

Annex 1

REDACTED  
REDACTED

cc list at end

2 February 2012

REDACTED

## **THE COMMUNITY ACTION AGAINST CRIME: INNOVATION FUND**

REDACTED

### **Affordability**

REDACTED.

Because this is a rolling programme of funding, in many cases more money has been allocated to year two than year one. We have sought to mitigate the risk of any underspend by reviewing the spending plans of applicants from the previous three tranches and have identified any opportunities to reprofile spend where possible. Annex B shows the revised spend per tranche.

In line with the overall aims of the Fund, we have sought to support as many organisations as possible that have met the required standard and have, in some cases, allocated funding for Year 1 only. In such cases we have sought reassurances from those projects that they are able to secure future funding from elsewhere for Year 2.

REDACTED

REDACTED

REDACTED

Annex 2

**From:** REDACTED  
**Sent:** 06 January 2012 10:42 AM  
**To:** REDACTED  
**Subject:** FW: stock take - innovation fund

Info only – but this is where we are as of today.

**From:** REDACTED  
**Sent:** 06 January 2012 10:40  
**To:** REDACTED  
**Subject:** stock take - innovation fund

Dear REDACTED

I'm sure you have this in hand, but we have just completed a stock take on where we are in relation to monies / financial years etc. and are concerned that we still have a fair amount of money (nearly £3 million) to grant in this financial year. As you know, there is no end of year flexibility, so if we don't commit the outstanding amount very quickly, we will lose the money.

According to our calculations the current financial situation is as follows:

**2011/12 – Monies committed**

Grants – England	£1,704,000
Grants – Wales	£ 190,000
CDF – fees	£ 263,000
	-----
	£2,157,000

**2011/12 – Monies still to be granted - £2,843,000**

=====

**2012/13 – Monies committed**

Grants – England	£3,752,000
Grants – Wales	£ 548,000
CDF – fees	£ 178,000
	-----
	£4,,478,000

**2012/13 – Monies still to be granted - £522,000**

=====

Please can someone get back to us as soon as possible to

1. Confirm that our figures match your figures
2. Send over any acceptable grant applications that are only asking for monies in 2011/12
3. Reassure us that you have a strategy for handling the anomalies between the two financial years

A couple of ideas that occurred to us were to go back to the Welsh applications and see if the three that are only asking for £50k in next financial year could rephrase their budgets. We also thought it would be worth going back to some of the larger voluntary organisations, eg REDACTED to see if they have some flexibility to rephrase their budgets / activities.

Please also note that we haven't had any grant recommendations sent over since yesterday morning and if we are to get Ministerial approval for spending the outstanding monies next week, we really need to get a move on. I am very concerned that if we don't have a proposal ready to go to Ministers by Tuesday next week, we are in danger of losing the money because of lack of confidence in the monies being spent within the time frame available.

Happy to discuss, REDACTED.

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

Annex 3

**From:** REDACTED  
**Sent:** 25 January 2012 4:44 PM  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: Innovation Spend

Hi REDACTED,

Here's the revised sheet as of close of play today. I also attach a basic spreadsheet of the extra projects which we are looking to support in year 1 only.

This is just after one day of calling people which suggests that the forecast of 4.5m spend is possible.

Kind regards,

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

**From:** REDACTED  
**Sent:** 24 January 2012 17:27  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** Innovation Spend

REDACTED

REDACTED

Grateful if REDACTED could send a revised sheet to detail this expenditure as evidence for my increase in forecast

Thanks  
REDACTED

## Annex 4

**From:** REDACTED  
**Sent:** 10 January 2012 17:41  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** CDF update - CAACIF  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

REDACTED Just wanted to send you a quick email to confirm where we are with things at CDF.

- Emails have been sent to the applicants asking them to re-phrase their budgets – list forwarded from REDACTED
- REDACTED
- Revised project plan – we have been revising our project plan in-line with information that has been coming through from the home office, but for clarity here is an outline of what we anticipate for the remaining successful projects.

