Sustainable Communities Plan policies. This has meant that the Task Force has a greater responsibility to provide support and advice to local authorities to meet their decent homes targets by 2010.

The group will not produce a published report. It has produced a draft strategy for London which is being delivered by the London Youth Crime Management Board, chaired by Lord Warner. The Task Force is not due to meet again until November, at which point it will review progress in implementing its strategy.
### Advisory Panel on Beacon Councils
- **Date Established**: Aug 99
- **Date Reported/Due to Report**: Apr 02
- **Meeting Details**: Recommendations to Ministers on Beacon Councils for Year 3 published April 2002.
- **Date Wound Up**: Sep 02
- **Ministers**: 1
- **Civil Servants**: 6
- **Wider Public Servants**: 6
- **Voluntary/Charity Sector**: 4
- **Private Sector**: 10
- **Chair**: Lord Filkin

Re-classified as an ANDPB, September 2002.

### Area Based Initiative (ABI) Advisory Panel
- **Date Established**: Mar 01
- **Date Reported/Due to Report**: –
- **Meeting Details**: –
- **Date Wound Up**: 2002
- **Ministers**: –
- **Civil Servants**: –
- **Wider Public Servants**: 4
- **Voluntary/Charity Sector**: 1
- **Private Sector**: 2
- **Chair**: Mr Rob Smith, Regional Co-ordination Unit

### Best Value in Housing Steering Group
- **Date Established**: Mar 98
- **Date Reported/Due to Report**: Jan 00
- **Meeting Details**: Best Value in Housing Framework for Local Authorities published January 2000.
- **Date Wound Up**: Apr 02
- **Ministers**: 6
- **Civil Servants**: –
- **Wider Public Servants**: 5
- **Voluntary/Charity Sector**: –
- **Private Sector**: 5
- **Chair**: Mr Duncan Campbell, DTLR

### Chester-le-Street Housing Advisory Board
- **Date Established**: Feb 03
- **Date Reported/Due to Report**: –
- **Meeting Details**: –
- **Date Wound Up**: –
- **Ministers**: –
- **Civil Servants**: –
- **Wider Public Servants**: 1
- **Voluntary/Charity Sector**: 2
- **Private Sector**: –
- **Chair**: Peter Kemp, retired Chief Executive of Tynedale District Council

### Cross-government Network on Mental Health
- **Date Established**: Apr 03
- **Date Reported/Due to Report**: –
- **Meeting Details**: –
- **Date Wound Up**: –
- **Ministers**: –
- **Civil Servants**: Approximately 30
- **Wider Public Servants**: –
- **Voluntary/Charity Sector**: –
- **Private Sector**: –
- **Chair**: Co-chairs: Anthony Sheehan, Head of Mental Health Policy and Chief Executive of NIMHE DH and Claire Tyler, Director of the Social Exclusion Unit

Set up by the ODPM to advise and support Chester-le-Street District Council to address improvements necessary in its delivery of housing services.

The network is expected to meet for four meetings per year plus extra more informal contact. Its remit will be to develop policy across departments to:

a) ensure implementation of the mental health Delivery Plan
b) establish effective mental health policy across government
c) act as champions to ensure mental health remains part of wider reducing inequalities agenda.

The network will also serve as the official steering group for the Social Exclusion Unit’s new mental health project.
<table>
<thead>
<tr>
<th>Ad Hoc Advisory Groups</th>
<th>Ad Hoc Advisory Groups</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ethics Working Group</strong></td>
<td><strong>Go North East – Corus Task Group</strong></td>
</tr>
<tr>
<td>DATE ESTABLISHED: Aug 00</td>
<td>DATE ESTABLISHED: May 00</td>
</tr>
<tr>
<td>DATE REPORTED/ DUE TO REPORT:</td>
<td>DATE REPORTED/ DUE TO REPORT: Sep 01</td>
</tr>
<tr>
<td>REPORT DETAILS: No formal report due.</td>
<td>REPORT DETAILS: —</td>
</tr>
<tr>
<td>DATE WOUND UP: Aug 02</td>
<td>DATE WOUND UP: Jul 02</td>
</tr>
<tr>
<td>MINISTERS: —</td>
<td>MINISTERS: —</td>
</tr>
<tr>
<td>CIVIL SERVANTS: 4</td>
<td>CIVIL SERVANTS: 2</td>
</tr>
<tr>
<td>WIDER PUBLIC SERVANTS: 11</td>
<td>WIDER PUBLIC SERVANTS: 12</td>
</tr>
<tr>
<td>VOLUNTARY/CHARITY SECTOR: —</td>
<td>VOLUNTARY/CHARITY SECTOR: 1</td>
</tr>
<tr>
<td>PRIVATE SECTOR: —</td>
<td>PRIVATE SECTOR: 3</td>
</tr>
<tr>
<td>CHAIR: Mr Paul Downie, ODPM</td>
<td>CHAIR: Dr John Bridge, One NorthEast</td>
</tr>
</tbody>
</table>

**Homelessness and Allocation Policy Sounding Board**

DATE ESTABLISHED: Oct 99

DATE REPORTED/ DUE TO REPORT:

REPORT DETAILS:

DATE WOUND UP: Jul 02

MINISTERS: —

CIVIL SERVANTS: 12

WIDER PUBLIC SERVANTS: 8

VOLUNTARY/CHARITY SECTOR: 3

PRIVATE SECTOR: —

CHAIR: Mr David Gleave, ODPM

**Housing Revenue Account Group**

DATE ESTABLISHED: Dec 99

DATE REPORTED/ DUE TO REPORT:

REPORT DETAILS:

DATE WOUND UP: Jul 02

MINISTERS: —

CIVIL SERVANTS: 6

WIDER PUBLIC SERVANTS: 7

VOLUNTARY/CHARITY SECTOR: —

PRIVATE SECTOR: 6

CHAIR: Mr Bert Provan, ODPM

**Reducing Re-offending by Ex-prisoners – External Advisory Group**

DATE ESTABLISHED: Apr 01

DATE REPORTED/ DUE TO REPORT:

REPORT DETAILS:

DATE WOUND UP: Jul 02

MINISTERS: —

CIVIL SERVANTS: 3

WIDER PUBLIC SERVANTS: 1

VOLUNTARY/CHARITY SECTOR: 8

PRIVATE SECTOR: —

CHAIR: Mr Julian Corner, Social Exclusion Unit, Cabinet Office

**Homelessness and Allocation Policy Sounding Board**

The Group acts in a consultative capacity and therefore does not produce a report. Given the balance of membership, the Group is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Group as an ANDPB.
<table>
<thead>
<tr>
<th>Ad Hoc Advisory Groups</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reducing Re-offending by Ex-prisoners – Inter-departmental Group</strong></td>
</tr>
<tr>
<td><strong>DATE ESTABLISHED</strong></td>
</tr>
<tr>
<td><strong>DATE REPORTED/ DUE TO REPORT</strong></td>
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<tr>
<td><strong>REPORT DETAILS</strong></td>
</tr>
<tr>
<td><strong>DATE WOUND UP</strong></td>
</tr>
<tr>
<td><strong>MINISTERS</strong></td>
</tr>
<tr>
<td><strong>CIVIL SERVANTS</strong></td>
</tr>
<tr>
<td><strong>WIDER PUBLIC SERVANTS</strong></td>
</tr>
<tr>
<td><strong>VOLUNTARY/CHARITY SECTOR</strong></td>
</tr>
<tr>
<td><strong>PRIVATE SECTOR</strong></td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
</tr>
</tbody>
</table>

| **Regional Housing Board** |
| **DATE ESTABLISHED** | Spring 03 |
| **DATE REPORTED/ DUE TO REPORT** | – |
| **REPORT DETAILS** | To provide ongoing advice to Ministers about the housing priorities in the region and the distribution of the regional pot for housing investment in order to support those priorities. |
| **DATE WOUND UP** | – |
| **MINISTERS** | – |
| **CIVIL SERVANTS** | – |
| **WIDER PUBLIC SERVANTS** | Variable depending on region |
| **VOLUNTARY/CHARITY SECTOR** | – |
| **PRIVATE SECTOR** | – |
| **CHAIR** | – |

| **Supporting People Practitioners’ Group** |
| **DATE ESTABLISHED** | Jan 00 |
| **DATE REPORTED/ DUE TO REPORT** | – |
| **REPORT DETAILS** | – |
| **DATE WOUND UP** | – |
| **MINISTERS** | – |
| **CIVIL SERVANTS** | 24 |
| **WIDER PUBLIC SERVANTS** | Variable depending on region |
| **VOLUNTARY/CHARITY SECTOR** | 21 |
| **PRIVATE SECTOR** | Variable depending on region |
| **CHAIR** | Mr Bert Provan, ODPM |

| **Young Runaways External Advisory Group** |
| **DATE ESTABLISHED** | Jun 01 |
| **DATE REPORTED/ DUE TO REPORT** | Nov 01 |
| **REPORT DETAILS** | – |
| **DATE WOUND UP** | Jul 02 |
| **MINISTERS** | – |
| **CIVIL SERVANTS** | Variable depending on region |
| **WIDER PUBLIC SERVANTS** | 8 |
| **VOLUNTARY/CHARITY SECTOR** | Variable depending on region |
| **PRIVATE SECTOR** | – |
| **CHAIR** | Ms Louise Dominian, Social Exclusion Unit, Cabinet Office |

| **Youth Homelessness Action Partnership** |
| **DATE ESTABLISHED** | Jun 98 |
| **DATE REPORTED/ DUE TO REPORT** | – |
| **REPORT DETAILS** | – |
| **DATE WOUND UP** | Jul 02 |
| **MINISTERS** | – |
| **CIVIL SERVANTS** | Variable depending on region |
| **WIDER PUBLIC SERVANTS** | Variable depending on region |
| **VOLUNTARY/CHARITY SECTOR** | 8 |
| **PRIVATE SECTOR** | – |
| **CHAIR** | Ms Jan White, ODPM |

**NOTES**
Consultation Group feeding into policy development on supported housing. Membership is akin to an internal committee.
Local authorities fund expenditure on services through a combination of council tax receipts and government grants (including redistributed business rates). The relative amounts received from these two sources is known as the balance of funding.

There are concerns in some quarters that the current balance of funding reduces local autonomy and accountability and hence contributes to voter apathy. In response to these concerns, the Government in the December 2001 Local Government White Paper, Strong Local Leadership – Quality Public Services committed itself to establishing a high-level working group to consider in detail issues arising from the current balance of funding and options for change.

The review arises from the 2002 Spending Review settlement. The review will inform SR 2004.

Given the balance of membership, the Review is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Review as an ANDPB. Its future, however, will be subject to regular review.
### The Independent Review of the Fire Service

<table>
<thead>
<tr>
<th><strong>DATE ESTABLISHED</strong></th>
<th>Feb 02</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DATE REPORTED/ DUE TO REPORT</strong></td>
<td>Dec 02</td>
</tr>
<tr>
<td><strong>REPORT DETAILS</strong></td>
<td>The Future of the Fire Service: reducing risk, saving lives.</td>
</tr>
<tr>
<td></td>
<td>Copies available from: ODPM Free Literature PO Box 236 Wetherby West Yorkshire LS23 7NB Tel: 0870 122 6236 Fax: 0870 122 6237 Textphone: 0870 120 7405 E-mail: <a href="mailto:odpm@twoten.press.net">odpm@twoten.press.net</a></td>
</tr>
<tr>
<td><strong>DATE WOUND UP</strong></td>
<td>Dec 02</td>
</tr>
<tr>
<td><strong>MINISTERS</strong></td>
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<tr>
<td><strong>CIVIL SERVANTS</strong></td>
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</tr>
<tr>
<td><strong>WIDER PUBLIC SERVANTS</strong></td>
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<tr>
<td><strong>VOLUNTARY/CHARITY SECTOR</strong></td>
<td>1</td>
</tr>
<tr>
<td><strong>PRIVATE SECTOR</strong></td>
<td>1</td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
<td>Professor Sir George Bain, President and Vice-Chancellor, The Queen's University of Belfast</td>
</tr>
</tbody>
</table>

### NOTES

151
### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th><strong>Business Schools Small Firms Advisory Group</strong></th>
<th><strong>Citizenship Education Working Party</strong></th>
<th><strong>Connexions Service: Assessment Panel</strong></th>
<th><strong>Connexions Service: Education Welfare Group</strong></th>
<th><strong>Connexions Service: Ministerial Steering Group</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DATE ESTABLISHED</strong></td>
<td>May 99</td>
<td>May 99</td>
<td>May 00</td>
<td>Sep 00</td>
</tr>
<tr>
<td><strong>DATE REPORTED/ DUE TO REPORT</strong></td>
<td>May 00</td>
<td>–</td>
<td>–</td>
<td>–</td>
</tr>
<tr>
<td><strong>REPORT DETAILS</strong></td>
<td>The Group reported to the Council for Excellence in Management and Leadership in May 2000.</td>
<td>–</td>
<td>–</td>
<td>–</td>
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<tr>
<td><strong>DATE WOUND UP</strong></td>
<td>Jan 01</td>
<td>Mar 03</td>
<td>Jan 02</td>
<td>Jun 02</td>
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<tr>
<td><strong>MINISTERS</strong></td>
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<td><strong>CIVIL SERVANTS</strong></td>
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</tr>
<tr>
<td><strong>WIDER PUBLIC SERVANTS</strong></td>
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<tr>
<td><strong>VOLUNTARY/CHARITY SECTOR</strong></td>
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<tr>
<td><strong>PRIVATE SECTOR</strong></td>
<td>–</td>
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<td>–</td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
<td>Prof Andrew Locke, Manchester University</td>
<td>–</td>
<td>–</td>
<td>–</td>
</tr>
</tbody>
</table>

**NOTES**

- The Working Party assisted in supporting schools in the practical implementation of Citizenship education.
- Given the balance of membership, the Group is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Group as an ANPBP.
## Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
<th>Date Wound Up</th>
<th>Ministers</th>
<th>Civil Servants</th>
<th>Wider Public Servants</th>
<th>Voluntary/Charity Sector</th>
<th>Private Sector</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Education Funding Strategy Group</strong></td>
<td>Feb 01</td>
<td>Oct 02</td>
<td></td>
<td>Oct 02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Ms Helen Williams, DfES</td>
</tr>
<tr>
<td><strong>Excellence in Cities: Chief Education Officers Reference Group</strong></td>
<td>May 99</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td><strong>Friends of Sure Start</strong></td>
<td>Sep 98</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td>Ms Naomi Eisenstad, Head of Sure Start Unit, DfES</td>
</tr>
<tr>
<td><strong>Graduate Apprenticeship National Steering Group</strong></td>
<td>Mar 00</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>Prof Derek Fraser, Vice-Chancellor, University of Teesside</td>
</tr>
<tr>
<td><strong>Guidance for Schools Wanting to Provide Family and Community Services</strong></td>
<td>Mar 02</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>Ms Sarah Wainer, DfES</td>
</tr>
</tbody>
</table>

### Notes

- The Group was responsible for taking forward the review of education funding following the DETR Green Paper on Modernising Local Government Funding.
- The Group was instrumental in the original design of Sure Start. It continued to meet to provide feedback and advice on the programme as it was implemented.
- *No defined membership.* Membership was drawn from a wide range of representative organisations, mainly from the children’s voluntary childcare sector, but also including representatives from health, social services and local government. This was an informal advisory group and did not produce reports.
- Offered views and advice to schools wanting to provide family and community services on their premises.
### Headteachers’ Focus Groups for Excellence in Cities

<table>
<thead>
<tr>
<th><strong>DATE ESTABLISHED</strong></th>
<th><strong>DATE REPORTED/DUE TO REPORT</strong></th>
<th><strong>REPORT DETAILS</strong></th>
<th><strong>DATE WOUND UP</strong></th>
<th><strong>MINISTERS</strong></th>
<th><strong>CIVIL SERVANTS</strong></th>
<th><strong>WIDER PUBLIC SERVANTS</strong></th>
<th><strong>VOLUNTARY/CHARITY SECTOR</strong></th>
<th><strong>PRIVATE SECTOR</strong></th>
<th><strong>CHAIR</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 99</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mr David Robins, DfES</td>
</tr>
</tbody>
</table>

This Group acted as a sounding board for ministers and the Department on the development of Excellence in Cities policy and implementation. No reports produced. Given the balance of membership, the Board is more akin to an internal official committee than a conventional task force set to produce reports for ministers or individual commissions.

