

Judicial Conduct Investigations Process Complaint Form

Use this form to tell us about your complaint to an Investigating Body (the Judicial Conduct Investigations Office, a Tribunal President or Magistrates' Advisory Committee) and why you think it was not handled correctly. This Office can only look at the process followed by the Investigating Body. This Office cannot comment on its decision, judicial conduct or court proceedings.

Checklist: *If you can answer yes to all of the questions below (please check the box to confirm) you are ready to make a complaint to this office.*

	Yes
Have you made a complaint to an Investigating Body?	<input type="checkbox"/>
Is your complaint to the Investigating Body finished?	<input type="checkbox"/>
Are you unhappy with how the Investigating Body handled your complaint? (This office is not a route of appeal if you are unhappy with the Investigating Body's decision. This office can only look at the process followed by the Investigating Body.)	<input type="checkbox"/>
Are you making your complaint within 28 days of receiving the Investigating Body's decision on your complaint? (This office is not required to consider complaints outside this period other than in exceptional circumstances. If you cannot answer yes, you will need to explain any reasons for the delay in section 5.)	<input type="checkbox"/>
Have you read this office's guidance leaflet and understood that this office cannot comment on the Investigating Body's decision, judicial conduct or court proceedings?	<input type="checkbox"/>

1. Details of your complaint to an Investigating Body: *Please state:*

The name of the judicial office holder you complained about to the Investigating Body:

The details of the Investigating Body that dealt with your complaint (including any reference number provided):

The date the Investigating Body provided you with its decision on your complaint:
(If this date is more than 28 days ago you will need to explain the reasons for the delay in section 5 of this form)

2. Your Details: *Please complete in BLOCK CAPITALS.*

Mr Mrs Miss Ms Other (*please specify*):

Name:

Address:

Postcode:

Email:

If you provide us with an email address we will use it as the main source of contacting you unless you advise us otherwise.

Contact phone number(s):

3. Your Permission: *Please check the box to confirm.*

I give my permission for this office to show my complaint to the Investigating Body and obtain the information needed to investigate it (in most cases it is not possible to investigate if you withhold permission).

4. Your signature: *Please sign and date form.*

Signature:

Date:

5. Your complaint about the Investigating Body

Use this section to tell us why you think the Investigating Body's process was wrong. You must give specific details of why its handling of the complaint fell short of the standards you could reasonably expect. You do not need to tell us about your concerns about the judge or about the case that led you to complain to the Investigating Body. You may provide supporting documents if they help to show where the Investigating Body's process went wrong. If you are complaining outside the 28 day time limit, please also tell us why here:

6. What are you hoping to achieve from your complaint?

(Please note that the Ombudsman cannot impose a disciplinary sanction or intervene in court proceedings.)

You can send this form to us by email to headoffice@judicialombudsman.gov.uk or by post to Judicial Appointments and Conduct Ombudsman, 1.55, 1st Floor, The Tower, 102 Petty France, London SW1H 9AJ.

If you need help or advice on completing this form please contact us using the details above.

You can find the following information on our website at www.gov.uk/government/organisations/judicial-appointments-and-conduct-ombudsman: this form (and an easy-read version); our guidance leaflet; our reasonable adjustment policy; and our privacy notice.