

Regulatory Advice Enquiry Form

Please use this form to contact Animals in Science Regulation Unit (ASRU) if you require regulatory advice. Our aim is to respond to your request within 5 working days

Do **not use** this form to:

* Report a PPL Standard Condition 18
* Report a potential non-compliance

Please clearly title your document: **‘ADVICE\_Establishment Name\_PPL number if relevant\_Name\_ DateYYMMDD’** and send to the Regulatory Advice Team with the subject heading ‘Regulatory Advice Request Establishment [Number]’.

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| **Establishment Licence Name**  **Number** |  |
| **Home Office Contact**  **Name**  **Email address** |  |

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| **In relation to your enquiry, which of the following best describes you?**  Establishment Licence Holder  Project Licence Holder  Personal Licence Holder  Named Veterinary Surgeon  Named Animal Welfare and Care Officer  Named Information Officer  Named Training and Competency Officer  Named Person Responsible for Compliance  Home Office Liaison Contact  Other |
| **PPL/PIL Number if applicable:** |
| **If selected Other above, please specify:** |

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| **IS THERE AN IMMEDIATE OR ONGOING ANIMAL WELFARE CONCERN?**  YES ☐  **NO**  ☐ |
| **If answered YES above, please describe:** |

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| **IS A RESPONSE REQUIRED URGENTLY?**  **YES ☐**  **NO ☐** |
| **If answered YES above, please provide a telephone number:** |

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| **In relation to your enquiry, which of the following best describes the topic you are contacting us about today?**  PPL Authorities  PIL Authorities  PEL Authorities  Training Requirements  Potential Refinements  Additional Harms to Animals  General Enquiry |

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| **Please provide details of your enquiry, providing PPL/Protocol number if applicable:** |
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| **Print Name** |  |
| **Date** |  |

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*For official use\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

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| **Regulatory Advice Given** |  |
| **Name** |  |
| **Date** |  |