



UPDATE AND BUG FIX LOG

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ASIMS Version 4.0.19 Nov 2022

ASIMS Version 4.0.19 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD-17433	Rename field "Transferred to INFORM" on the occurrence manager tab
SD-17387	Stack trace error when removing and adding a hashtag in the same session
SD-16285	Number of approved organisations text
SD-16120	Recommendation questions are not being closed down
SD-15670	Unable to send for Action when request for Comment is outstanding
SD-15656	Missing icons from Admin Centre
SD-15655	Std Search - Filter list not alphabetical

ASIMS Version 4.0.18 Oct 2022

ASIMS Version 4.0.18 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD-15469	- Duplicated title in recommendation notifications
SD-15485	- Recommendation - Copy to ADH/AM not working
SD-15487	- Recommendation Owner & Implementor(s) are not able to acknowledge comments
SD-15492	- Recommendation Std Search - Planned Date Range
SD-15651	- Inactive Account Email with Old URL/Account Deletion email contains an invalid link
SD-16256	- Unable to add new Aircraft Mark that has the same name as an existing mark

ASIMS Version 4.0.17 Oct 2022

ASIMS Version 4.0.17 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD-16510	- Deleted Questions appearing in PDF version of report
SD-16139	- ASIMS Account Deletion email notification timings
SD-16588	- Recommendation Title added to email notifications
SD-16786	- Lat and Long fields are truncating zeros for the figures after the decimal
SD-17154	- Update ASIMS Contact details and Amend Email Signature
SD-16642	- Create Account message on sign on page

ASIMS Version 4.0.16 Oct 2022

ASIMS Version 4.0.16 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD-16642	- Alter create account message on sign on page
SD-16394	- Incorrect spelling of field heading
SD-15978	- Hashtags are not saving in the order they are entered
SD-16667	- Add Users name to account deactivation and deletion email notifications

ASIMS Version 4.0.14 Sep 2022

ASIMS Version 4.0.14 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD-16138 – Close all comments button not working

Dashboard link removed and Analytics link added

ASIMS Version 4.0.12 Apr 2022

ASIMS Version 4.0.12 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD-14724 - Browser Basic user unable to edit ATM tab at Pre-Submit when raising a report - Normal/Routine

SD-14256 - Download of Audit Information fails

SD-14724 - Browser Basic user unable to edit ATM tab at Pre-Submit when raising a report - Normal/Routine

SD-14721 - Role Group permission label correction

SD-15403 - When entering the Accident Cause on the Findings tab all text after and including a double quote is removed when the tab is Edited

SD-15423 - Incorrect Email Sent at ORG Review

Inconsistencies with field labels and character limits for 'IAS (KT) or Mach No' and 'True Airspeed' and Altitude

Reporter Training Guide issues

SESOR Training Guide issue

ASIMS Version 4.0.10 Mar 2022

ASIMS Version 4.0.10 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

Multiple issue with the online training packages resolved

SD-15648 - Edit Stations Error

SD-14882 - Editing issue for Mitigation/No Action text

SD-14193 - Flight Details not displaying on PDF version

SD-15639 - No Tech Data Required not setting Engine fields to "No Maint Req'd"

SD-14961 - Supervisor unable to edit ATM tab

SD-15911 - OME Related field name change

SD-15651 - Inactive Account Email with Old URL

SD-14721 - Role Group permission label correction

Stack Trace displayed when removing the ATM form in Pre-Submit

Fields for 'Altitude units' and 'IAS or Mach No units' showing as changed when new reports submitted

Deleted reports with assigned questions are not removed from the homepage

ASIMS Version 4.0.8 Mar 2022

ASIMS Version 4.0.8 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD-15662 – Unable to view Report Admin, Attachments and Distribution tabs on reports

SD-15740 – Unable to close report at DDH

ASIMS Version 4.0 Feb 2022

ASIMS Version 4.0 is a major release improving functionality.

• ASIMS Accessibility

ASIMS V4 will be accessible from the internet on any device as well as existing MODNet accessibility. The new user interface for raising a report has been designed for mobile compatibility.

• Changes to Anonymous Reporting

All users must now be logged in to raise a DASOR, however once logged in there is still the option to raise an anonymous report. Selecting this option enables the user to raise a DASOR without the need to submit contact details. The report is raised the user “Mx User Anonymous” and no record of the actual user’s details are retained in the system.

• Help Text

All help text when raising a new report is permanently visible on each corresponding field instead of inside Help Icons.

• Service Configuration

Service is no longer populated by the reporter when raising a report, it is automatically allocated based on the Unit a report is raised against. The configuration for the Unit/Service link is maintained by the ASIMS Helpdesk.

• Event Type

Event type is no longer populated by the when raising a report Event type, it is the responsibility of the Occurrence Manager to populate the Event Type. The field must be completed via the Occurrence Manager tab as part of the Occurrence Manager’s initial checks before accepting a new report.

• Time of Day

Time of Day field is now a mandatory field and will be required for any reports not already at DDH/AM Review.

• Flight Details Section (Air/Synthetic reports only)

The following are the changes to the Flight Details Section:

- Nature of Flight is now a mandatory field and will need to be completed for all reports not already at DDH/AM Review.
- Flight Phase is now a mandatory field and will need to be completed for all reports not already at DDH/AM Review.
- Height has been renamed Altitude.
- Flight Level is a new additional field.
- Date of last Flight before this event is a new field.
- Date of last sim before this event is a new field.
- Experience on type is a new field.
- Perceived alertness level is a new field.

