



Windrush Compensation Scheme Primary Claimant Claim Form

Who can claim using this form?

You should use this form if you meet the conditions in section 1 and your life has been affected because you could not prove your lawful status in the United Kingdom (UK).

If you are representing the estate of someone who would have been eligible for compensation, you should use the Deceased Estates Form.

If you are claiming as a close family member of someone eligible to claim, you should use the Close Family Form.

About this form

This claim form is for one person only. Compensation scheme caseworkers will use it to decide whether you are eligible for and entitled to compensation. Please use the guidance notes that come with this form when filling it in – they will help you understand the terms we use and how best to fill in the form.

If you cannot fit all the information you want to give us on the form, you can send us extra pages.

What if I need help to fill in the form?

If you need help filling in the form, you can:

- call the Windrush Help Team on 0800 678 1925 (this line is free to call from within the UK); or

- email WindrushCompensationScheme@homeoffice.gov.uk.

The Help Team can, if you agree, refer you to We Are Digital (our claimant assistance provider) who will contact you to help you fill in the form. Their service is free of charge.

You should not need legal assistance to make a claim, but you can get this help if you want to.

Where do I send the filled-in claim form?

You can send your filled-in form and supporting documents in the following ways.

- **Scan the form and documents and email them to:**
WindrushCompensationScheme@homeoffice.gov.uk
- **Post to: Freepost WINDRUSH COMPENSATION SCHEME**
- **From overseas, post to: Windrush Compensation Scheme, PO Box 3468, Sheffield, S3 8WA, United Kingdom**

Documents to support your claim

If you can give us the information and evidence we ask for, it will help us decide your claim for compensation. **However, if you don't have any evidence for a particular category, please don't worry as we will try to help you to get this.**

Do not send us original documents. Only send us photocopies or scans of your documents. If we need to see an original document, we will ask you to send it to us and we will return it to you by secure post.

We suggest that you do not pay anyone else to get documents. If you think a document someone else has will support your claim but they will charge you for it, mention this on your claim form. If we need the document to support your claim, we will contact the person to get it for you, if you agree to this.

Section 1 – Eligibility

1.1. You need to meet one of the following conditions to be able to make a claim for compensation under this scheme. Tick the condition you think best applies to you.

I came to live permanently in the UK as a Commonwealth citizen before 1 January 1973, and I have lived in the UK ever since.

I came to live permanently in the UK as a Commonwealth citizen before 1 January 1973, and lost my settled status because I left the UK for more than two years, but I am now here lawfully.

I am a Commonwealth citizen with a right of abode and was ordinarily resident in the UK on 1 January 1973.

I previously met one of the above conditions and am now a British citizen.

I came to live in the UK before 31 December 1988 and have a right of abode, settled status or am now a British citizen.

I am not currently living in the UK but I came to live permanently in the UK as a Commonwealth citizen before 1 January 1973 and:

- have a right of abode or settled status;
- am now a British citizen; or
- have lost my settled status because I left the UK for a period of more than two years.

My parent or grandparent either:

- came to live permanently in the UK before 1 January 1973; or
- has a right of abode (or did and is now a British citizen) and was ordinarily resident in the UK on 1 January 1973 and I (or my parent if I am a grandchild) was born in the UK or arrived in the UK before the age of 18 and have lived here ever since.

If you are applying from overseas, please go to 1.3.

1.2. What is your lawful status in the UK? Please tick.

British citizen

Right of abode

Indefinite leave to remain or settled status

Other (please say): _____

Evidence

We will consider all evidence to do with your date of arrival or date of birth in the UK, time spent in the UK and lawful status in the UK. Evidence can include, but is not limited to, any of the following.

- A current, valid British passport
- A 'certificate of entitlement' to the right of abode in a current, valid or expired foreign national passport
- An indefinite leave to enter stamp in a current, valid or expired foreign national passport
- An NTL (no time limit) stamp in a passport, or a biometric residence permit
- A nationality status letter from the Home Office
- A certificate of naturalisation or registration

If you believe you can claim because of a parent or grandparent, you should provide evidence of your relationship. This can include, but is not limited to, any of the following.

- Your full birth certificate
- The full birth certificate of the relevant parent or grandparent
- The current or expired passport of the relevant parent or grandparent which shows their lawful status in the UK
- Correspondence from other government departments

If you are applying from within the UK and do not have evidence of your lawful status, you should contact the Windrush Help Team.