### Investors in Children Development Group

<table>
<thead>
<tr>
<th><strong>DATE ESTABLISHED</strong></th>
<th><strong>DATE REPORTED/DUE TO REPORT</strong></th>
<th><strong>REPORT DETAILS</strong></th>
<th><strong>DATE WOUND UP</strong></th>
<th><strong>MINISTERS</strong></th>
<th><strong>CIVIL SERVANTS</strong></th>
<th><strong>WIDER PUBLIC SERVANTS</strong></th>
<th><strong>VOLUNTARY/CHARITY SECTOR</strong></th>
<th><strong>PRIVATE SECTOR</strong></th>
<th><strong>CHAIR</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 01</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mr Alan Cranston, DfES</td>
</tr>
</tbody>
</table>

Developed proposals for Investors in Children.

### Literacy and Numeracy Reference Group

<table>
<thead>
<tr>
<th><strong>DATE ESTABLISHED</strong></th>
<th><strong>DATE REPORTED/DUE TO REPORT</strong></th>
<th><strong>REPORT DETAILS</strong></th>
<th><strong>DATE WOUND UP</strong></th>
<th><strong>MINISTERS</strong></th>
<th><strong>CIVIL SERVANTS</strong></th>
<th><strong>WIDER PUBLIC SERVANTS</strong></th>
<th><strong>VOLUNTARY/CHARITY SECTOR</strong></th>
<th><strong>PRIVATE SECTOR</strong></th>
<th><strong>CHAIR</strong></th>
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</thead>
<tbody>
<tr>
<td>Oct 02</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Professor David Hopkins, DfES</td>
</tr>
</tbody>
</table>

The role of the Group was to advise the DfES, and provide critical feedback on behalf of stakeholders, on the development, evaluation and dissemination of the Government’s proposals for new ways of delivering LEA services.

### Local Education Authority New Models External Reference Group

<table>
<thead>
<tr>
<th><strong>DATE ESTABLISHED</strong></th>
<th><strong>DATE REPORTED/DUE TO REPORT</strong></th>
<th><strong>REPORT DETAILS</strong></th>
<th><strong>DATE WOUND UP</strong></th>
<th><strong>MINISTERS</strong></th>
<th><strong>CIVIL SERVANTS</strong></th>
<th><strong>WIDER PUBLIC SERVANTS</strong></th>
<th><strong>VOLUNTARY/CHARITY SECTOR</strong></th>
<th><strong>PRIVATE SECTOR</strong></th>
<th><strong>CHAIR</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 01</td>
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</tr>
</tbody>
</table>

The Group will support the drive to deliver quality and value for money, whilst helping to remove wasteful and unnecessary bureaucracy from post-16 learning. It will develop and operate within an agreed set of principles.

### MI Across Partners Group

<table>
<thead>
<tr>
<th><strong>DATE ESTABLISHED</strong></th>
<th><strong>DATE REPORTED/DUE TO REPORT</strong></th>
<th><strong>REPORT DETAILS</strong></th>
<th><strong>DATE WOUND UP</strong></th>
<th><strong>MINISTERS</strong></th>
<th><strong>CIVIL SERVANTS</strong></th>
<th><strong>WIDER PUBLIC SERVANTS</strong></th>
<th><strong>VOLUNTARY/CHARITY SECTOR</strong></th>
<th><strong>PRIVATE SECTOR</strong></th>
<th><strong>CHAIR</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr 02</td>
<td>Nov 02/Jul 03</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mr Peter Lauener, DfES</td>
</tr>
</tbody>
</table>

Mapping Post-16 Education and Learning Management Information Arrangements was released in November 2002. The report suggests several long-term projects which along with others have been adopted as a programme of work. Individual projects will report in July 2003.
### Music and Dance Scheme Advisory Group

- **DATE ESTABLISHED**: Apr 00
- **DATE REPORTED/DUE TO REPORT**: Sep 02
- **REPORT DETAILS**: Summary of report’s recommendations:
  - rename scheme and provide vision statement;
  - investigate and pilot complementary models;
  - adopt strategy to heighten awareness of scheme; and
  - support collaborative working between MDS schools, maintained schools, music services and others.

### National Steering Group for Special Educational Needs Regional Co-ordination Projects

- **DATE ESTABLISHED**: Apr 99
- **DATE REPORTED/DUE TO REPORT**: –
- **REPORT DETAILS**: –

### Print Sector Funding for Training Group

- **DATE ESTABLISHED**: Jan 02
- **DATE REPORTED/DUE TO REPORT**: Dec 02
- **REPORT DETAILS**: Business Case for Future Funding of Training in the Print Sector.

### School Libraries Working Group

- **DATE ESTABLISHED**: Jun 01
- **DATE REPORTED/DUE TO REPORT**: –
- **REPORT DETAILS**: –

### School Workforce Remodelling Working Party

- **DATE ESTABLISHED**: Jan 02
- **DATE REPORTED/DUE TO REPORT**: –
- **REPORT DETAILS**: –

### Ad Hoc Advisory Groups

#### NOTES

- **Music and Dance Scheme Advisory Group**
  - **DATE ESTABLISHED**: Apr 00
  - **DATE REPORTED/DUE TO REPORT**: Sep 02
  - **REPORT DETAILS**: Summary of report’s recommendations:
    - rename scheme and provide vision statement;
    - investigate and pilot complementary models;
    - adopt strategy to heighten awareness of scheme; and
    - support collaborative working between MDS schools, maintained schools, music services and others.

- **National Steering Group for Special Educational Needs Regional Co-ordination Projects**
  - **DATE ESTABLISHED**: Apr 99
  - **DATE REPORTED/DUE TO REPORT**: –
  - **REPORT DETAILS**: –

- **Print Sector Funding for Training Group**
  - **DATE ESTABLISHED**: Jan 02
  - **DATE REPORTED/DUE TO REPORT**: Dec 02
  - **REPORT DETAILS**: Business Case for Future Funding of Training in the Print Sector.

- **School Libraries Working Group**
  - **DATE ESTABLISHED**: Jun 01
  - **DATE REPORTED/DUE TO REPORT**: –
  - **REPORT DETAILS**: –

- **School Workforce Remodelling Working Party**
  - **DATE ESTABLISHED**: Jan 02
  - **DATE REPORTED/DUE TO REPORT**: –
  - **REPORT DETAILS**: –

#### School Libraries Working Group

- **DATE WOUND UP**: Dec 02
- **MINISTERS**: –
- **CIVIL SERVANTS**: 2
- **WIDER PUBLIC SERVANTS**: 13
- **VOLUNTARY/CHARITY SECTOR**: 3
- **PRIVATE SECTOR**: –
- **CHAIR**: Ann Gross/ Martin Howarth, DfES

#### School Workforce Remodelling Working Party

- **DATE WOUND UP**: Mar 03
- **MINISTERS**: –
- **CIVIL SERVANTS**: 2
- **WIDER PUBLIC SERVANTS**: 13
- **VOLUNTARY/CHARITY SECTOR**: 8
- **PRIVATE SECTOR**: –
- **CHAIR**: Mr Melvin Barker OBE, DfES

#### School Libraries Working Group

- **DATE WOUND UP**: –
- **MINISTERS**: –
- **CIVIL SERVANTS**: 7
- **WIDER PUBLIC SERVANTS**: 8
- **VOLUNTARY/CHARITY SECTOR**: –
- **PRIVATE SECTOR**: 6
- **CHAIR**: Mela Watts, DfES

#### School Workforce Remodelling Working Party

- **DATE WOUND UP**: –
- **MINISTERS**: –
- **CIVIL SERVANTS**: 10
- **WIDER PUBLIC SERVANTS**: 13
- **VOLUNTARY/CHARITY SECTOR**: 8
- **PRIVATE SECTOR**: –
- **CHAIR**: –

#### School Libraries Working Group

- **DATE WOUND UP**: –
- **MINISTERS**: –
- **CIVIL SERVANTS**: 10
- **WIDER PUBLIC SERVANTS**: –
- **VOLUNTARY/CHARITY SECTOR**: –
- **PRIVATE SECTOR**: 6
- **CHAIR**: Mr Richard Beamish, Print Sector

#### School Workforce Remodelling Working Party

- **DATE WOUND UP**: –
- **MINISTERS**: –
- **CIVIL SERVANTS**: 2
- **WIDER PUBLIC SERVANTS**: –
- **VOLUNTARY/CHARITY SECTOR**: 6
- **PRIVATE SECTOR**: –
- **CHAIR**: –

#### School Libraries Working Group

- **DATE WOUND UP**: –
- **MINISTERS**: –
- **CIVIL SERVANTS**: 5
- **WIDER PUBLIC SERVANTS**: 4
- **VOLUNTARY/CHARITY SECTOR**: –
- **PRIVATE SECTOR**: 10
- **CHAIR**: Mr Roger Lewis, Classic FM

#### School Workforce Remodelling Working Party

- **DATE WOUND UP**: –
- **MINISTERS**: –
- **CIVIL SERVANTS**: –
- **WIDER PUBLIC SERVANTS**: –
- **VOLUNTARY/CHARITY SECTOR**: –
- **PRIVATE SECTOR**: –
- **CHAIR**: –

The Group is working on examples of good practice emerging from the 11 Special Educational Needs Regional Co-ordination Projects.

Group set up at the invitation of the minister to consider funding of training in the print sector.

Reviews and monitors DfES advice to schools on conduct of education staff and misconduct issues.

---

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### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Group</th>
<th>DATE ESTABLISHED</th>
<th>DATE REPORTED/ DUE TO REPORT</th>
<th>REPORT DETAILS</th>
<th>DATE WOUND UP</th>
<th>MINISTERS</th>
<th>CIVIL SERVANTS</th>
<th>WIDER PUBLIC SERVANTS</th>
<th>VOLUNTARY/CHARITY SECTOR</th>
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<th>CHAIR</th>
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<tbody>
<tr>
<td><strong>Swimming Advisory Group</strong></td>
<td>Jan 01</td>
<td>Dec 01</td>
<td></td>
<td>Feb 02</td>
<td>1</td>
<td>5</td>
<td>-</td>
<td>8</td>
<td>-</td>
<td>Mr Gary McKenzie, DfES</td>
</tr>
<tr>
<td><strong>Work-Based Learning Focus Group</strong></td>
<td>Dec 01</td>
<td>-</td>
<td>To Leadership Advisory Group.</td>
<td>Jan 03</td>
<td>3</td>
<td>-</td>
<td>9</td>
<td>1</td>
<td>-</td>
<td>Ms Deborah Persaud, DfES</td>
</tr>
</tbody>
</table>

**NOTES**

Specific sector advisory role on the development of a national strategy to bring coherence in the delivery of leadership and management programmes to post-16 studies. Reports every 2 months.
<table>
<thead>
<tr>
<th>Task Forces</th>
<th>Ad Hoc Advisory Groups</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Milk Task Force</strong></td>
<td><strong>Air Quality Forum</strong></td>
</tr>
<tr>
<td>DATE ESTABLISHED: Dec 00</td>
<td>DATE ESTABLISHED: Mar 98</td>
</tr>
<tr>
<td>DATE REPORTED/DUE TO REPORT Jan 02</td>
<td>DATE REPORTED/DUE TO REPORT –</td>
</tr>
<tr>
<td>CHAIR: Prof K Thomson, Professor of Agriculture and Economics, University of Aberdeen</td>
<td>CHAIR: Dr Martin Williams</td>
</tr>
<tr>
<td><strong>Sustainable Development Task Force</strong></td>
<td></td>
</tr>
<tr>
<td>DATE ESTABLISHED: Apr 03</td>
<td>DATE ESTABLISHED: Mar 98</td>
</tr>
<tr>
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<td>DATE REPORTED/DUE TO REPORT –</td>
</tr>
<tr>
<td>REPORT DETAILS: –</td>
<td>REPORT DETAILS: –</td>
</tr>
<tr>
<td>CHAIR: Rt Hon Margaret Beckett MP, Secretary of State, Defra</td>
<td>CHAIR: Mr Steve Langton, Defra</td>
</tr>
<tr>
<td><strong>Corn Returns Working Group</strong></td>
<td><strong>Expenditure and Food Survey Family Food Committee</strong></td>
</tr>
<tr>
<td>DATE ESTABLISHED: Jun 99</td>
<td>DATE ESTABLISHED: Jan 02</td>
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<tr>
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<td>DATE REPORTED/DUE TO REPORT –</td>
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<td>REPORT DETAILS: –</td>
<td>REPORT DETAILS: –</td>
</tr>
<tr>
<td>CHAIR: Mr Steve Langton, Defra</td>
<td>CHAIR: Mr David Thompson, Defra</td>
</tr>
</tbody>
</table>

**NOTES**

- The time-limited task force will meet 2–4 times a year until publication of the Revised Government Sustainable Development Strategy, scheduled for 2005. Membership of the Group comprises a core membership of Ministers and stakeholders, and a wider network would be invited to attend meetings where the agenda covers their interests or concerns. The output of the task force will be the generator of ideas and debate on priorities, practical actions and mechanisms to deliver sustainable development – which will feed into the Review of the 1999 strategy. A better quality of life.

- The Forum provides the mechanism by which stakeholders can put views to Government on the review of the National Air Quality Strategy and provide feedback on progress on local air quality management. The Forum is not a policy or decision-making body but an ad hoc advisory one. The Forum is an industry-led body with no permanent membership (membership is defined on a meeting-by-meeting basis). It would therefore be inappropriate to classify the Forum as an ANDFB. The future of the Forum will, however, be subject to regular review.

- Originally due 21 March 2001 but was suspended until further notice on 20 April 2001. The Task Force resumed work in October and reported in January 2002. The Government response to the MTF report was published on 22 April 2003.

