# **Application form**



#### **About this form**

Only complete this form if you're starting a new course on or after 1 August 2022.

If you applied last year and are continuing your course this year, you don't need to complete this form. We'll contact you with details of your payments before the start of each year of your course.

You can apply online at www.gov.uk/doctoralloan as it's the quickest way to apply.

You only need to apply once for a Postgraduate Doctoral Loan for your course.

#### **Application deadline**

The deadline is nine months after the first day of the final academic year of the course.

#### Before you complete this form

You need to read the information at **www.thestudentroom.co.uk** about the Postgraduate Doctoral Loan. Go to the 'Student finance' section and then look for Postgraduate Doctoral Loan.

It's important that you read and understand all this information before you apply.

If you're not sure if your course is eligible for a Postgraduate Doctoral Loan you should speak to your university.

You will need to have the 'Postgraduate Doctoral Loan Application Supporting Notes' to hand to complete this application form. Go to **www.gov.uk/doctoralloan** to download them.

#### **Privacy Notice**

To find out how we'll use the information you provide go to **www.gov.uk/doctoralloan/apply** to read our Privacy Notice before completing this form.



### How to complete this form

- Follow the instructions, we'll tell you what questions you need to answer and which ones you can skip.
- You need to complete all of the questions you're asked to. Any missing information will delay your application.
- If we ask for supporting documents we'll need them before your application can be accepted. Any missing supporting documents will delay your application.

# Use the supporting notes to help you complete your application



Where you see this icon it means there's additional information in the 'Postgraduate Doctoral Loan Application Supporting Notes'.

This could be information about how to complete a question or or an instruction to send specific supporting documents.

Read the notes – if you don't answer a question or correctly or you don't include the documents we need this will delay your payments.

You can find these notes at www.gov.uk/doctoralloan

#### **Disabled Students' Allowance**

You can apply for Disabled Students' Allowance (DSA) if you have a disability which meets the definition of a disability under the Equality Act 2010, including a:

- long-term health condition
- mental health condition
- specific learning difficulty, for example: dyslexia

DSA is paid separately from any other student finance. It helps you pay the extra costs you may have because of your disability. It doesn't have to be repaid. How much you get depends on your individual needs.

To apply or to find out more about DSA go to www.gov.uk/disabled-students-allowance-dsa

#### Additional help and information

For the most up-to-date information about the Postgraduate Doctoral Loan you can:

- visit www.thestudentroom.co.uk/studentfinance
- go to www.gov.uk/doctoralloan
- •follow us on twitter at @SF\_England
- · find us on Facebook/SFEngland
- watch our films at YouTube/SFEFILM

If you can't find the information you need online you can call us on 0300 100 0031.

All of our forms and guides are available in Braille, large print format or audio. If you need these, you can request them by emailing your name, address and details of the format you require to: brailleandlargefonts@slc.co.uk or call 0141 243 3686 (this number is only for alternative format requests).

# It's important you read the following 6 things before applying for a Postgraduate Doctoral Loan.

- 1 You can apply for a loan of up to £27,892. This will be paid in instalments direct to your bank account.
- 2 Your loan will be split evenly over the length of your course. You'll get 3 payments for each academic year.
- 3 You'll be charged interest on your loan from the day you get your first payment. This will continue until you've fully repaid your loan or your loan is cancelled after 30 years whichever comes first.
- **4** Your interest rate is made up of the Retail Price Index plus 3%. In the future this could go up or down.
- 5 You'll have to repay your loan, but only when your income is over £21,000 a year.
- **6** You'll repay 6% of your income over £21,000 towards your Postgraduate Doctoral Loan.
- **7** This will need to be repaid at the same time as any other student loans you may have.

#### Your information

The information you give during the application process will be used to assess your entitlement to student finance. It is your responsibility to ensure the information is correct. It is an offence to knowingly provide false information in this application.

