

# Skills and Productivity Board - meeting 4

Thursday 15 April 2021

14:00 to 18:00

## Attendees

David Rey (Acting Chair)

Arun Advani

Claire Crawford

Andrew Dickerson

Ewart Keep

Grace Lordan

Ken Mayhew

SPB secretariat

Green Jobs Taskforce officials (for item 7 only)

## Agenda item 1 - Welcome

Key objectives for the meeting:

- reflect on working arrangements and clarify roles and responsibilities between the secretariat and board members
- review how the SPB can best support the Green Jobs Taskforce work

## Agenda item 2 - Workplan, question 1 update and next steps

The secretariat updated the group on the question 1 progress.

The board agreed to:

- discuss detailed methodological points in dedicated meeting ahead of the next board meeting, including approach for mapping occupations to skills, using O\*NET, for both question 1 and question 2

## Agenda item 3 - Question 2 update

Question 2 leads provided an update and deferred discussion on methodology to dedicated meeting.

## Agenda item 4 - Question 3

The board discussed how to approach research under question 3.

The board agreed to:

- explore discrete pieces of analysis under the theme of question 3, and to suggest options at next board meeting

### **Agenda items 5 and 6 - Working with the secretariat and website**

As the board moves into the delivery phase, the secretariat presented a detailed note on the division of responsibilities between the board and secretariat, to which board members agreed.

The secretariat presented their proposals for updating the SPB webpage.

The board agreed to:

- meet for more regular 'working sessions' with the secretariat to enable easier collaboration and to monitor progress

### **Agenda item 7 - Green Jobs Taskforce**

Officials from the Department for Education (DfE) and Department for Business, Energy and Industrial Strategy (BEIS) presented high-level background on the Green Jobs Taskforce (GJTF) and the board engaged in Q&A. The board acknowledged that net zero is a long-term government priority.

### **Agenda item 8 - Wrap up**

Next board meeting is scheduled for Thursday 13 May 2021.