- Formerly the National Food Survey Committee.
### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Group</th>
<th>DATE ESTABLISHED</th>
<th>DATE REPORTED/DUE TO REPORT</th>
<th>REPORT DETAILS</th>
<th>DATE WOUND UP</th>
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<th>VOLUNTARY/CHARITY SECTOR</th>
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<tr>
<td><strong>FMD Stakeholders’ Group</strong></td>
<td>Feb 01</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>Lord Whitty</td>
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<tr>
<td><strong>Sustainable Farming and Food Implementation Group</strong></td>
<td>Oct 02</td>
<td>Dec 03</td>
<td>No formal reports.</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Sir Donald Curry</td>
</tr>
<tr>
<td><strong>Commons Commissioners</strong></td>
<td>Jan 03</td>
<td>May 03</td>
<td>-</td>
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<td>Simon Hopkinson, Defra</td>
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<tr>
<td><strong>E-business Forum</strong></td>
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<td>Mr Alan Hill</td>
</tr>
<tr>
<td><strong>National Statistics Quality Review on Sustainable Farming and Food</strong></td>
<td>Feb 03</td>
<td>-</td>
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<td>-</td>
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<td>David Thompson, Defra</td>
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### Reviews

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<th>DATE REPORTED/DUE TO REPORT</th>
<th>REPORT DETAILS</th>
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<th>VOLUNTARY/CHARITY SECTOR</th>
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<td><strong>Reviews</strong></td>
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<tr>
<td><strong>Financial, Management and Policy Review of the Commons Commissioners</strong></td>
<td>Jan 2003</td>
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<tr>
<td><strong>E-business Forum</strong></td>
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<td>Ongoing review of e-business strategy – presentations published on Defra website.</td>
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<td><strong>National Statistics Quality Review on Sustainable Farming and Food</strong></td>
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### NOTES

The Group meets roughly every 4 weeks to discuss the issues surrounding the 2001 FMD outbreak and the way forward for the livestock industry. There is no formal membership and the issues that are discussed will vary depending on the situation.

The Independent Implementation Group will drive and oversee the delivery of the Government’s Sustainable Farming and Food Strategy which will take forward the work of the Policy Commission.


Used to disseminate e-business strategy information around Defra and its satellites.
<table>
<thead>
<tr>
<th>Reviews</th>
<th>DATE ESTABLISHED</th>
<th>DATE REPORTED/DUE TO REPORT</th>
<th>REPORT DETAILS</th>
<th>DATE WOUND UP</th>
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<th>CIVIL SERVANTS</th>
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<th>PRIVATE SECTOR</th>
<th>CHAIR</th>
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<tbody>
<tr>
<td>Review Group of Non-native Species Policy</td>
<td>Mar 01</td>
<td>Mar 03</td>
<td>Published on the Defra website.</td>
<td>Mar 03</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Linda Smith</td>
</tr>
<tr>
<td>Review of Controls over Demolition in the Light of the ‘Shimizu’ Judgment</td>
<td>Aug 97</td>
<td>Jun 00</td>
<td></td>
<td>Jul 02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mr Christopher Bowden, Defra</td>
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<tr>
<td>Review of Funding Mechanisms for Flood and Coastal Defence</td>
<td>Jul 00</td>
<td>Sep 01</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Mr John Robbs, Defra</td>
</tr>
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</table>

**NOTES**

- Transferred from DTLR following General Election 2001.
- Future of Review under consideration.
- This Review superseded a Review with the same name which was wound up in July 2000. This new Review was announced in its current form in summer 2000. Future of Review under consideration.
### Review of the London Wholesale Markets

<table>
<thead>
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<th>DATE ESTABLISHED</th>
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<tbody>
<tr>
<td>DATE REPORTED/ DUE TO REPORT</td>
<td>Feb 03</td>
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</table>

**Report Details**


<table>
<thead>
<tr>
<th>DATE WOUND UP</th>
<th>Feb 03</th>
</tr>
</thead>
</table>

**Ministers**

- 1

**Civil Servants**

- 1

**Wider Public Servants**

- 1

**Voluntary/Charity Sector**

- 1

**Private Sector**

- 1

**Chair**

Mr Nicholas Saphin

**Notes**
The BATF is devising a strategy based on a close partnership with the private sector to help improve the projection of the UK abroad. No formal report is planned. The BATF consists of four components: an interdepartmental Ministerial Steering Group; a Creative Strategy Group, bringing together leading figures from the private sector; a Management Group, representing the main public-sector partners; and a small Executive. The status of this Task Force is to be reviewed.

The purpose of the Group is to advise the FCO on a range of Caribbean issues. Group currently under review.

The Caribbean Board exists to provide HMG with a source of constructive independent advice to further build on Britain’s relations with the Caribbean, drawing on the views of the UK’s Caribbean community.

The Round Table has made and will make after each meeting recommendations for developing the bilateral relationship between the UK and India. The Round Table will also consider ways of addressing mutual misperceptions. The status of the Round Table is to be reviewed.
### Task Forces

<table>
<thead>
<tr>
<th>Task Force</th>
<th>DATE ESTABLISHED</th>
<th>DATE REPORTED/DUE TO REPORT</th>
<th>REPORT DETAILS</th>
<th>DATE WOUND UP</th>
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<th>CIVIL SERVANTS</th>
<th>WIDER PUBLIC SERVANTS</th>
<th>VOLUNTARY/CHARITY SECTOR</th>
<th>PRIVATE SECTOR</th>
<th>CHAIR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adoption and Permanence Task Force</td>
<td>Oct 00</td>
<td>Oct 01</td>
<td>–</td>
<td>–</td>
<td>–</td>
<td>–</td>
<td>–</td>
<td>–</td>
<td>–</td>
<td>Ms Denise Platt, Chief Inspector, Social Services Inspectorate</td>
</tr>
<tr>
<td>Cancer Task Force</td>
<td>Sep 00</td>
<td>Oct 01</td>
<td>–</td>
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<td>–</td>
<td>–</td>
<td>Mr Mike Richards, St Thomas's Hospital NHS Trust/DH</td>
</tr>
<tr>
<td>Capital and Capacity Task Force</td>
<td>Sep 00</td>
<td>Oct 01</td>
<td>–</td>
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<td>–</td>
<td>–</td>
<td>Mr Colin Reeves, DH</td>
</tr>
<tr>
<td>Children's Task Force</td>
<td>Sep 00</td>
<td>–</td>
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<td>–</td>
<td>–</td>
<td>Prof Al-Aynsley Green, National Clinical Director for Children and Child Health, Institute of Child Health, Great Ormond Street</td>
</tr>
</tbody>
</table>

**NOTES**

The purpose of the Task Force is to: (a) support Local Authorities in improving their performance on: i) planning for and delivering permanence for Looked After Children; ii) maximising the use of adoption as an option for meeting the needs of Looked After Children; and iii) providing effective support to all parties affected by adoption; and (b) provide a source of advice and expertise to inform policy development and implementation on adoption and permanence.

The purpose of the Task Force is to oversee implementation of the aspects of the NHS Plan relating to cancer services.

The purpose of the Task Force was to oversee implementation of the aspects of the NHS Plan relating to capital and information systems and infrastructure.

The purpose of the Task Force is to oversee implementation of the aspects of the NHS Plan relating to children's services.
## Task Forces

<table>
<thead>
<tr>
<th>Task Force</th>
<th>DATE ESTABLISHED</th>
<th>DATE REPORTED/DUE TO REPORT</th>
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<th>VOLUNTARY/CHARITY SECTOR</th>
<th>PRIVATE SECTOR</th>
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<tr>
<td>Communications Task Force</td>
<td>Oct 00</td>
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<td>Apr 01</td>
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<td>3</td>
<td>Ms Helen McCallum, DH</td>
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<td>Coronary Heart Disease Task Force</td>
<td>Sep 00</td>
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<tr>
<td>Cross Task Force Prevention Group</td>
<td>Nov 01</td>
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<td>Dr Roger Boyle, DH</td>
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<tr>
<td>Expert Patients’ Task Force</td>
<td>Nov 99</td>
<td></td>
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<td>Mar 01</td>
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<tr>
<td>Herbal Medicines Statutory Regulation Working Group</td>
<td>Feb 02</td>
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</table>

**NOTES**

The purpose of the Task Force is to oversee implementation of the aspects of the NHS Plan relating to coronary heart disease and the National Service Framework for Coronary Heart Disease.

The purpose of the Task Force was to design a programme for the needs of people with a chronic disease or disability.

The purpose of the Working Group is to produce a report which examines the options for achieving the successful statutory self-regulation of the herbal medicine profession as a whole and makes recommendations which will form the basis for a wider consultation by the Government and subsequently for the legislation that will enable the statutory regulation of the herbal medicine profession.

In the light of these recommendations for the statutory regulation of the profession and the current MCA review of section 12(1) of the Medicines Act 1968, the Working Group will make recommendations for assuring the safety and quality of herbal remedies supplied under section 12(1).
### Task Forces

| **Inequalities and Public Health** |
| **DATE ESTABLISHED** | Sep 00 |
| **DATE REPORTED/DUE TO REPORT** | — |
| **REPORT DETAILS** | The Tackling Health Inequalities consultation will consider the views of all with responsibility for or interest in delivering national health inequalities targets on infant mortality and life expectancy. It will feed into a cross-government delivery plan, to be published later this year. |

| **‘Making A Difference – Reducing Burdens In Hospitals’ Task Force** |
| **DATE ESTABLISHED** | Jan 03 |
| **DATE REPORTED/DUE TO REPORT** | — |
| **REPORT DETAILS** | — |

| **‘Making A Difference – Reducing Burdens On GPs’ Task Force** |
| **DATE ESTABLISHED** | Jan 03 |
| **DATE REPORTED/DUE TO REPORT** | — |
| **REPORT DETAILS** | — |

| **Mental Health Task Force** |
| **DATE ESTABLISHED** | Sep 00 |
| **DATE REPORTED/DUE TO REPORT** | — |
| **REPORT DETAILS** | — |

| **Ministerial Task Force on the Government’s Response to the Children’s Safeguards Review** |
| **DATE ESTABLISHED** | Nov 97 |
| **DATE REPORTED/DUE TO REPORT** | Nov 98 |

### NOTES

- The purpose of the Task Force was to oversee the implementation of the aspects of the NHS Plan relating to health inequalities and public health; to oversee the Tackling Health Inequalities consultation on delivering the new national health inequalities targets; and to support the Treasury-led cross-cutting spending review on health inequalities as necessary.
- This Task Force is responsible for overseeing the effective implementation of the ‘Making A Difference: Reducing Burdens in Hospitals’ report outcomes by:
  - monitoring progress on the implementation of outcomes;
  - contributing to strategies for redressing shortfalls in implementing agreed outcomes where appropriate; and
  - providing expert advice on specialist areas.
- The Task Force also offers advice and support in promoting outcomes as part of an ongoing Communications Strategy, and provides guidance on effective strategies for undertaking evaluation of the project.
- This Task Force is time limited for 12 months and is responsible for overseeing the effective implementation of the GPlI report outcomes by:
  - monitoring progress on the implementation of outcomes;
  - providing expert advice on specialist areas; and
  - contributing to strategies for redressing shortfalls in implementing agreed outcomes where appropriate.
- It will also:
  - offer advice and assistance in the effective communication of implemented outcomes; and
  - provide guidance on effective strategies for undertaking evaluation, including assistance in gathering information by canvassing colleagues/members.
- The purpose of the Task Force is to oversee implementation of the aspects of the NHS Plan relating to mental health services.
- The Task Force reported in November 1998 but remained in existence to monitor the implementation of its recommendations. It also took on some new work (such as work in relation to the report of the Waterhouse inquiry into child abuse in children’s homes in north Wales). The Government response to Waterhouse was published in June 2000.
## Task Forces

<table>
<thead>
<tr>
<th>Task Force</th>
<th>DATE ESTABLISHED</th>
<th>DATE REPORTED/DUE TO REPORT</th>
<th>REPORT DETAILS</th>
<th>MINISTERS</th>
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<tr>
<td><strong>NHS IT Task Force</strong></td>
<td>Oct 02</td>
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<td>See note below</td>
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<td><strong>Older People Task Force</strong></td>
<td>Sep 00</td>
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<td>—</td>
<td>Mr Ian Philip, DH</td>
</tr>
<tr>
<td><strong>Patient Environment Steering Group</strong></td>
<td>Nov 01</td>
<td>—</td>
<td>The group has identified a range of areas for further development, which has included the commissioning of research. A report to Ministers is expected by spring 2004.</td>
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<td>—</td>
<td>Mr Peter Wearmouth, Chief Executive, NHS Estates/ Ms Sarah Mulally, Chief Nursing Officer, DH</td>
</tr>
<tr>
<td><strong>Pharmaceutical Industry Competitiveness Task Force</strong></td>
<td>Mar 01</td>
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**NOTES**

- The Task Force was established and chaired by Lord Hunt following publication of “Delivering 21st Century IT Support for the NHS” in June 2002. We are currently awaiting the appointment of a successor and/or announcement of new ministerial responsibilities.
- The purpose of the Task Force is to oversee implementation of the aspects of the NHS Plan relating to services for older people.
- The Task Force recommends actions which will be taken forward and monitored at quarterly industry strategy group meetings between government officials and representatives of the pharmaceutical industry. One such meeting each year (beginning in October) will be attended by ministers.
- Task Force Director is Michael Leadbetter. Task Force Project Manager is Fiona Waddington.
# Task Forces

<table>
<thead>
<tr>
<th>Department</th>
<th>Task Force</th>
<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
<th>Date Wound Up</th>
<th>Ministers</th>
<th>Civil Servants</th>
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<th>Voluntary/Charity Sector</th>
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<th>Chair</th>
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<td>Mr John Boyington, DH</td>
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<td>Quality Task Force</td>
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<td>Sep 00</td>
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<tr>
<td>Reform of Social Work Education and Training – External Project Board</td>
<td></td>
<td>Jul 01</td>
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<td>Nov 01</td>
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<tr>
<td>Reform of Social Work Education and Training – Practice Learning Project Group</td>
<td></td>
<td>Oct 01</td>
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</tbody>
</table>

**NOTES**

Joint Prison Service and Department of Health Task Force. Membership akin to internal committee.

