



Department for Education
20 Great Smith Street
London
SW1P 3BT

[Date: as issued to local area]

To Whom It May Concern,

Re: S31 Grant Determination Letter for Skills Advisory Panels: Producing high quality analysis and maintaining local relationships (No 31/5591) and DfE reference 4709)

This Determination is made between:

1. **The Secretary of State for Education, and**
2. **The Local Authorities or Mayoral Combined Authorities (MCAs) on behalf of the local area(s) covered by the MCAs and Local Enterprise Partnerships (LEPs) listed in Annex A**

I am pleased to inform you that the Department for Education (DfE) is willing to offer your organisation funding of £75,000 for your Skills Advisory Panel (SAP) to maintain analysis of local labour markets and relationships to support local skills planning whilst we trial Local Skills Improvement Plans (LSIPs) in trailblazer areas. The central aims of the Grant funding are to:

- A. Continue to produce high quality local-level skills analysis (aligned with the standards set out in the [SAPs' Analytical Toolkit](#)) to reflect changes in local labour markets impacted by the pandemic.
- B. Maintain relationships to deliver the local skills agenda. In addition, SAPs in Trailblazer areas (once identified) will support the employer representative body developing the LSIP by sharing their analysis and intelligence on the local labour market and encouraging their stakeholders to work collaboratively in support of the development of the LSIP.
- C. Refresh and publish Local Skills Report between 30 November 2021 and 28 January 2022. This specific requirement may be removed/amended if the SAP has been identified in a Trailblazer area. In this scenario, the Memorandum of Understanding (MOU) that accompanies this Grant Determination Letter will be reviewed by DfE on a case-by-case basis to

determine if/how any relevant funding for this aim should be reallocated to activities undertaken by the SAP to support the employer representative body in the development of the LSIP, or for activities that support objectives A or B (as set out above).

Further details on the objectives and principles for the use of funding and the respective responsibilities of each participant are set out in the Memorandum of Understanding (MOU) which has been reached between both parties.

You are asked to provide a use of funds statement confirming that the grant was received and was spent wholly on the purposes for which it was given, at the end of financial year 2021-22 (i.e. in April 2022), signed by your Accounting Officer.

Yours faithfully,

Rizwana Parveen
Deputy Director, Provider Transformation Division

GRANT DETERMINATION 2021/22: Skills Advisory Panels: Producing high quality analysis and maintaining local relationships

(No 31/5591 and DfE reference 4709)

The Secretary of State for Education, in exercise of the powers conferred by section 31 of the Local Government Act 2003, makes the following determination:

Citation

1) This determination may be cited as the “Skills Advisory Panels: Producing high quality analysis and maintaining local relationships” Grant Determination 2021/22 (No31/5591).

Purpose of the grant

2) The purpose of the grant is to provide support to Local Authorities in England towards expenditure lawfully incurred or to be incurred by them.

Determination

3) The Secretary of State for Education determines the Authorities to which the Grant is to be paid and the amount of Grant to be paid; these are set out in Annex A.

Payment of Grant

4) The Grants shall be payable to Local Authorities in one instalment no earlier than June 2021 for 2021/2022.

Treasury consent

5) Before making this determination in relation to Local Authorities in England, the Minister of State obtained the consent of the Treasury.

Signed by authority of the Minister of State for Education

Rizwana Parveen
Deputy Director, Provider Transformation Division

[Date: as issued to local area]

ANNEX A

GRANT DETERMINATION 2020/21: Skills Advisory Panels: Producing high quality analysis and maintaining local relationships

(No 31/5591 and DfE reference 4709)

The Responsible Authorities (column C) to which Grants will be paid:

(M)CA	LEP	Responsible Authority	Amount
CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY	The Business Board of the Cambridgeshire and Peterborough Combined Authority	Cambridgeshire and Peterborough CA	£75,000
GREATER MANCHESTER COMBINED AUTHORITY	Greater Manchester	Greater Manchester Combined Authority	£75,000
LIVERPOOL CITY REGION COMBINED AUTHORITY	Liverpool City Region	Liverpool City Region Combined Authority	£75,000
WEST MIDLANDS COMBINED AUTHORITY	Black Country	West Midlands CA	£75,000
	Coventry and Warwickshire		
	Greater Birmingham and Solihull		
North Of Tyne Combined Authority	NORTH EAST	North of Tyne Combined Authority – North East LEP	£75,000
WEST YORKSHIRE COMBINED AUTHORITY	Leeds City Region	West Yorkshire Combined Authority	£75,000
GREATER LONDON AUTHORITY	London	Greater London Authority	£75,000
Not applicable	BUCKINGHAMSHIRE	Buckinghamshire County Council	£75,000
	CHESHIRE AND WARRINGTON	Cheshire East Council	£75,000
	CORNWALL AND THE ISLES OF SCILLY	Cornwall Council	£75,000
	D2N2	Derbyshire County Council	£75,000
	DORSET	Dorset Council	£75,000
	ENTERPRISE M3	Hampshire County Council	£75,000
	GFIRST	Gloucestershire County Council	£75,000
	GREATER LINCOLNSHIRE	Lincolnshire County Council	£75,000
	HEART OF THE SOUTH WEST	Devon County Council	£75,000
	HERTFORDSHIRE	Hertfordshire County Council	£75,000
	Hull and East Yorkshire	Hull City Council	£75,000

	NEW ANGLIA	Suffolk County Council	£75,000
	OXFORDSHIRE LEP	Oxfordshire County Council	£75,000
	SOLENT	Portsmouth City Council	£75,000
	SOUTH EAST MIDLANDS	Luton Borough Council	£75,000
	STOKE-ON-TRENT AND STAFFORDSHIRE	Staffordshire County Council	£75,000
	SWINDON AND WILTSHIRE	Wiltshire Council	£75,000
	THAMES VALLEY BERKSHIRE	Royal Borough of Windsor and Maidenhead	£75,000
	THE MARCHES	Shropshire Council	£75,000
	WORCESTERSHIRE	Worcestershire County Council	£75,000
	YORK AND NORTH YORKSHIRE	North Yorkshire County Council	£75,000