- **OME Related Field**

A new field for Ordinance, Munitions, Explosive related occurrences has been added and is not mandated. It is a Yes/No drop-down list; if Yes is selected an advisory is given to contact the users Unit Explosives Safety Representative to discuss further action.

- **New Additional Reports**

The following new additional forms have been created:

- Aeronautical Information
- Loose Article
- Uncharted Obstruction

- **Air Safety Implications**

A new field on the main DASOR gives the reporter the opportunity to give their view on what Air Safety implications the report is highlighting.

- **Perceived Severity**

Perceived Severity has changed from a drop-down list to radio buttons.

- **Details of Individual Reporting Occurrence**

A reporter's full name, job title, contact number and email address are only visible to the reports Occurrence Manager(s) and Investigator(s). These details are only visible to these people until the report reaches DDH/AM Review when they are no longer visible to anyone.

- **Supervisor**

A Supervisor's full name, job title, contact number and email address are now only visible to the reports Occurrence Manager(s) and Investigator(s). These details are only visible to these people until the report reaches DDH/AM Review when they are no longer visible to anyone.

- **Attachments Username**

The username for the person who made an attachment to a DASOR is now only visible to the Occurrence Manager(s) and Investigator(s). These details are only visible to these people until the report reaches DDH/AM Review when they are no longer visible to anyone.

- **Report Admin**

In the Report Admin section, the username of the user who submitted a report and who has completed a Supervisor's tab are only visible to Occurrence Manager(s) and Investigator(s). These details are only visible to these people until the report reaches DDH/AM Review when they are no longer visible to anyone.

- **AIRPROX Form**

The AIRPROX form has been updated with the following:

- The lettered section headers have been removed.
- A new NOTAM field has been added. It is a Yes/No drop-down; if Yes is selected a new box will be shown for the NOTAM reference number to be submitted.
- New Lat & Long fields have been added.

- **ATM Form**

The ATM form has been updated with the following:

- If "Is this a mandatory report" is selected, the reason field is now mandatory.

- If the reason for the report is an AIRPROX then an AIRPROX additional report will be automatically added.
- AIRPROX tick box has been removed.
- New Lat & Long fields have been added.
- Aircraft involved details (reg, type, mark) have been added.
- The following fields have been removed:
 - Was prescribed separation lost?
 - Minimum Vertical Separation
 - Minimum Horizontal Separation
- Task Difficulty for Controller at Time of Occurrence has been changed to a drop-down list.

- **Birdstrike Form**

New Lat & Long fields have been added.

- **Laser HP Illumination Form**

New “Has the incident been reported to the police?” field has been added. It is a Yes/No drop down; if Yes is selected an additional field will be added for the Crime Reference Number.

- **Parachuting Form**

The Parachuting form has been updated with the following:

- New Lat & Long fields have been added.
- New fields have been added for Aircraft Registration and Aircraft Type/Mark • The following fields have been removed:
 - Aircraft Attitude
 - Flap Setting
 - Terrain Following
 - On red lighting
 - On O2
 - Pre-breathing
 - Cabin/Actual pressure above 8000ft

- **Report Information**

Brief Title and Auto Accepted have been added to the Report Information banner at the top of a Report.

- **Technical Section**

A “No tech data required” button has been added to the Technical Section. If a report is not of a technical nature but a Technical Tab has been produced, clicking this will auto-populate all mandatory fields removing the need to physically edit the tab.

- **Findings**

The Cause and Causal Factors Recommendations, Actions/Mitigations has been redesigned. This section now includes an explanation for when each option may be needed.

- **Close All Comments**

Clicking “Close All Comments” will now produce a popup that will include the details of all comment requests being closed. This will include role groups and users so the Occurrence Manager can make a more informed decision on closing the comments to ensure this is the correct course of action.

- **ORG**

A new field on the ORG tab has been created for ORG Manager. Completing this field is included in the popup the Occurrence Manager uses when sending a report to ORG. The ORG Manager has the same rights to the ORG form as all other members.

• **DDH/AM Review**

When a report is at DDH/AM Review, only members of that DDH/AM can view the Investigation, Findings and Recommendations. These sections only become visible to the wider user community when the report is closed.

• **ODH/AM Review**

When a report is at ODH/AM Review, only members of that ODH/AM can view the Investigation, Findings and Recommendations. These sections only become visible to the wider user community when the report is closed.

• **Comments**

Unacknowledged comments now have a blue surround instead of the red header.

• **Recommendations**

In the Reports Summary section of the Home Page under Recommendations, Created By has been replaced by Recommendation Owner.

• **Training Modules**

All Training modules are available under Resources when logged in and have been updated to reflect the changes in V4.

ASIMS Version 3.3.16 Dec 2021

ASIMS Version 3.3.16 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-13836 SI Investigators list empty
- SD-14761 Different username character limits in ASIMS

ASIMS Version 3.3.15 Jun 2021

ASIMS Version 3.3.15 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-13435 Fixed error when data from Trending was searched and downloaded.
- SD-13640 Incorrect email generated when question answered.
- SD-13654 Incorrect values for injuries displayed in DASOR PDF Form.
- SD-13668 Aircraft and Engine repair categories values for Parachuting or MALDROP reports are incorrect.

