

DFID **Minouche Shafik, Permanent Secretary**
Business Expenses : April - June 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including hospitality given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
01/04/2009	London	Working Lunch - IMF				24.47		24.47
08/04/2009	London	Working Lunch - Zambia Orphans of Aid in the UK (UK Civil Society Organisation)				33.50	33.50 (hospitality given – lunch)	67.00
24/04/2009 – 27/04/2009	Washington	World Bank Spring meeting	3,400.50		18.00	491.00		3,909.50
28/04/2009	London	Working Lunch - French Development Agency				36.49	36.49 (hospitality given – lunch)	72.98
06/05/2009	London	Working Lunch - IMF				24.78		24.78
14/05/2009	London	Working Lunch with DFID Non Executive				26.97		
29/06/2009-01/07/2009	Nepal	Country Visit	3,248.30				46 (Visa)	3,294.30
22/06/2009	Glasgow	Management Board meeting	330.00					330.00

		at Abercrombie House (DFID's second HQ)						
24, 15/06/2009	Slough	Management Board Away Day		15.80		204.38		220.18
04/2009-06/2009		Use of Official Secure Car						17,645.08

HOSPITALITY RECEIVED

DATES	ORGANISATION	TYPE OF HOSPITALITY RECEIVED
06/05/09	Overseas Development Institute	Evening reception
15/05/2009	London School of Economics	Dinner and Speech
04/06/09	International Finance Cooperation/ Financial Times	Awards Dinner
18/06/2009	Deutsche Bank	Dinner

Andrew Steer,
Director General
Policy and
Research

DFID

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14/04/2009	Copenhagen	Meeting with Minister to discuss financial matters	577.70					577.70
24/04/2009	Sunningdale	Attend event for Top 200 civil servants at National School of Government		6.90				6.90
27/04/2009	Washington	Charge for cancelling hotel room (urgent business in the UK)				235.62		235.62
12/05/2009	Manchester	Regional Consultation Event on White Paper		247.00		102.00		349.00
18/05/2009- 21/05/2009	Rwanda	To visit Country Office and take part in African Finance Ministers meeting on Climate Change	5,751.55	83.36		64.07		5,898.98

27/05/2009	Paris	To attend Health Taskforce meeting (UK co-chair)		364.25				364.25
16/06/2009 - 19/06/2009	New York and Washington	UN meeting on health in New York followed by Washington visit	3,438.70			133.59		3,572.29
22/06/2009- 23/06/2009	Glasgow and Brussels	Visit to Abercrombie House for Management Board followed by meetings in Brussels on post-Millennium Development Goals Framework and with EU counterparts	524.80	334.25		57.74		916.79
24/06/2009- 25/06/2009	Slough	Management Board Away Day		15.80		204.38		

HOSPITALITY RECEIVED

DATES	ORGANISATION	TYPE OF HOSPITALITY RECEIVED
6 May	Overseas Development Institute	Evening Reception

Mark Lowcock, Director General

DFID **Country Programmes**

Business Expenses : April - June 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including hospitality given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
01/04/2009	London	Meeting with UK Disabled People's Committee			5.00		5.00	
13/04/2009- 14/04/2009	Tunisia	Africa Development Bank meeting	1,703.62		84.00	75.26	1,862.88	
15/04/2009	Abercrombie House, Scotland	Meetings with DFID staff in Abercrombie House (AH-DFID's second HQ)	332.35		133.00		465.35	
16/04/2009	London	Government Department Programme Board			5.00		5.00	
25/04/2009- 01/05/2009	DRC & Burundi	Country visit with Minister	3,688.70		42.00	86 (Visas)	3,816.70	
12/05/2009- 14/05/2009	Senegal	Africa Development Bank Annual Meetings	3,316.40		75.00		3,391.40	

29/05/2009	Brighton	Hospital visit for Department of Health capability review		27.00				27.00
07/06/2009-12/06/2009	Afghanistan	Country visit	2,848.38				96 (Visas)	2,944.38
14/06/2009-20/06/2009	Tanzania & Kenya	Countryvisit	2,068.57		68.00		189.50 (Visas)	2,326.07
22/06/2009-23/06/2009	Abercrombie House, Scotland & Manchester	Management Board meetings in Abercrombie House & CIPFA Annual conference - Chair of International Seminar	482.55		85.00	109.00		676.55
24/06/2009-25/06/2009	Slough	Management Board Away Day		15.80		204.38		220.18

HOSPITALITY RECEIVED

DATES	ORGANISATION	TYPE OF HOSPITALITY RECEIVED
06/05/09	Overseas Development Institute	Evening reception
01/06/09	CDC	Dinner

Martin Dinham, Director General,
International

DFID

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07/04/2009	Prague	Meet on EU business	182.80	4.40	18.71	119.73	325.64	
14/04/2009	Geneva	Meet with UN Agencies	88.43	26.80			115.23	
23/04/2009	Sunningdale	Event for Top 200 civil servants at National School of Government		18.80	10.00		28.80	
30/04/2009 – 12/05/2009	India/Bangladesh/Saudi/Qatar/Kuwait	Visit DFID staff and Development Banks	5,619.30			1,021.66	321.38 (Visas) 6,962.34	
13/05/2009	Leicester	To chair White Paper event		76.25	17.00		93.25	
27/04/2009 – 30/04/2009	London	Taxis to and from ODI/ EU seminar			30.00		30.00	
18/05/2009	Belfast	To chair	273.11				300.11	

		White Paper event			27.00			
27/05/2009-29/05/2009	Paris	Meet with EU members		490.25			338.24	828.49
08/06/2009-13/06/2009	Ghana/Sierra Leone	Visit DFID staff	5,573.40				142 (Visas)	5,715.40
22/06/2009	Glasgow	Visit to Abercrombie House	58.76	72.20	19.00		26.00	175.96
		Renewal of passport – multiple passports needed in order to get visas for travel.					155.00	155.00
24/06/2009-25/06/2009	Slough	Management Board Away Day		15.80			204.38	220.18

Doreen
Langston,
Non-
Executive
Director

DFID
Business Expenses : April - June
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02/04/2009	London	Recruitment panel for Director General Corporate Services		3.20				3.20
22/04/2009	London	Recruitment panel for Director General Corporate Services		3.20				3.20
23/04/2009	London	Divisional Corporate Performance reviews		3.20				3.20
05/05/2009- 06/05/2009	London	Recruitment panel for Director General Corporate Services		6.40				6.40
12/05/2009	London	Capital Portfolio Board		3.20				3.20
14/05/2009	London	Working Lunch				26.97		26.97

		with Permanent Secretary						
15/05/2009	London	Senior Civil Service pay moderation meeting		3.20				3.20
18/05/2009-27/05/2009	London	Various meetings and preparation for Audit Committee work		9.60				9.60
21/05/2009	London	Investment Committee		3.20				3.20
22/06/2009	Glasgow	Visit to Abercrombie House	72.50	-	95.00		-	167.50
24/06/2009	London	Capital Portfolio Board		3.20				3.20
24/06/2009-25/06/2009	Slough	Management Board Away Day	-	15.80	5.00	204.38	-	220.18

David MacLeod, Non
DFID Executive Director
Business Expenses : April - June
2009

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			Air	Rail	Taxi / Car	Accommodation / Meals		
24/06/2009- 25/06/2009	Slough	Management Board Away Day		15.80		204.38	225.18	