

DWP monthly payments spreadsheets – explanatory notes

This document explains information in the monthly DWP payments spreadsheets.

The Department's accounting system and the descriptions it holds were designed for internal use and not external publication. We are working to make the data and descriptions easier to understand. We hope these notes will help in the meantime.

General points

Value added tax

We publish data showing payments made each month that are over £25,000 including VAT. For payments where we can claim back the VAT, we publish the value excluding the recoverable VAT.

Lines showing less than £25,000

You may notice that some values shown are less than £25,000. This is because we are following HM Treasury guidance. If a single payment relates to a number of separate products or services that should be coded separately for accounting purposes, then we publish separate values for each individual code, even where the each entry at this level may be less than £25,000. For example, if a single payment for £26,000 is made to one supplier but is for products for different parts of the department, then the report will show a line for each component of that payment. You can work out the payment total by adding together all those payments with the same transaction number.

Supplier information

The entries cover all types of supplier that the Department pays. This includes private sector suppliers, Local Authorities and other public bodies.

Some suppliers may have duplicate entries because of slight differences in the way they were set up.

Abbreviations and terms

Spreadsheet entry	Explanation
'Entity' column	
Corporate	The DWP corporate centre, comprising policy and support organisations acting for the whole department e.g. Finance, Human Resources.
Employment Programmes	A virtual entity provided to assist analysis of payments for services to help people find work.
European Social Fund	DWP has overall responsibility for ESF funds used to support employment programmes in England.
Housing Benefit	A virtual entity provided to assist analysis of payments for Housing Benefit administration
Jobcentre Plus	An Executive Agency of DWP
Pension, Disability and Carers Service	An Executive agency of DWP
'Expense Type' column Additional columns (Category, Sub category and Micro category) have been added to provide further clarification of what payments were made for. Further work is in progress to simplify payment descriptions.	
ADF	Adviser Discretionary Fund
AMS	Application Maintenance and Support – a service under the DWP arrangements for sourcing IS/IT services.
APPS Dev	Applications development – an IS/IT term for work to develop software and systems to support DWP business.
Basic Skills	Payments to an external provider in relation to an employment programme to help people find work
DAF	Deprived Areas Fund – a means to increase the employment rate in those areas with the highest levels of worklessness.
EP Generic Provider Payments	Payments to an external provider in relation to an employment programme to help people find work.
Generic Tower	Payments for generic IS/IT services to support DWP business.
NDPB	Non Departmental Public Bodies.

Spreadsheet entry	Explanation
HB cool – DEL Programme	Housing Benefit – Departmental Expenditure Limit. Payments relating to the administration of Housing Benefit.
Hosting	A service under the DWP arrangements for sourcing IS/IT services.
JCP	Jobcentre Plus – an agency of DWP.
JSP ESF DEL P Costs	Jobseekers Programme, European Social Fund, Departmental Expenditure Limit Programme i.e. expenditure to help people find work.
Low Value Procurement	Low value, low risk procurements handled by DWP Shared Services provider
MA ESF(D) Costs	Payments of ESF funds for projects to address regional jobs and skills needs
MISC DEL Prog Receipts	Miscellaneous receipts under the Departmental Expenditure Limit allocation for Programme i.e. Employment related expenditure.
ND 18-24 Gateway	Administrative payments for New Deal for 18 to 24 year olds
ND 18-24 Options	Administrative payments for New Deal for 18 to 24 year olds
ND 50+	Administrative payments for New Deal for 50 plus year olds
ND General	New Deal General Payments
ND Generic	New Deal generic administrative payments
NDDP	New Deal for Disabled People
NDLP	New Deal for Lone Parents
Network	Data and telephony network services
NI & OGDs	Northern Ireland Civil Service and Other Government Departments
Non PRIME Charges	Estate costs outside of the PRIME contract with Telereal Trillium
SIAM	Service Integration and Management - a service under the DWP arrangements for sourcing IS/IT services.
TIS	Payments under the Travel to Interview Scheme
'Expense Area' column	
Abbreviations that describe the internal parts of the Department that generated the payment. These would be useful to quote if asking questions about a particular payment.	
CIT	Corporate Information Technology

Spreadsheet entry	Explanation
Chief Operating Officer (COO)	Jobcentre Plus Chief Operating Officer
ESAP Programmes	Employment Group
ESD	Employers and Stakeholders Directorate
F & C	Finance and Commercial
HRD	Human Resources Directorate
IIMP and OOHS	Jobcentre Plus Out of Hours Service
ISD	Corporate IT
LSPG	Legal Group
MISC RFR 5	Corporate Contract and Support Services
PDCS Change	Pension, Disability and Carers Service, Change Programme
PS	Professional Services
TPM Programmes	Transformation and Product Management Programmes
TPMD	Transformation and Product Management Directorate
WWEG Core Programme	Employment Group Core Programme
WWEG Top Level	Employment Group and Welfare and Wellbeing Group
Category	
This section has been added to clarify what payments were for. It describes the category of goods or services that the payment belongs to.	
Sub Category	
This section provides further clarification of the goods or service category.	
Micro Category	
This section provides more detail around the sub category and category of payment.	