

Submission Procedure: Questions and Answers for Clarification

In light of several requests for clarification, the following summarises some of the more common queries.

Q. Is there a limit to the number of submissions I can make?

There is no limit to the number of submissions an individual or an organisation can make. Proposers should ensure that, where more than one submission is made, each submission is significantly different from any other solution proposed by them. There is a 40 page length limit to each submission.

Q. Can I only make one submission per location?

You can make more than one submission concerning a particular location. Where a proposal contains some minor scope for variation in configuration, each variant need not be covered by a separate submission. However, proposals for the same location, which entail more major variations, such as different numbers of runways, or radically different alignments of runways, should be covered by separate submissions.

Q. Can I submit after the 19 July deadline?

There will no further opportunities to submit proposals after 19 July. The Commission may contact submission authors with questions of clarification, where necessary after this point.

Q. Can I change my submission after I have submitted it?

Authors are free to revise or resend their submission up to the 19 July deadline, however, this will not be possible after 19 July.

Q. I have already submitted my proposal in advance of the February deadline for expressions of intention to submit. Do I need to resend it?

No, if your proposal was clearly labelled as such, it will be taken into account and there is no need to resubmit in advance of 19 July.

Q. Will I be able to present my ideas to the Commission in person?

No, the Commission are not planning to invite authors to present their submissions in person.

Q Will the Commission only be considering options for long term capacity in London?

The Commission will consider all options relevant to achieving the purpose and objectives set out in its terms of reference, available at <https://www.gov.uk/government/organisations/airports-commission/about/terms-of-reference>.

Q. Will the Commission be looking at any options that are not submitted?

The Commission will consider all options relevant to achieving its task. This may require the Commission to work up options to fill any gaps the Commission believes exist in the range of submissions received.

Q. Will the Commission publish all the submissions received?

The Commission expects to publish in full all submissions received. Where authors indicate a preference to redact, edit or withhold parts or all of a submission the Commission will consider any reasons and explanations given before deciding whether or not to publish, redact or edit as appropriate.

Q. Where and how should I send a submission to the Commission?

Submissions should be made electronically and e-mailed to airport.proposals@airports.gsi.gov.uk

For further details of how to submit proposals (e.g. in exceptional circumstances in hard copy) please refer to our website <https://www.gov.uk/government/publications/submitting-evidence-and-proposals-to-the-airports-commission>