



Home Office

Identity & Passport Service

Xxxxx XXXXXXX

Reference: FOICR 18283/11

Date: 28 April 2011

Dear Xxxxx

Headquarters
Identity and Passport Service
Parliamentary & Correspondence
Management Team
4th Floor, Peel Building, SE
2 Marsham Street
London
SW1P 4DF

Tel (020) 7035 8889

Fax (0870) 336 9175

Email hqenquiries@ips.gsi.gov.uk

Web www.homeoffice.gov.uk/ips

FREEDOM OF INFORMATION REQUEST

Thank you for your e-mail of 31 March, in which you ask for information on the Identity and Passport Service' (IPS) Data Controller. Your request has been handled as a request for information under the Freedom of Information Act 2000.

You asked: -

Can you please advise me if you are the Data Controller acting for IPS or if not please provide me with their details in relation to my ongoing case"

The IPS response is:-

You have asked who holds the position of data controller within IPS. The Secretary of State is the data controller for the Home Office and consequently, also for the IPS. Civil servants then carry out the duties of the Home Secretary on her behalf. Operationally, many staff would be involved in fulfil her duties as data controller - for example, policy is set by members of the policy team, IT staff make sure that systems are secure and in proper working order, whilst passport examiners are individually responsible for the proportionate use of data as part of their role.

With relation to how subject access requests are handled, policy matters are handled by the IPS Policy team, whilst operationally, staff within the Peterborough Search Team are responsible for processing such requests in line with policy and legislation."

I hope that this information meets your requirements. I would like to assure you that we have provided you with all relevant information that the Home Office holds.

If you are dissatisfied with this response you may request an independent internal review of our handling of your request by submitting a complaint within two months to

the address below, quoting reference FOI18283/11. If you ask for an internal review, it would be helpful if you could say why you are dissatisfied with the response.

Information Access Team
Home Office
Ground Floor, Seacole Building
2 Marsham Street
London SW1P 4DF

E-mail: FOIRequests@homeoffice.gsi.gov.uk

As part of any internal review the Department's handling of your information request will be reassessed by members of staff who were not involved in providing you with this response. If you remain dissatisfied after this internal review, you would have a right of complaint to the Information Commissioner as established by section 50 of the Freedom of Information Act.

Yours sincerely

X Xxxx
Parliamentary & Correspondence Management Team