Home office Official approval for remaining (99) projects that have Ministerial approval and have passed due diligence checks and values survey.	13 Jan
CDF email applicants regarding values survey	W/C 16 Jan (as they come through from Home Office)
Values Surveys returned by applicants *	23 Jan
Surveys checked by HO	W/C 23 Jan
CDF receive official notification that projects have passed due diligence checks, returned survey and survey has been approved.	W/C 30 Jan
Offer Letters and Contracts sent by CDF, (provided CDF have Official notification from the Home Office)	W/C 30 Jan (as they come through from Home Office)
Terms and Conditions and Acceptance of Offer of Grant, all supporting documentation and returned to CDF within 5 days of the offer letter.	W/C 6 Feb
1st payment reviewed checking all documentation correct and revising budgets where necessary	WC/6 Feb

(provided applicants have responded in the time given)	
1st Payments for yr 1 released	W/C 13 Feb

- **\* this is very reliant on applicants completing the values survey within 7 days, to date CDF have received official notification from Home Office to send Offer letters to 26 out of 52 in the first batch agreed by REDACTED.**

Have a good evening and speak to you tomorrow.

REDACTED

REDACTED

## Annex 5

**From:** REDACTED  
**Sent:** 11 January 2012 12:34  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: update from our end

REDACTED

We have had some very positive results from our phone calls to tranche one and two and it is great news that people have been in touch from tranche 4.

A spreadsheet of the responses you have received with the old figures and revised figures is exactly what we need. We don't require copies of the revised budgets.

I can confirm that Tranches 1 and 2 have been approved by the minister and that the 26 organisations below can be sent out their offer letter once it has been finalised. I have another 8 names to add to the list which I will send over shortly.

Kind Regards,

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

**From:** REDACTED  
**Sent:** 11 January 2012 10:21  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: update from our end

REDACTED,

I will send you over a copy of the grant offer letter shortly.

I am glad you have had a positive response. We have been having quite a few queries following the email we sent out yesterday, and it certainly looks like some projects can re-phase their budgets. So by the end of the day I will send you a spreadsheet of all the applications that have responded, with their original requests for Yr1 and yr2 and their revised amounts. Would you also like copies of the revised budgets?

Also just wanted to confirm of Tranches (1&2) that have been approved by the Minister. CDF have been given the green light to send offer letters to 26 out of 52 (listed below).

For the remaining 26 we can start to send the Offer letters requesting revised budgets as soon as we receive official confirmation that all due diligence checks are complete by Home Office.

Thanks

REDACTED

629	REDACTED	REDACTED
309	REDACTED	REDACTED
112	REDACTED	REDACTED
32	REDACTED	REDACTED
318	REDACTED	REDACTED
85	REDACTED	REDACTED
81	REDACTED	REDACTED
508	REDACTED	REDACTED
37	REDACTED	REDACTED
116	REDACTED	REDACTED
150	REDACTED	REDACTED
38	REDACTED	REDACTED
530	REDACTED	REDACTED
73	REDACTED	REDACTED
391	REDACTED	REDACTED
1144	REDACTED	REDACTED



182	REDACTED	REDACTED
1030	REDACTED	REDACTED
258	REDACTED	REDACTED
251	REDACTED	REDACTED
311	REDACTED	REDACTED
121	REDACTED	REDACTED
162	REDACTED	REDACTED
138	REDACTED	REDACTED
252	REDACTED	REDACTED
298	REDACTED	REDACTED

REDACTED

**From:** REDACTED

**Sent:** 11 January 2012 09:10

**To:** REDACTED

**Cc:** REDACTED

**Subject:** FW: update from our end

**From:** REDACTED

**Sent:** 11 January 2012 09:08

**To:** REDACTED

**Subject:** update from our end

Dear all

Just to let you know that we have now personally phoned every project in tranches one and two (those that have received ministerial sign off) to say that CDF will be in touch to tell them that their funding applications have been successful but that we will be asking them to look at rephrasing their budgets, ie shifting spend from year two to year one where possible. I have had a very positive response and have already had two phone calls this morning (REDACTED) saying that they've set up meetings with relevant partners to do the necessary.

We are now going to prioritise working our way through tranche three today, ie those applications that are still with the Minister waiting for sign off so that they have advance warning re: what we will be asking them to do.

