



## Authorising a tax adviser for High Income Child Benefit charge matters

Only the person who claimed Child Benefit should fill in this form.

Before filling in this form go to [www.gov.uk/child-benefit-tax-charge](http://www.gov.uk/child-benefit-tax-charge) and read the information about High Income Child Benefit charge.

You can authorise a tax adviser (for example, an accountant) to act on your behalf in relation to matters about the High Income Child benefit charge. Following authorisation, your tax adviser will be able to:

- ask about any Child Benefit payments you've received
- tell the Child Benefit Office of your decision to stop or restart your Child Benefit payments
- discuss matters relating to your decision with the Child Benefit Office on your behalf

You must tell the Child Benefit Office straightaway if you want to remove or change your nominated tax adviser and cancel this authorisation.

It's still your responsibility to tell the Child Benefit Office straightaway about any changes that might affect your entitlement to Child Benefit. The Child Benefit Office will continue to send correspondence to you, the person who claimed Child Benefit, not your tax adviser. However, if you fill in this form of authority, we will answer queries from your tax adviser in writing or by phone in relation to the High Income Child Benefit charge.

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### Your details

Please answer the questions to confirm that you're the person who claimed Child Benefit.

<b>Surname or family name</b> <input type="text"/>	<b>Address</b> <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>
<b>First names</b> <input type="text"/>	
<b>Date of birth</b> DD MM YYYY <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>National Insurance number</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Daytime phone number</b> (including dialling code) <input type="text"/>	

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### Child's details

Please give details of one of the children you claimed Child Benefit for.

<b>Surname or family name</b> <input type="text"/>	<b>Date of birth</b> DD MM YYYY <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>First names</b> <input type="text"/>	

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## About your tax adviser

Please fill in the details of the business or person you want to authorise to act on your behalf.

<b>Business name or full name</b> <input type="text"/>	<b>Daytime phone number (including dialling code)</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Address</b> <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>	<b>Email address</b> <input type="text"/> <b>Client reference (if applicable)</b> <input type="text"/>

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## Declaration

I confirm that I am the person who has been claiming and is entitled to receive Child Benefit.  
I authorise the tax adviser named on this form to act on my behalf for the High Income Child Benefit charge and for the Child Benefit Office to disclose information to them about these matters.  
I declare that the information I have given on this form is correct and complete.

<b>Signature</b> <input type="text"/>	<b>Date DD MM YYYY</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Name</b> <input type="text"/>	

### What to do now

Send the completed form to:

Child Benefit Office  
PO Box 1  
NEWCASTLE UPON TYNE  
NE88 1AA