- Working on strategic matters to introduce a three-year level qualification in social work to be introduced in England from September 2003.
- Working in detail on how to improve funding and funding streams for the new degree-level qualification in social work to be introduced in England from September 2003.
- Working in detail on how to improve quality and quantity of practice learning opportunities for students of the new degree-level qualification in social work to be introduced in England from September 2003.
### Task Forces

<table>
<thead>
<tr>
<th>Task Force</th>
<th>Date Established</th>
<th>Date Reported/DUE TO REPORT</th>
<th>Report Details</th>
<th>Date Wound Up</th>
<th>Ministers</th>
<th>Civil Servants</th>
<th>Wider Public Servants</th>
<th>Voluntary/Charity Sector</th>
<th>Private Sector</th>
<th>Chair</th>
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</thead>
<tbody>
<tr>
<td><strong>Reform of Social Work Education and Training – Qualification Development</strong></td>
<td>Oct 01</td>
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<td></td>
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<td></td>
<td>Ms Anne Merc, DH</td>
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<tr>
<td>Project Group</td>
<td>Nov 01</td>
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<tr>
<td><strong>Reform of Social Work Education and Training – Registration, Post-</strong></td>
<td>Nov 01</td>
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<tr>
<td><strong>Qualifying (PG), Continuous Professional Development (CPD)</strong> Project Group</td>
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<tr>
<td><strong>Project Group</strong></td>
<td>Mar 03</td>
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<tr>
<td><strong>Reform of Social Work Education and Training – Student Recruitment and</strong></td>
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<td><strong>Retention Project Group</strong></td>
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<tr>
<td><strong>Strategic Commissioning Group</strong></td>
<td>Feb 02</td>
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<tr>
<td><strong>Project Group</strong></td>
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<tr>
<td><strong>Building Capacity and Partnership: An Agreement between the Statutory and</strong></td>
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<tr>
<td><strong>the Independent Social Care, Health Care and Housing Sectors.</strong></td>
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<tr>
<td><strong>Workforce Task Force</strong></td>
<td>Sep 00</td>
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<tr>
<td><strong>NOTES</strong></td>
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</tbody>
</table>

**NOTES**

- Developing the new curriculum for the degree-level qualification in social work to be introduced in England in September 2003.
- Working on links from the new degree to professional registration with the General Social Care Council (GSCC) and reviewing post-qualifying training and continuous professional development.
- Worked on maintaining and improving recruitment of students to the new degree in social work.
- The purpose of the Task Force is to oversee implementation of the aspects of the NHS Plan relating to workforce issues.
### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Name</th>
<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
<th>Date Wound Up</th>
<th>Ministers</th>
<th>Civil Servants</th>
<th>Wider Public Servants</th>
<th>Voluntary/Charity Sector</th>
<th>Private Sector</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adoption Support Stakeholder Group</td>
<td>Oct 01</td>
<td>Jun 02</td>
<td>Providing Effective Adoption Support: A Consultation Document</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Mr David Holmes, Branch Head, Adoption and Permanence Branch, DH</td>
</tr>
<tr>
<td>Advisory Committee for Topic Selection</td>
<td>Dec 02</td>
<td>–</td>
<td>–</td>
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<tr>
<td>Advisory Group for Genetics Research</td>
<td>Mar 03</td>
<td>–</td>
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<tr>
<td>Agenda for Change Central Negotiating Group</td>
<td>Feb 99</td>
<td>Nov 02</td>
<td>–</td>
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<tr>
<td>Children’s National Service Framework (NSF) Strategy Group</td>
<td>Dec 01</td>
<td>–</td>
<td>–</td>
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</tbody>
</table>

### Notes

- **ACTS** meets quarterly. Recommendations are made to Ministers, who determine topics to be referred to National Institute for Clinical Excellence.

- **Terms of reference**:
  - To provide a strategic oversight of the programmes of genetics research funded by the Department of Health.
  - To monitor and co-ordinate the work of the Genetics Knowledge Parks and to organise their mid-term and quinquennial reviews.
  - To advise the Department of Health’s Portfolio Director of Genetics Research on areas where additional research may be required to address the needs of the National Health Service and wider Department of Health.

- **Agenda for Change Central Negotiating Group**
  - Negotiations on a new pay system for 1 million NHS non-medical staff were completed in November 2002. The NHS trade unions are now consulting on the proposed new package of pay and conditions. If accepted, the new system will be tested in 12 ‘early implementation’ sites before it is implemented in the rest of the NHS in October 2004.

- The **NSF Strategy Group** reports to the Children’s Task Force. There are a number of external working groups and underpinning groups that report to the Strategy Group.
### Consultant Contract External Reference Group

- **DATE ESTABLISHED**: May 99
- **DATE WOUND UP**: Apr 03
- **MINISTERS**
  - 5
- **CIVIL SERVANTS**
  - 20
- **WIDER PUBLIC SERVANTS**
  - 2
- **VOLUNTARY/CHARITY SECTOR**
  - 1
- **PRIVATE SECTOR**
  - 
- **CHAIR**: Mr Andrew Foster, HR Director, DH

**Report Details**
- Report finalised in April 2001:  
  - Defibrillator and Public Place Initiative
  - Executive Summary

### Defibrillator Advisory Committee

- **DATE ESTABLISHED**: Sep 99
- **DATE REPORTED/DUE TO REPORT**: Jan 01

### Emergency Services Action Team

- **DATE ESTABLISHED**: May 97
- **DATE WOUND UP**: Jun 00
- **MINISTERS**
  - 13
- **CIVIL SERVANTS**
  - 9
- **WIDER PUBLIC SERVANTS**
  - 10
- **VOLUNTARY/CHARITY SECTOR**
  - 2
- **PRIVATE SECTOR**
  - 
- **CHAIR**: Dr Chris Bunch

### Expert Group on Blocked Anaesthetic Tubing

- **DATE ESTABLISHED**: Jul 02
- **DATE WOUND UP**: March 03
- **MINISTERS**
  - 1
- **CIVIL SERVANTS**
  - 9
- **WIDER PUBLIC SERVANTS**
  - 10
- **VOLUNTARY/CHARITY SECTOR**
  - 2
- **PRIVATE SECTOR**
  - 
- **CHAIR**: Prof Kent Woods, Director
  NHS Health Technology Assessment Programme

### Expert Group on Child and Maternal Nutrition

- **DATE ESTABLISHED**: Dec 00
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: 
- **DATE WOUND UP**: Mar 01
- **MINISTERS**
  - —
- **CIVIL SERVANTS**
  - —
- **WIDER PUBLIC SERVANTS**
  - —
- **VOLUNTARY/CHARITY SECTOR**
  - —
- **PRIVATE SECTOR**
  - —
- **CHAIR**: Mr Alan Jackson, University of Southampton

## NOTES

- Provided expertise and advice to the Department on the development of a new consultant contract.
- Expert Group set up by the CMO to examine 13 incidents of blocked anaesthetic tubing, following the end of the linked police operation (Operation Orcadian), and to establish whether there are any lessons for the NHS to learn.
- The first meeting was held on 13 January 2003.
- This was an ad hoc group set up to provide advice on infant feeding, towards the UK response to WHO recommendations on the duration of breast feeding.
<table>
<thead>
<tr>
<th>Ad Hoc Advisory Groups</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expert Group on Mental Health in Prisons</strong></td>
</tr>
<tr>
<td><strong>DATE ESTABLISHED</strong>: Nov 01</td>
</tr>
<tr>
<td><strong>DATE REPORTED/DUE TO REPORT</strong>: —</td>
</tr>
<tr>
<td><strong>REPORT DETAILS</strong>: Periodic reports to ministers and others.</td>
</tr>
<tr>
<td><strong>MINISTERS</strong>: —</td>
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<tr>
<td><strong>CIVIL SERVANTS</strong>: 5</td>
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<td><strong>WIDER PUBLIC SERVANTS</strong>: 6</td>
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<tr>
<td><strong>VOLUNTARY/CHARITY SECTOR</strong>: 1</td>
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<tr>
<td><strong>PRIVATE SECTOR</strong>: 2</td>
</tr>
<tr>
<td><strong>CHAIR</strong>: Prof Louis Appleby, National Director for Mental Health</td>
</tr>
<tr>
<td><strong>Forensic Psychiatrists’ Working Group</strong></td>
</tr>
<tr>
<td><strong>DATE ESTABLISHED</strong>: Mar 01</td>
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<td><strong>DATE REPORTED/DUE TO REPORT</strong>: —</td>
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<td><strong>REPORT DETAILS</strong>: —</td>
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<td><strong>MINISTERS</strong>: —</td>
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<td><strong>CIVIL SERVANTS</strong>: 1</td>
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<td><strong>WIDER PUBLIC SERVANTS</strong>: 1</td>
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<td><strong>VOLUNTARY/CHARITY SECTOR</strong>: —</td>
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<td><strong>PRIVATE SECTOR</strong>: 2</td>
</tr>
<tr>
<td><strong>CHAIR</strong>: Prof Louis Appleby, National Director for Mental Health</td>
</tr>
<tr>
<td><strong>Generic Medicines Management Steering Group for the Diabetes, Renal and Long-Term Conditions NSFs</strong></td>
</tr>
<tr>
<td><strong>DATE ESTABLISHED</strong>: Jan 03</td>
</tr>
<tr>
<td><strong>DATE REPORTED/DUE TO REPORT</strong>: —</td>
</tr>
<tr>
<td><strong>REPORT DETAILS</strong>: The guidance will be a web-based document to support PCTs and NHS Trusts. It will help manage medicines more effectively for patients within the three NSFs by signposting examples of good practice and case studies, and will support investment in medicines management by providing evidence of outcomes.</td>
</tr>
<tr>
<td><strong>MINISTERS</strong>: —</td>
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<tr>
<td><strong>CIVIL SERVANTS</strong>: 8</td>
</tr>
<tr>
<td><strong>WIDER PUBLIC SERVANTS</strong>: 13</td>
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<tr>
<td><strong>VOLUNTARY/CHARITY SECTOR</strong>: 4</td>
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<tr>
<td><strong>PRIVATE SECTOR</strong>: 6</td>
</tr>
<tr>
<td><strong>CHAIRS</strong>: Prof Alison Blenkinsopp, University of Keele/ Gul Root, Department of Health</td>
</tr>
<tr>
<td><strong>Good Practice in Consent Advisory Group</strong></td>
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<tr>
<td><strong>DATE ESTABLISHED</strong>: Oct 00</td>
</tr>
<tr>
<td><strong>DATE REPORTED/DUE TO REPORT</strong>: —</td>
</tr>
<tr>
<td><strong>REPORT DETAILS</strong>: Not producing a single report as such, but a number of publications on consent have been produced. So far a Reference Guide to Consent for Examination or Treatment and Twelve Key Points on Consent: The Law in England have been published.</td>
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<tr>
<td><strong>MINISTERS</strong>: —</td>
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<td><strong>CIVIL SERVANTS</strong>: 7</td>
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<td><strong>WIDER PUBLIC SERVANTS</strong>: 13</td>
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<td><strong>PRIVATE SECTOR</strong>: 9</td>
</tr>
<tr>
<td><strong>CHAIR</strong>: Dr Sheila Adam, Health Services Director, DH</td>
</tr>
<tr>
<td><strong>Health Clearance for Serious Communicable Diseases Ad Hoc Risk Assessment Group</strong></td>
</tr>
<tr>
<td><strong>DATE ESTABLISHED</strong>: Aug 01</td>
</tr>
<tr>
<td><strong>DATE REPORTED/DUE TO REPORT</strong>: —</td>
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<td><strong>REPORT DETAILS</strong>: —</td>
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<td><strong>PRIVATE SECTOR</strong>: 6</td>
</tr>
<tr>
<td><strong>CHAIR</strong>: Dr Mary O’Mahoney, DH</td>
</tr>
</tbody>
</table>

**NOTES**

*Professional associations/Royal Colleges etc.*
### Hepatitis C Strategy Steering Group

**DATE ESTABLISHED**
Mar 01

**DATE REPORTED/ DUE TO REPORT**
Aug 02

**REPORT DETAILS**
The purpose of the Group is to produce a strategic consultation document on the Department’s approach to the development of a hepatitis C strategy.

**DATE WOUND UP**
Aug 02

**MINISTERS**
–

**CIVIL SERVANTS**
–

**WIDER PUBLIC SERVANTS**
11

**VOLUNTARY/CHARITY SECTOR**
6

**PRIVATE SECTOR**
1

**CHAIR**
Prof Howard Thomas, Imperial College School of Medicine, London

---

### Implementation Board: Modernising NHS Hospital Medicines Manufacturing

**DATE ESTABLISHED**
May 02

**DATE REPORTED/ DUE TO REPORT**
–

**REPORT DETAILS**
–

**DATE WOUND UP**
–

**MINISTERS**
–

**CIVIL SERVANTS**
3

**WIDER PUBLIC SERVANTS**
15

**VOLUNTARY/CHARITY SECTOR**
2

**PRIVATE SECTOR**
5

**CHAIRS**
Andrea Devaney (Oxford Radcliffe)/ Gul Root (Principal Pharmaceutical Officer)

---

### Inter-departmental Group on Health Impact Assessment (HIA)

**DATE ESTABLISHED**
Jan 00

**DATE REPORTED/ DUE TO REPORT**
–

**REPORT DETAILS**
–

**DATE WOUND UP**
–

**MINISTERS**
–

**CIVIL SERVANTS**
–

**WIDER PUBLIC SERVANTS**
–

**VOLUNTARY/CHARITY SECTOR**
–

**PRIVATE SECTOR**
–

**CHAIR**
Dr Fiona Sim, Head of Public Health Development, DH

---

### Management of Medicines Renal NSF Group

**DATE ESTABLISHED**
May 02

**DATE REPORTED/ DUE TO REPORT**
Summer 03

**REPORT DETAILS**
Web-based guidance which will provide examples of good practice and case studies to help manage medicines for this group of patients more effectively.

**DATE WOUND UP**
–

**MINISTERS**
–

**CIVIL SERVANTS**
5

**WIDER PUBLIC SERVANTS**
16

**VOLUNTARY/CHARITY SECTOR**
2

**PRIVATE SECTOR**
5

**CHAIRS**
Mr Giles Denham, DH/ Dr Chris Dunstan, GP, West Byfleet Health Centre, Woking

---

### National Assessment Working Group

**DATE ESTABLISHED**
Apr 01

**DATE REPORTED/ DUE TO REPORT**
–

**REPORT DETAILS**
The report gives detailed guidance on how the single assessment process, announced in the NHS for Older People, should be implemented.

**DATE WOUND UP**
Jan 02

**MINISTERS**
–

**CIVIL SERVANTS**
6

**WIDER PUBLIC SERVANTS**
16

**VOLUNTARY/CHARITY SECTOR**
2

**PRIVATE SECTOR**
5

**CHAIRS**
–

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### NOTES

The Group is a high-level steering group helping government departments to identify areas where HIA could be used, and where policies are having a positive impact on public health.

