

Timetable for the NFI Council Tax Single Person Discount 2022/2023 exercise

The Cabinet Office requires Council Tax (CT) and Electoral Register (ER) data, for the 2022/23 council tax single person discount matching, to be submitted from **Wednesday 30 November 2022**.

Stage	Date	Notes
Upload Council Tax data and Electoral Register data to the NFI RECHECK web application	From Wednesday 30 November 2022 ¹	Matches will normally be available as soon as both datasets are successfully loaded and the privacy notice compliance declaration has been completed in the web application.
Official deadline for submission	Friday 27 January 2023	This is the date set by NFI as being the official end of the exercise. This date is set so that all CT and ER data received is collated and the ReCheck and AppCheck data pots can be refreshed. Data is accepted after this date but it may be reported externally as being late unless a valid reason is provided.
NFI matches available	Immediately after the upload of both datasets	

¹ A series of reminders will be sent from this date copying in your NFI Senior Responsible Officer.