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

## Annex 6

**From:** REDACTED  
**Sent:** 11 January 2012 16:18  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** Status update

REDACTED,

To update you of where we are at the end of today.

- REDACTED is going to send through a spreadsheet revised yr 1 yr 2 budgets we have had back so far – there will probably be more tomorrow which we will update you on.
- REDACTED

Thanks

REDACTED

REDACTED

## Annex 7

**From:** REDACTED  
**Sent:** 13 January 2012 12:22  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: Status update  
**Attachments:** RE: Urgent : query regarding your application to the Community Action against Crime Innovation Fund

Dear REDACTED,

Thank you for your email and update.

I think it is worth outlining the timeline of what has happened this week and the information we were working with in order to get the revised budgets back.

- On Tuesday after I spoke to you concerning the year 1 and year 2 allocation levels, as a follow-up, REDACTED spoke to REDACTED in more detail about the issue. REDACTED made it clear that the Home Office wanted to be able to send Tranche 4 to REDACTED as soon as possible but could not do so until the yr 2 allocation was brought below 5 million. Hence the need to ask projects to re-phase their budgets, if possible.
- REDACTED agreed with REDACTED that we would send an email out to the organisations from the Tranche 4 list you wanted to send to REDACTED that you highlighted had potential to re-phase their budgets, asking them to return as soon as possible so that tranche 4 could go to REDACTED **this week**. I drafted the email with a deadline of 4pm the next day (Wednesday 11<sup>th</sup> January) which was agreed by REDACTED (see email attached).
- We were unable to meet with you Tuesday afternoon (but did offer alternative of Wednesday morning) as we had already planned meetings to finalise the Offer letter and Grant terms and conditions. As a result of that work I am pleased to confirm that Offer Letters and Grant terms and Conditions to the 35 applications that you have advised as having Official Home Office approval have all been sent within the agreed timescales under our contract with you.
- We forwarded you a compilation spreadsheet with the revised budgets on Wednesday and you were very pleased with the amounts that organisations had been able to move, which had been done in 24hrs.
- We were then asked to send the same email to the Welsh Tranche 4 list on Thursday– which was done.
- We were also asked to add the wording of the email to the 99 tranche 3 projects that were being asked to complete the British Values Survey. I revised the deadline wording of that agreed email from 4pm to 12pm because timely responses were needed to enable us to get the figures to you asap, for tranche 4 recommendations to go to REDACTED on Friday, as per the information we were told earlier in the week.

Thankfully REDACTED had not sent the email to the tranche 3 organisations and, after speaking to you amended the deadline to Tuesday 17<sup>th</sup> January at 12pm as you requested. This email was then sent out to them yesterday.

We do understand the critical urgency of getting the yr 2 allocation reduced this week, following our telephone calls and emails with you and your team on Tuesday. We were also acutely aware of the urgent work needed to be done in order to agree the form of words for grant offer letters and terms and conditions with you, and to send them out to the first 35 successful organisations.

Regards,

REDACTED

REDACTED

**From:** REDACTED

**Sent:** 12 January 2012 17:11

**To:** REDACTED

**Cc:** REDACTED

**Subject:** RE: Status update

REDACTED – Many thanks for the update. Just to be aware based on the conversations that I have had with grant applicants (I have spoken personally to virtually every project now – phases 1, 2 and 3) a lot of them are having to convene meetings with partners / finance departments before they can give us the revised budget. Am just a bit concerned that asking people to get back by 12pm tomorrow could cause some difficulties and may not produce the outcome we want as I know a lot of people who I've spoken to need to convene meetings with partners / check with finance departments to get the right information. I am anxious if the right people aren't immediately available some people just won't bother / or will only come back with rephrasing decisions that the person you're dealing with can authorise, e.g. I have just spoken to a CE of a housing association and she won't be able provide full details until she's spoken to her finance director on Monday. I am disappointed that CDF didn't check with us re; timing before the letter was sent out. I suppose we should wait till we see what comes in tomorrow and if the rephrasing doesn't deliver we will get back on the phone to people. I am also concerned that applicants are not getting a consistent message from HO and CDF. This was precisely why I wanted to come and sit over at CDF earlier in the week so we could work as an effective team. Happy to discuss, REDACTED

**From:** REDACTED

**Sent:** 12 January 2012 16:26

**To:** REDACTED

**Cc:** REDACTED

**Subject:** RE: Status update

REDACTED,

To update you of where we are at the end of today.

