



British Embassy
Moscow

Date:

To
The visa officer
UK Border Agency,
Moscow

Subject: Request for withdrawal passport and closing of application

Please provide reasons of withdrawal: _____

Applicants' details

Full Name	Passport No.	Reference number	Date of Birth	Contact No.
		MSAC/		

I confirm that Visa application centre has supplied the following information at the time of accepting withdrawal letter.

- The visa application centre will forward your authorisation to visa staff at the UK Border Agency
- Your passport will be returned to the visa application centre within 2 working days. **Note:** staff at the UK Border Agency in Moscow will try hard to meet these timescales; there can sometimes be unavoidable delays in processing your withdrawal requests.
- UK visa application centre and its staff have no influence on the withdrawal process. If your passport is not processed within two working days then you should write an email to UK Border Agency at MoscowVisaEnquiries@fco.gov.uk . Please do not contact the British embassy in person any questions can only be dealt with through the email address above.

Applicant's Signature

VAC Staff ID No