

GD1 Close Matching Guidance (previously D01)

Condition	Considerations	Examples
Close match on names	<p>The following define a range of 'close name match' guidelines (note: do not combine elements of aliases when considering matches).</p> <ol style="list-style-type: none"> 1. A difference between the name on an application and a name on police records which could be a simple spelling mistake (i.e. the pronunciation could be identical, similar or a typing error may have occurred during entry on police systems). 2. The surname on the application is a close or exact match to the surname on the local information. 3. At least one of the forenames on the application (there may only be one) is a close or exact match to one of the forenames. 4. The name is Non-Anglicised and the forenames and surnames could have been interchanged. 5. In some cultures, forenames and surnames may be adopted or discarded over time. Therefore, Non- Anglicised names, where some of the name elements are the same, can be considered a close match. 6. The name is Anglicised and the forenames and surnames could have been interchanged. 	<p>Paul Lucas and Paul Lukas John Osbourne and John Osbourn John Lucas and Jon Lukas Roger Nowell and Roger Knowell</p> <p>John Paul Lucas and Jon Lukas Ken Wright and Kenneth Fred Write John Gary Lucas and John Fred Lucas</p> <p>Ian Atkinson and Ian Paul Atkinson Peter John Stewart and Peter Stewart</p> <p>Mohamed Ali and Ali Mohamed István Fityó and Fityó István</p> <p>Mohammed Abdul Ali and Mohammed Abdul Abdul Saraj Ali and Abdul Saraj Mohammed Ali and Mohammed Ali Saraj</p> <p>Scott Ryan and Ryan Scott Paul James and James Paul Winston Granville and Granville Wintson</p>

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	<p>7. If you have reason to believe that the information may relate to the Applicant and / or Third Party, even though the names do not meet the close matching guidelines, it should be treated as if it is a close match and processed using the relevant Method Product until you reach an outcome of 'Further Consideration' or 'Not Relevant'.</p> <p>Where the above scenario applies, and it has been categorised as 'Further Consideration' a brief note explaining why you recorded it as a close match should be included in the 'Notes' section on the AT2 in line with the corresponding 'Hit Reference'.</p>	
Close DOB	<p>1. Within the DOB guidelines a close match is defined where any two out of the three date components are exactly the same.</p> <p>OR</p> <p>2. The day and month components may be reversed.</p> <p>OR</p> <p>3. If you have reason to believe that the information may relate to the Applicant and / or Third Party, even though the DOB does not meet the close matching guidelines, it should be treated as if it is a close match and processed using the relevant Method Product until you reach an outcome of 'Further Consideration' or 'Not Relevant'.</p> <p>Where the above scenario applies, and it has been categorised as 'Further Consideration' a brief note explaining why you recorded it as a close match should be included in the 'Notes' section on the AT2 in line with the corresponding 'Hit Reference'.</p>	<p>12/01/54 and 17/01/54 12/01/54 and 12/11/54</p> <p>12/01/54 and 01/12/54</p>

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<p>Close Place Of Birth (POB)</p>	<p>1. Within the Place Of Birth guidelines a close match is defined as one which is spelled in such a way that it could be construed to be the same (i.e. the pronunciation could be identical or similar).</p> <p>OR</p> <p>2. The POB on the application and that on the local information are in the same city or in different towns located close together.</p> <p>OR</p> <p>3. If you have reason to believe that the information may be the Applicant and / or Third Party, even though the POB does not meet the close matching guidelines, it should always be treated as if it is a close match and processed using the relevant Method Product until you reach an outcome of 'Further Consideration' or 'Not Relevant'.</p> <p>Where the above scenario applies, and it has been categorised as 'Further Consideration' a brief note explaining why you recorded it as if it were a close match should be included in the Notes section on the AT2 in line with the Hit Reference.</p>	<p>Bredbury and Breadbury Leicester and Lester</p> <p>Bootle and Liverpool East End and London Rochdale and Manchester Birmingham and West Bromwich Leicester and Leicestershire</p>
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