You're now ready to apply for a Postgraduate Doctoral Loan

#### **Section 1 Your details**

#### Title Personal details Complete these details exactly as stated on Mr Mrs Miss Ms Mx your passport, birth certificate or ID card. Doctor Professor If your name has changed since your passport, birth certificate or ID card was issued you need Forename(s) to send us documents to show this. Read the notes to find out what to send. Surname Sex Male Female Date of birth Day Month Year 1.2 Customer Reference Number (if you have one) Your Customer Reference Number is 11 digits long. You'll have a Customer Reference Number if you've applied for student finance, or supported an application for someone else's student finance from any of the following: • The Student Loans Company • Student Finance England • Student Finance Wales Student Finance NI 1.3 Place of birth The name of the village, town or city. 1.4 Your nationality **UK National Insurance number** If you have previously worked in the UK you will find your National Insurance number on any of the



following:

- your National Insurance number card or letter; or
- · a payslip; or
- an Income Tax document such as P45 or P60.

Any payment of your loan may be withheld until you provide your National Insurance number.

We will share the National Insurance number you provide with the Department for Work and Pensions to confirm that it's valid, and with HM Revenue and Customs to allow us to collect your repayments.

### **Section 1 Your details**

#### 1.6 Contact details

Provide an email address as this will help make it easier for you to create an online account.

You need to let us know as soon as possible if **any** of your details change.

Home phone number	
Mobile phone number	
Email address	

#### 1.7 What is your home address?

You need to let us know as soon as possible if **any** of your details change.

Home address (give you	ur full address details)
Destands	Country
Postcode	Country

#### 1.8 Is your contact address different?

If your contact address is different, please also provide this. If you provide a contact address, all correspondence we issue will be sent to that address. Any original evidence will be returned to your home address.

You can update your address(es) at any time by logging into your online account or by calling us.

No – go to <b>1.9</b>
Yes – give details
Contact address
Postcode Country
Posicode Country

### **Section 1 Your details**

# 1.9 Give your UK bank or building society information

This must be a UK bank or building society account in your own name and be able to accept direct credits.

If you don't have a UK bank or building society account you will need to get one before we can pay you. Let us know the account details as soon as you can.

Please note that incorrect bank or building society details will result in your loan payments being delayed.

Sort code
Account number
Building society roll number (if applicable)

### **Section 2 Your previous study**

If you've previously received loan funding towards a postgraduate doctoral degree from Student Finance England or Wales, you can't get a Postgraduate Doctoral Loan, unless you can prove that you did not complete your previous course due to a compelling personal reason.

2.1 Do you already hold a postgraduate qualification?	No. go to Section 2
•	No – go to <b>Section 3</b>
	Yes – go to <b>2.2</b>
2.2 Tick the relevant box to show which	
qualification you received	Higher Doctorate
	(e.g. DLitt, DSc, DTech, LLD, DD, DMus, DMedSc)
	Doctoral degree
	(e.g. PhD/DPhil, EdD, DBA, DClinPsy)
	Master's degree
	Integrated Master's degree
	Level 8 Award, Level 8 Certificate or Level 8 Diploma
	Honorary Masters (MAs from an Oxford, Cambridge, Trinity College Dublin or a Scottish University)
	Postgraduate Certificate
	Postgraduate Certificate in Education (PGCE)
	Postgraduate Diploma
	Other postgraduate qualification – give details
	below (including any postgraduate qualification achieved abroad)
	Course title
	Qualification name
	Name of university or educational institution
	Address
	Postcode Country

# **Section 3 Your postgraduate course**

3.1	Will you be studying a full Postgraduate Doctoral course?	Yes  No – you shouldn't continue with your application as you are not eligible for Postgraduate Doctoral funding. You should contact your university or college to discuss other funding options that may be available.
3.2	Give details about the Postgraduate Doctoral course you've applied for	University name
	Give as much detail as you can at the time of your application.	
	If any of these details change log into your online account or call us to update your information.	University address
		Postcode Country
		Name of campus/location
	If you're unsure of your course name check with your university.	Course name
	You should select the number of years you expect it will take to complete your course.	Start date of the first year of your course  Month Year  Course Duration  3 years  4 years  5 years  6 years
		7 years

