OFFICIAL VISIT TO THE UK (VAFDIP2 DEC 2008)

This form is for use outside the UK only This form is provided free of charge



► READ THIS FIRST

This form must be completed in English. You may use blue or black ink.

Please follow the guidance notes carefully and complete all questions as indicated. If you run out of space, please use additional sheets of paper to provide us with all the relevant information required as part of your application.

All applicants must provide:

- A valid passport or travel document
- A recent passport photograph
- A Note Verbale confirming the details of your official trip or a letter from your organisation confirming the details of your trip

IF YOU ARE COMING TO THE UK ON OFFICIAL BUSINESS YO	U SHOULD COMPLETE THIS FORM					
How long will you be in the UK for? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>						
Date of arrival in the UK >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Date of departure from the UK M M Y Y Y Y					
1 Given name(s) (as shown in your passport) >>>>>>>>	2 Family name (as shown in your passport)					
3 Other names (including any other names you are known >>>> by and/or any other names that you have been known by)	4 Sex Put a cross (x) in the relevant box Male Female					
5 Marital status? Put a cross (x) in the relevant box Divorced/Dissolved Partnership	Married/ Civil Partner Unmarried Partner Separated Widowed/Surviving Civil Partner					
6 Date of Birth D D M M Y Y Y Y	7 Place of Birth					
8 Country of Birth >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	9 Nationality					
10 Do you hold, or have you ever held, any other nationality or na	ationalities? Put a cross (x) in the relevant box					
11 Current passport or travel document number >>>>>>>>	12 Place of Issue					
13 Issuing Authority >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	14 Date of Issue D D M M Y Y Y Y					
15 Date of Expiry >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	16 Is this your first passport? Put a cross (x) in the relevant box Yes No					

17 Your contact address (please include full address, >>>>>> telephone number, email address)	18 Father's full name				
	19 Mother's full name				
	20 Full name of spouse/partner				
21 Spouse/partner's nationality/nationalities >>>>>>>>	22 Spouse/partner's date of birth >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>				
23 Have you ever been refused a visa for the UK? Put a cross (x) in the relevant box Yes No If 'Yes' please provide details >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>					
24 Have you ever been refused a visa for any other country? Put a cross (x) in the relevant box					
Yes No If 'Yes' please provide details >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>					
26 Are you travelling on official business on behalf of >>>>> your government?	Yes No				
27 Who do you work for and what do you do? >>>>>>>>>					
28 Where will you stay in the UK? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	29 Who is paying for your trip?				
	30 Port or Airport of arrival in the UK				
	31 Flight number (if applicable)				
32 Port or Airport of departure from the UK >>>>>>>>>	33 Flight number (if applicable)				
34 Will anyone be accompanying you on this trip? Please provide	their name and their relationship to you				

Declaration

I hereby apply for a vignette confirming my exemption from Immigration control for the United Kingdom. The information I have given is complete and true to the best of my knowledge. I also declare that the photograph submitted with this form is a true likeness of me. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the United Kingdom Diplomatic Mission handling my application.

I am aware that it is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not believe to be true, in order to obtain a visa/entry clearance to the UK.

I declare that the documents I have supplied with this application are genuine and the statements I have made with this application are truthful. I understand that UK Border Agency (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application. I further understand that UK Border Agency (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and establish that I will comply or have complied with the terms of any visa/vignette issued.

I understand that UK entry clearance applications may be handled by British Missions in other locations, including outside the country in which I have applied for entry clearance and that this may involve the transferring of my application and supporting documents to and from another Mission. I understand that the UK Border Agency will be responsible for transferring my application and supporting documents safely. I understand in these circumstances my application will still be handled in line with UK Border Agency published customer service standards.

I understand that all information provided by me will be processed by the UK Border Agency in accordance with the Data Protection Act 1998. I am aware that the UK Border Agency is the data controller in relation to the information provided by me in this application form. I am aware that the information I provide will be treated in confidence, but may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the UK Border Agency or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 1998. I also understand that the information provided by me may also be used for staff training purposes.

I declare that the information given on this form is correct to the best of my knowledge and belief. I also consent to the processing of information provided by me to the UK Border Agency.

Applicants signature	Date						
	D D	M	М	Y	Υ	Υ	Υ

Guidance for Questions 25 - 34 (Please refer to separate Guidance notes for questions 1 - 24)

25 Why are you going to the UK?

Please give details of the reason for your visit to the UK e.g. visiting UK Ministers, visiting your country's Mission in the UK, visiting your International Organisation's headquarters, etc

26 Are you travelling on official business on behalf of your government?

Answer Yes/No

27 Who do you work for and what do you do?

Please give details of your present job/occupation/employment

28 Where will you stay in the UK?

Please provide the full address, telephone number and email addresses of all the places you will be staying during your visit, including hotels

29 Who is paying for your trip?

Please give details of who is paying for your visit to the UK e.g. your government/organisation. If you personally are paying for your trip, please state 'Myself'

30 Port or Airport of arrival in the UK

Please provide details as requested

31 Flight number (if applicable)

Please provide details as requested

32 Port or Airport of departure from the UK

Please provide details as requested

33 Flight number (if applicable)

Please provide details as requested

34 Will anyone be accompanying you on this trip?

Please provide their name and their relationship to you