

## Appendix 18

### Doubts about appointees behaviour

Dear

Reference:-

As the person appointed to act on behalf of the above named you are required to be responsible for dealing with their social security affairs and this includes claiming and receiving social security benefits and pensions. Any money you receive on their behalf must be used in their interest; this includes paying for a nursing home or a carer and meeting their everyday costs.

We have been advised that you may not be carrying out these tasks with regard to Mr/Mrs..... and that certain fees and costs are not being paid to ..... This includes non-payment of personal expenses due on a weekly basis.

In order for the appointeeship to continue we need to discuss this matter with you and ask that you contact us within 7 days to arrange an interview.

In the mean time all benefit payments have been suspended.

Please contact me on the number above.

Yours sincerely