# **Section 3 Your postgraduate course**

3.3 Are you eligible to apply for a Social Work bursary?	Yes – have you applied and been rejected for this?  No – you shouldn't continue with your application. You need to apply for a bursary, read the notes for more information.  Yes – I've applied and been rejected. You need to send your rejection letter with your application.
3.4 Are you eligible to apply for an NHS bursary?	Yes – you shouldn't continue with your application. You need to apply for the NHS bursary, read the notes for more information.
3.5 Will you expect to receive Research Council Funding at any time during your entire course?	Yes – you shouldn't continue with your application as you are not eligible for a Postgraduate Doctoral Loan if you'll be receiving Research Council Funding during any part of your course. If you're unsure if you can receive Research Funding you need to speak to your university to check.
3.6 Will you expect to receive an Educational Psychology bursary for your course?	Yes – you shouldn't continue with your application as you are not eligible for a Postgraduate Doctoral Loan if you'll be receiving an Educational Psychology bursary. If you're unsure if you can receive an Educational Psychology bursary you need to speak to your university to check.

# **Section 3 Your postgraduate course**

3.7 Is	s this a distance learning course?	
		No
		Yes – are you studying on a distance learning course because you or a member of your family are in the armed forces?
		No – go to <b>3.8</b>
		Yes – you need to send us evidence if you're going to be studying a distance learning course outside of your ordinary domicile due to an armed forces posting. Read the notes to find out what to send. Go to <b>Section 4</b>
U	Vill you be studying outside of the JK for more than half of your entire ourse?	No – if this changes you need to contact us.
		Yes – you shouldn't continue with your application as you are not eligible for Postgraduate Doctoral funding.

#### 4.1 Are you a UK national?



# 4.2 Do you hold a valid in date UK passport?



We will share the passport details you provide with HM Passport Office to confirm that they're valid.

No – go to <b>4.3</b>
Yes – go to <b>4.2</b>
No – you need to send supporting documents to prove your identity. Read the notes to find out what to send and include this with your completed application form.  Go to <b>Section 5</b>
Yes – provide:
Date of issue
Day Month Year  / / / / / / / / / / / / / / / / / / /
Date of expiry
Day Month Year  / / / / / / / / / / / / / / / / / / /
Passport number
Forename(s)
Surname
Go to Section 5, Q5.1

4.3 Are you an Irish citizen?



Yes – have you been living for the three years prior to the first day of the first academic year of your course in:  • the UK, Islands and/or Ireland or  • the UK, Islands and/or specified British Overseas Territories?  Yes – go to Section 5, Q5.1  No – were you resident in:  • the UK by 31 December 2020 and have been resident in the been resident in the UK, Overseas Territories, the EEA
No – were you resident in:  • the UK by 31 December 2020 and have been resident in the been resident in the UK,
the UK by 31 December 2020 and have been resident in the UK,
or Switzerland  or  • the EEA or Switzerland on or before 31 December 2020 and been resident in the UK, Gibraltar, the EEA or Switzerland for the three years prior to the first day of the first academic year of your course?  No – go to 4.4  Yes – go to Section 5,

4.4 Are you the family member of a UK national?



No – go to <b>4.5</b>
Yes – have you been living in the UK and Islands for the three years prior to the first day of the first academic year of your course and
your family member will be resident in the UK on the first day of the first academic year of the course?
Yes – go to <b>Section 5, Q5.1</b>
No – were both you and your UK national family member living:
• in the UK on 31 December 2020, after moving to the UK from the EEA or Switzerland on or after 1 January 2018
or
<ul> <li>in the EEA or Switzerland on 31 December 2020</li> </ul>
and you have both have been living in the UK, Gibraltar, the EEA or Switzerland for the three years prior to the first day of the first academic year of your course?
No – go to <b>4.5</b>
Yes – go to <b>Section 5, Q5.1</b>

4.5 Are you the family member of an Irish citizen?



No – go to <b>4.6</b>
Yes – have you been resident in the UK and Islands for the three years prior to the first day of the first academic year of your course and your family member will be resident in the UK on the first day of the first
academic year of your course?
Yes – go to <b>Section 5, Q5.1</b>
No – do you have pre-settled status under the EU Settlement Scheme and you have been resident in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?  Yes – provide your: Share code
Expiry date of pre-settled status  Day Month Year
Go to Section 5, Q5.1