Membership akin to internal committee.
# Ad Hoc Advisory Groups

## NHS Modernisation Board
- **DATE ESTABLISHED**: Sep 00
- **DATE REPORTED/DUE TO REPORT**: Mar 03
- **REPORT DETAILS**: The NHS Plan — A Progress Report. The NHS Modernisation Board’s Annual Report 2003 (this report covers the Board’s second year — Oct 01 to Sep 02).
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: —
- **WIDER PUBLIC SERVANTS**: 10
- **VOLUNTARY/CHARITY SECTOR**: 7
- **PRIVATE SECTOR**: 1
- **CHAIR**: Secretary of State for Health and NHS Chief Executive

## NHSFT External Reference Group for Governance
- **DATE ESTABLISHED**: Apr 03
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: Providing theoretical and practical support to Trusts applying for NHSFT status.
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: —
- **WIDER PUBLIC SERVANTS**: 10
- **VOLUNTARY/CHARITY SECTOR**: 7
- **PRIVATE SECTOR**: 1
- **CHAIR**: Ed Mayo, currently of NEF, soon to be CEO of NCC

## Nursing and Midwifery Modernisation Board
- **DATE ESTABLISHED**: May 00
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: —
- **WIDER PUBLIC SERVANTS**: 6
- **VOLUNTARY/CHARITY SECTOR**: 21
- **PRIVATE SECTOR**: 5
- **CHAIR**: Sarah Mullally, Chief Nursing Officer, Department of Health

## Patient Choice Trustees
- **DATE ESTABLISHED**: Jul 02
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: —
- **WIDER PUBLIC SERVANTS**: 3
- **VOLUNTARY/CHARITY SECTOR**: 5
- **PRIVATE SECTOR**: 1
- **CHAIR**: Prof Sir Charles George, British Heart Foundation

## Performance and Planning Working Group
- **DATE ESTABLISHED**: Oct 00
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: Jul 02
- **MINISTERS**: —
- **CIVIL SERVANTS**: —
- **WIDER PUBLIC SERVANTS**: 8
- **VOLUNTARY/CHARITY SECTOR**: 3
- **PRIVATE SECTOR**: 2
- **CHAIR**: Mr Alan Doran, DH

## NOTES
- The Board advises the Secretary of State (and his ministerial team) on implementing the NHS Plan. Its remit includes: i) to oversee the implementation of the NHS Plan; ii) to facilitate a dialogue between the Department, the NHS and patients; and iii) to produce an annual report on the progress and implementation of the NHS Plan.
- This is a time-limited group which it is planned will meet four times during the next 12 months.
- Established from the nursing and midwifery members of the Modernisation Board and Task Forces to provide advice on policy and strategy for the Chief Nursing Officer. Originally held tri-annually but as of 2003 to be held annually.
- The purpose of this group is to provide independent external oversight of the choice scheme for heart surgery, to ensure that the local and national delivery of the initiative works in the patient-centred spirit intended.
### Performance Information Working Group
- **Date Established**: Jul 00
- **Date Reported/Due to Report**: Dec 00
- **Report Details**: —
- **Date Wound Up**: Oct 01
- **Members**:
  - Ministers: —
  - Civil Servants: 14
  - Wider Public Servants: 3
  - Voluntary/Charity Sector: 3
  - Private Sector: —
- **Chair**: Mr Alan Doran/ Mr Neil McKay, Chief Operating Officer, DH

The Group was overseeing the collection and publication of a set of National Health Service Best Performance Information. Membership akin to internal committee.

### Phorum
- **Date Established**: Oct 00
- **Date Reported/Due to Report**: Jun 01
- **Report Details**: Phorum aims to:
  - host open seminars and conferences;
  - establish a 'Phorum online' service (as part of the Public Health electronic Library); and
  - produce a wide range of discussion papers on key issues, exploring NGOs’ contribution towards the public health and health inequalities agenda.
- **Date Wound Up**: Jul 02
- **Members**:
  - Ministers: —
  - Civil Servants: 12
  - Wider Public Servants: 9
  - Voluntary/Charity Sector: 15
  - Private Sector: 33
- **Chair**: Prof Lindsey Davies, Regional Director of Public Health (Government Offices for the East Midlands)

Phorum was established to provide expertise and advice to the Department on the contribution that non-governmental public health organisations can make to the development, implementation and delivery of the public health and health inequalities agenda and related health policies.

Phorum is being developed to engage more NGOs in its activities. It has moved from closed-style committee meetings to having a steering group which will guide the development of these activities, with the help of a Development Manager.

### Providing Consistent Leadership and Direction for the NHS
- **Date Established**: Mar 01
- **Date Reported/Due to Report**: Apr 01
- **Report Details**: Providing Consistent Leadership and Direction for the NHS.
- **Date Wound Up**: Apr 01
- **Members**:
  - Ministers: —
  - Civil Servants: 8
  - Wider Public Servants: 4
  - Voluntary/Charity Sector: —
  - Private Sector: 1
- **Chair**: Mr Nigel Crisp, NHS

### SCOTH/ACMD Working Group on Cannabis and Tobacco Smoking
- **Date Established**: Jun 02
- **Date Reported/Due to Report**: 03
- **Report Details**: Report to be produced reviewing the harms associated with cannabis and tobacco smoking for SoS for Health and Home Secretary.
- **Date Wound Up**: —
- **Members**:
  - Ministers: —
  - Civil Servants: 6
  - Wider Public Servants: —
  - Voluntary/Charity Sector: 4
  - Private Sector: —
- **Chair**: Dr Mark Prunty, Department of Health

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Ad Hoc Advisory Groups
### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Stakeholder Group for the Fundamental Review of Adopter Assessment and Adoption Panels</th>
<th>Stakeholder Network</th>
<th>Supplementary Prescribing by Pharmacists: working group on education and training</th>
<th>The National Users Panel of the Community Equipment Services External Reference Group</th>
<th>Departmental Review Project Board on Better Support for Staff and Staff Involvement (Project 7)</th>
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<tr>
<td>No formal report from the Stakeholder Group. The Group is advising DH on the scope of, and helping to develop proposals on, adopter assessment and adoption panels. DH will issue proposals for consultation later this year.</td>
<td>—</td>
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<td>Project Report on Better Support for Staff and Staff Involvement.</td>
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<td>CHAIR</td>
<td>CHAIR</td>
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<td>CHAIR</td>
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<tr>
<td>Mr David Holmes, Head of Adoption and Permanence Branch, DH</td>
<td>—</td>
<td>Jim Smith, Chief Pharmaceutical Officer</td>
<td>Ms Linda Seru, Royal National Institute for the Blind</td>
<td>Mr Hugh Taylor, DH</td>
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<tr>
<td>Andrew Millward (External Relations), DH/ John Bromley (External Relations), DH</td>
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<tr>
<td>The aim of the group was to address the education and training requirements of pharmacists with a view to them taking on a supplementary prescribing role. This work was subsequently taken over by the Royal Pharmaceutical Society of Great Britain.</td>
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*Trade Union representation.*
# Reviews

<table>
<thead>
<tr>
<th>Interagency working group to develop a Memorandum of Understanding (MOU) between the DH, the Police and the HSE</th>
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The aim of the MOU will be to provide guidance to the NHS about identifying incidents which require, or may require, referral to the police, HSE or other agencies, and the procedure to be followed to ensure effective co-operative working.

<table>
<thead>
<tr>
<th>Primary Care Workforce Review External Reference Group</th>
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<th>Review of Evidence Relating to Silicone Breast Implants</th>
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<th>Review of NHS Revenue Resource Allocation</th>
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<table>
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<tr>
<th>Review of Research Framework in North Staffordshire Health Services</th>
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<td>CHAIR</td>
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</table>

The Review Group continues to meet to review any ongoing evidence. Given the balance of membership, the Review Group is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Group as an ANDPB. The future of the Group will, however, be kept under regular review.

The Review is being carried out under the auspices of the Advisory Committee on Resource Allocation, a standing advisory body with members from a wide range of backgrounds. Given the balance of membership, the Review is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Review as an ANDPB, although its future will be kept under regular review.

The DH has produced a consultative document on research guidance which is being considered by a wide range of experts. The DH published the Research Governance Framework on 01.03.01. This sets out standards that will need to be complied with by all research active organisations that are involved in health and social care research.

Given the membership of this Review, it is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Review as an ANDPB. Its future will, however, be subject to regular review.

The DH produced a consultative document on research guidance which is being considered by a wide range of experts. The DH published the Research Governance Framework on 01.03.01. This sets out standards that will need to be complied with by all research active organisations that are involved in health and social care research.

Given the membership of this Review, it is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Review as an ANDPB. Its future will, however, be subject to regular review.
### Review of Welfare Foods

<table>
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<tr>
<td>DATE REPORTED/ DUE TO REPORT</td>
<td>Mar 00</td>
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**REPORT DETAILS**

Review recommendations under consideration by ministers. If changes are to be made to the scheme, there will be full consultation, and the report will be made available.

<table>
<thead>
<tr>
<th>DATE WOUND UP</th>
<th>Jul 00</th>
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</thead>
</table>

**MINISTERS**
- Civil Servants: 14
- Wider Public Servants: 1
- Voluntary/Charity Sector: -
- Private Sector: -

**CHAIR**
Dr Pat Troop, Deputy Chief Medical Officer, DH

### NOTES

- In Oct 02, proposals for the reform of the scheme “Healthy Start” were published for consultation.
- A report summarising the outcome of the public consultation was published in March 03.
- The detailed plans for the reform will be published in autumn 03.
### Task Forces

<table>
<thead>
<tr>
<th>Task Force</th>
<th>DATE ESTABLISHED</th>
<th>DATE REPORTED/DUE TO REPORT</th>
<th>REPORT DETAILS</th>
<th>DATE WOUND UP</th>
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<tbody>
<tr>
<td>National Crime Reduction Task Force</td>
<td>Mar 00</td>
<td>—</td>
<td>No formal written report is planned though occasional PQs inform Parliament about its work.</td>
<td>—</td>
<td>1</td>
<td>7</td>
<td>12</td>
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<td>—</td>
<td>Mr Gareth Hills</td>
</tr>
<tr>
<td>Task Force on Child Protection on the Internet</td>
<td>Jun 01</td>
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<td>No formal report planned.</td>
<td>—</td>
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<td>19</td>
<td>4</td>
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<td>22</td>
<td>Mr Hilary Benn MP</td>
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<tr>
<td>Community Capacity Building Group</td>
<td>Mar 00</td>
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<td>Helen Edwards, Active Community Unit, Home Office</td>
</tr>
<tr>
<td>Criminal Records Bureau – Consultative Panel (formally the Customer Forum)</td>
<td>May 02</td>
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<td>—</td>
<td>Mr Bernard Herdan, PRA</td>
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### Ad Hoc Advisory Groups

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<td>Task Forces</td>
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<td>Mr Bernard Herdan, PRA</td>
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### NOTES

The Task Force is a high level cross-sectoral group providing a clear national focus and acting as a source of support and guidance to the local crime and disorder reduction partnerships, helping them to deliver sustained reductions in crime. The work of crime-specific advisory/action groups informs the Task Force’s cross-cutting agenda and, in turn, the Task Force feeds into the various groups as appropriate. Membership is akin to an internal committee.

The Task Force is concerned with delivery of action by its constituent members. This covers areas such as proposals to strengthen the criminal law, training for police and other agencies, public awareness and specific child protection issues. Variable numbers: Members include representatives of the CPS, Office of Information Commissioner, the police, children’s charities, plus Members of Parliament, members from industry involved in the internet and others.

The Forum provided government departments with the opportunity to learn about current and emerging research themes arising from the voluntary and community sector and provided voluntary and community sector research organisations with the opportunity to learn about, and feed their perspectives into, current and planned policy developments.

Membership is akin to an internal committee.

The Consultative Panel acts as a customer-focused review body on all aspects of the Disclosure service and is kept informed and consulted on levels of customer satisfaction and service standard achievement. The Panel will provide their affiliated or member organisations with a direct channel of communication to the CRB.
## Criminal Records Bureau - Ministerial Advisory Board

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**Ministers**
- 1

**Civil Servants**
- 1

**Wider Public Servants**
- 4

**Voluntary/Charity Sector**
- 1

**Private Sector**
- 2

**Chair**
- Mr John Lyon,
  Home Office

**DATE WOUND UP**
- Nov 02

**NOTES**

The purpose of the Board is to oversee and monitor work to establish the CRB and, once established, its operation. Membership is akin to an internal committee. Function now absorbed into the CRB Transitional Board.

## Holocaust Memorial Day Project Delivery Co-ordination Group

<table>
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**Civil Servants**
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**Wider Public Servants**
- 1

**Voluntary/Charity Sector**
- 1

**Private Sector**
- 5

**Chair**
- Mr Neil Frater,
  Home Office

**DATE WOUND UP**
- Dec 01

**NOTES**

The Steering Group co-ordinates work of three subgroups which develop materials and activities in the run-up to the annual Holocaust Memorial Day on 27 January. Membership is akin to an internal committee.

## Home Secretary’s Mobile Phone Theft Group

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**Civil Servants**
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**Wider Public Servants**
- 1

**Voluntary/Charity Sector**
- 1

**Private Sector**
- 15

**Chair**
- Ms Emily Miles
  (ACU, Home Office)

**DATE WOUND UP**
- Dec 01

**NOTES**

No formal report planned.

## Insurance Cover Working Group

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**Wider Public Servants**
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**Voluntary/Charity Sector**
- 10

**Private Sector**
- 4

**Chair**
- Mr Stephen Bourne
  (ACU, Home Office)

**DATE WOUND UP**
- Dec 02

**NOTES**

Paper for Ministers (December 2002). Study into insurance cover for the voluntary and community sector (due June 2003).

## Ministerial Advisory Group on Retail Crime

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**Civil Servants**
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**Wider Public Servants**
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**Voluntary/Charity Sector**
- 1

**Private Sector**
- 2

**Chair**
- Mr John Lyon,
  Home Office

**DATE WOUND UP**
- Dec 01

**NOTES**

The Group has an ongoing remit to advise on a variety of issues as required. Given the balance of membership, the Group is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the Group as an ANDPB, although its future will be subject to regular review.

The Group has been in abeyance since 2001.
### Ad Hoc Advisory Groups

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<tr>
<td><strong>CHAIR</strong></td>
<td>Home Secretary</td>
<td>Mr Mike Wear, Ford Motor Company</td>
<td>Ms Christine Stewart</td>
<td>Mr Tom Luce</td>
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### Reviews

#### Vehicle Crime Reduction Action Team
**DATE ESTABLISHED**: Sep 98  
**DATE REPORTED/DUE TO REPORT**: Sep 99  

#### Working Group on Misuse of Public Office
**DATE ESTABLISHED**: Mar 98  
**DATE REPORTED/DUE TO REPORT**: Dec 99  
**REPORT DETAILS**: |

#### Working Group on Police Performance and Best Value
**DATE ESTABLISHED**: May 98  
**DATE REPORTED/DUE TO REPORT**: |

#### Fundamental Review of the Coroner System
**DATE ESTABLISHED**: Jul 01  
**DATE REPORTED/DUE TO REPORT**: Apr 03  
**REPORT DETAILS**: |

### NOTES

- The role of the Group is to oversee and audit implementation of the Action Plan published in March 1999 as the Government’s response to the report of the Stephen Lawrence Inquiry. The Home Secretary reports annually to Parliament on progress against the Plan.
- The Team has an ongoing remit to consider issues surrounding vehicle crime and report as appropriate. Group under review.
## Reviews

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### Notes

This group has been in abeyance since June 2000.
### Ad Hoc Advisory Groups

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<td>Mr John Tanner, LCD</td>
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### Notes

- **Advisory Group on Implementation of the Freedom of Information Act**
  The purpose of the Group is to provide advice to the Lord Chancellor to assist him in preparing his annual report to Parliament on progress with implementing the FOI Act.

- **Advisory Group on Marriage and Relationship Support**
  The Group has developed a strategy to inform ministerial decisions on the distribution of resources for marriage and relationship support (£5m in 2002/03 and 2003/04). Given the balance of membership, the Group is more akin to an internal official committee than an external body.

- **Advisory Group on the Delivery of Enforcement Services**
  The Group was constituted to provide independent expert advice from the private, voluntary and public sectors actively involved in enforcement, and a market evaluation of the delivery of enforcement services.