- 1.3. In the space below, please list the documents you are sending to show you can apply under the scheme and (if relevant) your lawful status in the UK.

See the box on the previous page for the documents you can send.

Section 2: About the primary claimant

2.1. Title: Mr, Mrs, Miss, Ms, other _____

2.2. Full name (as it appears on your official documents)

2.3. Name you prefer to use _____

2.4. Maiden name or all previous names

2.5. Gender (as stated on your official documents)

2.6. Date of birth (DD/MM/YYYY) _____

2.7. Country of birth _____

2.8. Current nationality _____

2.9. Current passport number _____

2.10. Do you still have any expired passports?

Yes

No

2.11. Passport numbers of expired passports

2.12 National Insurance number _____

2.13 Have you contacted the Home Office since April 2018 about your status in the UK?

Yes

No

2.14. If yes, what reference number did we give you?

Evidence

You must send a copy of at least two documents, one document for proof of identity and another for proof of address. This cannot be the same document, and one document must include photo ID.

Proof of identity – acceptable documents

- A current, valid passport
- A biometric residence permit (BRP)
- A current, valid, full UK photocard driving licence with signature, or 'old style' driving licence. (If you provide an old style licence, you must also send another form of photo ID from this list.)
- A current, valid UK photocard provisional licence
- A Northern Ireland Voter's Card showing your current address
- An HM Revenue & Customs (HMRC) tax document, for example, a tax assessment, statement of account or notice of coding
- An original notification letter from the relevant benefits agency confirming your right to benefits or the State Pension
- An overseas national identity document

Proof of address – acceptable documents (these must be dated within the last three months)

- A household utility bill (for example, gas, electric, water or landline phone bill but not a mobile phone bill)
- A current, valid, full UK photocard driving licence with signature or 'old style' driving licence. We do not accept provisional licences as proof of address.
- A bank, building society or credit card statement. We can accept online statements as long as they have the official stamp of the bank in question.
- A local authority tax bill (for example, a council tax bill)
- A local authority rent book
- A solicitor's letter confirming a recent house purchase or Land Registry confirmation of a house purchase
- An HM Revenue & Customs (HMRC) tax document, for example, a tax assessment, statement of account or notice of coding
- An original notification letter from the relevant benefits agency confirming the right to benefits or the State Pension
- A Northern Ireland Voter's Card showing your current address
- A letter from the Home Office

2.15. Please list the identity documents you are sending to support your claim.

See the box on the previous page for the documents you can send.

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Section 3: Timeline of events

Before we get into the details of your claim, the questions below will help us to begin to understand the difficulties you have faced proving your lawful status in the UK.

If you were born in the UK, please go to question 3.2.

3.1. When did you first arrive in the UK? _____

3.2. Have you ever spent more than two years living abroad?

Yes

No

If no, please go to question 3.4.

3.3. How long did you live abroad for and in what years?

3.4. When did you first have difficulties proving your lawful status in the UK? (Please give the year and a short description of the circumstances.)

3.5. When did you receive documents confirming your lawful status in the UK? (Please give the year and the document (or documents) you received.)

Section 4: Compensation

Please fill in all the sections, even if you do not want to claim under that category. If you do not have evidence to support your claim under a particular category, don't worry as we will try to help you to get this evidence. For more explanation on how to fill in this section, please read page 8 of the guidance.

1. Immigration applications, fees and legal costs

1a. Have you ever made an unsuccessful immigration application for any of the following?

(Please tick whichever apply.)

British citizenship

Confirmation of British nationality status

Certificate of entitlement to a right of abode

No time limit (NTL)

Indefinite leave to remain (ILR)

Indefinite leave to enter (ILE)

Returning Residents Visa

None of the above

If you have ticked 'None of the above', please go to question 1h.

1b. When did you make these applications? _____

1c. Did you make any other applications following the unsuccessful applications?

Yes

No

If no, go to question 1i.

1d. What applications did you make? Please list.

1e. When did you make these applications? _____

1f. Did you pay for legal advice when making any of the applications above?

Yes

No

If no, please go to question 1i.

1g. Please give details of who provided this legal advice, the services they provided, and the amount you paid.

Evidence

You do not need to give us evidence of immigration applications you have made in the past. We will check our records to confirm the information you provide.

If you paid for legal advice when making any of the applications you are claiming for in this category, you should provide proof of this, which can include, but is not limited to, any of the following.