4.6 Are you the family member of a person of Northern Ireland?



No – go to <b>4.7</b>	
Yes – have you been resident in the UK and Islands for the three years prior to the first day of the first academic year of your course and your family member will be resident in the UK on the first day of the first academic year of your course?	
Yes – go to Section 5, Q5.1	
No – do you have pre-settled status under the EU Settlement Scheme and you have been resident in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?  No – go to 4.7  Yes – provide your:	
Share code	
Expiry date of pre-settled status  Day Month Year	

4.7.1 Settled status Have you been living in:  • the UK, Islands and/or Ireland	No – go to 4.8  Yes – settled status, go to 4.7.1  Yes – pre-settled status, go to 4.7.2  No – are you an EU national or a family member of an EU national and you have been living in the UK, the EEA, Switzerland or the Overseas Territories
<ul> <li>the UK, Islands and/or the specified British Overseas         Territories         for the three years prior to the     </li> </ul>	for the three years prior to the first day of the first academic year of your course?  No – go to 4.8  Yes –
first day of the first academic of your course?	I am an EU national  I am the family member of an EU national Provide your share code  Go to Section 5, Q5.1  Yes – provide your share code:  Go to Section 5, Q5.1
<ul> <li>4.7.2 Pre-settled status</li> <li>Are you</li> <li>an EU national and you have been living in the UK and Islands or the UK, the EEA, Switzerland or the Overseas Territories</li> <li>or</li> <li>the family member of an EU national and you have been living in the UK, the EEA, Switzerland or the Overseas Territories</li> <li>for the three years prior to the first day of the first academic</li> </ul>	No – go to 4.8  Yes –  I am an EU national  I am the family member of an EU national  Provide your share code  Expiry date of pre-settled status  Day Month Year  Go to Section 5, Q5.1

<ul> <li>4.8 Are you</li> <li>• an EU national; or</li> <li>• the family member of an EU national who is a resident of Gibraltar?</li> </ul>	Yes – have you been resident in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?  No – go to 4.9  Yes – go to Section 5, Q5.1
<ul> <li>4.9 Are you</li> <li>a UK national; or</li> <li>the family member of a UK national who is a resident of Gibraltar?</li> </ul>	No – go to <b>4.10</b> Yes – were you living in the UK, Gibraltar, the EEA or Switzerland for three years prior to the first day of the first academic year of your course?  No – go to <b>4.10</b> Yes – go to <b>Section 5. Q5.1</b>

4.10 Are you the child of a Swiss national?



No – go to <b>4.11</b>	
Yes – have you been living in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?	
No – go to <b>4.11</b>	
Yes – provide <b>your</b> :	
Share code	
Expiry date of pre-settled status  Day Month Year	
Your parent/step-parent's:	
Date of birth  Day Month Year	
Expiry date of pre-settled status (if applicable)	
Day Month Year	
Share code	
Go to Section 5, Q5.1	

4.11 Are you a European Economic Area (EEA) national or Swiss national who:

- is working in the UK
  - has worked in the UK and is looking for work in the UK?

Please note you don't need to provide a share code if you are a frontier worker

No – go to <b>4.11</b>	
Yes – have you been living in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?	
No – go to <b>4.11</b>	
Yes – provide <b>your</b> :	
Share code	
Expiry date of pre-settled status  Day Month Year	
You need to download and complete the 'UK Employment Status form' and return it with your application for a Postgraduate Doctoral Loan.	
The 'UK Employment Status form' is available from www.gov.uk/doctoral-loan/apply	
Go to <b>Section 5</b> , <b>Q5.1</b>	

#### 4.12 Are any of the following:



- your husband/wife/civil partner
- your parent(s)/step-parent(s)
- your child/step-child/other direct descendant
- your other direct ascending line family member
- a European Economic Area (EEA) national or Swiss national who:
- is working in the UK
- has worked in the UK and is looking for work in the UK?

Please note children, step-children, other direct descendants or ascending line family members only apply to EEA worker family members.

You don't need to provide a share code for your family member if your family member is a frontier worker.

