



HM Government



Disability Unit

The BSL Advisory Board

How to apply



easy
read

Contents

Page

Introduction

3

Ways to apply

5

How to send us your form or video

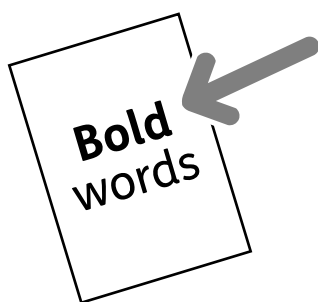
13

What will happen next

15

For more information

17



In this Easy Read document, difficult words are in **bold**. We explain what these words mean in the sentence after they have been used.



Some words are [blue and underlined](#). These are links which will go to another website which has more information.

Introduction



In 2022, the government made a new law, called 'The British Sign Language (BSL) Act'.



This law says that:

- British Sign Language (BSL) is a language that people in the UK use.



- The government needs to make sure information it gives to the public is available in British Sign Language.



To help us follow the new law, we are making a new group of people who use British Sign Language called the BSL Advisory Board.



This information explains how to apply to be part of the BSL Advisory Board.



You need to apply by 5pm on Friday 2 September 2022.



We will follow the law around keeping your information safe and private.

Ways to apply

You can apply by:

Writing



There is a form on our website here:
<https://www.gov.uk/government/publications/apply-to-join-the-british-sign-language-bsl-advisory-board>



There is an Easy Read version of the form.



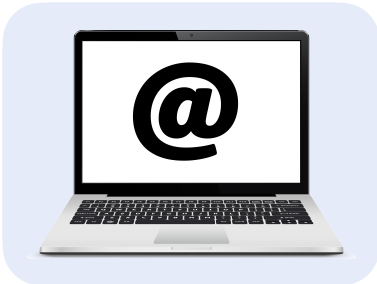
You can apply by filling out the form that includes the **supporting statement** and send it to us by email.



A **supporting statement** is part of the form where you can talk about yourself and why you are right for this role.



Please look at the document 'Who we are looking for' to help you write your supporting statement.



You should send your form to:

bslboard@cabinetoffice.gov.uk



Writing and BSL

You can fill in parts 1 to 4 of the form, but do your supporting statement in BSL.



Send parts 1 to 4 to us by email to:

bslboard@cabinetoffice.gov.uk

Send a video of your supporting statement in BSL to us by:



- Email:

bslboard@cabinetoffice.gov.uk



- WhatsApp:
07871 989 325



- Glide:
@BSLBoard



The video should not be longer than 5 minutes.



BSL only

You can apply using only BSL.

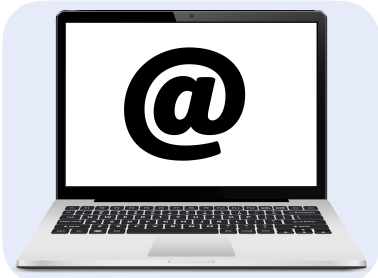
Send a video of yourself to apply.
Please include:



- Your full name.



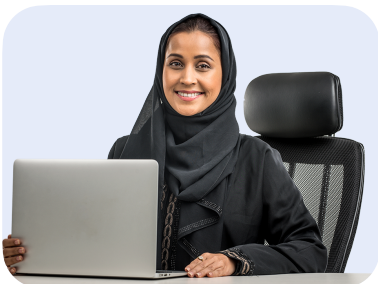
- Your address.



- Your email address.



- Any telephone numbers. Please tell us if they are text or video relay.



- Your job.



- Who you work for.



- What you do in your job.



- How to get in touch with 2 referees - these are people that you know or work with that can talk about what you are like to work with.

Please also tell us about:



- How you have used BSL - are you:

- Someone who signs BSL as your first language?



- A Child Of a Deaf Adult (CODA)?



- A parent of a **D/deaf** BSL using child or young person?



D/deaf means the person is either Deaf with a capital d, or **deaf** with a small d. The two are different.



Deaf people have been unable to hear all their lives and use sign language.



deaf means someone who finds it hard to hear.



- Someone who works as an **interpreter**?

An **interpreter** is a hearing person who signs things that people say.



- Someone who works as a **translator**?

A **translator** is a person who supports BSL signers by signing things that are written down.



- A teacher of D/deaf children who use BSL?



- Someone who uses, or has used **tactile or hands-on BSL**?

Tactile or hands-on BSL is a type of BSL used to talk to people who are D/deaf and blind. You can use it by touching and feeling parts of people's hands.



- Any Deaf organisations you work with.



- Any work you have done on **committees**.

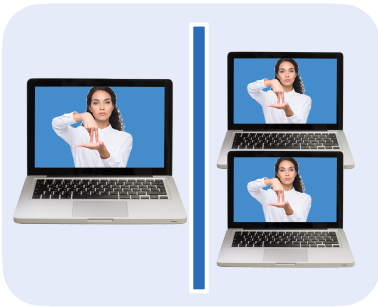
A **committee** is a group of people chosen by an organisation to work on a project.



Then please send us a supporting statement.



Your supporting statement should not be longer than 5 minutes.



You can send this as 1 video or 2 videos.

How to send us your form or video



You can find the form on our website at:

<https://www.gov.uk/government/publications/apply-to-join-the-british-sign-language-bsl-advisory-board>



There is an Easy Read version of the form.



If you need the form in a different format, like large print, please email:

bslboard@cabinetoffice.gov.uk



Once you have filled it in, please send your form to:

bslboard@cabinetoffice.gov.uk

You can send your BSL videos to us by:



- Email:
bslboard@cabinetoffice.gov.uk



- WhatsApp:
07871 989 325



- Glide:
[@BSLBoard](#)

What will happen next

A group of people will look at what you send us. The group will include:



- Civil servants - these are people who work for the government.



- People who use BSL.



- Someone who doesn't work for the government.



We may ask you to come to an interview. This is a meeting where we talk to you and find out more about if you are right for the role.

If we choose you for the role, we will ask you to:



- Write a letter saying you accept it.



- Agree to a Code of Conduct - this is a list of rules about how you should act.

For more information



If you need more information please
contact us by email:
bslboard@cabinetoffice.gov.uk

This Easy Read information has been produced by easy-read-online.co.uk