

Upper Tribunal Immigration and Asylum Chamber

# Notice of withdrawal of all or part of a party's case

Fee: No fee

**For office use only**

**Use this form** to give written notice that you wish to withdraw all or part of your case, pursuant to Rule 17 of the Tribunal Procedure (Upper Tribunal) Rules 2008 (as amended).

You **must** complete **every** section of this form and ensure that Section 4 is signed.

All other forms are available at [www.gov.uk/government/collections/immigration-and-asylum-chamber-upper-tribunal-forms](http://www.gov.uk/government/collections/immigration-and-asylum-chamber-upper-tribunal-forms)

**This notice will not take effect unless the Upper Tribunal consents to the withdrawal and you have been notified of that decision in writing. This means that any hearing, may still take place and the tribunal may make an order that affects you (for example an order on costs).**

UTIAC case reference number

Applicant(s) name(s)

Applicant(s) reference number

Respondent(s) name(s)

Respondent(s) reference number

Interested party/ies (if any)

Interested party/ies reference number

Home Office reference number

## Section 1 – Details of the party giving notice to withdraw

Give your details in the boxes below.

**1.1** Name

**1.2** Contact email address

**1.3** Contact phone number(s)

**1.4** Postal address

Building and street

Second line of address

Town or city

County (optional)

Postcode

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## Section 2 – Details of the next hearing in the case (if known)

**2.1** Date of hearing

Day

Month

Year

If your case is listed for a hearing, provide as much detail as you know. This will help with processing the application.

**2.2** Time

**2.3** Type of hearing (reconsideration, substantive, case management)

**2.4** Name of Judge(s)

### **Section 3 – Details of the notice to withdraw**

**3.1** State the reasons why you are giving written notice of withdrawal and any other information you consider relevant.

**3.2** Does the other party agree?

Yes. Attach evidence of agreement.

No

**3.3** What does the notice of withdrawal apply to?

- the whole of your case
- only part of your case. State below, which parts of your case

**3.4** List the correspondence and document(s) attached to this form (if any).

You must send a **sealed** (stamped) copy of this form to the other party(ies) as soon as it has been **sealed** (stamped) by the tribunal. This notice will not take effect unless the Upper Tribunal consents to the withdrawal and you have been notified of that decision in writing. This means that any hearing, may still take place and the tribunal may make an order that affects you (for example an order on costs).

## Section 4 – Statement of truth

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

**I believe** that the facts and matters stated in this application are true and complete.

**The applicant believes** that the facts and matters stated in this application are true and complete. **I am authorised** to conduct litigation in the High Court and am authorised by the applicant to sign this statement.

### Signature

Applicant

Litigation friend

Legal representative

Name of firm (if applicable)

Name of legal representative (if applicable)

If signing on behalf of firm or company give position or office held

### Date

Day

Month

Year

**This section must be completed in full, otherwise the application/form is not valid and it will be returned to you.**

If the applicant does not have a legal representative tick this box.

If the applicant has a legal representative tick this box.

**Rule 11(5A) requires the representative to be authorised to conduct litigation in the High Court under the Legal Services Act 2007.**

## What to do next and where to send this form

1. Email this form and supporting documents to the Upper Tribunal's regional office already dealing with the case (contact centre details are provided below).
2. If you email the application and it comprises a large number of pages, the tribunal may request that the attachments are also provided in hard copy.
3. This application has no effect until this form has been submitted to the tribunal, with the appropriate arrangements for payment **and** it has been **sealed** (stamped) by the tribunal.
4. You may contact the tribunal by email (using the email address provided for the contact centre below) to enquire if the application/form has been **sealed** (stamped).
5. Once you have received a **sealed** (stamped) copy, you **must** also immediately provide the same to all other parties, together with any supporting documents and draft order(s).

**London** Email **For forms only** – utiacjudicialreviewapplications@justice.gov.uk

**For all other enquiries** – utiac.londonjr@justice.gov.uk

DX DX 309301 STRAND 6

Post Upper Tribunal, Field House, 15–25 Breems Buildings, London EC4A 1DZ

**Birmingham** Email utiac.birmingham@justice.gov.uk

DX DX 701987 BIRMINGHAM 7

Post Civil Justice Centre, Priory Courts 5th floor, 33 Bull Street, Birmingham B4 6DS

**Cardiff** Email utiac.cardiff@justice.gov.uk

DX DX 99500 CARDIFF 6

Post Civil Justice Centre, 2 Park Street, Cardiff CF10 1ET

**Leeds** Email utiac.leeds@justice.gov.uk

DX DX 703016 LEEDS 6

Post Leeds Combined Court Centre, 1 Oxford Row, Leeds LS1 3BG

**Manchester** Email utiac.manchester@justice.gov.uk

DX DX 724783 MANCHESTER 44

Post Civil Justice Centre, 1 Bridge Street West, Manchester M60 9DJ