- A paid invoice or receipt from a legal representative. This must be on an official letterhead and must show what the legal costs relate to.
- A bank or credit card statement which shows the legal costs you paid.
- Proof from the legal representative that you paid the charges in full.

If you do not have any evidence for this category, don't worry as we will try to help you get this evidence.

1h. If you would like to give any more information about your claim under this category, please write it in the box below.

1i. Please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave the space below blank if you are not claiming under this category or don't want to send us any documents.

2. Detention, deportation, removal and return

2a. Have you ever been detained in the UK for 30 minutes or more because you could not prove your lawful status?

Yes

No

If no, please go to question 2f.

(Detained means you were held in a removal centre, short-term holding facility or prison, under immigration powers.)

2b. When were you detained? (Please give the dates you were detained.)

2c. How long were you detained for?

2d. Where were you detained? (Give the name of, for example, the detention centre or airport.)

2e. If you would like to give more information about being detained, please use the space below.

2f. Have you ever been deported or removed from the UK because you could not prove your lawful status?

Yes

No

If no, please go to question 2j.

(Deported means you were removed from the UK and not allowed to return until the deportation order was cancelled. Removed means you were removed from the UK by the Home Office.)

Evidence

You do not need to provide evidence if you were detained, deported or removed. We will check our records to confirm the information you provide.

If you chose to leave the UK because you were experiencing difficulties living a normal life, you should provide evidence to support this. This can include information you have provided to support other claim categories.

2g. When were you deported or removed from the UK?

2h. What country were you deported or removed to?

2i. If you would like to give more information about being deported or removed, please use the space below.

2j. Have you ever chosen to leave the UK because you were experiencing difficulties living a normal life as you could not prove your lawful status?

Yes

No

If no, please go to question 2n.

2k. When did you leave the UK?

2l. What country did you go to?

2m. If you would like to give more information about your decision to leave the UK, please use the space below.

2n. Please list the documents you are sending to support your claim under this category. See the box on page 10 for the documents you can send.

Leave the space below blank if you are not claiming under this category or don't want to send any documents.

3. Employment

3a. Have you ever lost a job or not been able to get a job because you could not prove your lawful status in the UK?

Yes

No

(Employment means paid work in the UK as an employed or self-employed person for tax purposes.)

3b. What happened? (Please tick whichever applies.)

I was in employment which ended because I couldn't prove my lawful status (go to question 3c)

I wasn't in employment but had accepted a job offer which was withdrawn because I couldn't prove my lawful status (go to question 3c)

I wasn't in employment and couldn't make progress with job applications because I couldn't prove my lawful status (go to question 3c)

I wasn't in employment and received a letter from the Home Office which told me I couldn't work (go to question 3f)

None of the above (go to question 3h)

3c. When did it happen? _____

3d. What was the name and address (if known) of your employer (or employers)?

3e. Was this a full-time or part-time job? (If part-time, say how many hours.)

3f. Did you manage to get a job after this?

Yes

No

If no, please go to question 3h.

Evidence

You should provide evidence to show that you lost a job or could not get a job because you could not prove your lawful status in the UK. This could include, but is not limited to, any of the following.

- Payslips
- Bank statements that prove your income
- An employment contract which states your salary
- Correspondence from an employer confirming your employment and salary
- Correspondence from an employer or possible employer asking for proof of your lawful status
- Correspondence from an employer which states they have ended your employment because you could not provide proof of your lawful status
- Correspondence from an employer withdrawing an offer of employment as you could not provide proof of your lawful status
- Correspondence from an employer which gives a clear offer of employment, or gives a start date, and states the salary offered
- Correspondence from a possible employer discontinuing your job application as you could not provide proof of your lawful status
- A letter or notice from the Home Office, for example a notice of immigration bail, stating that you no longer have the right to work

If you were self-employed, you should provide evidence to show your business was trading. This can include, but is not limited to, any of the following.

- A business advertisement or promotion
- Tax returns
- Business bank statements
- Proof of a business account showing income earned and income tax paid
- Self-employment National Insurance registration from HMRC

If you do not have any evidence for this category, don't worry as we will try to help you get this evidence.

3g. When did you get your new job?

3h. Please list all the jobs you have had, as accurately as you can. If you can, give the names and addresses of the employers, the dates you were working, and whether the job was full-time or part-time.

