

Work and Health Programme (WHP Core) and Work and Health Programme Job Entry: Target Support (WHP JETS)  
Provider Guidance

## Annex A: Provider Action Plan

Date	
Provider	
CPA	
Provider Accountable Lead	
DWP Performance Manager	
DWP Senior Performance Manger	

### Monthly Update

**The narrative should include key achievements, emerging opportunities and risks.**

- **The Provider Action Plan should formalise activities that are being undertaken to address identified areas of poor performance, service delivery, changes in management structure, resource or other known emerging risks.**
- **Where risks/issues have been identified mitigation must be articulated within the plan. All performance improvement activities must be SMART (Specific; Measurable; Achievable; Realistic; Time-bound).**