No – go to	4.13
EE <i>F</i> Teri the	e you been living in the UK, the A, Switzerland or the Overseas ritories for the three years prior to first day of the first academic year of r course?
	No – go to <b>4.13</b>
	Yes – provide <b>your</b> :
	Share code
	Expiry date of pre-settled status  Day Month Year
	Provide your <b>family member</b> connection
	Your family member's date of birth
	Day Month Year / / / / / / / / / / / / / / / / / / /
	Expiry date of pre-settled status
	Day Month Year
	Share code
	You need to download and complete the 'UK Employment Status form' and return it with your application for a Postgraduate Doctoral Loan. The 'UK Employment Status form' is available from www.gov.uk/doctoral-loan/apply
	Go to Section 5, Q5.1

4.13 Are you the child of a Turkish worker who is working in the UK?	No – go to 4.14  Yes – has your Turkish worker parent/stepparent been granted extended leave to remain by the Home Office?  No – go to 4.14  Yes – were you and your Turkish worker parent/step-parent living in the UK by 31 December 2020?  No – go to 4.13  Yes – go to Section 5, Q5.1
4.14 Do you have settled status in the UK that was not granted under the EU Settlement Scheme?	No – go to 4.15  Yes – provide your:  Home Office reference number  Date latest status granted  Day Month Year  Go to Section 5, Q5.1

Scheme; or

• the Ukraine Extension Scheme.

4.15 Are you the family member of a person No - go to 4.16 with settled status in the UK? Yes - have you been resident in the UK and Islands for the three years prior to the first day of the first academic year of your course and your family member will be resident in the UK on the first day of the first academic year of the course? No - go to 4.16 Yes – provide **your**: Home Office reference number Date latest status granted Month Year If your family member has settled status under the EU Settlement Scheme provide their: Share code Go to Section 5, Q5.1 4.16 Have you been granted limited leave to enter or remain under a Ukraine No - go to **4.17** Scheme? Yes – provide **your**: By Ukraine Scheme we mean: Home Office reference number • the Ukraine Family Scheme; • the Homes for Ukraine Sponsorship

22 PDE/APP/2223

Day

Date latest status granted

Month

Month

Go to Section 5, Q5.2

Date latest status is due to expire

Year

Year

Have you or your family member been granted leave under the Afghan Relocations and Assistance Policy (ARAP) or the Afghan Citizens Resettlement Scheme (ACRS)?	No – go to 4.18  Yes –  I have been granted leave under the ARAP or ACRS.  I have been granted leave in line with my family member. My family member is my:  husband/wife/civil partner  parent or step-parent  Your Home Office reference number  Date latest status granted  Date this status is due to expire (if applicable)  Have you lived outside the UK and Islands since your latest status was granted?
	No – go to <b>Section 6</b> Yes – go to <b>Section 5, Q5.2</b>
<ul> <li>Have you or your:</li> <li>husband, wife, civil partner; or</li> <li>parent(s), step-parent been granted refugee status by the UK government?</li> </ul>	No – go to <b>4.19</b> Yes – provide <b>your</b> :  Home Office reference number  Date latest status granted  Day  Month  Year
	Date this status is due to expire  Day Month Year  Go to Section 5, Q5 2

<ul> <li>4.19 Have you or your:</li> <li>husband, wife, civil partner; or</li> <li>parent(s), step-parent been granted Humanitarian Protection?</li> </ul>	No – go to 4.20  Yes – provide your:  Home Office reference number  Date latest status granted  Day Month Year  Date this status is due to expire  Day Month Year  Odd Andrew Month Year
<ul> <li>4.20 Have you or your:</li> <li>husband, wife, civil partner; or</li> <li>parent(s), step-parent</li> <li>been granted 'Leave to Remain' as a Stateless Person?</li> </ul>	No – go to 4.21  Yes – provide your:  Home Office reference number  Date latest status granted  Day Month Year  Date this status is due to expire  Day Month Year  Oay Month Year
4.21 Have you been granted 'Indefinite Leave to Remain' in the UK as the victim of domestic violence or abuse?	No – go to <b>4.22</b> Yes – provide <b>your</b> :  Home Office reference number  Date latest status granted  Day  Month Year  Month Year  Go to <b>Section 5, Q5.2</b>