- **Courts and Diversity Advisory Group**
  Formerly the Race and the Courts Advisory Group. The Group meets on an ad hoc basis. Its function is to oversee progress on LCD’s research programme into how the court system meets the needs of a diverse and multicultural society.

- **Criminal Enforcement Policy Advisory Group (CEPAG)**
  CEPAG will act as a driver for improving enforcement performance by MCCs.

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# Ad Hoc Advisory Groups

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<thead>
<tr>
<th>Domestic Violence Advisory Group</th>
<th>Family Appeals Review Group (FARG)</th>
<th>LCD Ministerial/MGO Forum on Human Rights</th>
<th>Lord Chancellor’s Advisory Committee on Judicial Case Management in Children Act Cases</th>
<th>Payments in Satisfaction Working Group</th>
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<td>CHAIR Lord Justice Thorpe</td>
<td>CHAIR Yvette Cooper MP, Parliamentary</td>
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<td>Division 1, LCD</td>
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### NOTES
- Committee may reconvene in six months to review working of protocol.
- The Group considered alternative arrangements for payments into court to support offers to settle legal claims.
The Board was established to oversee the implementation of recommendations from the Peach Report.

The aim of the Group is to support and promote continuity of service during change leading up to the establishment of the Unified Courts Administration.
## Reviews

<table>
<thead>
<tr>
<th>Magistrates’ Courts Committees Grant Allocation Review Project Board</th>
<th>Review of Procedures Consequent on the Decision to Transfer or Commit Fraud Trials (Criminal)</th>
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<td>Mr Kevin Sadler, CSHQ, LCD</td>
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### Notes

Review being conducted by LCD official based on informal consultation with practitioners.
### Organised Crime Task Force

- **DATE ESTABLISHED**: Sep 00
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: Annual threat assessment and strategy for tackling the threat.

### Forensic Science Steering Group
- **DATE ESTABLISHED**: Feb 03
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —

### Victims and Vulnerable or Intimidated Witnesses Steering Group
- **DATE ESTABLISHED**: Sep 02
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —

### Vulnerable or Intimidated Witnesses Implementation Steering Group
- **DATE ESTABLISHED**: Nov 99
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: No formal report.

### Forensic Science Steering Group
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 6
- **WIDER PUBLIC SERVANTS**: 1
- **VOLUNTARY/CHARITY SECTOR**: 1
- **PRIVATE SECTOR**: —
- **CHAIR**: Mr Brian Grzymek

### Victims and Vulnerable or Intimidated Witnesses Steering Group
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 7
- **WIDER PUBLIC SERVANTS**: 3–4
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: —
- **CHAIR**: Mr Brian White, CJPD

### Vulnerable or Intimidated Witnesses Implementation Steering Group
- **DATE WOUND UP**: Aug 02
- **MINISTERS**: —
- **CIVIL SERVANTS**: 6
- **WIDER PUBLIC SERVANTS**: 1
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: —
- **CHAIR**: Mr Brian White, NIO

### Aftercare Working Group
- **DATE ESTABLISHED**: Mar 02
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —

### DATE WOUND UP
- **MINISTERS**: 1
- **CIVIL SERVANTS**: 10
- **WIDER PUBLIC SERVANTS**: 15
- **VOLUNTARY/CHARITY SECTOR**: 1
- **PRIVATE SECTOR**: —
- **CHAIR**: Mr Derek van der Mees, NIO

### NOTES

To oversee the Forensic Science NI move to Trading Fund status and to take forward the review of the Agency’s accommodation requirements.

The aim of the Group is to provide a focus for the consideration of victims’ and witnesses’ issues within the criminal justice system. Within that aim, the objectives of the Group are:

1. to oversee the implementation of outstanding recommendations arising from the VVIW Working Group, i.e. Speaking up for Justice recommendations;
2. to oversee and assist in the co-ordination of the implementation of victims’ and witnesses’ recommendations arising from the CJ Review; and
3. to monitor and evaluate new arrangements and measures and to provide advice to the Criminal Justice Board.

The Group has an ongoing remit to oversee implementation of the recommendations of the earlier Vulnerable or Intimidated Witnesses Working Group. Given the balance of membership, the Group is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify it as an ANDPB. The future of the Group will, however, be subject to regular review.

Following on from the Criminal Justice Review recommendation (208), an Aftercare Working Group has been established with the following terms of reference: to develop a strategy for the future provision of through care for adults sentenced to custody from point of sentence to 12 months after release, in order to reduce the likelihood of reoffending and encourage integration into the community.
## Reviews

<table>
<thead>
<tr>
<th>Review of Parades Commission and the Legislation Under Which it was Established</th>
<th>Review of Probation Officer Qualification Route</th>
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<td>Review of the Parades Commission and Public Processions (Northern Ireland) Act 1998 (report out to consultation to 30.09.02).</td>
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<td><strong>CHAIR</strong></td>
<td>Ms Martine McKillop, NIO</td>
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**NOTES**

The report recommended that Probation officers continue to qualify using the social work route but that additional criminal justice competences be incorporated into the revised Diploma in Social Work. A Working Group is taking forward negotiations with the curriculum providers. Group under review.
## Task Forces

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<td>Ms Melanie Johnson, Parliamentary Under-Secretary of State for Competition, Consumers and Markets, DTI</td>
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<td>Ms Janet Gaymer, Partner, Simmons and Simmons</td>
<td>Ms F Price, Director, Consumer Affairs Directorate, DTI</td>
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## Ad Hoc Adv Groups

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<td>George Kennedy, Eschmann Equipment</td>
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## Notes
Joint Task Force with the Lord Chancellor’s Department.
Reconstituted as an Ad Hoc Advisory Group – see separate entry.
## Ad Hoc Advisory Groups

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<td>—</td>
<td>4</td>
<td>—</td>
<td>—</td>
<td>1</td>
<td>Sir Anthony Cleaver, Chairman UK eUniversities Worldwide Ltd</td>
</tr>
<tr>
<td>Better Payment Practice Group</td>
<td>Oct 97</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>19</td>
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<tr>
<td>Broadband Stakeholder Group</td>
<td>Apr 01</td>
<td>Dec 03</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>2</td>
<td>Keith Todd</td>
</tr>
<tr>
<td>Business Advisory Panel</td>
<td>Jun 00</td>
<td>—</td>
<td>—</td>
<td>8</td>
<td>1</td>
<td>12</td>
<td>—</td>
<td>Mr Richard Turner, formerly Rolls-Royce</td>
</tr>
</tbody>
</table>

### Notes

- **Age Advisory Group**: The Group was originally established to run from March 01 to May 02, and was extended to run until Dec 06. The Government will implement age legislation in Dec 06, and has an ongoing requirement for the Group to provide support and advice.

- **Better Payment Practice Group**: The Group is an industry-led body of organisations that have an interest in credit management/late payment. Its aim is to promote better payment culture in the UK. Members are selected by the Group itself. It would therefore be inappropriate to classify the group as an ANDPB (as ANDPB controls would be unsuitable). The future of the Group will however be kept under regular review.

- **Transferred to the DTI in July 2002**: The Broadband Stakeholder Group (BSG) was established to advise Government on the development and implementation of a strategy to enable the UK to meet the Government’s target to have the most extensive and competitive broadband market in the G7 by 2005. The BSG is made up of key players throughout the broadband value chain, from both the public and private sectors, and aims to drive forward the Government’s strategy and inform its future development.
### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clusters Policy Steering Group</td>
<td>May 00</td>
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<tr>
<td>Co-ordinating Group on Audit and Accounting Issues</td>
<td>Apr 02</td>
<td></td>
<td>DATE WOUND UP Jan 03&lt;br&gt;MINISTERS 2&lt;br&gt;CIVIL SERVANTS 4&lt;br&gt;WIDER PUBLIC SERVANTS 3&lt;br&gt;VOLUNTARY/CHARITY SECTOR 2&lt;br&gt;PRIVATE SECTOR 3&lt;br&gt;CHAIR Mr Rob Meakin, Marconi</td>
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<td>Database Market Strategy Group (Patent Office)</td>
<td>Nov 97</td>
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<td>Education and Training Export Group</td>
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<td>Employment Tribunal System Implementation Group</td>
<td>Mar 03</td>
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<td>DATE WOUND UP&lt;br&gt;MINISTERS 1&lt;br&gt;CIVIL SERVANTS 2&lt;br&gt;WIDER PUBLIC SERVANTS 2&lt;br&gt;VOLUNTARY/CHARITY SECTOR 2&lt;br&gt;PRIVATE SECTOR 3&lt;br&gt;CHAIR Janet Gaymer, Senior Partner, Simmons and Simmonds</td>
</tr>
</tbody>
</table>

**NOTES**

The Group was established in the wake of the collapse of ENRON to ensure that the effectiveness of UK systems of financial reporting and audit regulation was reviewed thoroughly by the appropriate regulators.

The Group has an ongoing remit to provide advice as necessary. The status of the Group is under review.

Body to meet twice a year and will advise Ministers on progress on the implementation of their earlier report, “Moving Forward.”
### European Advisory Group

- **DATE ESTABLISHED**: Oct 00
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 6
- **WIDER PUBLIC SERVANTS**: —
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: 15
- **CHAIR**: Mr Peter Cheshire, Tate and Lyle Europe

### Information Age Partnership

- **DATE ESTABLISHED**: May 98
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 2
- **WIDER PUBLIC SERVANTS**: 3
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: 42
- **CHAIR**: Secretary of State, DTI

### International Oil and Gas Business Advisory Board

- **DATE ESTABLISHED**: Mar 94
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 3
- **WIDER PUBLIC SERVANTS**: —
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: 11
- **CHAIR**: Mr Ian Bill, Foster Wheeler Ltd

### Investment Committee

- **DATE ESTABLISHED**: Jan 03
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 7
- **WIDER PUBLIC SERVANTS**: 1
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: 42
- **CHAIR**: Fields Wicker-Muirin, External member of departmental Board

### Motorsport Competitiveness Panel

- **DATE ESTABLISHED**: Oct 02
- **DATE REPORTED/DUE TO REPORT**: Jul 03
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 1
- **WIDER PUBLIC SERVANTS**: —
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: 14
- **CHAIR**: Secretary of State, DTI/ Mr Paul Barron, President, Alstom Ltd

### Notes

Eight working groups (number varies) report to the Information Age Partnership, which has an ongoing remit to provide advice and feedback as appropriate. The Partnership is an industry-led body and the secretariat to the Partnership is provided by the CBI. Ministers do not make appointments to the Partnership. It would therefore be inappropriate to classify the Partnership as an ANDPB (as ANDPB controls would be unsuitable). The future of the Partnership will, however, will be kept under regular review.
National Network Forum

DATE ESTABLISHED: Dec 02
DATE REPORTED/DUE TO REPORT: —
REPORT DETAILS: —
DATE WOUND UP: —
MINISTERS: —
CIVIL SERVANTS: 1
WIDER PUBLIC SERVANTS: 5
VOLUNTARY/CHARITY SECTOR: —
PRIVATE SECTOR: 10
CHAIR: Mr Ron Egginton

The National Network Forum comprises representatives from Centres of Expertise in Manufacturing, Regional Development Agencies, Regional Centres of Manufacturing Expertise and other organisations, such as trade and training bodies and Trade Unions.

Its purpose is to meet and agree procedures for matters relating to the effective administration of the Manufacturing Advisory Service and the various organisations and partners represented.

National Policy Forum for Start-Ups

DATE ESTABLISHED: Sep 02
DATE REPORTED/DUE TO REPORT: —
REPORT DETAILS: —
DATE WOUND UP: —
MINISTERS: —
CIVIL SERVANTS: 9
WIDER PUBLIC SERVANTS: —
VOLUNTARY/CHARITY SECTOR: —
PRIVATE SECTOR: 15
CHAIR: Mr Martin Wyn Griffith, Chief Executive, Small Business Service

Pilot — The Right Course for Oil and Gas Success

DATE ESTABLISHED: Jan 00
DATE REPORTED/DUE TO REPORT: Annually
REPORT DETAILS: Published on PILOT website – www.pilottaskforce.co.uk
DATE WOUND UP: —
MINISTERS: 3
CIVIL SERVANTS: 9
WIDER PUBLIC SERVANTS: —
VOLUNTARY/CHARITY SECTOR: —
PRIVATE SECTOR: 14
CHAIR: Mr Mike Hodgkinson, BAA PLC

Pilot replaced the Oil and Gas Task Force. PILOT’s aim is to ensure that the UK oil and gas industry works in partnership with Government to deliver quicker, smarter and sustainable energy solutions for the new century.

Group under review.

Power Sector Working Group

DATE ESTABLISHED: 99
DATE REPORTED/DUE TO REPORT: —
REPORT DETAILS: —
DATE WOUND UP: —
MINISTERS: —
CIVIL SERVANTS: 1
WIDER PUBLIC SERVANTS: —
VOLUNTARY/CHARITY SECTOR: —
PRIVATE SECTOR: 15
CHAIR: Mr Mike Hodgkinson, BAA PLC

Regional Advisers Group

DATE ESTABLISHED: Oct 01
DATE REPORTED/DUE TO REPORT: —
REPORT DETAILS: —
DATE WOUND UP: —
MINISTERS: —
CIVIL SERVANTS: 2
WIDER PUBLIC SERVANTS: —
VOLUNTARY/CHARITY SECTOR: —
PRIVATE SECTOR: 15
CHAIR: Stella Pirie, Endeavour International Ltd

NOTES

Power Sector Working Group

DATE ESTABLISHED: 99
DATE REPORTED/DUE TO REPORT: —
REPORT DETAILS: —
DATE WOUND UP: —
MINISTERS: —
CIVIL SERVANTS: 1
WIDER PUBLIC SERVANTS: —
VOLUNTARY/CHARITY SECTOR: —
PRIVATE SECTOR: 15
CHAIR: Mr Mike Hodgkinson, BAA PLC

Chairs

Mr Ron Egginton
Mr Martin Wyn Griffith, Chief Executive, Small Business Service
Mr Mike Hodgkinson, BAA PLC
Stella Pirie, Endeavour International Ltd
### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Sector Analysis Strategy Committee</th>
<th>UK Railway Sector Group</th>
<th>Water Sector Working Group</th>
<th>Fuel Poverty Monitoring and Technical Group</th>
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<tbody>
<tr>
<td>DATE ESTABLISHED: Dec 02</td>
<td>DATE ESTABLISHED: May 98</td>
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<tr>
<td>CHAIR: Mr John Alty, Director Business Relations, DTI</td>
<td>CHAIR: Mr Mike Welton, Chief Executive, Balfour Beatty PLC</td>
<td>CHAIR: Mr Stuart Doughty, Costain Group</td>
<td>CHAIR: Mr G White, Director of Energy Efficiency, Information and Statistics, DTI</td>
</tr>
</tbody>
</table>

### Review

The Sector Analysis Strategy Committee will be taking a strategic overview of all the research that DTI carries out into the productivity and competitiveness of industry at the sectoral level. A key part of its remit will be to advise on priorities for sectoral analysis, and to consider the merits of individual proposals for research projects put forward by our sectoral teams. It meets about once a quarter, and the inaugural meeting was held in December 2002.
The Task Force is overseeing implementation of the Government’s shipping policy paper: British Shipping: Charting a New Course, published in December 1998. The Task Force makes regular reports to the SoS, but there are no plans for a published report.