ASIMS Version 3.3.14 Mar 2021

ASIMS Version 3.3.14 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-12301 DASOR Search Adv -fields need to have 'retired' displayed.
- SD-12436 Dashboard - Downloaded details are not displayed correctly.
- SD-12947 Stack Trace displayed when changing 'Occurrence Type' and 'Unit'.
- SD-13223 Incorrect 'Sub-System Involved' is recorded against reports.

ASIMS Version 3.3.13 Dec 2020

ASIMS Version 3.3.13 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-12082 Changes to list of Parachute Qualifications.
- SD-12301 Update injury fields on parachuting form and DASOR (Adv) Search.
- SD-12310 Advance Search -Scheduled download and saved search errors.

ASIMS Version 3.3.12 Nov 2020

ASIMS Version 3.3.12 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-11868 Removal of Flash supported elements from Airprox additional form.
- SD-12158 Amendments to DASOR (Adv) and Rec (Adv) search.
- SD-12285 Recommendation bug fix.

ASIMS Version 3.3.10 Oct 2020

ASIMS Version 3.3.10 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-11742 Question fields missing from Recommendation Advanced Search
- SD-11746 Export to Excel -Links not formatted correctly
- SD-11838 Edit Roles member list not in alphabetical order
- SD-11846 Edit Roles not adding people into Browser basic
- SD-11876 Http Status 404 when accessing Air Safety Dashboard for the second time

ASIMS Version 3.3.9 Jul 2020

ASIMS Version 3.3.9 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-11471 Recommendation Questions remaining open after recommendation closure

ASIMS Version 3.3.8 Jun 2020

ASIMS Version 3.3.8 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-11263 Unable to Expand Fields on Recommendations
- SD-11300 Recommendation Download: link to recommendation not working
- SD-11350 Hashtags field not exporting from advanced scheduled search

ASIMS Version 3.3.7 Apr 2020

ASIMS Version 3.3.7 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-9002 Add Final Comment not saving on Recommendations
- SD-9005 Carriage returns are not being saved in reason for rejection or reason for rewrite on Recommendations
- SD-11229 Date of Occurrence incorrectly displayed in email notifications

ASIMS Version 3.3.6 Jan 2020

ASIMS Version 3.3.6 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version: SD-6963

Edit Roles Performance Issue

- SD-8683 Error Selecting name in Advanced Search
- SD-9755 Stack trace when asking a question on a recommendation
- SD-9859 DDH closure checks causing error
- SD-9947 Error message when attempting to accept report
- SD-10185 Check Spelling not working on Investigation and Findings tabs

ASIMS Version 3.3.5 Aug 19

ASIMS Version 3.3.5 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-6201 MOTD Issue
- SD-6880 Issue with Results on Advanced Search
- SD-6963 Edit Roles Performance Issue (Partial Fix)
- SD-7470 Advanced search download to template error
- SD-7571 Issue with Airprox Diagram on IE
- SD-7706 Incorrect Advanced Search Results for Just Culture Behaviour Types (Partial Fix)
- SD-8683 Error Selecting name in Advanced Search (Partial Fix)
- SD-8853 Email sent incorrectly when a question is Final Answered
- SD-9011 DDH/AM & ODH/AM Comments are not displaying all the text when the report is closed
- SD-9045 Chairperson Comment on ORG tab not displaying carriage returns
- SD-9323 Ask a Question not retaining formatting
- SD-9623 Amendment to Findings Tab Causing Stack Trace

ASIMS Version 3.3.4.5 Jul 19

ASIMS Version 3.3.4.5 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-7829 Issue with Advanced Recommendation Search
- SD-8111 Recommendation Implementors not getting removed from Rec
- SD-8238 Investigator sending for action unable to access Technical Tab
- SD-8411 Incorrect Amount of Engines on Technical Tab
- SD-8452 PDF Format Different to Live View
- SD-8455 Display Issue on Recommendations
- SD-8581 MAA ASIMS Major System not available for selection on Findings tab when Cause is Technical
- SD-8672 Unable to edit Recommendation Implementors Through Findings Tab
- SD-8799 Question Not Final Answered (For responder) notification sent to question asker
- SD-8868 Missing Work Performed Tab on Recommendation
- SD-8981 Unable to add hashtags when in a role group with "can edit closed reports" permission
- SD-9009 Narrative Description contains html tags for re-opened reports
- SD-9065 Email Notification Issue

ASIMS Version 3.3.4.1 May 19

ASIMS Version 3.3.4.1 is a minor release improving functionality and issuing bug fixes.

1. ORG Behaviour Types

A reworking of the Application of Just Culture within the DASOR. See the User Manual for full details.

2. Bug Fixed

The following bugs have been fixed in this version:

- SD-8639 ASIMS External Role group character limit error.
- SD-8640 External Role group character limit error.
- SD-8642 Filter by station list missing stations.
- SD-8647 Filter Hashtag error for multiple expressions.
- SD-8648 Advance Search Hashtag filter by station excluding retired stations.
- SD-8649 Advance Search filter by station not filtering hashtags.
- SD-8668 Full Recommendation displaying HTML tags in PDF view.
- SD-8674 Add Recommendation for ADH Review HTML tags appearing in Recommendation Description.
- SD-8679 Recommendation Owner not removed when draft Recommendation is saved.
- SD-8700 Investigator unable to send Recommendations to ADH for a Service Inquiry.
- SD-8775 Stack Trace when "Return to Investigation" is pressed.
- SD-8800 Stack Trace on reports at Pre-Submit status.
- SD-8803 Stack Trace error when adding a final answer on a Recommendation.

