

Regulatory Advice Enquiry Form

Please use this form to contact Animals in Science Regulation Unit (ASRU) if you require regulatory advice. Our aim is to respond to your request within 5 working days

Do **not use** this form to:

* Report a PPL Standard Condition 18
* Report a potential non-compliance

Please clearly title your document: **‘ADVICE\_Establishment Name\_PPL number if relevant\_Name\_ DateYYMMDD’** and send to the Regulatory Advice Team with the subject heading ‘Regulatory Advice Request Establishment [Number]’.

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| **Establishment Licence Name** **Number** |  |
| **Home Office Contact** **Name****Email address** |  |

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| **In relation to your enquiry, which of the following best describes you?**Establishment Licence Holder [ ]  Project Licence Holder [ ]  Personal Licence Holder [ ]  Named Veterinary Surgeon [ ]  Named Animal Welfare and Care Officer [ ]  Named Information Officer [ ]  Named Training and Competency Officer [ ]  Named Person Responsible for Compliance [ ]  Home Office Liaison Contact [ ]  Other [ ]   |
| **PPL/PIL Number if applicable:**  |
| **If selected Other above, please specify:**  |

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| **IS THERE AN IMMEDIATE OR ONGOING ANIMAL WELFARE CONCERN?**YES ☐**NO**  ☐ |
| **If answered YES above, please describe:** |

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| **IS A RESPONSE REQUIRED URGENTLY?****YES ☐****NO ☐** |
| **If answered YES above, please provide a telephone number:** |

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| **In relation to your enquiry, which of the following best describes the topic you are contacting us about today?**PPL Authorities [ ]  PIL Authorities [ ] PEL Authorities [ ] Training Requirements [ ]  Potential Refinements [ ]  Additional Harms to Animals [ ]  General Enquiry [ ]  |

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| **Please provide details of your enquiry, providing PPL/Protocol number if applicable:** |
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| --- | --- |
| **Print Name** |  |
| **Date** |  |

 **\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*For official use\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

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| **Regulatory Advice Given** |  |
| **Name**  |  |
| **Date** |  |