Task Force under review.
### Disruptive Passengers Working Group
- **DATE ESTABLISHED**: Feb 99
- **DATE REPORTED/DUE TO REPORT**: Annually
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 3
- **WIDER PUBLIC SERVANTS**: 3
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: 6
- **CHAIR**: Mr Michael Smethers, DfT

Group set up to advise Ministers on measures to minimise the frequency and potential impact of disruptive behaviour on board aircraft. Group’s work is ongoing and includes annual reports on the level of disruptive behaviour on board UK aircraft.

### London to Reading (Tranche 2) Multi-Modal Study Project Management Group
- **DATE ESTABLISHED**: Mar 01
- **DATE REPORTED/DUE TO REPORT**: Jan 03
- **REPORT DETAILS**: —
- **DATE WOUND UP**: Jan 03
- **MINISTERS**: —
- **CIVIL SERVANTS**: —
- **WIDER PUBLIC SERVANTS**: —
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: —
- **CHAIR**: Mr Steven Burt, Government Office for the South East

### Rail Accident Investigation Branch (RAIB)
- **DATE ESTABLISHED**: Aug 02
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 9
- **WIDER PUBLIC SERVANTS**: 8
- **VOLUNTARY/CHARITY SECTOR**: —
- **PRIVATE SECTOR**: 5
- **CHAIR**: Mr Mark Lambirth, DfT

Group established to provide informal rail industry advice on the establishment of the Rail Accident Investigation Branch (RAIB).

### Road Haulage Forum
- **DATE ESTABLISHED**: Apr 99
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: 6
- **CIVIL SERVANTS**: 4
- **WIDER PUBLIC SERVANTS**: 10
- **VOLUNTARY/CHARITY SECTOR**: 3
- **PRIVATE SECTOR**: 2
- **CHAIR**: see note

The Forum delivers DfT sponsorship of the road haulage industry, with particular respect to issues of competitiveness and modernisation. Chaired by the Minister for Transport.

### Road Safety Advisory Panel
- **DATE ESTABLISHED**: Jul 00
- **DATE REPORTED/DUE TO REPORT**: —
- **REPORT DETAILS**: —
- **DATE WOUND UP**: —
- **MINISTERS**: —
- **CIVIL SERVANTS**: 12
- **WIDER PUBLIC SERVANTS**: 6
- **VOLUNTARY/CHARITY SECTOR**: 11
- **PRIVATE SECTOR**: 6
- **CHAIR**: Mr David Jamieson, Road Safety Minister, DfT

The Panel is unlikely to be disbanded until 2011, as it advises on casualty reduction targets to be delivered by 2010. Representation on it will be reviewed every three years. Group membership is more akin to an internal committee than an external body.

### NOTES

Group set up to advise Ministers on measures to minimise the frequency and potential impact of disruptive behaviour on board aircraft. Group’s work is ongoing and includes annual reports on the level of disruptive behaviour on board UK aircraft.

Group established to provide informal rail industry advice on the establishment of the Rail Accident Investigation Branch (RAIB).

The Panel is unlikely to be disbanded until 2011, as it advises on casualty reduction targets to be delivered by 2010. Representation on it will be reviewed every three years. Group membership is more akin to an internal committee than an external body.
### West Midlands to East Midlands (Tranche 2)
#### Multi-Modal Study
#### Project Management Group

| DATE ESTABLISHED | Feb 01 |
| DATE REPORTED/ DUE TO REPORT | Jun 03 |

**NOTES**

#### DATE WOUND UP

| MINISTERS | — |
| CIVIL SERVANTS | 12 |
| WIDER PUBLIC SERVANTS | 11 |
| VOLUNTARY/CHARITY SECTOR | 4 |
| PRIVATE SECTOR | 8 |

**CHAIR**

Mr Will Wiseman,
Government Office for the East Midlands

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Department for Transport

**Ad Hoc Advisory Groups**
### National Modern Apprenticeship Task Force
- **DATE ESTABLISHED**: Feb 03
- **DATE REPORTED / DUE TO REPORT**: Nov 03
- **REPORT DETAILS**: –
- **MINISTERS**: –
- **CIVIL SERVANTS**: 2
- **WIDER PUBLIC SERVANTS**: 5
- **VOLUNTARY / CHARITY SECTOR**: –
- **PRIVATE SECTOR**: 18
- **CHAIR**: Sir Roy Gardner, Chief Executive, Centrica

### Business Advisory Group on Economic and Monetary Union
- **DATE ESTABLISHED**: Oct 97
- **DATE REPORTED / DUE TO REPORT**: –
- **REPORT DETAILS**: –
- **MINISTERS**: 2
- **CIVIL SERVANTS**: 2
- **WIDER PUBLIC SERVANTS**: 1
- **VOLUNTARY / CHARITY SECTOR**: –
- **PRIVATE SECTOR**: 21
- **CHAIR**: Financial Secretary, HMT, Parliamentary Under-Secretary for Competition, Consumers, Markets, DTI

### Construction Industry Scheme User Panel
- **DATE ESTABLISHED**: Apr 00
- **DATE REPORTED / DUE TO REPORT**: Aug 00
- **REPORT DETAILS**: –
- **MINISTERS**: –
- **CIVIL SERVANTS**: 4
- **WIDER PUBLIC SERVANTS**: 2
- **VOLUNTARY / CHARITY SECTOR**: 8
- **PRIVATE SECTOR**: –
- **CHAIR**: Mr Frank Dunbar, Inland Revenue

### Co-ordinating Group on Audit and Accounting Issues
- **DATE ESTABLISHED**: Feb 02
- **DATE REPORTED / DUE TO REPORT**: Jan 03
- **REPORT DETAILS**: –
- **MINISTERS**: 2
- **CIVIL SERVANTS**: 2
- **WIDER PUBLIC SERVANTS**: 8
- **VOLUNTARY / CHARITY SECTOR**: –
- **PRIVATE SECTOR**: –
- **CHAIR**: Melanie Johnson / Ruth Kelly

### futurebuilders Reference Group
- **DATE ESTABLISHED**: Oct 02
- **DATE REPORTED / DUE TO REPORT**: Jul 03
- **REPORT DETAILS**: Consultation document published 30 April 2003.
- **MINISTERS**: –
- **CIVIL SERVANTS**: 1
- **WIDER PUBLIC SERVANTS**: 3
- **VOLUNTARY / CHARITY SECTOR**: 2
- **PRIVATE SECTOR**: 5
- **CHAIR**: Sir Kenneth Stowe

### NOTES
- The Group provides ongoing advice as required. Its remit is to examine practical implications of EMU for business. The future of the Group will be subject to regular review.
- The Group was commissioned by the Secretary of State for Trade and Industry and the Chancellor of the Exchequer to ensure that there was a co-ordinated and comprehensive programme of work by individual regulators to review the UK’s current regulatory practices for statutory audit and financial reporting.
- This reference group is designing the fund in partnership with government, working through the Voluntary and Community Sector’s Compact Working Group, and with support from government officials.
### Ad Hoc Advisory Groups

<table>
<thead>
<tr>
<th>Royal Mint Shareholder Panel</th>
<th>Standing Committee on Euro Preparations</th>
<th>Higgs Review of the role and effectiveness of non-executive directors</th>
<th>Review of business–university collaboration</th>
<th>Review of Inland Revenue Officers’ Powers</th>
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</thead>
<tbody>
<tr>
<td><strong>DATE ESTABLISHED</strong></td>
<td>Mar 00</td>
<td>Apr 02</td>
<td>Nov 02</td>
<td>Oct 99</td>
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<td>May 98</td>
<td>Jan 03</td>
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<td>–</td>
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<tr>
<td><strong>CHAIR</strong></td>
<td>Mr John Kingman, HMT</td>
<td>Mr Derek Higgs</td>
<td>Mr Richard Lambert, independent head of the review</td>
<td>–</td>
</tr>
</tbody>
</table>

The Panel meets with the Financial Secretary annually to discuss the Mint’s Corporate Plan and role. The Panel was reviewed in March 2002 and it was concluded that the Panel members provide valuable advice and as such the group should be continued.

The Committee provides ongoing advice. Its remit is to advise the Chancellor of the Exchequer on the practical aspects of Euro preparations. The future of the Committee will be subject to regular review.

Derek Higgs was appointed by the Secretary of State for Trade and Industry and the Chancellor to lead a short independent review of the role and effectiveness of non-executive directors.

Review to identify how business in the UK can work more productively with universities here to benefit from the skills and research produced in the higher education sector.

### Reviews

<table>
<thead>
<tr>
<th>Higgs Review of the role and effectiveness of non-executive directors</th>
</tr>
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<tbody>
<tr>
<td><strong>DATE WOUND UP</strong></td>
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<tr>
<td><strong>PRIVATE SECTOR</strong></td>
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<tr>
<td><strong>CHAIR</strong></td>
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</table>

Published as “Review of the role and effectiveness of non-executive directors”.

The future of the Committee will be subject to regular review.
<table>
<thead>
<tr>
<th>Reviews</th>
<th>Review of Spectrum Management</th>
<th>Review of the Supply of Scientists</th>
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<td>DATE ESTABLISHED</td>
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<td>DATE ESTABLISHED</td>
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<tr>
<td>CHAIR</td>
<td>Prof Martin Cave, Vice-Principal, Brunel University</td>
<td>CHAIR</td>
</tr>
</tbody>
</table>

NOTES
### Activities for Managing Life Working Group

- **DATE ESTABLISHED**: Jul 98
- **DATE REPORTED/DUE TO REPORT**: –
- **REPORT DETAILS**: No reports have been published. Minutes of meetings are produced.

The Working Group is considering possible options for changes in the gateways to Disability Living Allowance. The changes should aim to ensure that the benefit makes a contribution towards the extra costs encountered by disabled people in managing their lives. The status of the group is currently under review.

This is an informal advisory group that does not produce reports. The future of the Group, however, will be kept under regular review.

### Ad Hoc Forums and Consultation Meetings

- **DATE ESTABLISHED**: Jun 01
- **DATE REPORTED/DUE TO REPORT**: –
- **REPORT DETAILS**: –

These are not full-time forums but meet as and when necessary. They are organised on behalf of specific units to consult on “one off” issues as appropriate as part of effective ongoing liaison. There is no fixed membership for these forums and those chairing them vary. A recent example is consultancy meetings on direct payments into banks and building societies.

### Benefits Agency Standards Committee

- **DATE ESTABLISHED**: Nov 99
- **DATE REPORTED/DUE TO REPORT**: see below
- **REPORT DETAILS**: Annual reports published internally September 2000 and August 2001. The reports present the findings of the Committee on decision-making in the Benefits Agency using varying data, and highlight issues to be addressed, including the Committee’s recommendations for improvement.

### Consultation Panel for the Replacement of the Minimum Funding Requirement

- **DATE ESTABLISHED**: Sep 01
- **DATE REPORTED/DUE TO REPORT**: –
- **REPORT DETAILS**: No formal report planned.

The Consultation Panel for the Replacement of the Minimum Funding Requirement (MFR) was set up to assist in developing the detailed policy for legislation on the replacement of the MFR, which applies to defined benefit occupational pension schemes. The Panel consists of expert representatives from the pensions industry, customer organisations, employers and trade unions.

### CSA Standards Committee

- **DATE ESTABLISHED**: Jun 99
- **DATE REPORTED/DUE TO REPORT**: May/Jun 03
- **REPORT DETAILS**: Annual report is published in full on the Child Support Agency’s internet site, therefore in the public domain.

The Committee is a fully independent team who report on the standards of the monitoring process to Agency chief executives. The Committee also takes a broader view on the standards of decision-making Agency-wide. The CSA Standards Committee is part of that organisation’s control and corporate governance arrangements and provides the CSA Board with an essential insight and assurance on the Agency’s decision-making standards. Because of the significance of its role and the assurance that was given to Parliament, that agencies would create standards committees, it will continue in its present form. Given the balance of membership, the group is more akin to an internal official committee than an external body. It would therefore be inappropriate to classify the committee as an NDPB.
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<tr>
<td>DATE REPORTED/DUE TO REPORT: —</td>
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<tr>
<td>REPORT DETAILS: No formal reports planned.</td>
</tr>
</tbody>
</table>

| **DWP Decision-Making Standards Committee** |
| DATE ESTABLISHED: Feb 03 |
| DATE REPORTED/DUE TO REPORT: — |
| REPORT DETAILS: — |

| **DWP Decision-Making Standards Committee Consultative Group** |
| DATE ESTABLISHED: Jan 00 |
| DATE REPORTED/DUE TO REPORT: — |
| REPORT DETAILS: No formal report planned. |

| **European Year of Disabled People National Co-ordinating Committee** |
| DATE ESTABLISHED: Jan 02 |
| DATE REPORTED/DUE TO REPORT: Sep 04 |

| **Expert Group on Respiratory Diseases** |
| DATE ESTABLISHED: Jan 02 |
| DATE REPORTED/DUE TO REPORT: Dec 02 |
| REPORT DETAILS: Report to DWP Chief Medical Adviser on “The Assessment of Chronic Obstructive Lung Disease in Coal Miners”, specifically addressing anomalies between the DWP and DTI’s assessment schemes, and commenting on SchlumbergerSema Medical Services’ training and guidance for approved medical examiners concerning spirometry and its assessment. |

| **DATE WOUND UP** |
| MINISTERS: — |
| CIVIL SERVANTS: 2 |
| WIDER PUBLIC SERVANTS: 1 |
| VOLUNTARY/CHARITY SECTOR: 4 |
| PRIVATE SECTOR: — |
| CHAIR: Sandra Walmsley, Private Sector |

| **DATE WOUND UP** |
| MINISTERS: — |
| CIVIL SERVANTS: — |
| WIDER PUBLIC SERVANTS: 4 |
| VOLUNTARY/CHARITY SECTOR: 16 |
| PRIVATE SECTOR: 6 |
| CHAIR: — |

| **DATE WOUND UP** |
| MINISTERS: — |
| CIVIL SERVANTS: — |
| WIDER PUBLIC SERVANTS: 3 |
| VOLUNTARY/CHARITY SECTOR: 6 |
| PRIVATE SECTOR: 3 |
| CHAIR: Ms Liz Tillett |

| **DATE WOUND UP** |
| MINISTERS: — |
| CIVIL SERVANTS: 1 |
| WIDER PUBLIC SERVANTS: 3 |
| VOLUNTARY/CHARITY SECTOR: — |
| PRIVATE SECTOR: — |
| CHAIR: Prof A J Newman Taylor OBE FRCP FFOM, Medical and Research Director, Royal Brompton & Harefield NHS Trust, Chairman, IIAC |

NOTES:

Previously referred to as Chief Executive/Directors Meeting with National Organisations.

The committee exists to provide independent advice on whether, in its opinion, reports on the standard of benefit decision-making are accurate. Despite there being an understanding that the committee will provide annual reports, as they were only established in February 2003, it is not expected that a report will be provided until June 2004.