ASIMS Version 3.3.3.1 Apr 19

ASIMS version 3.3.3.1 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

- SD-7260 Aircraft and engine repair categories data lost when a report is sent for action to a maintenance role group.
- SD-7389 Return to login link not working in chrome when a DASOR is submitted without logging in.
- SD-7600 Certain fields were displaying differently in view and edit mode on the airprox tab.
- SD-7807 Advanced search "Clear Form" button not working.
- SD-7958 Incorrect default value (-1) for Flight Crew and Passengers in PDF.
- SD-7960 Incorrect data displayed when viewing a airprox in PDF.
- SD-8082 The "Change Recommendation Owner" button is incorrectly available for rejected recommendations.
- SD-8112 When changing a recommendation ADH/AM the user is incorrectly prompted to populate a recommendation owner which is not a mandatory field.
- SD-8120 Errors displaying the findings details in PDF.
- SD-8190 Report status change email not sent when anonymous reports are closed.
- SD-8210 Investigation Manhours displayed incorrectly in data download templates.
- SD-8226 Email notifications displaying additional carriage returns.
- SD-8232 Carriage returns not displayed in existing comments following v3.3.2 update.
- SD-8384 Technical fault equipment not being displayed in PDF.
- SD-8400 When a Station is changed the report remains in old occurrence managers managed list.
- SD-8401 Notification not sent when changing from/to ATM additional report.
- SD-8417 When a report has been transferred to INForm any previously selected investigators are still being displayed.
- SD-8436 Advanced Search send for comment/ask question fields located under the relevant sections.
- SD-8437 Advanced Search send for Info Role Group role group list is not in the correct order.
- SD-8457 Large empty space on standard search below "Comment Contains" field.

ASIMS Version 3.3.3 Mar 19

ASIMS version 3.3.3 is a minor release improving functionality and minor bugs.

1. Synthetic ATM Reports

Introducing a restriction so that if a user selects the “Air Traffic Management” additional report they can only select an occurrence type of ATC/ABM/ALI or Synthetic. This update will also retrospectively change all existing reports and where a report has a “Air Traffic Management” additional report and the occurrence type is not ATC/ABM/ALI or Synthetic it will be changed to ATC/ABM/ALI, this affects approximately 1000 reports.

2. Transfer to INForm

Occurrence managers will be able to indicate a DASOR has been transferred to INForm and the DASOR can be closed without investigating. This is only available to reports at “Open Status” and is done by ticking a box on the occurrence manager tab and supplying the INForm reference number (this will also automatically make the report Non-prime) the OM will then be able to send the report to DDH/AM Review without any investigation details being added. Note, if the OM is in the DDH/AM Review group they will not be able to close the report, the report must be closed by a different person than the one that ticked the Transfer to INForm box.

3. DASOR Search – Sent For Info/Comment

In advanced search, you will be able to search for reports that have been sent for comment or sent for info to role groups or users, you will also be able to search for reports that have or have not had a final comment added (where it has been sent for comment).

4. DASOR Search – Hashtag Search

In advanced search we have improved the searching of hashtags so that you can filter the hashtags into LOCAL or GLOBAL and select a specific stations local hashtag.

5. DASOR Search – Hashtag Download

A new column has been added into the DASOR Data download that will download all hashtags added to a report into a single column.

6. Notification – Change of Station/Unit

When a Station or Unit is changed a notification will be sent out to the relevant role group. If a Station is changed the new OM role group and maintenance/supervisor role groups will receive a notification. If a Unit is changed and the Tech/Supervisor tab has not been marked complete, then the new role group will be sent a notification if the tab is marked complete no notification will be sent.

7. Notification – Auto Accept

A notification will be sent to the OM role group when a report is auto accepted reminding them of the need to check the report and distribute it to any additional info role groups.

8. PDF Download – Finding Section/Investigation Sequence of Events

Improving the format of the PDF downloads.

9. User Main Menu – Comment Status

The Comment Status field has been added to the main menu.

ASIMS Version 3.3.2 Feb 19

ASIMS version 3.3.2 is a minor release improving functionality and minor bugs.

1. Rich Text Editor added to large text fields

A rich text editor has been added to all large text fields, this enables the text to be formatted and copied from word.

2. Technical and Supervisor tabs – draft status removed

The contents of the technical and supervisor tabs are visible to all users by default, the previous draft status has been removed and these tabs now only have two statuses; work in progress or complete.

3. Introduce Occurrence Manager Review

For Local Investigations (LI) only, when a report is investigated by an individual who is not in the occurrence manager role group the report is sent to Occurrence Manager Review once the investigation is complete.

4. Link Cause or Causal Factors to an existing recommendation

When completing the findings tab as part of a reports investigation the Cause and any Causal Factor of a Finding can be linked to an existing recommendation within the reports chain of command.

5. DDH/AM Review – Users can edit a report

While a report is at DDH/AM Review all users within the role group have full edit permissions to the report.

