Laying an order under the Public Bodies Act 2011 Consult Cabinet Office to resolve difficulties arising at any stage Devolved Figure 1 Administrations Identify proposed reform by schedule of (via Territorial Public Bodies Act (chapter 1 of SI guidance) Office) Allow 28-36 weeks for whole process **Parliamentary** External Branch stakeholders Draft proposal must comply with restrictions of PBA (see chapter 2.2) **Public Bodies** Act 2011 / Cabinet Office Involve and advise Department officials, **Public Bodies** Department Cabinet Office, Devolved Administrations, drafting other departments and wider Order stakeholders Liaise early with Parliamentary Branch to Consult with Territorial Office to Proportionate and open-minded consultation (see chapter secure parliamentary time (see chapter 5) establish Devolved Administration 3.1-3). Clear consultation before publication (chapter 3.4consent requirements 5) Consultation must begin at least 12 weeks before laying n.b. it does not need to take 12 weeks! Engage DAs early to secure Figure 2 agreement (chapter 3.5). Order drafted using Be aware of time required by Order and published guidance (chapter DAs explanatory document (see 4.1-4.3) **Westminster Parliamentary process** 3. Secure 1. Secure Parliamentary time clearance from (see 4.4) HAC (see 4.5.1) Draft order laid before Parliament with explanatory document and consultation Draft order laid with DAs day responses and Impact after laid at Westminster Assessment where applicable 2. Draft order cleared by Parliamentary Counsel and JCSI (4.5.2-3)30 day scrutiny period before JCSI, SLSC and Departmental Scrutiny Committee: House/Committees can select enhanced affirmative procedure. See SLSC website for timings Enhanced Affirmative procedure: further 30 days of scrutiny, House/Committee can Standard procedure: further 10 days make recommendations to which the Minister must have regard of scrutiny (total of 40 days) Minister responds to committee and proceeds with order Secure Parliamentary time

Order passed if approved by a resolution of both Houses

for debates