3i. If you would like to give any more information about your claim under this category, please use the space below.

3j. Please list the documents you are sending to support your claim under this category. See the box on page 13 for the documents you can send.

Leave the space below blank if you are not claiming under this category or don't want to send any documents.

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4. Child Benefit, Child Tax Credit or Working Tax Credit

4a. Have you ever received Child Benefit?

Yes

No

If no, please go to question 4e.

4b. When did you start receiving Child Benefit?

4c. Has your Child Benefit ever been stopped because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 4e.

4d. When was your Child Benefit stopped?

4e. Have you ever applied for Child Benefit but been refused because you could not prove your lawful status in the UK?

Yes

No

4f. Have you ever received Child Tax Credit?

Yes

No

If no, please go to question 4j.

4g. When did you start receiving Child Tax Credit?

4h. Has your Child Tax Credit ever been stopped because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 4j.

4i. When was your Child Tax Credit stopped?

Evidence

You do not need to provide evidence under this category. We will check with HMRC to confirm the information you provide. If you want to provide evidence to support your claim, please list this in the box at question 4q.

4j. Have you ever applied for Child Tax Credit and been refused because you could not prove your lawful status in the UK?

Yes

No

4k. Have you ever received Working Tax Credit?

Yes

No

If no, please go to question 4o.

4l. When did you start receiving Working Tax Credit?

4m. Has your Working Tax Credit ever been stopped because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 4o.

4n. When was your Working Tax Credit stopped?

4o. Have you ever applied for Working Tax Credit and been refused because you could not prove your lawful status in the UK?

Yes

No

4p. If you would like to give any more information about your claim under this category, please write it in the space below.

4q. In the space below, please list the documents you are sending to support your claim under this category. See the box on page 16 for the documents you can send.

Leave this space blank if you are not claiming under this category or don't want to send any documents.

5. Benefits

5a. Have you ever received any other benefits that were stopped because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 5e.

5b. What benefits were you receiving? Please list.

5c. When did you start receiving the benefits?

5d. When did you stop receiving the benefits?

5e. Have you ever applied for other benefits and been refused because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 5h.

5f. What benefits did you apply for? Please list.

5g. When did you apply for the benefits?

5h. If you would like to give any more information about your claim under this category, please use the space below.

Evidence

You do not need to provide evidence under this category. We will check with HMRC and the Department for Work and Pensions to confirm the information you provide. If you want to provide evidence to support your claim, please list this in the box at question 5i.

5i. In the space below, please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave this space blank if you are not claiming under this category or don't want to send any documents.

6. Housing

6a. Have you ever been told you could not have access to any of the following because you could not prove your lawful status in the UK? (Please tick whichever apply.)

- Social housing (housing provided by housing associations or a local council)
- Emergency or temporary accommodation (housing that the council may place you in if you're homeless and they do not have suitable longer-term housing)
- The private rented sector (housing owned by a landlord and leased to a tenant)
- The Right to Buy scheme (this allows most council tenants to buy their home at a discount)
- None of the above

If you have ticked none of the above, please go to question 6e.

6b. When did this happen?

6c. If you were told you could not have access to social housing, emergency or temporary accommodation or the Right to Buy scheme, please list the local authorities or housing associations who told you this.

6d. If you were unable to rent through the private rented sector, do you have the name or contact details of the estate agents or private landlords concerned?

Yes

No

If yes, please write them here.

6e. If you would like to give any more information about your claim under this category, please use the space below.

Evidence

You should provide evidence to show that you were refused housing services. This can include, but is not limited to, any of the following.

- Proof of your rental agreement or contract being withdrawn or ended
- Evidence to show you paid rent or that it was paid for you
- Applications for local authority housing
- Decision letters or reviews for your housing application
- Evidence to show you were on a local authority waiting list
- Letters from the council or housing association to show you do not have the right to rent
- Details of any bids that you placed on properties

If you do not have any evidence for this category, please don't worry as we will try and help you to get this evidence.

6f. In the space below, please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave this space blank if you are not claiming under this category or don't want to send any documents.

7. Health

7a. Have you ever been refused free NHS care because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 7c.

7b. When did this happen? Please give the date (or dates)

7c. Do you know your NHS number?

Yes

No

If yes, please write it here. _____

(Your NHS number is a 10-digit number that is unique to you. You will have been given this if you registered with a doctor, and you can find it on prescriptions and all letters from the NHS. You can also get it from your GP surgery or NHS dental practice.)