6. Recommendation changes

- **Status changes** – The status of a recommendation has been changed to better reflect the action required and stage of processing.
- **Amend recommendation owner** – The ADH/AM of a recommendation can change the recommendation owner.
- **Field name changes** – ‘Recommendation Description’ changed to ‘Full Recommendation’ and ‘Solution’ changed to ‘Justification’.
- **Email notifications** – Notifications have been changed to indicate the action required and if a recommendation has been assigned to you has part of a role group or as an individual.

7. In-form/EMS report serial number

When raising a DASOR if the ‘Was this DASOR generated from an In-form/EMS report’ is set to yes the reporter will be required to input the In-form/EMS report serial number.

8. Anonymous reporting

When raising a DASOR without logging into ASIMS the reporter can tick the ‘Anonymous Report’ box and the details of individual reporting the occurrence are no longer mandatory.

9. Contact Details changed

The previous contact details field has been split into two fields, ‘Contact Number’ and ‘Email Address’, where a report contains an email address they will be automatically sent a feedback notification when the report is accepted and closed.

10. Bugs Fixed

The following bugs have been fixed in this version:

SD-7020	Recommendation Advanced Search Export to Excel Date Error
SD-6811	Effects Narrative Display Error
SD-6712	Recommendations - Download Templates Date Formatting
SD-6412	Restricted Tab Data Visibility on download
SD-5714	Hashtag Advanced Search (local Station not displayed)

ASIMS Version 3.3.1 Sep 18

ASIMS version 3.3.1 is a minor release improving functionality.

1. Linked Report Indicator on home and search Pages

A link icon has been added to the home and standard search pages (column 3) to indicator if a report has a link.

2. Findings Display

The findings display has been amended so that when the finding is selected the outcome, cause and causal factors taxonomy selections are displayed. Each component can then be selected to display the narrative and mitigation actions for that element.

3. All outcome taxonomy selections are available for hazard observations

For reports of event type Hazard Observation all outcome taxonomy entries are available to enable the user to select the outcome that would most likely have occurred.

4. New option for Cause and Causal factor mitigations

The existing options have been renamed and a new option added to record the actions taken to prevent reoccurrence of the cause and each causal factor identified. The options available are:

- **Recommendation for DDH/ODH/AM Approval** – Used to raise a formal recommendation where approval is required by DDH/ODH/AM to implement the mitigation.
- **Mitigation/Local Actions** – Used to record any local actions taken to mitigate the risk or to prevent reoccurrence, these include any preventative measures or changes that have been implemented locally.
- **Justification of No Action** – Record the justification of why no action has been taken to mitigate this risk

5. Required field indicators on Findings tab

When editing the findings tab a red asterisk is displayed next to all fields that must be completed before the report can be sent to the next stage for processing.

ASIMS Version 3.2.6 hotfix2 Aug 18

ASIMS version 3.2.6 is a hotfix resolving the following bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD6386 – Man Hours displaying incorrect value / Search results displaying Date Stamp

ASIMS Version 3.2.6 hotfix Jul 18

ASIMS version 3.2.6 is a hotfix resolving the following bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD6230 – DASOR advanced search error when adding an AND/OR statement.

SD6275 – Recommendation advanced search error, incorrect values when searching on investigation type from originating report.

ASIMS Version 3.2.6 Jul 18

ASIMS version 3.2.6 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD4663 – User unable to delete saved filters in Advanced Search.

SD4666 – Recommendations without an Implementation Plan or Solution

SD5476 – Error when running Advanced Search for multiple narrative description elements.

SD5475 – Error when running Standard Search for Effects.

SD5451 – Issues when attempting to send SESOR reports for DDH/AM Review.
SD5614 – Error when running Standard Search for Cause and Aircraft Type. SD5918
– Browser users unable to use Specify Dates on Standard Search

ASIMS Version 3.2.3.1 Apr 2018

ASIMS version 3.2.3.1 is a minor release issuing bug fixes.

1. Bugs Fixed

The following bugs have been fixed in this version:

SD-5404 – Internet Explorer 8 users unable to edit Investigation tab

SD-5405 - Internet Explorer 8 users unable to change Further Action field on Occurrence Manager tab.

ASIMS version 3.2 April 2018

ASIMS version 3.2 is a minor release improving functionality and issuing bug fixes

1. Linking Reports – New link types added

Linking reports has been split into 4 types with different functions for each type of link.

- Similar Occurrence
- Same Incident
- Master Report
- Subordinate Report

Similar Occurrence

The similar occurrence link is used to link reports that are of a similar nature or of interest and is for information purposes only. It enables a user quick access to other reports that the Occurrence Manager has linked to the report being viewed. There is no form of validation performed when this type of link is added, any report can be linked to any other report using Similar Occurrence.

Same Incident

The same incident link is used to link multiple reports for the same incident, when multiple parties are involved in an incident they will often each raise a separate report. To prevent the requirement for multiple reports to be updated with the findings of the subsequent investigation, one report is identified as the prime report and this is the report that will contain the investigation findings. Negotiation between the Occurrence Managers involved should decide which report will be the prime report. All other reports should be marked as non-prime and linked to the prime report, these reports can then be sent to DDH/AM Review for closure.

Note: When linking reports of the same incident both reports must have the same date of occurrence and one report must be prime and the other non-prime.