Quarterly consultative meetings with representative organisations are arranged on behalf of the Benefit Standards Committee on Decision-Making and Appeals.

The Committee’s purpose is to develop, agree, implement, oversee and evaluate strategy for a successful programme of activity for the European Year of Disabled People 2003.

The Chief Medical Adviser is still considering the report and its recommendations.
### Independent Monitoring Group (Child Benefit Centre)
- **Date Established:** Jun 97
- **Date Wound Up:** Mar 03
- **Chair:** Duleep Allirajah, RNIB
- **Members:**
  - Ministers: —
  - Civil Servants: —
  - Wider Public Servants: —
  - Voluntary/Charity Sector: 8
  - Private Sector: —

**Notes:** No official Chair but co-ordinated by officials.

The membership is fluid and attendance varies according to the agenda. The membership is made up of civil servants and representatives from the voluntary/charity sector.

### Jobcentre Plus Access Group
- **Date Established:** Jul 01
- **Date Wound Up:** —
- **Chair:** —

**Notes:** No formal reports planned.

The membership is fluid and attendance varies according to the agenda. The membership is made up of civil servants and representatives from the voluntary/charity sector.

### Jobcentre Plus Services Group
- **Date Established:** Jul 01
- **Date Wound Up:** —
- **Chair:** Mr Richard Exell, TUC

**Notes:** No formal reports planned.

The membership is fluid and attendance varies according to the agenda. The membership is made up of civil servants and representatives from the voluntary/charity sector.

### Jobcentre Plus Stakeholders’ Forum
- **Date Established:** May 01
- **Date Wound Up:** Mar 02
- **Chair:** Mr Leigh Lewis, CE of Jobcentre Plus

**Notes:** Jobcentre Plus Stakeholders’ Forum was a consultative group that liaised with customer representatives and obtained feedback on proposed plans in the Jobcentre Plus area.

The membership is fluid and attendance varies according to the agenda. The membership is made up of civil servants and representatives from the voluntary/charity sector.

### Jobcentre Plus Training Group
- **Date Established:** Jul 01
- **Date Wound Up:** —
- **Chair:** Madeleine Starr, Carers UK

**Notes:** No formal reports planned.

The membership is fluid and attendance varies according to the agenda. The membership is made up of civil servants and representatives from the voluntary/charity sector.
## Ad Hoc Advisory Groups

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<th>Date Established</th>
<th>Date Reported/Due to Report</th>
<th>Report Details</th>
<th>Date Wound Up</th>
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<th>Civil Servants</th>
<th>Wider Public Servants</th>
<th>Voluntary/Charity Sector</th>
<th>Private Sector</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member-Nominated Trustee Working Group</td>
<td>Jun 99</td>
<td>—</td>
<td>Proposals in Member-Nominated Trustees and Directors: A Consultation Document, published October 1999, were developed from the Working Group discussions.</td>
<td>Dec 02</td>
<td>—</td>
<td>2</td>
<td>—</td>
<td>—</td>
<td>7</td>
<td>Mr Geoff Judd, DWP</td>
</tr>
<tr>
<td>Modern Service Working Group</td>
<td>Dec 98</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>5</td>
<td>—</td>
<td>—</td>
<td>10</td>
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<tr>
<td>National Customer Representative Forums</td>
<td>Apr 91</td>
<td>—</td>
<td>No plans to produce a report.</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
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</tr>
<tr>
<td>Partnership Against Poverty – Scotland</td>
<td>Nov 01</td>
<td>—</td>
<td>No formal report planned.</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>—</td>
<td>Mr Simon Dawson, DWP</td>
</tr>
<tr>
<td>Partnership Against Poverty – England and Wales</td>
<td>Mar 01</td>
<td>—</td>
<td>No report as such, provides feedback to DWP after each meeting.</td>
<td>—</td>
<td>—</td>
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</tbody>
</table>

### NOTES

The Working Group has an ongoing remit to provide a means for DWP officials and representatives of major disability organisations to discuss the strategy and planning of an incremental programme of improvements to modernise the delivery of Attendance Allowance and Disability Living Allowance. The Group is made up of representatives and has no defined membership. It would therefore be inappropriate to classify the Group as an NDPB (as NDPB controls would be unsuitable). The future of the Group will, however, be kept under regular review.

There is no fixed membership for the Forums – they are public events rather than private meetings. These events commenced in April 1999 and a summary report is produced within 3 months of the date of each Forum. The Forums are organised for delegates of national and regional organisations. The objectives are to provide information to delegates; obtain feedback on front-line services from front-line workers; and consult on new projects and initiatives. The main event is the Annual Forum. This is a general forum for customer advisors and representatives, which is attended by senior officials. The last four events have included a ministerial presence. As the membership is fluid and attendance varies according to the agenda it would not be appropriate to classify the forums as NDPBs.

Working group consisting of DWP, Scottish Executive, Scotland Office, COSLA, individual local authorities and voluntary sector organisations working together to increase the take-up of social security benefits (MIG - pension credit) by older people. The focus is to help reduce poverty by ensuring that older people receive their full benefit entitlement. This is an informal group that shares best practice; given this and the fact that there is no defined membership it would be inappropriate to classify the group as an NDPB. The future of the group will, however, be kept under regular review.
### Department for Work and Pensions

# Ad Hoc Advisory Groups

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<th>Ad Hoc Advisory Groups</th>
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<td><strong>Pensions on Divorce Consultation Panel</strong></td>
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<tr>
<td><strong>DATE ESTABLISHED</strong></td>
</tr>
<tr>
<td>Nov 97</td>
</tr>
<tr>
<td><strong>DATE REPORTED/DUE TO REPORT</strong></td>
</tr>
<tr>
<td>—</td>
</tr>
<tr>
<td><strong>REPORT DETAILS</strong></td>
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<tr>
<td>—</td>
</tr>
<tr>
<td><strong>DATE WOUND UP</strong></td>
</tr>
<tr>
<td>—</td>
</tr>
<tr>
<td><strong>MINISTERS</strong></td>
</tr>
<tr>
<td>—</td>
</tr>
<tr>
<td><strong>CIVIL SERVANTS</strong></td>
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<tr>
<td>—</td>
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<tr>
<td><strong>WIDER PUBLIC SERVANTS</strong></td>
</tr>
<tr>
<td>1</td>
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<tr>
<td><strong>VOLUNTARY/CHARITY SECTOR</strong></td>
</tr>
<tr>
<td>2</td>
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<tr>
<td><strong>PRIVATE SECTOR</strong></td>
</tr>
<tr>
<td>14</td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
</tr>
<tr>
<td>Mr Charles Ramsden, DWP</td>
</tr>
</tbody>
</table>

| **Pensions Service Early Warning Consultation Group**                                 |
| **DATE ESTABLISHED**                                                                 |
| Mar 01                                                                                |
| **DATE REPORTED/DUE TO REPORT**                                                       |
| —                                                                                    |
| **REPORT DETAILS**                                                                    |
| —                                                                                    |
| **DATE WOUND UP**                                                                     |
| Mar 02                                                                                |
| **MINISTERS**                                                                         |
| —                                                                                    |
| **CIVIL SERVANTS**                                                                    |
| —                                                                                    |
| **WIDER PUBLIC SERVANTS**                                                             |
| —                                                                                    |
| **VOLUNTARY/CHARITY SECTOR**                                                          |
| —                                                                                    |
| **PRIVATE SECTOR**                                                                   |
| —                                                                                    |
| **CHAIR**                                                                            |
| —                                                                                    |

| **Private Pensions Simplification Forum**                                            |
| **DATE ESTABLISHED**                                                                 |
| Sep 01                                                                               |
| **DATE REPORTED/DUE TO REPORT**                                                       |
| Jun 02                                                                               |
| **REPORT DETAILS**                                                                    |
| —                                                                                    |
| **DATE WOUND UP**                                                                     |
| Jun 02                                                                               |
| **MINISTERS**                                                                         |
| 2                                                                                    |
| **CIVIL SERVANTS**                                                                    |
| 5                                                                                    |
| **WIDER PUBLIC SERVANTS**                                                             |
| —                                                                                    |
| **VOLUNTARY/CHARITY SECTOR**                                                          |
| —                                                                                    |
| **PRIVATE SECTOR**                                                                   |
| 5                                                                                    |
| **CHAIR**                                                                            |
| Mr Alan Pickering                                                                    |

# Review

<table>
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<tr>
<th>Review</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Private Pensions Simplification Forum</strong></td>
</tr>
</tbody>
</table>

**NOTES**

This is an informal advisory group that does not produce reports, it would be inappropriate to classify the group as an NDPB. The future of the Panel will be kept under regular review.

Quarterly consultative meetings with representative organisations are arranged on behalf of the Pensions Service Early Warning Team to alert them to front-line issues and concerns.

The Forum's remit was to review the private pensions legislation for which DWP is responsible and offer ministers proposals for deregulation, subject to ensuring that pension scheme members are properly protected.
## Task Force

### Children Matter Task Force

<table>
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<tr>
<th>Date Established</th>
<th>Jul 00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Reported/ Due to Report</td>
<td>Jun 01</td>
</tr>
<tr>
<td>Report Details</td>
<td>The report described the progress made in implementing the recommendations of the &quot;Children Matter&quot; Report (1998) and in particular the development of the Residential Care Provision in Northern Ireland.</td>
</tr>
</tbody>
</table>

### Date Wound Up

- Ministers
- Civil Servants: 5
- Wider Public Servants: 9
- Voluntary/Charity Sector: 1

### Chair

Mr Leslie Frew, Civil Servant/DHSSPS

### Notes

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<th><strong>DATE ESTABLISHED</strong></th>
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<tbody>
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<td><strong>DATE REPORTED/DUE TO REPORT</strong></td>
<td>Mar 04</td>
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<td><strong>REPORT DETAILS</strong></td>
<td>—</td>
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<tr>
<td><strong>DATE WOUND UP</strong></td>
<td>—</td>
</tr>
<tr>
<td><strong>MINISTERS</strong></td>
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<tr>
<td><strong>CIVIL SERVANTS</strong></td>
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<tr>
<td><strong>WIDER PUBLIC SERVANTS</strong></td>
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<tr>
<td><strong>VOLUNTARY/CHARITY SECTOR</strong></td>
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<tr>
<td><strong>PRIVATE SECTOR</strong></td>
<td>—</td>
</tr>
<tr>
<td><strong>CHAIR</strong></td>
<td>Mr John McGrath, Department for Social Development</td>
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<td>British Coal Corporation</td>
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<td>British Educational Communications and Technology Agency (BECTA)</td>
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<td>British Museum</td>
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<td>Committee on Mutagenicity of Chemicals in Food, Consumer Products and the Environment</td>
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<td>Committee on Products and Processes for Use in Public Water Supply</td>
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<td>Committee on Standards in Public Life</td>
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<td>Committee on the Medical Effects of Air Pollutants</td>
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<td>Committee on the Safety of Devices</td>
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<td>Committee on the Safety of Medicines</td>
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<td>Committee on Toxicity of Chemicals in Food, Consumer Products and the Environment</td>
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<td>Commonwealth Scholarship Commission in the UK</td>
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Agencies and Public Bodies Team  
Corporate Development Group  
Admiralty Arch  
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London SW1A 2WH  
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Fax: 020 7276 2493  
Email: apbt@cabinet-office.x.gsi.gov.uk  
Website: www.cabinet-office.gov.uk/agencies-publicbodies  

Ref: 255824/0703
Key

CHAIR
Shows the name of the Chair as at 31 March 2003. In the case of a multiple body and multiple Chairs, MULTIPLE will appear. (The symbol denotes multiple figures.) Remuneration figures are rounded to the nearest pound and do not include normal expenses, such as travel and subsistence. The figure represents an annual payment, unless otherwise stated as being per day (PD) or per meeting (PM). NP means that the post is unpaid, or that the post holder does not claim the remuneration to which he or she is entitled.

CHIEF EXECUTIVE
Shows the name of the Chief Executive (or equivalent post holder) as at 31 March 2003. Remuneration figures are rounded to the nearest pound and do not include normal expenses, such as travel and subsistence. Except where noted otherwise, the figure comprises basic salary, plus:
- geographical allowances such as London Weighting;
- performance related bonuses;
- any employer’s contributions paid in respect of the Chief Executive under the pensions scheme;
- any sums paid by way of expenses allowance;
- the estimated monetary value of any other benefits receivable by the Chief Executive otherwise than in cash; and
- any agreed sum on taking up appointment.

STAFF EMPLOYED (PUBLIC CORPORATIONS, NDPBs, NATIONALISED INDUSTRIES AND NHS BODIES)
Shows the full-time equivalent number of employees as at 31 March 2003. Among the Executive NDPBs, the Advisory and Conciliation and Arbitration Service and the Health and Safety Commission and Executive are unique in that their staff, while directly employed, have civil servant status.

OPENNESS AND ACCOUNTABILITY
It is noted whether the public body:
- holds meetings with the public;
- makes publicly available minutes of board meetings or other meetings; and/or
- has a register of members’ interests.

OMBUDSMAN
The name of the Ombudsman for the body is shown. The PCA is the Parliamentary Commissioner for Administration.

ANNUAL REPORT
Shows the year of the body’s latest published Annual Report. Departmental Annual Reports may include reports on public bodies.

AUDIT ARRANGEMENTS (PUBLIC CORPORATIONS, EXECUTIVE NDPBs, NATIONALISED INDUSTRIES AND NHS BODIES)
Shows the audit arrangements for Executive NDPBs, Nationalised Industries and Public Corporations. The NAO is the National Audit Office. Under an agreement between the Comptroller and Auditor General (C&AG) and Her Majesty’s Treasury, the NAO is either the auditor of, or has inspection rights to, all Executive NDPBs. The C&AG (Northern Ireland) operates under similar agreements in respect of Executive NDPBs sponsored by the Northern Ireland Assembly.

LAST REVIEW
Shows the year of the NDPB’s last review.

APPOINTMENTS AND REMUNERATION
Shows the Chair’s, Deputy Chair’s and Board Members’ details as at 31 March 2003.
M = male  F = female  P = paid  NP = unpaid (post holders may not claim the remuneration they are entitled to)  EX = ex-officio

MULTIPLE BODIES
Some bodies are made up of multiple boards or panels and are shown with the symbol appearing alongside the body’s name. These bodies are counted individually, except where they are Tribunal NDPBs or NHS Bodies, which are counted as one system rather than individual panels or boards.

KEY FOR TASK FORCES, AD HOC ADVISORY GROUPS AND REVIEWS

DATE ESTABLISHED
Shows the month and year that the group was established.

DATE REPORTED/DUE TO REPORT
Shows the month and year when the group issued its final report or is due to issue its final report. Not all groups will produce a final report, but will provide advice on an ongoing basis.

REPORT DETAILS
Shows the title and date of any reports published.

DATE WOUND UP
Shows the month and year when the group ceased to operate.

MINISTERS, CIVIL SERVANTS, WIDER PUBLIC SERVANTS, VOLUNTARY/CHARITY SECTOR, PRIVATE SECTOR
Shows the numbers of members from each employment sector. Not all groups have members from all sectors.

CHAIR
Shows the name of the Chair of the group.