



Office use only

Form type: Capital

Form references: CSAPPF

Date Stamp

Countryside Stewardship Capital Grants application form

Important information about your application – please read

Please use the [Rural Payments service](#) to apply online for the Capital Grants. Only use this paper form if you cannot apply online.

You must submit a map in support of your application.

Use this form with the 'Countryside Stewardship: How to apply for Capital Grants' guidance to help you apply.

Before you submit your application, make sure that you:

- have filled in all parts of the form and answered all questions that apply to you
- attach all supporting documents and maps
- have the appropriate permissions in the Rural Payment service

If you submit your application by email please put 'Application – CS – Capital Grants' in the email subject heading and send it to us at ruralpayments@defra.gov.uk

Using and sharing your information

For information on how we handle personal data go to www.gov.uk and search [Rural Payments Agency personal information charter](#).

Section 1 – Applicant details

- 1 Applicant name
- 2 Single Business Identifier (SBI) number
- 3 Agreement name (land or farm name)
- 4 You **must** have management control over all of the land included in this application, so that you can meet the Declaration and Undertakings in Section 3, for the length of the proposed agreement (2 years from the agreement start date).
If you do not, you can still apply if your landlord(s) countersigns the application using a Land Ownership and Control (LOC) form, available on GOV.UK. If your landlord(s) does not do this, you are not eligible to apply.

Tick if you have submitted a Land Ownership and Control form (LOC) form.

- 5 Are you VAT registered? Yes No

If you are not VAT registered and wish to include VAT in your claims you will need to supply a letter from an independent accountant to verify you are not able to reclaim VAT from HMRC.

- 6 Does this application include water or air quality capital items that must have [Catchment Sensitive Farming CSF](#) approval? Yes No

If yes, you must have approval from CSF before making this application.

Please confirm CSF officer's name

Include CSF approval with this application.

Sections 2 to 4 - Capital item options

Capital grants options are available from 3 groups, boundaries, trees and orchards; water quality; and air quality.

The total value applied for must not exceed £20,000 in any group, but it is possible for the entire application to be up to £60,000 if applying for all 3 groups.

If you're claiming for water quality capital items complete Section 2.

If you're claiming for boundaries, trees and orchards capital items complete Section 3.

If you're claiming for air quality capital items complete Section 4.

Section 2 - Water quality capital items

Enter details of land parcels registered to your SBI where the water quality capital works will be carried out.

See the Countryside Stewardship: Capital Grants manual for a full list of water quality capital items. The total value for this group must not exceed £20,000.

Field Name (if any)	OS map sheet reference	National Grid field number	Capital item option code	Capital item area or number of units	Payment rate	Amount claiming (area/units x Payment rate)
Example: Top field	LP1234	5678	FG1	30 metres	£4 metre	£120

Section 3 - Boundaries, trees and orchards capital items

Enter details of land parcels registered to your SBI where the boundaries, trees and orchards capital works will be carried out.

See the Countryside Stewardship: Capital Grants manual for a full list of boundaries, trees and orchards capital items.

The total value for this group must not exceed £20,000.

Field Name (if any)	OS map sheet reference	National Grid field number	Capital item option code	Capital item area or number of units	Payment rate	Amount claiming (area/units x Payment rate)
Example: Middle field	LP1234	6789	TE1	20 trees	£8.80 per tree	£176

Section 4 - Air quality capital items

Enter details of land parcels registered to your SBI where the air quality capital works will be carried out.

See the Countryside Stewardship: Capital Grants manual for a full list of air quality capital items. The total value for this group must not exceed £20,000.

Field Name (if any)	OS map sheet reference	National Grid field number	Capital item option code	Capital item area or number of units	Payment rate	Amount claiming (area/units x Payment rate)
Example: Bottom field	LP1234	7890	TE4	50 trees	£1.28/tree	£64

Section 5 – Declaration and undertakings

Important please read

Before applying for a Countryside Stewardship agreement you must ensure that you have read and understood the Countryside Stewardship: Capital Grants manual and the terms and conditions that will apply to the Capital grant you are applying for. If you are successful your agreement offer will set out the detail which you will need to adhere to should you accept the offer.

Declaration

I/We declare that:

- I/we have checked that all of the land on my/our holding, including all land contained in this application, is registered in the Rural Payments service and that all of my/our land details held in the Rural Payments service are correct and complete at the date of submitting this application or I/we have already submitted an RLE1 form to update these details.
- I/we have notified the RPA of any corrections required using an RLE1 form.
- I/we have read and understood the requirements contained in the Countryside Stewardship: Capital Grants manual and the terms and conditions that will apply and that I/we will abide by them for the duration of any CS agreement subsequently offered to and accepted by me/us.

Undertakings

In signing this form I/we undertake that I/we:

- are capable and willing to fulfil the obligations which will be required of me/us if my/our application is successful;
- will allow access to any land and any relevant records to which the application relates, to any authorised person for the carrying out of an inspection or audit in order to verify the accuracy of any information provided to the Rural Payments Agency and the Forestry Commission and to ensure compliance with these undertakings and declarations;
- agree to disclose all information relevant to this application, provide any additional information as may be required by the Rural Payments Agency or inspectors or auditors and co-operate with or take part in any economic environmental or other monitoring and evaluation of the scheme (including any research and development studies) conducted by the Rural Payments Agency and the Forestry Commission or by anyone appointed by it for that purpose;
- have full authority and capacity to represent and bind the applicant(s) named at Section 1 of this form

Warning: if you knowingly or recklessly make a false statement to obtain payments to yourself or others, you risk prosecution, termination of any resulting agreement and recovery of any money paid to you under the scheme. You may also be excluded from certain Rural Development schemes for up to two years.

If you are applying for a Capital grant by post you must sign your application and any supporting forms. A signature is not necessary if you submit your form by email.

I/We hereby apply for a Countryside Stewardship Capital grant agreement as set out in this application form.

Signature	Name (BLOCK letters)	Capacity of signatory (sole trader, company director, agent)	Date