

Upper Tribunal Immigration and Asylum Chamber

# Acknowledgment of Service

Fee: No fee

**For office use only**

This form **must** be used if you (the respondent/ interested party) have been provided with **sealed** (stamped) a copy of the application for permission and wish to take part in the proceedings, pursuant to Rule 29 of the Tribunal Procedure (Upper Tribunal) Rules 2008 (as amended).

You **must** send a completed copy of this form to the other party(ies) as shown on the form **UTIAC1** and at the correct UTIAC regional office (see page 6).

Please attach copies of any decision letter(s) or other documents relied on and/or any terms of settlement (draft consent order) offered to the other party/ies.

UTIAC case reference number

Applicant(s) name(s)

Applicant(s) reference number

Respondent(s) name(s)

Respondent(s) reference number

Interested party/ies (if any)

Interested party/ies reference number

Home Office reference number

## Section 1 – Details of the Parties

**1.1** On what date were you provided with a **sealed** (stamped) copy of the application for judicial review?

Day

Month

Year

**You must send or deliver this completed form to the Upper Tribunal so that it is received no later than 21 days after the date that a copy of the sealed (stamped) form UTIAC1 was provided to you.**

## Section 2

### 2.1 Tick the appropriate boxes

- I am a respondent in this case
- I am an interested party in this case
  
- I intend to oppose the **whole application** for permission
- I intend to oppose only **part of the application** for permission  
(as set out in section 3)
- I do not intend to oppose the application for permission
  
- The respondent or interested party is the Immigration and  
Asylum Chamber of the First Tier Tribunal and
  - intends on making a submission, **or**
  - does not** intend on making a submission

## Section 3 – Grounds for opposing the application for permission

If you are opposing only part of the application for permission, state which part before you give your reasons. You may also include any other submission(s) or information you consider may assist the Upper Tribunal.

### 3.1 How are the grounds being included?

- Set out in the box below
- Attached

## Section 4 – Directions and/or Orders -

**4.1** Give details of any directions and/or orders (including costs orders) you are asking the Upper Tribunal to make.

**IMPORTANT** – You must send or deliver this completed form to the Upper Tribunal so that it is received no later than 21 days after the date that a copy of the **sealed** (stamped) form **UTIAC1** was provided to you.

**4.2** Is an order for an extension of time required?

Yes. You must also complete form **UTIAC6** or **UTIAC7** and pay the appropriate fee.

No

## Section 5 – Statement of truth

This section must be completed in full, otherwise the application/form is not valid and it will be returned to you.

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

- The respondent believes** that the facts and matters stated in this application are true and complete. **I am authorised** to conduct litigation in the High Court and am authorised by the respondent to sign this statement.
- The interested party believes** that the facts and matters stated in this application are true and complete. **I am authorised** to conduct litigation in the High Court and am authorised by the interested party to sign this statement.

**Rule 11(5A) requires the representative to be authorised to conduct litigation in the High Court under the Legal Services Act 2007.**

### Signature

Name of legal representative

Name of the firm

If signing on behalf of firm or company give position or office held

Email address

### Date

Day

Month

Year

Contact details of any instructed counsel

Name

Building and street

Second line of address

Town or city

County (optional)

Postcode

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Phone number

Email

## Where to send the form

1. Email this form and supporting documents to the Upper Tribunal's regional office already dealing with the case (contact centre details are provided below).
2. If you email the application and it comprises a large number of pages, the tribunal may request that the attachments are also provided in hard copy.

**London** Email **For forms only** – utiacjudicialreviewapplications@justice.gov.uk

**For all other enquiries** – utiac.londonjr@justice.gov.uk

DX DX 309301 STRAND 6

Post Upper Tribunal, Field House, 15–25 Breams Buildings, London EC4A 1DZ

**Birmingham** Email utiac.birmingham@justice.gov.uk

DX DX 701987 BIRMINGHAM 7

Post Civil Justice Centre, Priory Courts 5th floor, 33 Bull Street, Birmingham B4 6DS

**Cardiff** Email utiac.cardiff@justice.gov.uk

DX DX 99500 CARDIFF 6

Post Civil Justice Centre, 2 Park Street, Cardiff CF10 1ET

**Leeds** Email utiac.leeds@justice.gov.uk

DX DX 703016 LEEDS 6

Post Leeds Combined Court Centre, 1 Oxford Row, Leeds LS1 3BG

**Manchester** Email utiac.manchester@justice.gov.uk

DX DX 724783 MANCHESTER 44

Post Civil Justice Centre, 1 Bridge Street West, Manchester M60 9DJ