

F1. OUT OF HOME CALORIE LABELLING – MONITORING TEMPLATE

About the monitoring template

As part of the agreed monitoring process for the Public Health Responsibility Deal, partners will be required to submit an annual update to the Department of Health so that we can place this information on the website. In this annual update, partners will set out the progress they have made against each of the pledges they have signed up to. They will also have an opportunity to set out the next stage of their plans.

The Responsibility Deal networks have developed a standardised monitoring template for each of the collective pledges. Guidance notes, intended to assist partners in completing the templates, are included within the template.

This is the monitoring template for pledge **F1. Out of Home Calorie Labelling**, which supports the Responsibility Deal's core commitment on food.

Further information on this pledge can be found at:

http://www.dh.gov.uk/en/Publichealth/Publichealthresponsibilitydeal/BecomingaResponsibilityDealpartner/DH_125222

This template has been made available in document format. The Department of Health is in the process of developing a web-based platform, which would enable partners to complete their annual updates online. We expect this system to be available by the end of February 2012.

All the information that partners will be asked to provide in the monitoring templates will be made publicly available on the Responsibility Deal website - <http://responsibilitydeal.dh.gov.uk/>. Consequently, partners should not include any information in their templates which cannot be disclosed.

The Department of Health will not provide any detailed analysis or commentary on the information provided by partners when they are published online.

Food Core Commitment

We will encourage and enable people to adopt a healthier diet.

F1. Out of Home Calorie Labelling Pledge

We will provide calorie information for food and non-alcoholic drink for our customers in out of home settings from 1 September 2011 in accordance with the principles for calorie labelling agreed by the Responsibility Deal.

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Section A – Summary of pledge delivery plans

About Section A

In this section, partners are asked to set out their plans to meet the pledge. Partners will be asked to complete and return this section to the Department of Health within six weeks of signing up to the pledge.

Please indicate how you intend to meet this pledge.

Please describe the steps/activity you intend to undertake to deliver this pledge including:

- *when and where calorie information will be made available,*
- *the type of out of home settings your business covers (eg. restaurants, quick service restaurants, takeaways, cafés, pubs, sandwich shops, staff restaurants),*
- *details of your rollout/implementation timetable,*
- *and how reference information on calorie requirement is being provided.*

You may cross-refer to other documents or reports. Please provide web-links where appropriate.

There is a 500-word limit when completing this section. All of the information provided here will be published on the Responsibility Deal website.

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Section B – Progress Update: Quantitative

About Section B

This section includes a series of quantitative measures that are intended to map partners' progress on delivering against the pledge. Partners will provide information against each of the measures as indicated.

Partners will be asked to return this section to the Department of Health by the **end of April each year**. Partners will be asked to provide their most up-to-date information and to make clear the period to which their information applies.

All of the information provided here will be published on the Responsibility Deal website.

1. Please provide data to indicate progress as of [insert date] including:

- the percentage of standardised¹ food and drink² product lines.
- you may also optionally provide this as a sales weighted percentage

and;

- the proportion of your outlets - please provide both:
 - the number of outlets
 - and what this represents as a proportion of all of your outlets

for which the out of home calorie labelling pledge has been implemented.

Commentary

If you wish, you may provide a short commentary on the data provided in this section. There is a 200-word limit when completing this section

¹ 'Standardised' is defined as a product that is offered for at least 30 days in a year

² The pledge asks that "Calorie information is provided for standardised food and drink items sold," however this information request recognises that some partners are undertaking a phased roll-out.

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Section C – Progress Update: Qualitative

About Section C

Completion of this section of the template will be **optional**. Partners wishing to complete this section will be asked to return it by the **end of April** each year.

All of the information provided here will be published on the Responsibility Deal website.

Please set out the progress you have made this year on delivering this pledge.

This section provides you with an opportunity to describe the progress you have made on delivering against this pledge and the changes you have implemented in order to deliver this commitment. You may wish to indicate if your delivery plans (as set out in your Section A) had to be modified and whether there were any unintended consequences that arose from your delivery of the pledge.

You may wish to direct interested observers to company documents or reports where you have already given details of progress on your Responsibility Deal pledges. If appropriate, please provide a web-link. You may also include information about consumer research or changes in product sales following implementation.

There is a 500-word limit when completing this section.

Please set out how you intend to make further progress on delivering this pledge.