7d. Have you ever had to pay for treatment in the UK or overseas as a result of not being able to get free NHS care?

Yes

No

If no, please go to question 7i.

7e. When did you have to pay for this treatment? (Please give the date or dates)

7f. What treatment did you pay for?

7g. How much did you have to pay for this treatment?

7h. What was the name of the healthcare provider?

Evidence

You should provide evidence to show that you were refused free NHS care. This can include, but is not limited to, any of the following.

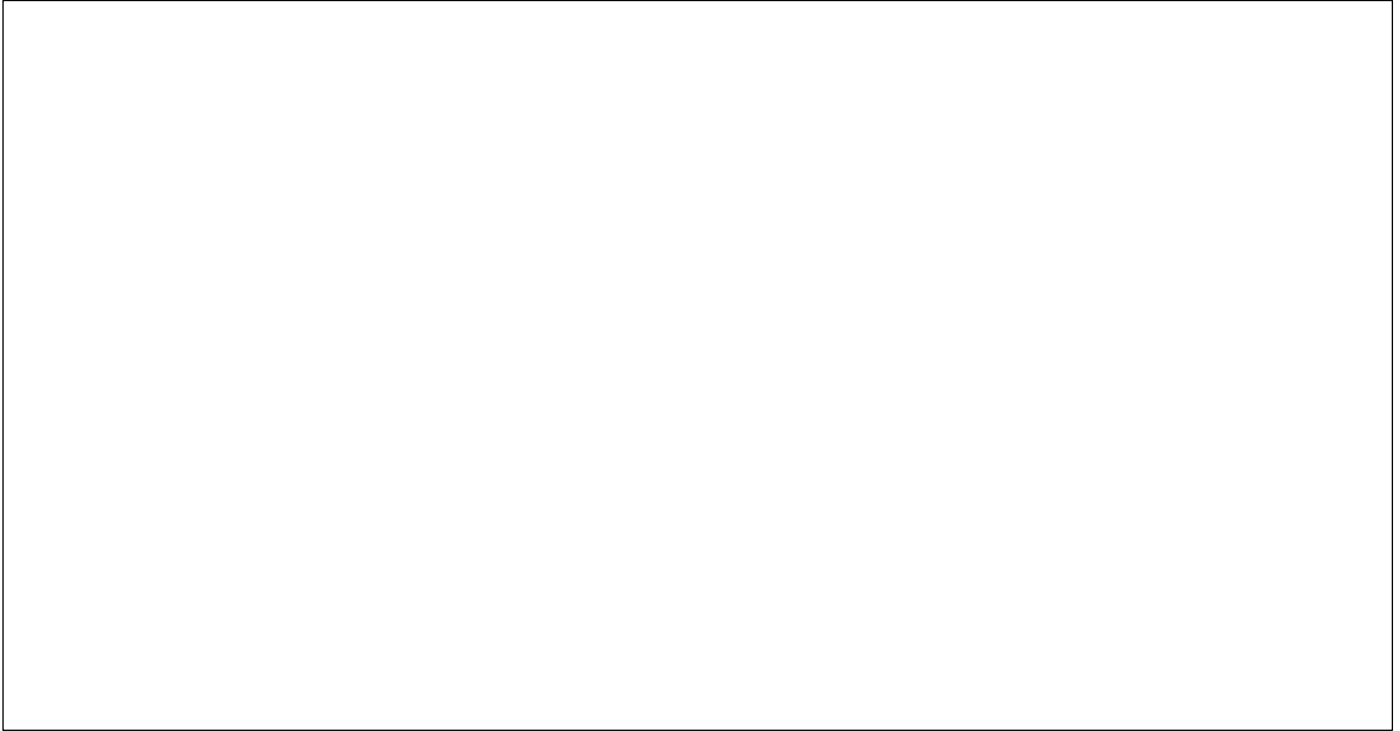
- A letter from the NHS rejecting your request for an NHS number
- A letter from the NHS to show you were not eligible for NHS treatment
- Correspondence with a hospital or NHS trust

If you had to pay for treatment in the UK or overseas, you should provide evidence to support this. This can include, but is not limited to, any of the following.

