## Armed Forces Pension Scheme Discretionary Awards Review (DAR) – Customer Journey

Note: Should customers require assistance at any point during their DAR, this may be obtained from Veterans UK Helpline: **UK - 0800 085 3600 or Overseas - +44 141 224 3600** or by email to: **DBS-afpsi-authority@mod.gov.uk** 

1. **Start** - Submit letter of appeal to Veterans UK.

2. Veterans UK acknowledge receipt of appeal, usually within 5 working days.

3. Caseworker reviews appeal to determine whether further evidence is required.

4. Caseworker will contact the customer if further evidence is required.

Note: Customers should expect to know the outcome of the decision, in writing, within 40 working days of Veterans UK receiving the appeal. If, for any reason, Veterans UK cannot meet this timescale, they will write to the customer explaining the reason and the date they expect to make a final determination.

7. Caseworker will then prepare the appeal and refer this to a Deciding Officer. 6. Once all additional evidence has been received, the Caseworker may refer the appeal to a Medical Advisor.

5. If the appeal is delayed for any reason, holding responses will be issued to the customer every 4 weeks until the appeal has been completed.

8. The Deciding Officer will review the appeal and make a decision.

9. Caseworker will write to the customer with the outcome of their appeal and provide further details regarding the decision.

10. If the customer disagrees with the decision, they can appeal this under the Discretionary Awards Appeal Review (DAAR) – **End of Process.**