



Industry Security Notice

Number 2022/02

Subject: Personnel Security Requirements – Aftercare Responsibilities Related to Providing Accommodation to Foreign Nationals.

Introduction:

1. This Industry Security Notice (ISN) is to remind readers of their aftercare responsibilities if they hold a National Security Vetting (NSV) clearance and intend to provide accommodation to foreign nationals.

Issue:

2. The Government has announced plans for a [new sponsorship scheme](#) for Ukrainians without any family ties to the UK. The scheme will allow sponsors, such as communities, private sponsors or local authorities, to bring those forced to flee Ukraine to the UK. The sponsor would be expected to provide housing and integration support.

3. The Government is clear that we should do everything we can to help and has also stated that both hosts and refugees taking part in Homes for Ukraine will be vetted to protect against the threats such as terrorism, serious organised crime and state threats.

4. If you wish to provide accommodation there are a number of security implications which you need to consider before applying:

- Are you a home worker, or do you work in the office? If you do work overwhelmingly at home, how sensitive is your work?
- Do you have the ability to work at home and ensure your screen is not visible, or that you cannot be overheard by others, particularly if you work on sensitive issues?
- Do you have the ability to securely lock and store sensitive papers, IT and devices?

- Does the work you do involve particularly sensitive information that needs to be protected (e.g. personal information, national security policy development work or other sensitive material)?
- Does your role involve working on matters related to highly classified topics such as the Nuclear deterrent, Russia or the Eastern European region (this is not an exhaustive list)? If so, your work is extremely sensitive and would be attractive to those who wish to strengthen their awareness and this new knowledge could be used for malicious purposes.
- Please talk to either your Facility Security Controller (for FSC holding entities) or MOD Contracting authority for non-FSC, and they will provide advice as to whether it is appropriate to participate in the scheme. In some cases, there may be local security information which takes primacy over this ISN.

Action by Industry:

5. All DV holders are reminded that if a new co-resident moves into their accommodation, a [Change of Personal Circumstances Form](#) (CPC) form **must** be submitted to United Kingdom Security Vetting (UKSV) as soon as possible in order to assess potential security risks. Further information on how to submit a CPC form can be found [here](#). To ensure these forms are dealt with promptly, please write 'CPC for Ukraine Refugees' in the subject line when you submit the form to UKSV which will help UKSV to identify that they are a priority.

6. Those with STRAP/SAP clearance, who wish to participate in the scheme, are advised to consider their working-from-home arrangements, the accommodation that they can offer and the nature of their role. All STRAP/SAP cleared individuals must contact their local STRAPSO to discuss their specific circumstances and to seek further advice prior to registering.

7. Depending on the nature of your work, it may be difficult to put in place adequate security mitigations to work from home if a foreign national is residing with you in your residence, but some of this may be overcome by working from the office.

8. If your role is suitable and you are selected, you must follow the [CPNI Remote Working guide](#) to ensure MOD information is securely protected at all times.

9. Those who have access to a ROSA laptop should note that it is only authorised if they are the sole occupant of a property or live in a property where work can be conducted in a room separate to family and other occupants and there is no risk of being overseen or overheard by others.

10. If you are selected for the Homes for Ukraine scheme you must notify ISAC-Group@mod.gov.uk immediately for security considerations and briefing. To help us with the volume of enquiries – please put the words “Ukraine Refugees” in the email title. Please note, for those working for FSC (List X) holding facilities, your first point of call should be your own Security Controller who should thereafter contact the MOD Information Asset Owner (IAO) or Contracting Authority. The discussions should take into account the subject

or sensitivity of the MOD information that the individual works on. If the proposal includes working from home, does that fall within the IAO's or Contracting Authority's risk tolerance if not, can the individual continue to work at the current level at the relevant facility. If after discussion further advice is needed, then the Security Controller should approach the ISAC.

Validity / Expiry Date:

11. This ISN is valid until further notice.

MOD Point of Contact

12. Any queries relating to the contents of this ISN should be directed in the first instance to the DE&S Personnel Security Team. E-mail: ISAC-Group@mod.gov.uk – to help us with the volume of enquiries – please put the words “Ukraine Refugees” in the email title.