- A letter or invoice from an NHS medical provider showing that you were charged for treatment as a private patient and paid for that treatment
- Proof of treatment and payment of private health costs in the UK or overseas
- A letter from a medical professional which sets out the reasons for, the circumstances of, and the dates of the treatment

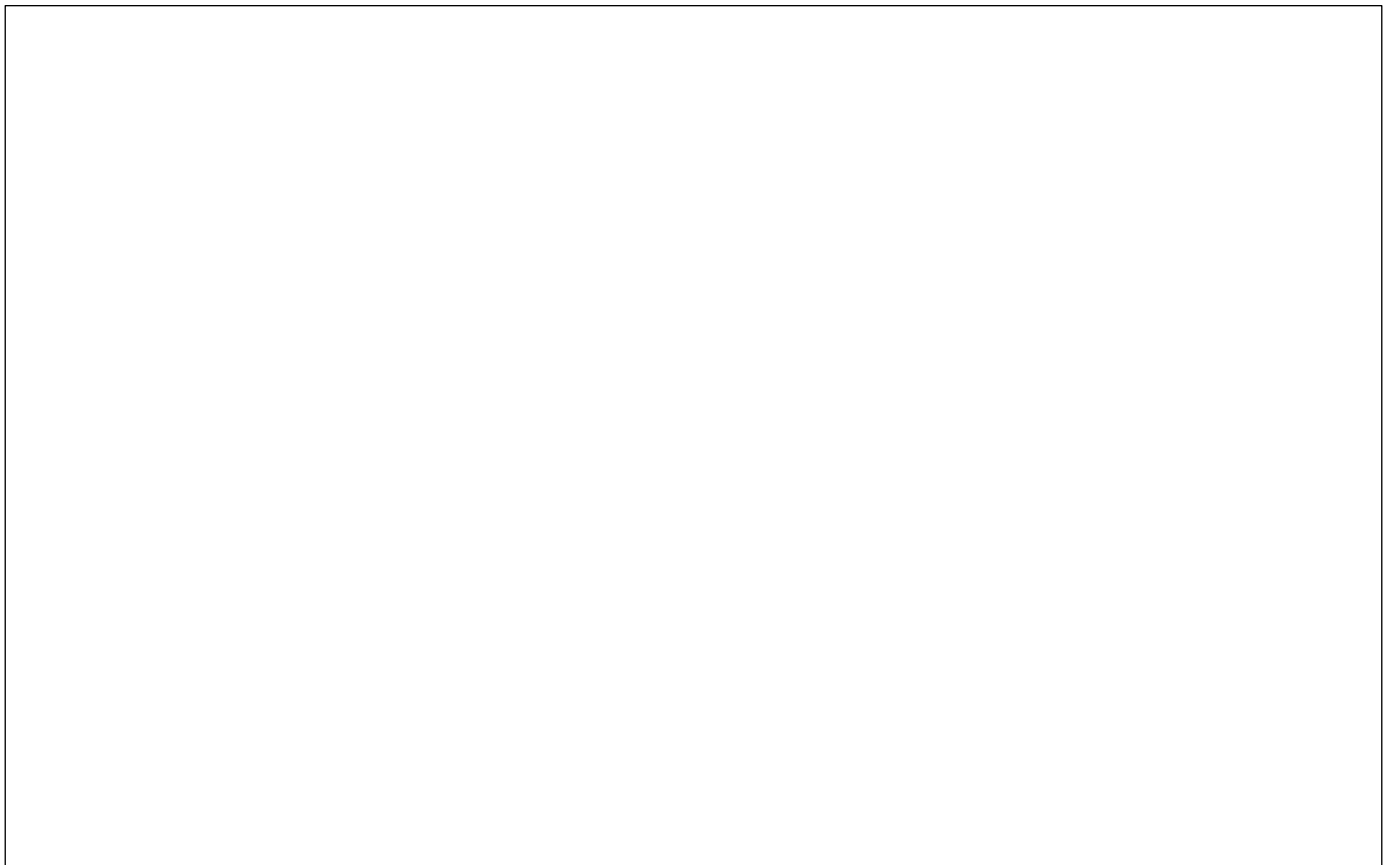
If you do not have any evidence for this category, don't worry as we will try to help you to get this evidence.

7i. If you would like to give any more information about your claim under this category, please use the space below.



7j. In the space below, please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave this space blank if you are not claiming under this category or don't want to send any documents.



8. Education

8a. Have you ever been refused higher education because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 8d.

Higher education means education after secondary education, at university or a similar institution, usually to degree level. This includes the following.

