



Home Office

Identity & Passport Service

Headquarters
Identity and Passport Service
Parliamentary & Correspondence
Management Team
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XXXXXXXX XXXXXX

Reference: FOICR 18257/11

5 May 2011

Dear XXXXXXXX

Tel (020) 7035 8889
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Email hqenquiries@ips.gsi.gov.uk
Web www.homeoffice.gov.uk/ips

FREEDOM OF INFORMATION REQUEST

Thank you for your emails of 31 March. Your request is being handled as a request for information under the Freedom of Information Act 2000.

I am able to disclose the information set out in the enclosed Annex.

I hope that this information meets your requirements. I would like to assure you that we have provided you with all relevant information that the Identity and Passport Service (IPS) holds.

If you are dissatisfied with this response you may request an independent internal review of our handling of your request by submitting a complaint within two months to the address below, quoting reference FOICR 18257/11. If you ask for an internal review, it would be helpful if you could say why you are dissatisfied with the response.

Information Access Team
Home Office
Ground Floor, Seacole Building
2 Marsham Street
London SW1P 4DF

E-mail: FOIRequests@homeoffice.gsi.gov.uk

As part of any internal review the Department's handling of your information request will be reassessed by members of staff who were not involved in providing you with this response. If you remain dissatisfied after this internal review, you would have a right of complaint to the Information Commissioner as established by section 50 of the Freedom of Information Act.

Yours sincerely

X Xxxxx
Parliamentary and Correspondence Management Team

Information requested

Under the Freedom of Information legislation, I request the following information:

1. In each of the financial years 2008/09, 2009/10 and 2010/11 how much has the Identity & Passport Service spent on all travel for Directors and Staff?

Identity & Passport Service Total Travel Expenditure			
	2008/09	2009/10	2010/11
Total	£4,519,345	£4,675,065	£2,768,541

2. In each of the financial years 2008/09, 2009/10 and 2010/11 how much has the Identity & Passport Service spent on air travel for Directors and Staff? Additionally, how much of these amounts was 1st Class and how much was Standard Class split by UK vs International.

Identity & Passport Service Air Travel Expenditure			
	2008/09	2009/10	2010/11
UK	£532,214	£414,668	£231,376
International	£65,661	£94,216	£134,955
Total	£597,875	£508,884	£366,331

The Identity and Passport Service changed travel supplier in August 2010, prior to that date it is not possible to extract the information on first class travel without incurring disproportionate cost.

No first class air travel has been taken since August 2010.

3. In each of the financial years 2008/09, 2009/10 and 2010/11 how much has the Identity & Passport Service spent on rail travel for Directors and Staff? Additionally, how much of these amounts was 1st Class and how much was Standard Class.

Identity & Passport Service Rail Travel Expenditure			
	2008/09	2009/10	2010/11
Total	£1,850,975	£1,870,063	£1,079,271

The Identity and Passport Service changed travel supplier in August 2010, prior to that date it is not possible to extract the information on first class travel without incurring disproportionate cost.

The option to book first class rail travel was disabled in October 2010 and, since then, only exceptional requests for first class travel have been granted, with senior management approval.

A total of £1,377 was spent on first class rail travel during the period August 2010 to March 2011.

4. In each of the financial years 2008/09, 2009/10 and 2010/11 how much has the Identity & Passport Service spent on taxi travel for Directors and Staff?

Identity & Passport Service Travel by Taxi Expenditure			
	2008/09	2009/10	2010/11
Total	£ 95,549	£ 90,812	£ 49,642

5. In each of the financial years 2008/09, 2009/10 and 2010/11 how much has the Identity & Passport Service spent on reimbursing car mileage for Directors and Staff?

Identity & Passport Service Car Mileage Allowance Expenditure			
	2008/09	2009/10	2010/11
Total	£ 240,213	£ 252,466	£ 141,009

6. In each of the financial years 2008/09, 2009/10 and 2010/11 how much has the Identity & Passport Service spent on renting vehicles for Directors and Staff?

Identity & Passport Service Vehicle Rental Expenditure			
	2008/09	2009/10	2010/11
Total	£ 65,575	£ 58,129	£ 36,724

7. In each of the financial years 2008/09, 2009/10 and 2010/11 how much has the Identity & Passport Service spent on hotel accommodation for Directors and Staff split by UK vs. International?

Identity & Passport Service Accommodation Expenditure			
	2008/09	2009/10	2010/11
UK	£1,149,973	£1,350,439	£703,533
Overseas	£14,144	£16,336	£15,026
Total	£ 1,164,117	£ 1,366,775	£ 718,559

8. In each of the financial years 2008/09, 2009/10 and 2010/11 how much has the Identity & Passport Service spent on subsistence for Directors and Staff?

Identity & Passport Service Subsistence Expenditure			
	2008/09	2009/10	2010/11
Total	£ 378,826	£ 429,406	£ 277,848