4.22 Have you been granted 'Leave to Remain' in the UK under Section 67 of the Immigration Act 2016, or are you a dependent child granted leave in line of someone who has?	No – go to 4.23  Yes – provide your:  Home Office reference number  Date latest status granted  Day Month Year  Date this status is due to expire  Day Month Year  Go to Section 5, Q5.2
4.23 Have you been granted 'Calais leave' in the UK, or are you the dependent child granted leave in line of someone who has?	No – go to 4.24  Yes – provide your:  Home Office reference number  Date latest status granted  Day Month Year  Date this status is due to expire  Day Month Year  Go to Section 5, Q5.2
4.24 Have you been granted 'Indefinite Leave to Remain' as a bereaved partner?	No – go to 4.25  Yes – provide your:  Home Office reference number  Date latest status granted  Day Month Year  Month Year  Go to Section 5, Q5.2

4.25 Do you meet the Long Residence requirements?  Read the notes to find out what these are.	No – if you have answered no to all these questions you may not be eligible for student finance funding. If you think you are still eligible then please call us.  Yes – you need to send us evidence. Read the notes to find out what to send.  Go to Section 5, Q5.1
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### **Section 5 Your address history**

We need to know where you lived for **3 years** before the first day of the first academic year of your course. If you leave any gaps in your address history this will delay your application.

The first day of your academic year is:

- 1 September, where your course begins on or after 1 August and before 1 January;
- 1 January, where your course begins on or after 1 January and before 1 April;
- 1 April, where your course begins on or after 1 April and before 1 July;
- 1 July, where your course begins on or after 1 July and before 1 August.

#### For example

If your course starts on 5 September this year, then the first day of your academic year is 1 September. We need to know your complete address history for 3 years before 1 September.

# 5.1

Give details of your residence for three years before the start of the first day of the first academic year of your course.

You don't need to send proof of your previous addresses at this time, but we might ask for it in the future.

If you need more space attach an additional piece of A4 paper to your completed form. Remember to include your Customer Reference Number. You should only tell us about your permanent addresses. Don't include temporary or term-time addresses.

Address	
Postcode	Country
From	То
Day Month Year / Company /	Day Month Year / Company /
Tick this box if you'll be living here	e when your course starts
Tell us why you moved here	

Address	
Postcode  From  Day Month Year  Tick this box if you'll be living here  Tell us why you moved here	Country  To Day Month Year  when your course starts

### **Section 5 Your address history**

# 5.2

Give details of your residence from the date you received your last status from the Home Office to the start of the first day of the first academic year of your course

#### If you have been granted:

- 'Leave under the ARAP or ACRS, or are a family member with leave in line
- 'Indefinite Leave to Remain' as the victim of domestic violence or abuse;
- 'Indefinite Leave to Remain' as a person who has been a bereaved partner;
- 'Leave to Remain' in the UK under section 67 of the Immigration Act 2016;
- · Calais leave in the UK;
- Humanitarian Protection;
- 'Leave to Remain' in the UK as a Stateless Person;
- · Refugee status; or
- Limited leave to enter or remain under a Ukraine Scheme

Only provide your address history from the date your Home Office status was granted or renewed, up to a maximum of 3 years before the first day of the first academic year of your course.

Address			
Postcode	Country		
From	То		
Day Month Year	Day Month Year		
Tick this box if you'll be living here when your course starts			
Tall us why you moved here			
Tell us why you moved here			
Address			
Postcode	Country		
From	То		
Day Month Year	Day Month Year		
Tick this box if you'll be living here when your course starts			
Tall was subserved to a same			
Tell us why you moved here			

### Section 6 How much would you like to borrow?

A different amount of £

Go to Section 7

<ul> <li>Information about your loan</li> <li>The maximum loan amount you can borrow is £27,892.</li> <li>Your loan will be paid in three instalments each academic year.</li> <li>The total amount that you borrow will be split evenly over the length of your course, even if you don't request the maximum.</li> </ul>			
For example: If you borrow £27,892 and your course is 4 years long, you will receive a total of: Year 1: £6,973 Year 2: £6,973 Year 3: £6,973 Year 4: £6,973			
You can apply for a Postgraduate Doctoral Loan amount in any year of your course, but if you apply after the first year you might not get the maximum amount.			
How much would you like to borrow in total  The maximum amount of £27,892  Go to Section 7			

#### Section 7 Your additional contacts

We know that people sometimes forget to let us know if they move home or change telephone numbers. So that we can keep in contact with you please provide us with two additional contacts.

