

## Bangladesh - Straightforward passport renewal for adults

We have looked to make the process for renewing a passport as straightforward as possible. Renewals will generally take four weeks to process.

However, after an initial assessment of your application we may need to request additional documentation to be satisfied of your claim to British nationality and your identity. If this is the case our team will get in touch with you with a list of the additional documents required.

Do not make any travel arrangements until you have received your new passport. If the documents are not in English you must provide a translation. You need to provide all original documents and all the translations along with a photocopy of each document.

### Essential Documents:

The following documents are essential to establish both your identity and your claim to British nationality. **Without them we cannot accept your application.**

**Due to the high level of attempted fraud we see in Bangladesh we will carry out checks on the documents submitted and if documents are found to be fraudulent we will immediately refuse the application. Any fees are non-refundable. We may pass the fraudulent documents to the Bangladeshi or UK authorities for prosecution.**

### APPLICATION FORM, PHOTOGRAPHS, FEES AND CURRENT PASSPORT

- Completed C2Passport Application Form - <http://centralcontent.fco.gov.uk/resources/en/pdf/central-content-pdfs/form-c2>
- 2 recent (not older than 1 month) passport size (45 mm X 35 mm) photographs with white background. (One certified by the person who countersigns the application form).
- Correct passport fee and courier fee.
- Current passport of the applicant.

### CHANGE OF NAME

If you have changed your name because of marriage then you must provide the marriage certificate / divorce certificate. If changed for any other reason then you must provide any sworn affidavit, deed poll, newspaper advert of change of name. For all name changes you must provide official documents (e.g. bank cards, driving license, voters card), which confirm that your name is changed for all purposes.

### Desirable Documents:

If you can provide your original documents about how you are British it will make it easier for us and quicker for you. If you cannot we could come back to you and it could take longer than four weeks to process your application. These documents should include:

- If your claim to British nationality is by descent* – Your parents' long UK birth certificate / British registration or naturalisation document and your local government / consular birth certificate and their marriage certificate.
- If you were born in UK after 1 January 1983* – Your parents' UK birth certificate / British registration or naturalisation document / passport with indefinite leave to remain in the UK endorsed on it.