

29 July 2010

Human Papillomavirus (HPV) Vaccine Uptake, Supply and Wastage Surveys 2010/2011

Gateway Reference Number: 14612

Dear PCT HPV Data Providers,

This is to confirm that the Human Papillomavirus (HPV) vaccine uptake, supply and wastage surveys for 2010/11 will commence on 1 October 2010, as set out in the Director of Immunisation's letter of 17 March 2010¹.

Overview

This is the third year of the routine HPV vaccination programme for girls aged 12 to 13 years in school Year 8 and will be the first academic year that most PCTs will not be required to provide data on catch-up cohort(s) in the monthly survey. PCTs that are required to provide monthly data on the catch-up cohort(s) are those that did not implement the accelerated catch-up programme and opted to continue this programme into the 2010/11 academic year. The annual survey requests data for all of the other cohorts up to age 18 years, to capture any 'mop-up' vaccinations (e.g. girls that were not vaccinated or fully vaccinated, for what ever reason, during the catch-up campaign in 2009/10).

As PCTs are reporting in the monthly surveys vaccine uptake in school Year 8 girls only, the ImmForm GP data entry tool will not be available for the 2010/11 campaign. Those PCTs using this tool for the 2009/10 campaigns will need to revert to previous reporting processes for capturing HPV vaccine uptake data from their GP practices.

As with previous seasons, PCTs will be given an estimate of the school roll of Year 8 girls only, which can be adjusted (if appropriate). This will be the fixed monthly denominator that will be used to produce provisional cumulative uptake data, which will be published monthly on the Department of Health website.

The process of providing vaccine supply and wastage data has been changed to reduce burden and increase the accuracy of these data:

- Where PCTs had to provide the number of vaccines received each month, this field is now pre-populated from vaccines ordered through the vaccine supply function on ImmForm. PCTs cannot change this figure. PCTs can make a separate manual

¹ www.dh.gov.uk/en/Publicationsandstatistics/Lettersandcirculars/Dearcolleagueletters/DH_114232

stock adjustment, but will have to give an explanation for the stock adjustment in a specific free text field.

- To help calculate the stock remaining at the end of the month, the number of doses given to the routine cohort each month is calculated automatically from the uptake data provided by the PCT; this is the same as last year. However, it is anticipated that a number of vaccines may still be administered to females outside the routine cohort. Therefore, we will ask PCTs to provide a single total for vaccines given to non-Year 8 girls each month. These two figures will be added to give the total for the number of doses administered that month.
- As mentioned above, we are asking PCTs to supply one figure for vaccines given each month to non-Year 8 girls for the monthly survey. However, in the annual survey, we will ask PCTs to break down the annual figure into each separate age cohorts. Therefore, PCTs will need to keep a record of HPV vaccines given to the separate age cohorts.
- Vaccine wastage should continue to be reported as in previous surveys, although PCTs will again have to give reasons for reported wastage in the specific free text field. Please see the monthly dataset for further details.

Formal ROCR approval (Review of Central Returns Steering Committee) has been extended for the collection of these data from the NHS under the reference number **ROCR/OR/0228/001MAND**. For PCTs that have not completed the accelerated catch-up we have received an extension to the ROCR approval under the reference number **ROCR/O9/0007MAND** and we will write to those PCTs separately about data collection arrangements.

ImmForm website

As with previous surveys, the 2010/11 data will be collected via the DH ImmForm website. The ImmForm website can be accessed by either one of two addresses; these are: <http://nww.immform.dh.nhs.uk> for N3 users or: <http://www.immform.dh.gov.uk> for those accessing from the Internet. Current logins and passwords will still be valid.

Requests for passwords to access the ImmForm reporting website should be emailed to immform@dh.gsi.gov.uk.

Timetable

The first monthly survey, for the month ending 31 September 2010, will commence in October 2010, after which there will be a further nine monthly surveys up to June 2011. In contrast to the previous years, to reduce burden, there are no surveys for July 2011 or August 2011. Each of the ten monthly surveys during the 2010/11 campaign will commence on the first working day of the following month and will run for ten working days (i.e. adjustments will be made for weekends and public holidays).

The annual survey for vaccines given from 1 September 2010 up to 31 August 2011 will commence on 1 September 2011 and will run for twenty working days, closing on 28 September 2011.

User guides

We will circulate a comprehensive HPV data-provider's user-guide for PCTs in advance of the 2010/11 campaign. We will also provide specific annual-return guidance prior to the annual survey commencing.

Yours sincerely,

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