We'll only use their details to get back in contact with you, nothing else. By entering these details, you're confirming you've told them about this and they're happy for Student Loans Company to contact them if necessary.

Contact 1

Where possible provide UK based contacts.

# 7.1 Give the contact details for your first additional contact

This person can live at the same address as you.

First name			
Surname			
Relationship to you			
Address			
Postcode/Zip code			
·			
Phone number including international dial code if outside UK			

### 7.2 Give the contact details for your second additional contact

This person can't live at the same address as you or your first contact.

Contact 2		
First name		
Surname		
Surianie		
Relationship to you		
Address		
Postcode/Zip code		
Phone number including international dial code if outside UK		

#### **Section 8 Terms and conditions**

You must sign, date and return this form before any payment can be made to you.

#### Terms and conditions

These terms and conditions ("terms") and applicable legislation apply to all of the student finance available to students for the academic year 2022/23.

I understand that my application for student finance may be delayed unless I sign and date these terms.

#### **Loan Contract**

- I confirm I have read and understood these terms and A Guide to Terms and Conditions available at www.gov.uk/doctoralloan/apply
- 2. I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not, I understand that I may not receive student finance, any support I have had may be withdrawn and I could be prosecuted.
- I understand that student finance is provided to me by the Secretary of State for Education (the "Lender") which includes any persons acting on his/her behalf and any replacement(s) under 23(4) of the Teaching and Higher Education Act 1998 as amended or replaced from time to time (the "Act").
- I understand these terms, the Act and the regulations made under 22 of the Act will apply to any student finance provided to me by the Lender.
- I understand that "student finance" in these terms means financial support by way of grant(s) and/or loan(s) made by the Lender under the regulations.
- I understand that the Student Loans Company Limited ("SLC") carries out certain functions on behalf of the Lender.

#### My Obligations

- 7. I understand that if I have:
  - (i) reached the age of 18 years; and
  - (ii) have entered into agreement(s) for a loan under 22 of the Act before I reached the age of 18 years,

I am agreeing to "ratify" any and all such student loans by signing these terms. This means that I confirm I entered into agreement(s) with the Lender and agree to the terms of any such previous agreement(s). If I have reached the age of 18 and refuse to "ratify" any previous agreement(s), I understand that I will not be eligible to get any further student finance under the regulations.

- 8. I agree to give SLC any information they need in support of this application for student finance and to seek repayment.
- I agree to tell SLC immediately if my circumstances change in any way that might

- affect my entitlement to student finance. I understand that if I do not do this I may not get any further payments and I may have to repay the student finance I have already received. I agree that from the date I submit my student finance application until my loan(s), together with all and any interest, penalties and charges which apply, is fully repaid I must tell SLC about any changes in my personal details (including my National Insurance number) and contact details I have provided.
- 10. I agree that if I get an overpayment of student finance, I need to repay this in full and that any overpayment may be taken from any future entitlement to student finance.
- 11. I agree that I will repay the Lender any loan(s), together with all and any interest, penalties and charges which apply. I understand that this repayment will be due by me to the Lender as a debt. If I breach any of the terms of my loan, I agree to pay any charges and penalties which apply under the Act and the regulations. I understand that I will repay my loan(s) through the United Kingdom ("UK") tax system and/or I may repay SLC directly. If I live abroad, I will repay my loan(s) to SLC directly.
- 12. I agree that any loan(s) made to me in accordance with the regulations once my application is accepted by the Lender is a/ are contract(s) between me and the Lender. I understand that I am liable for my loan(s) and will be charged interest from the first payment of the loan advance by the Lender.
- 13. I agree to tell SLC if I leave the UK to live outside the UK or if for any other reason I am outside the UK tax system for more than three months.

#### **Legal Action and Applicable Law**

14. In the event of any legal action, I agree that the laws of England and Wales will apply and that the courts of that part of the UK will hear any legal action. If my address is outside the UK the laws of the part of the UK where my education provider is situated will apply and the courts of that part of the UK will hear any legal action. I agree that the Lender has the right to take legal action against me in any other court with jurisdiction.