Master Report and Subordinate Report

This type of linking is used to link reports while an investigation is ongoing and enables the results of the investigation on the master report to be added to all linked subordinate reports. Reports can be linked in the following situation:

A report is raised and an investigation started (master report) during the course of the investigation additional reports (subordinate report) are raised for different occurrences of the same incident. Each additional report can be linked to the master report. When the investigation is complete and the master report is closed the investigation results (Investigation, Findings & Recommendations tabs) will be copied to all subordinate reports and they will be closed along with the master report.



2. Hashtag check

When a report is sent to DDH/AM Review a check is performed to see if any hashtags have been added to the report, if no hashtags have been added a warning is displayed.

3. Mandatory fields are changing to required fields.

When editing certain tabs for the first time a number of fields are currently set to mandatory (Field highlighted red) these fields are changing to required. This means the field only need to be completed when the tab is marked complete or the report progresses to the next stage. Required fields are indicated with a red asterix.

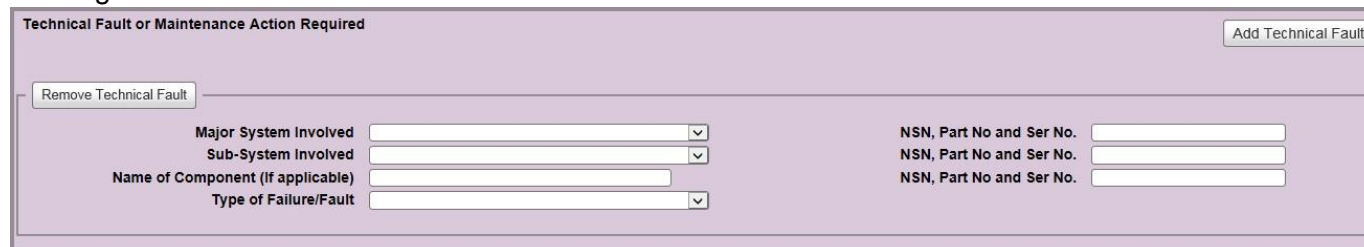
4. Help text icon

To assist the reporter and those managing reports help text has been added to a number of fields and buttons. Fields and buttons with help text  have a  icon, click the icon to display the help text information.

6. NSN, Part No and Ser No

The current 3 combined NSN, Part No and Ser No fields have been split into individual fields and these fields are required to be populated when a Major System or Component is populated on the Technical Tab.

Existing

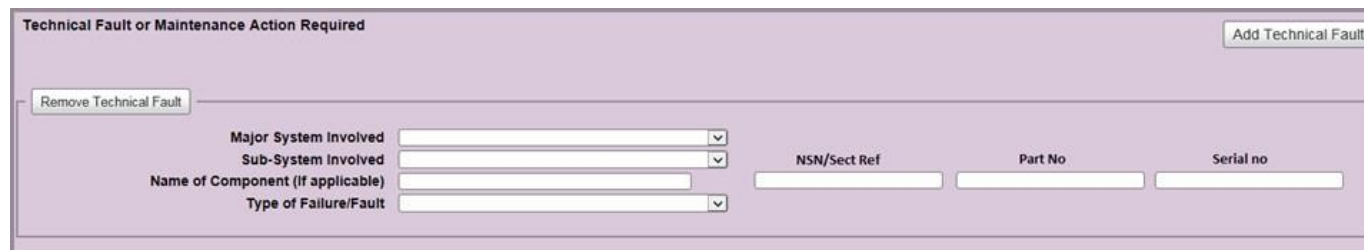


Technical Fault or Maintenance Action Required Add Technical Fault

Remove Technical Fault

Major System Involved	<input type="text"/>		NSN, Part No and Ser No.	<input type="text"/>
Sub-System Involved	<input type="text"/>		NSN, Part No and Ser No.	<input type="text"/>
Name of Component (If applicable)	<input type="text"/>		NSN, Part No and Ser No.	<input type="text"/>
Type of Failure/Fault	<input type="text"/>			

Revised



Technical Fault or Maintenance Action Required Add Technical Fault

Remove Technical Fault

Major System Involved	<input type="text"/>				
Sub-System Involved	<input type="text"/>				
Name of Component (If applicable)	<input type="text"/>	NSN/Sect Ref	<input type="text"/>	Part No	<input type="text"/>
Type of Failure/Fault	<input type="text"/>			Serial no	<input type="text"/>

7. New training module

A new training module for linking reports has been created and is available from the ASIMS logon page or the Resources menu once logged in.

8. Bugs Fixed

The following bugs have been fixed in this version:

SD-3477 Values selected for Ship/Station/Organisation and Unit/Squadron/Flight/Site should be cleared

SD-3631 DASOR report – Questions asked not closing with DASOR

SD-3881 Email address has been updated on the “Reset Password” screen

SD-2127 Unable to use search expression Time of Occurrence

SD-4544 Station and Unit are being removed from reports – Audit trail

ASIMS Version 3.1.11 Dec 2017

ASIMS version 3.1.11 is a minor release improving functionality and issuing bug fixes.

1. Incorrect Results When Using Pre-Defined Search Criteria

An issue had been highlighted where use of predefined search criteria were returning incorrect results in Advanced Search. Searching on Date of Occurrence using ‘Previous Month’, ‘Previous Quarter’, and ‘Previous Year’ were giving a different report count when compared to returns in Standard Search, which was giving the correct result.

This has now been rectified and search returns are consistent across Standard and Advanced Search.

