



This document was archived on 11 February 2022













**SURVEILLANCE CAMERA
COMMISSIONER**

Code of Practice

Steps to complying with
the 12 principles

archived

Does your organisation comply with the 12 guiding principles in the Surveillance Camera Code of Practice? Here are some steps to help you move towards compliance with each of the principles.

			 1 <ul style="list-style-type: none">• Specified Purpose• Legitimate Aim• Pressing Need	 2 <ul style="list-style-type: none">• Individuals Privacy• Regular Reviews
 3 <ul style="list-style-type: none">• Transparency• Contact Points• Access to Information	 4 <ul style="list-style-type: none">• Clear roles and responsibilities• Good governance arrangements• Memorandums of understanding	 5 <ul style="list-style-type: none">• Must have Rules and Policies• Communicated to ALL users	 6 <ul style="list-style-type: none">• Policies in place on information• Information deleted when not needed	 7 <ul style="list-style-type: none">• Restricted Access• Clearly defined rules• Specified purpose or law enforcement
 8 <ul style="list-style-type: none">• Consider approved standards• Maintain standards	 9 <ul style="list-style-type: none">• Safeguards• Secure against unauthorised access	 10 <ul style="list-style-type: none">• Effective review and audit mechanism• Ensure legal compliance• Regular reports	 11 <ul style="list-style-type: none">• Evidential value• Legitimate aim	 12 <ul style="list-style-type: none">• Supporting information• Accurate• Relevant

~~This document was archived on 11 February 2022~~

Contact the Surveillance Camera Commissioner

2 Marsham Street
1st Floor, Peel
London
SW1P 4DF

Email: scc@sccommissioner.gsi.gov.uk
Twitter: [@surcamcom](https://twitter.com/surcamcom)

More information:

www.gov.uk/surveillance-camera-commissioner



archived