#### **Sharing Information**

15. If I am in breach of these terms and/or the regulations I agree that the Lender may share information held about me and my account with third parties, including the government or a government agency of another country, who may help to locate me and/or help take action to recover any payments I owe.

#### Section 8 Terms and conditions

- I confirm where I have provided any personal information about any other person in my student finance application, I have done so with their consent.
- 17. I understand that SLC will process my personal data in line with the Privacy Notice available at www.sfengland.slc.co.uk/privacy-notice which may be updated from time to time.

#### Disabled Students' Allowance ("DSA")

This applies if I apply for DSA this academic year.

- 18. I understand that any equipment I receive through DSA must be used for my course of study and that I am responsible for paying any repair costs.
- 19. I understand SLC reserves the right to pay the suppliers of any approved equipment and support directly. I will be notified if SLC will make payments directly to suppliers on my behalf.

#### Alternative Funding

- 20. I confirm that I have not previously received any loan(s) for a Postgraduate Doctoral degree under the regulations and/or where this was provided out of funds from another UK government authority. I understand the Lender may waive this requirement where I was unable to complete my course due to compelling personal reasons.
- 21. I confirm that for the full duration of my course I will not be in receipt of:
  - (i) any allowance, bursary or award of similar description made by UK Research and Innovation; and/or

- (ii) financial assistance provided under the Educational Psychology Funded Training scheme where my course of study commenced on or after 1 August 2020.
- 22. I confirm that in connection with my course I am not eligible to apply for:
  - (i) a healthcare bursary; and/or
  - (ii) any allowance under the Nursing and Midwifery Student Allowances (Scotland) Regulations 2007.
- 23. I confirm that in connection with my course I am not in receipt of any allowance, bursary or award of similar description made under 67(4)(a) of the Care Standards Act 2000 ("CSA"), except where such funding is in respect of travel expenses. I understand that if I only receive travel expenses under the CSA, I may apply for a loan.
- 24. I confirm that in connection with my course I am not in receipt of a social work bursary from:
  - (i) the National Health Service;
  - (ii) the Department of Health; and/or
  - (iii) the Student Awards Agency Scotland.
- 25. I confirm that I am not studying on my course as part of an apprenticeship.
- 26. Subject to paragraphs 20 25 above, I understand that SLC will take such action as is necessary to recover repayment of a loan where I am in receipt of, or eligible to apply for, alternative funding.

Customer Reference Number	
Your signature (in ink)	Today's date
X	Day Month Year / Day / D



PDE/APP/2223 PDE/APP/2223

# **Section 9 Finalising your application**

9.1	Have you answered <b>all</b> the questions that apply to you?	No – if you don't complete a or question you've been asked to this could delay your application.  Yes
9.2	Have you signed and dated the terms and conditions in Section 8?	No – you must sign the terms and conditions, we can't process your application if you don't.  Yes
documents or completed add forms we've asked for? Sections 1 and 4 might ask you to	Have you included <b>all</b> the supporting documents or completed additional forms we've asked for?	No – gather <b>all</b> the documents we've asked for before you return your application, it
	<b>Sections 1 and 4</b> might ask you to send supporting documents depending on your situation.	Yes – now read the information on the next
	<b>Section 4</b> may also have instructed you to complete an additional form to provide further information.	page to find out where and when to return your completed application form.
	Check to make sure you have all the right documents and additional forms to support your application. The notes will tell you exactly what you need to send depending on your situation.	

### How to return your Postgraduate Doctoral Loan application

### 1 – Got everything we need?

You'll need to send all the supporting documents we've asked for **and** any additional forms you've been asked to complete. We can't process your application without them.

### 2 - Check your postage

Make sure what you're sending is weighed and the correct postage is fully paid.

Remember to ask for proof of postage.

### 3 - Return your application on time

Send us your completed application as soon as possible to make sure your funding is in place for the start of your course.

Send it to:

Student Finance England PO Box 210 Darlington DL1 9HJ

If you don't send us your application before the deadline below, you won't be eligible to get funding.

### **Application deadline**

The deadline is nine months after the first day of the final year of your course.