ASIMS Version 3.1.10 Nov 2017

ASIMS version 3.1.10 is a minor release improving functionality and issuing bug fixes.

1. Recommendation Numbering

When raising Recommendations on the Finding tab, if a Rec is drafted and then deleted the next one will be raised be numbered as if the deleted one had not been deleted.

Example

Recommendation 1 raised ref = 2017/1234/R1

Recommendation 2 raised ref = 2017/1234/R2

Recommendation 2 deleted

Recommendation 3 raised ref = 2017/1234/R3

This has now been rectified so that the deleted number will no longer be skipped. In the example above, Recommendation 3 will now be raised as 2017/1234/R3.

2. Advanced Search Scheduled Download

Any download on the Advanced Search exceeding 1000 returns are required to be conducted in the background by use of the Scheduled Download. When the search was over 4000 returns, the Scheduled Download was only displaying 590 returns on the Excel spreadsheet.

Scheduled Download now displays all search returns on the Excel spreadsheet.

3. Suggested Hashtags

When hashtags are created, they are registered with a list of associated key words. ASIMS reads the narrative description and has the ability to suggest hashtags to the Occurrence Manager based on these key words. When more 4 or more hashtags were suggested, the facility was stopping functionality and no suggestions were getting made.

This issue has now been corrected and the facility is fully functional.

4. Advanced Recommendation DASOR Link Search

When an Advanced Recommendation search is conducted and the DASOR Link is added to the search results, an incorrect link was added.

DASOR Link now displays the correct link.

5. Audit Trail (Occurrence Managers)

Many of the properties held within the Audit Trail were displaying incorrectly and gave no clear direction to the field it was referring to.

Audit Trail now displays in plain language.

6. OI Trained Personnel

OI Trained personnel can now see the date they have registered for the qualification displayed in their My Details page. This was previously missing after the v3.1 update.

This does not change how the annotation of the qualification is managed.

7. ORG in Advanced Search

Details of a completed ORG can now be used as search criteria in Advanced Search

8. Pre v3 Recommendations

An issue was highlighted where many Pre v3 reports were displaying on a report when viewed as a PDF, but were not visible on the report itself.

The issue is legacy from the upgrade to v3 which has previously gone unnoticed, but has now been rectified so all reports are presented in their correct state.

9. Managed List

An issue was raised where if a report had its Station amended on the Summary tab, it was not moving to the new station's Managed List.

This has now been corrected and any report that has the Station amended will now move to the new station OM role group for action.

10. Question Answered Notifications

Notifications are now sent to the person who has asked a question when the person asked makes their reply.

An amendment has been made to the Recommendation Question Answered notification so that the link it carries is to the Recommendation and not the original DASOR.

ASIMS Version 3.1 Feb 2017

ASIMS version 3.1 is a minor release adding some additional features and bug fixes, below is an overview of the changes made for full details please see the relevant section of the ASIMS User Guide.

1. Date Closed

A new field (Date Closed) has been added to DASOR's; this field will be displayed on the Summary tab and only added to a report once it has been closed following DDH/AM or ODH/AM Review. If a report is reopened and closed again this date will not change, it will always reflect the date the report was first closed. The Date Closed field has been added to the DASOR Advanced search page, this enables it to be searched on and included in the search results.

2. Additional Download and Search Fields

Two new fields have been added to the DASOR Charts and DASOR Data download templates, **Days to Report** and **DDH/AM Group**.

- **Days to Report** is the number of whole days between the date of occurrence and the date the report was submitted. N.B. Reports outside the UK and date of occurrence timezone of local are not calculated.
- **DDH/AM Group** is the ASIMS DDH/AM Review Group that is responsible for the report, this field has also been added to the DASOR Advanced search page.

3. Comment Status

A new status has been added to the Comment Tab, the comment status indicates to a user when requests for comment have been actioned/completed and when new comments have been added to a report. See the ASIMS User Manual for further details. Comment status has been added to DASOR Search and DASOR Search (Adv) and included in the DASOR Data download template.

4. Add Final Comment

The **Add Final Comment** function has been amended so that if a user is in more than one role group that has been sent a report for comment they can select which role group they are adding a final comment on behalf of. The function has also been amended so that the user does not need to add a comment in order to close the request for comment, simply pressing the **Add Final Comment** button will close the request.

5. Occurrence Investigation (OI) Trained Users

Two new fields have been added to a user's details, **OI Trained & Date Training Completed**. These fields are used to affect the list of users available when assigning investigators to a report. The list of investigators will be made up as following depending on the type of investigation selected.

<u>Investigation Type</u>	<u>Investigators available</u>
LI	OM Role group, all Station Investigators
OSI	OI Trained Station Investigators
SI	All "Defence AIB" Station Investigators

6. New user account requests

A new online facility to request an ASIMS account has been launched, all users requiring a new account can complete an online form to submit their account request and these requests will typically be actioned

within 24hrs. A link to the request form can be found [here](#) and in the Online Resources section of the ASIMS logon page.

7. Automatic report feedback notifications

Users who submit a report without logging into ASIMS can now request automatic feedback in the form of an email notification containing a PDF version of the report. Users will be asked to indicate they require feedback and to supply an email address, then when the report is accepted onto the system and when the report is closed they will be sent a PDF version of the report. This is in line with the feedback notifications sent to users who submit reports once logged into ASIMS.