- Certificate or diploma of higher education
- Higher national certificate or diploma
- Foundation degree
- Degree with honours (BA hons or BSc hons)
- Degree apprenticeship
- Graduate certificate or diploma

8b. What was the name of the education institution?

8c. When would you have attended this education institution?

8d. Were you offered a place in an education institution that you did not take because you would have had to pay tuition fees at the international student rate?

Yes

No

If no, please go to question 8g.

8e. What was the name of the education institution?

8f. When would you have attended this education institution? (Please give dates.)

8g. Did you pay tuition fees at the international student rate because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 8k.

Evidence

You should provide evidence to show you were refused higher education or had to pay tuition fees at the international student rate. This can include, but is not limited to, any of the following.

- A letter of offer of a higher education place in a UK institution
- Evidence of educational qualifications needed for the course
- Correspondence with the institution about fees
- Correspondence with a student loan company
- Proof of paying international student fees

If you do not have any evidence for this category, don't worry as we will try to help you to get this evidence.

8h. What was the name of the education institution?

8i. When did you attend this education institution? (Please give dates.)

8j. How much did you pay to this education institution?

8k. If you would like to give any more information about your claim under this category, please use the space below.

8l. In the space below, please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave this space blank if you are not claiming under this category or don't want to send any documents.

9. Banking

9a. Have you ever been refused banking services because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 10.

9b. What banking services were you refused?

Bank account

Overdraft

Mortgage

Loan

Other (please say) _____

9c. Please give the name of the bank (or banks) that refused to let you use their financial services.

9d. When were you told you could not use these banking services? (Please give dates.)

9e. Did you have any direct financial losses as a result of this?

Yes

No

If yes, please say

9f. If you would like to give any more information about your claim under this category, please use the space below.

Evidence

You should provide evidence to show you were refused banking services. This can include, but is not limited to, any of the following.

- Correspondence from a bank, building society or banking institution telling you that your account has been closed or that you could not open a new account because you could not prove your lawful status
- Correspondence from a bank, building society or banking institution telling you that you were unable to get a mortgage or other banking products because you could not show your lawful status in the UK

If you do not have any evidence for this category, don't worry as we will try to help you to get this evidence.

9g. In the space below, please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave this space blank if you are not claiming under this category or don't want to send any documents.

10. Driving licence

10a. Have you ever been refused a driving licence because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 10d.

10b. When was your driving licence refused? (Please give a date.)

10c. Was this for a full UK driving licence or a provisional licence?

10d. Have you ever had a driving licence withdrawn or cancelled because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 10g.

10e. When was your driving licence withdrawn or cancelled? (Please give a date.)

10f. Please give your driving licence number. _____

(Your driving licence number is on the paper or photocard version of either a provisional or full driving licence.)

10g. If you would like to give any more information about your claim under this category, please use the space below.

Evidence

You do not need to provide evidence under this category. We will check with the DVLA to confirm the information you provide.

If you want to provide evidence to support your claim, please list this in the text box at question 10h.

10h. In the space below, please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave this space blank if you are not claiming under this category or don't want to send any documents.

11. Homelessness

11a. Have you ever been made homeless because you could not prove your lawful status in the UK?

Yes

No

If no, please go to question 11h.

(Homeless means you did not have reasonable accommodation to live in, for example, you were sleeping rough or staying temporarily in a hostel, night shelter, bed and breakfast, squat or other accommodation with poor conditions.)

11b. Where were you living before you became homeless? (Please give the address if possible.)

Evidence

You should provide evidence to show you were made homeless. This can include, but is not limited to, any of the following.

- Copies of a homelessness application made to a local authority for help and support and decisions
- Any assessments by the local authority
- Contact or support from a charity, accommodation provider or social worker

If you do not have any evidence for this category, don't worry as we will try to help you to get this evidence.

11c. Why did you have to leave this accommodation?

11d. When did you become homeless? (Please give a date.)

11e. Where did you stay when you were homeless?

11f. How often were you able to stay here?

11g. When did you find new accommodation? (Please give a date.)

11h. If you would like to give any more information about your claim under this category, please use the space below.

11i. In the space below, please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave this space blank if you are not claiming under this category or don't want to send any documents.

12. Impact on life

12a. Please tell us how not being able to prove your lawful status in the UK has affected your life. We call this 'impact on life' and it may include inconvenience, anxiety, ill health or a change in your well-being, being separated from your family, missing important family occasions or being unable to return to the UK after travelling abroad.

