Metadata Technical Working Group agendas

**13 January 2022**

1. Welcome and introductions
2. Terms of Reference and objectives of the group
3. Proposed work areas – where can we collectively make a difference?
4. Next steps
5. Any other business and date of next meeting

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**10 February 2022**

1. Welcome and intro
2. Discussion on improving song metadata quality and timeliness
3. Credits Due presentation – Paul Di Lorito
4. Education - Aim to develop a specification to commission an education product(s).

* *Who should we target with this?*
* *What are our key messages?*
* *How do we reach our target audience?*
* *What form should it take?*
* *Any volunteers to take part in this work?*

1. Next steps

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**24 March 2022**

1.            Welcome and introduction.

2.            Presentation from the music publishing perspective, followed by discussion.

3.            Presentation from the music managers’ perspective, followed by discussion.

4.            Conclusions and next steps.

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**21 April 2022**

1. Welcome and introduction;
2. Presentation from the labels’ perspective, and discussion;
3. Presentation from the perspective of Amazon Music;
4. Conclusions and next steps.

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**25 May 2022**

1.           Welcome and introductions;

2.           Presentation from Spotify’s perspective, and discussion;

3.           Presentation from Hipgnosis’ perspective, and discussion;

4.           PRS & PPL possible metadata solutions short update;

5.           Initial discussion on IPO draft summary paper;

6.           Conclusions and next steps.

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**6 July 2022**

1. Welcome and introductions
2. Working towards metadata industry agreement discussions:
   1. What should the overall structure of an industry agreement **on metadata look like?** Some parties have suggested a phased approach. How could progress/success be measured?
   2. How should we take forward different workstreams?
      1. Education (including MPA/Ivors/PRS joint initiative update)
      2. Technological solutions (including PRS/PPL potential metadata solutions update)
      3. Data standards
   3. Governance:what structures would be needed to ensure implementation of an agreement and how would progress be reported and monitored? What level of involvement should the IPO/Government have in this next phase?
3. Conclusions and next steps

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**31 August 2022**

1. Welcome and introductions
2. Metadata education and awareness project proposal

Overview of an education proposal which targets creators that has been developed by PRS, The Ivors and the MPA

1. Metadata agreement paper for discussion

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**11 October 2022**

**11th October Working Group 13:00-15:00 Agenda**

1. Welcome and introductions
2. PRS [announcement planned launch of portal providing access to songwriter credits](https://www.prsformusic.com/press/2022/prs-for-music-announces-plans-to-launch-portal-providing-access-to-songwriter-credits) overview
3. Metadata draft paper V2
4. Any other business

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**22 November 2022**

1. Welcome and introductions
2. Discussion on the latest draft and any key remaining issues
3. Any other business

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