9. Aircraft information notifications

Users can now manage the aircraft information notifications they receive from the My Details section of ASIMS. The My Details section is available by selecting the icon to the right of your name in the left hand side of the info bar when logged into ASIMS.

10. PDF amendments

The DASOR title has been added to the front page when viewing a DASOR as PDF.

11. Occurrence manager permissions while under investigation (LI & OSI)

All members of the occurrence manager role group for a report have full edit rights to all tabs while a report is under LI or OSI investigation including the ability to send a report onto DDH/AM Review. Previously only those users assigned as the investigators of a report could access the investigation, findings and recommendation tabs but this has been widened to include the members of the occurrence manager role group. This access is only extended for investigation type LI and OSI for Service Inquiries the restrictions remain in place.

12. Close all comments when sending for Local Investigation (LI)

The requirement to close all outstanding requests for comment before a report can be sent for local investigation has been removed. This restriction has only been lifted for investigation type of LI, for all other investigations the occurrence manager still needs to close all comments before it can be sent for investigation.

13. Report distribution, Local Investigation (LI)

Users in commentator role groups can use the comment addressees function to send reports for comment while a report status is 'under investigation', investigation type is LI and global comments are on.

14. Maldrop, Parachuting and Air Traffic Management additional reports

Users can only raise a report with one of the following additional reports: Maldrop, Parachuting or Air Traffic Management. It is not possible to select these additional reports in combination.

The following fields will be automatically set and are not editable when certain additional forms are raised:-

<u>Additional Report</u>	<u>Fields set</u>
Parachuting	Aircraft Registration = N/A Aircraft Type/Mark = Para
Maldrop	Aircraft Registration = N/A Aircraft Type/Mark = Maldrop

15. Bugs Fixed

The following bugs have been fixed in this version:

ORG Details are not included in PDF (#74565)
Incorrect recommendation notification (#74445)
Technical Cause reports closed without a major system (#74231)
Unable to add DDH & ODH Comments to legacy reports (#74219)
Rec Search (adv) not saving when Recommendation Owner field used (#73438)
Unable to view PDF version of a report (#73156)
Recommendation and No Recommendation data is missing from the findings section on PDF (#73060)
Unable to Close pre v3 report (#73027)
Edit Roles, DDH/AM role groups not showing (#72624)
Data search not transferring from Trending Tool (#71951)
Stations not in Alphabetical order on Chrome (#75590)
Pre V3 PDF reports not showing Technical Section (#75515)

ASIMS Version 3 - Apr 2016

ASIMS version 3 is introducing a revised codification taxonomy, hashtags, several new fields, 4 new additional reports, ability to ask questions, ORG, revised report process flow and amendments to recommendations.

1. Revised codification taxonomy

The revised codification taxonomy is available from the ASIMS homepage in the online resources section. All existing reports have been mapped to the revised taxonomy and the exact details of the mappings can be found in the online resources section. All pre v3 codifications are still visible on each report and are displayed on the Causal Factors tab, this tab is not editable, and the new v3 codifications have been created on the Findings tab.

The following mapping actions have been performed:

<u>Existing Field</u>		<u>v3 Field</u>
Occurrence Cause Group	->	Outcome
Contributory Factor	->	Causal Factor (type = contributory)
Contributory Factor a	->	Cause (certain contributory factors are being used to create v3 cause)
Aggravating Factor (free text field)	->	Causal Factor (type = aggravating, taxonomy = Aggravating factor (Pre v3) -> Not Defined -> Not Defined)
Observations	->	Observations Effects -> Effects

2. Hashtags

The ability to add hashtags to a report have been added to assist in the searching and trending of reports. The adding of hashtags is available to occurrence managers only, two hashtag lists are available to select a hashtag from, global and local. The global list is available for every report raised and the local list is based on the station the report was raised on. Amendment of the hashtag list is managed by the ASIMS Helpdesk and users can suggest entries for their local station list through their station flight safety or equivalent.

3. New fields

The following new fields have been added to the DASOR:-

Reporters Section

Was this DASOR generated from an In-form/EMS report

Occurrence Managers Section

Investigation Type

DG DSA Convened

FOD Related (moved from the technical section)

Age of report

Assessed Severity

4. New Additional Forms

Four new additional forms have been added:

Laser/HP Illumination

Human Fatigue

Lightning Strike

SESOR (DE&S use only) – This was previously a tick box in the technical section

5. Asking questions

Occurrence managers and investigators can now ask a question of any ASIMS user or role group, this functionality has been added to the comments section of the DASOR, the question and answers will be recorded in the comments section.

6. Occurrence Review Group

The occurrence review group (ORG) process has now been added to ASIMS, for all reports with an investigation type of OSI the ORG is recorded on ASIMS. The process can now be conducted on ASIMS providing each member has an ASIMS account.

7. Revised process flow

The process flow of reports has been amended, on submission all reports will be sent to the occurrence manager in parallel with the maintenance and supervisor role groups. Occurrence managers will no longer have to wait for the technical or supervisors sections to be completed prior to accepting a report.

8. Recommendations

Recommendations have been revised to improve the process flow and to make them look more like a DASOR including the addition of comments and questions. New roles have been created to improve the management and implementation of recommendations and they now have a 3 stage implementation process; ADH/AM responsible owner, recommendation owner & implementor.