Chapter 4 - Management Information

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Introduction

1. To effectively operate Contracted Employment Provision (CEP), DWP require the collation of performance Management Information (MI) for performance management, reporting and analysis.

2. MI is used to measure the performance and success of CEP - at local, regional, contract and national levels:

    - to report progress to Ministers;

    - evaluate the effectiveness of the programme;

    - measure the uptake and delivery of provision;

    - measure performance in and across Contract Package Areas;

    - monitor and manage contracts (including financial monitoring and external quality inspection)

    - produce Official Statistics

    - to inform the allocation of market share

Collection of MI

3. DWP will collect MI electronically about participants who have been referred to you by Jobcentre Plus. In exceptional cases we may request MI from you.

4. The Provider Referral and Payment (PRaP) System will be the main source of CEP MI collected by DWP to provide data on:

    - referrals;

    - attachments;

    - Job Outcomes; and

- Sustained Outcomes.

   This list is not exhaustive.

5. Where DWP requires additional information, to support performance management for example, you will be expected to supply this within the agreed time limits.

Sharing of MI

6. There are rules around the sharing of MI. These are detailed in your contract and your terms and conditions.

7. You shall not (and shall ensure that any of your Sub-contractors shall not) at any time publish, disclose or divulge any of the MI to any third party until the date of publication of the official and/or national statistics, other than any exceptions stipulated by your contract and terms and conditions.