Please give dates where possible.

Evidence

Please provide any evidence you can to support your statements. This can include information you have given us to support other categories you are claiming under. If you have suffered from a mental or physical health condition, please provide medical evidence if this is available.

If you do not have any evidence for this category, don't worry as we will try to help you get this evidence.

12b. In the space below, please list the documents you are sending to support your claim under this category. See the box on the previous page for the documents you can send.

Leave this space blank if you don't want to send any documents.

13. Discretionary

This category is for those who have experienced financial loss that is **not covered** by another category and is included in the scheme.

13a. Have you suffered any other significant financial losses because you could not prove your lawful status in the UK?

Yes

No

If no, please go to section 5.

13b. Please give details of these losses below. You should explain what you are claiming for and why, and the dates you were affected.

13c. In the space below, please list the documents you are sending to support your claim under this category.

Leave this space blank if you aren't claiming under this category or don't want to send any documents.

Section 5: Declaration

By signing below, you are confirming that:

- the information given in this claim form is correct; and
- you promise to tell us if any of the information changes or is found to be inaccurate.

The Data Protection Act 2018 and the General Data Protection Regulation govern how we use personal information. For details of how we will use your personal information and who we can share it with, see our Privacy Notice at www.gov.uk/windrush-compensation or ask for a copy from the Windrush Helpline on 0800 678 1925. The Privacy Notice also explains your main rights under the act, how you can see your personal information, and how to complain if you have any concerns. Please see the declaration section of the guidance for more information.

Please tick which box applies to you and sign your name at the end of the document.

I am the primary claimant and I am the person to contact if you need to discuss my claim (**fill in the first section on page 37**).

I am the primary claimant and I would like you to talk to my representative if you need to discuss my claim (**fill in the sections on pages 37 and 38**).

I am making this claim on behalf of the primary claimant who is under the age of 18. I confirm that I have parental responsibility for them (**fill in the sections on pages 37 and 38**).

I am making this claim on behalf of the primary claimant, who lacks capacity. I confirm that I am their representative (**fill in the sections on pages 37 and 38**).

Tick here to give us permission to talk to third parties about your claim.

Please also tick the boxes to confirm that you have:

- included the correct contact information below (on pages 37 and 38); and
- enclosed all the documents that you listed at the end of each category.

Your signature: _____

Date: _____

Print your name: _____

The Windrush Compensation Scheme has been open since 2019 and we want everyone who is eligible to apply. To help us better understand how effective we have been at raising awareness of the scheme, please tell us how you heard about it by ticking a box (or boxes) below.

Word of mouth

GOV.UK website

Community organisation – please say which _____

We Are Digital (WAD)

Representative – please say who _____

Home Office event

Windrush Help Team

Other – please say _____

Primary claimant contact details

Current address: (If you have no fixed address, you should write 'no fixed abode'.)

Mobile number: _____ Other number: _____

Email address: _____

How would you prefer us to contact you? (Only fill in this section if you want us to speak to you, not your representative.)

Phone
Email
Letter

If you have asked us to contact you by phone, is there a time or day that you would prefer to be contacted?

Yes
No

If yes, please say: _____

Next of kin –This should be someone we can contact if we cannot reach you. They do not have to be a family member. We will not discuss the details of your claim with them.

Full name: _____

Address and postcode:

Phone number: _____

Email address: _____

Contact details for representative or person with parental responsibility (if this applies)

Name: _____

Current address and postcode:

Mobile number: _____ Other number: _____

Email address: _____

How would you prefer us to contact you?

Phone

Email

Letter

If you have asked us to contact you by phone, is there a time or day that you would prefer to be contacted?

Yes

No

If yes, please say:

Evidence

If you are making a claim on behalf of a primary claimant who lacks capacity, you should:

- show that you have power of attorney (legal authority to act) over their financial affairs; and
- provide two identification documents (see the evidence box on page 5).

If you are making a claim on behalf of a primary claimant who is under the age of 18, you should provide documents to prove you have parental responsibility. This includes any of the following.

- Birth certificate
- Adoption certificate
- Parental Responsibility Agreement
- Parental Responsibility Order

Also provide two identification documents (see the evidence box on page 5).

If you are the representative of a primary claimant, you do not need to provide extra documents.