

# Self-employment (full)

Tax year 6 April 2021 to 5 April 2022 (2021-22)

Please read the 'Self-employment (full) notes' to check if you should use this page or the 'Self-employment (short)' page. For help filling in this form, go to www.gov.uk/taxreturnforms and read the notes and helpsheets.

Your name	Your Unique Taxpayer Reference (UTR)

#### **Business details**

1       Business name – unless it's in your own name	6 If your business started after 5 April 2021, enter the start date DD MM YYYY
2 Description of business	7 If your business ceased after 5 April 2021 but before 6 April 2022, enter the final date of trading
3 First line of your business address – unless you work from home	B Date your books or accounts start – the beginning of your accounting period
	9 Date your books or accounts are made up to or the end of your accounting period – read the notes if you
4 Postcode of your business address	have filled in box 6 or 7
<ul> <li>If the details in boxes 1, 2, 3 or 4 have changed in the last 12 months, put 'X' in the box and give details in the 'Any other information' box</li> </ul>	10 If you used cash basis, money actually received and paid out, to calculate your income and expenses, put 'X' in the box

#### Other information

11 If your accounting date has changed permanently,	13 If special arrangements apply, put 'X' in the box
put 'X' in the box	
	14 If you provided the information about your 2021–22
12 If your accounting date has changed more than once	profit on last year's tax return, put 'X' in the box
since 2016, put 'X' in the box	

#### **Business income**

<b>Your turnover</b> – the takings, fees, sales or money earned by your business. Do not include Self-Employment Income Support Scheme (SEISS) grants in this box, put them in box 70.1 on page 4	16       Any other business income (do not include SEISS, but include other COVID support payments such as CJRS)         £       •       0       0
£	16.1       Trading income allowance – read the notes         £       •       0       0

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#### **Business expenses**

Please read the 'Self-employment (full) notes' before filling in this section.

	Total expenses		Disall
	lf your annual turnover was below £85,000, you may just put your total expenses in box 31		Use this include
17	Cost of goods bought for resale or goods used	32	
	£ 0 0		£
18	Construction industry – payments to subcontractors	33	
	£		£
19	Wages, salaries and other staff costs	34	
	£ 00		£
20	Car, van and travel expenses	35	
	£ 0 0		£
21	Rent, rates, power and insurance costs	36	
	£		£
22	Repairs and maintenance of property and equipment	37	
	£		£
23	Phone, fax, stationery and other office costs	38	
	£ 00		£
24	Advertising and business entertainment costs	39	
	£ 000		£
25	Interest on bank and other loans	40	
	£ 0 0 · 0 0		£
26	Bank, credit card and other financial charges	41	
	£		£
27	Irrecoverable debts written off	42	
	£		£
28	Accountancy, legal and other professional fees	43	
	£		£
29	Depreciation and loss or profit on sale of assets	44	
	£ 0 0		£
20	Other business expenses	45	
30		45	£
31	Total expenses (total of boxes 17 to 30)	46	Total dis
	£ 00		£

#### Disallowable expenses

Use this column if the figures in boxes 17 to 30 nclude disallowable amounts



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## Net profit or loss

47 Net profit – if your business income is more than your	48 Or, net loss – if your expenses are more than your
expenses (if box 15 + box 16 minus box 31 is positive)           £         0         0	business income (if box 31 minus (box 15 + box 16) is positive)         £

### Tax allowances for vehicles and equipment (capital allowances)

There are 'capital' tax allowances for vehicles, equipment and certain buildings used in your business (do not include the cost of these in your business expenses). Please read the 'Self-employment (full) notes' and use the examples to work out your capital allowances.

49	Annual Investment Allowance	54 Electric charge-point allowance
	£ 00	£
50	Capital allowances at 18% on equipment, including cars with lower CO2 emissions	55       100% and other enhanced capital allowances         £       •       0         •       0       0
51	Capital allowances at 6% on equipment, including cars with higher CO2 emissions	56       Allowances on sale or cessation of business use (where you've disposed of assets for less than their tax value)         £       0
52	Zero-emission goods vehicle allowance	57       Total capital allowances (total of boxes 49 to 56)         £       0
52.1	Zero-emission car allowance	Box 58 is not in use 59 Balancing charge on sales of assets or on the cessation of business use (including where Business Premises
53	£       0       0	Renovation Allowance has been claimed) for example, where you've disposed of assets for more than their tax value
53.1	Freeport Structures and Buildings Allowance         £       0	£

#### Calculating your taxable profit or loss

You may have to adjust your net profit or loss for disallowable expenses or capital allowances to arrive at your taxable profit or your loss for tax purposes. Please read the 'Self-employment (full) notes' and fill in the boxes below that apply.

