How to register Basic Material on the online FRM system

1. Sign in to your account, and click on the "Basic Material Managers" tab

2. Click on "Register Basic Material"
3. The system will load an application form to fill in. If you are both the owner and manager of the Basic Material, choose ‘Yes’. If you are only the manager but not the owner, choose ‘No’ and fill in the details of the owner. Then click ‘Next’.
4. The second page of the application form will appear (you can go back at any time by clicking ‘Back’ at the bottom of the form). All the fields marked with a * are mandatory. Choose the type of Basic Material you wish to register.
5. If you are registering a seed orchard or a stand, a map will appear.

6. **Use the search function to type in a name of a place, or a postcode. Then zoom in using our mouse or the buttons on the left to the area of your Basic Material.**
7. **Press** on the ‘Area’ shape and **draw the boundary** of your basic material. You do this by **clicking** your mouse on the map for each vertex of the boundary, and then **double-clicking** to confirm the complete boundary. You can **edit** or **delete a boundary** by using the tools on the right side.
8. Choose the species name from the drop-down list

9. If the species is native, choose the seed zone. If you are unsure, see the map below.
Figure 1: Regions of provenance and seed zones in Great Britain (including zones for indigenous Scots pine).

Key:
- Brown regions of provenance (large numbers)
- Blue seed zones (small numbers)
- Indicated seed zones
- Red areas are “exclusion zones”

1. North
2. North Central
3. North West
4. East Central
5. South Central
6. South East (exclusion zone)
7. North West (exclusion zone)
10. Scroll down and enter the Purpose, Category and Basic Material Region (see map again).

Seed Zone*
Because the species is native, please provide the Seed Zone.

Purpose*

- Multi-purpose forestry
- Other

Category*

- Selected
- Source identified
- Tested

Basic Material Region*

11. Fill in the latitude, longitude and altitude of the centre of your stand/orchard.

Degrees Latitude*
Subject to change

Degrees Longitude*
Subject to change

Altitude*
Altitude in Metres

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If you are unsure, visit www.gridreferencefinder.com. You can enter location descriptors such as post code, road, town, grid reference and what3words, then press ‘Go’ and then the red location marker on the map. A box will appear, which includes the latitude and longitude. Please use the decimals units.
12. Fill in as many of the rest of the fields as possible, so we have the maximum information. The ‘Area (ha)’ field will automatically populate after you draw the boundary on the map.

**Origin**

- **Indigenous**
- **Non-indigenous**
- **Unknown**

**Origin Description**

- 255

**Year Planted Earliest**

- 1998

**Year Planted Latest**

- 2021

**Area (ha)**

- 10.6079

**Seed Identity**

-
‘Location Description’ can include any details of nearby sites, land features, utilities, rivers, roads, etc.

Country GB

- England
- Wales
- Scotland

Forest Estate Name

Santon Downham

Location Description

Between railway track and Santon Road
East of Forestry Commission office

Nearest Town

Thetford

Compartment Wood Number


OS Map Number

"
Use [www.gridreferencefinder.com](http://www.gridreferencefinder.com) to find the Grid Reference if you are unsure. The ‘Year Registered’ field will automatically populate. Finally click ‘Submit’ to finish.

13. A message will appear on the screen to confirm your application. The FRM team will review your application and get back to you on the outcome.