60 Goods and services for your own use	63 Total deductions from net profit or additions to
£	net loss (box 57 + box 62)
	£ 0 0
61 Total additions to net profit or deductions from net loss	
(box 46 + box 59 + box 60)	64 Net business profit for tax purposes (if box 47 + box 61
£	minus (box 48 + box 63) is positive)
	£
62 Income, receipts and other profits included in business	
income or expenses but not taxable as business profits	65 Net business loss for tax purposes (if box 48 + box 63
£	minus (box 47 + box 61) is positive)
	£

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# Calculating your taxable profit or loss (continued)

If you start or finish self-employment and your accounting period is not the same as your basis period (or there are overlaps or gaps in your basis periods) or in certain situations or trades or professions, you may need to make further tax adjustments – read the 'Self-employment (full) notes'. In all cases, please complete boxes 73 and 76, or box 77, as applicable.

If your total profits from all Self-employments and Partnerships for 2021–22 are less than £6,515, you do not have to pay Class 2 National Insurance contributions, but you may want to pay voluntarily (box 100) to protect your rights to certain benefits.

<ul> <li>66 Date your basis period began DD MM YYYY</li> <li>67 Date your basis period ended</li> </ul>	<ul> <li>72 Averaging adjustment (only for farmers, market gardeners and creators of literary or artistic works)</li> <li>– if the adjustment needs to be taken off the profit figure, put a minus sign (–) in the box</li> <li>£ • 0 0</li> </ul>
<ul> <li>68 If your basis period is not the same as your accounting period, enter the adjustment needed to arrive at the profit or loss for the basis period – if the adjustment needs to be taken off the profit figure, put a minus sign (–) in the box</li> </ul>	<ul> <li>73 Adjusted profit for 2021–22 (see the working sheet in the notes) – if a loss, enter it in box 77</li> <li>€ 0 0</li> <li>74 Loss brought forward from earlier years set off against</li> </ul>
£ Overlap relief used this year £ 0 0	<ul> <li>74 Loss brought forward from earlier years set off against this year's profits</li> <li>£</li> <li>O</li> <li>75 Any other business income not included in boxes 15, 16 or 60</li> </ul>
70       Overlap profit carried forward         £       •       0         70.1       Self-Employment Income Support Scheme grant	<ul> <li>£</li> <li>Total taxable profits from this business (box 73 + box 75 minus box 74) – or use the</li> </ul>
received in the year to 5 April 2022 £ 0 0 71 Adjustment for change of accounting practice £ 0 0	working sheet in the notes

#### Losses

If you've made a net loss for tax purposes (in box 65), or if you've losses from previous years, read the 'Self-employment (full) notes' and fill in boxes 77 to 80, as appropriate.

77 Adjusted loss for 2021–22 (see the working sheet	79 Loss to be carried back to previous year(s) and set off
in the notes)	against income (or capital gains)
£	£
78 Loss from this tax year set off against other	80 Total loss to carry forward after all other set-offs
78 Loss from this tax year set off against other income for 2021–22	80         Total loss to carry forward after all other set-offs           – including unused losses brought forward

#### CIS deductions and tax taken off

81 Total Construction Industry Scheme (CIS) deductions	82 Other tax taken off trading income
taken from your payments by contractors – CIS subcontractors only	£ 00

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#### Balance sheet

If your business accounts include a balance sheet showing the assets, liabilities and capital of the business, fill in the relevant boxes below. If you do not have a balance sheet, go to box 100. Read the 'Self-employment (full) notes' for more information.

Assets	Liabilities
83 Equipment, machinery and vehicles	91 Trade creditors
£	£
84 Other fixed assets	92 Loans and overdrawn bank account balances
£	£
85 Stock and work in progress	93 Other liabilities and accruals
£	£
86 Trade debtors	Net business assets
£ 00	94 Net business assets (box 90 minus (boxes 91 to 93))
87 Bank or building society balances	
	Consider a constant
88 Cash in hand	Capital account
£	95 Balance at start of period
	£ - 0 0
89 Other current assets and prepayments	
£ 0 0	96 Net profit or loss (box 47 or box 48)
90 Total assets (total of boxes 83 to 89)	
E C C C C C C C C C C C C C C C C C C C	97 Capital introduced
	£
	98 Drawings
	£
	99 Balance at end of period
	£

# Class 2 and Class 4 National Insurance contributions (NICs)

100 If your total profits for 2021–22 are less than £6,515	102 Adjustment to profits chargeable to Class 4 NICs
and you choose to pay Class 2 NICs voluntarily, put 'X' in	£ 000
the box	
101 If you're exempt from paying Class 4 NICs, put 'X' in	
the box	

# Any other information

103	Please give any other information in this space	
		1