- REDACTED is going to send through a updated spreadsheet of revised yr 1 yr 2 budgets we have had back from email sent on 10/1/12.
- Emails have been sent to the 13 Wales applications (Tranche 4) asking them to re-phrase their budgets – list forwarded from REDACTED. We have asked them to respond asap by 12pm tomorrow
- Emails will have been sent to the 99 tranche 3 applications asking them to complete the British Values Questionnaires, (including paragraph asking them to re-phase their budgets and to get back to us by 12pm tomorrow), by the end of today.
- Offer letters are being sent out today to applicants from 35 Tranche one and two that have received ministerial approval and all home office due diligence checks complete – list provided by REDACTED. It will be majority if not all , I will be able to confirm exact number tomorrow.

Thanks

REDACTED

REDACTED

## Annex 8

**From:** REDACTED  
**Sent:** 13 January 2012 16:29  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** Status update

REDACTED,

Update for today:

- REDACTED has sent you a updated spreadsheet (including Wales) of revised yr 1 yr 2 budgets we have had back – all English 44 organisations have responded now and 11/13 of Welsh organisations.
- We have also received some revised budgets for the Tranche 3 applications emailed yesterday (British Value survey and re-phase budget), they have been added as a separate tab on the spreadsheet – there are 10 or so for you to look at.
- 34 Offer letters and Grant terms and conditions were sent on Wednesday/Thursday that have received ministerial approval and all home office due diligence checks complete.
- Offer letters and Grant terms and conditions are being prepared and sent for the additional 13 Tranche one and two applications we received Official notification for today. We are checking the figures and REDACTED is liaising with REDACTED about a couple of anomalies. I will confirm the number sent on Monday.

Thanks and have a lovely weekend.

REDACTED

REDACTED

## Annex 9

**From:** REDACTED  
**Sent:** 19 January 2012 16:27  
**To:** REDACTED  
**Cc:** REDACTED **Subject:** RE: Status update

REDACTED,

Update for today:

- We have sent the emails for REDACTED and Tranche 4a as requested today.
- We will continue to send you updated information about the revised budgets as we receive them each day.
- We are in process of preparing and sending Offer letters and Grant terms and conditions for applications you notified us of official authorisation on Monday and Tuesday.
- REDACTED.

Thanks

REDACTED

REDACTED



Annex 10

**From:** REDACTED  
**Sent:** 12 January 2012 17:11  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: Status update

REDACTED

– Many thanks for the update. Just to be aware based on the conversations that I have had with grant applicants (I have spoken personally to virtually every project now – phases 1, 2 and 3) a lot of them are having to convene meetings with partners / finance departments before they can give us the revised budget. Am just a bit concerned that asking people to get back by 12pm tomorrow could cause some difficulties and may not produce the outcome we want as I know a lot of people who I've spoken to need to convene meetings with partners / check with finance departments to get the right information. I am anxious if the right people aren't immediately available some people just won't bother / or will only come back with rephrasing decisions that the person you're dealing with can authorise, eg I have just spoken to a CE of a housing association and she won't be able provide full details until she's spoken to her finance director on Monday. I am disappointed that CDF didn't check with us re; timing before the letter was sent out. I suppose we should wait til we see what comes in tomorrow and if the rephrasing doesn't deliver we will get back on the phone to people. I am also concerned that applicants are not getting a consistent message from HO and CDF. This was precisely why I wanted to come and sit over at CDF earlier in the week so we could work as an effective team. Happy to discuss, REDACTED

**From:** REDACTED  
**Sent:** 12 January 2012 16:26  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: Status update

REDACTED

To update you of where we are at the end of today.

- REDACTED is going to send through a updated spreadsheet of revised yr 1 yr 2 budgets we have had back from email sent on 10/1/12.
- Emails have been sent to the 13 Wales applications (Tranche 4) asking them to rephrase their budgets – list forwarded from REDACTED. We have asked them to respond asap by 12pm tomorrow

- Emails will have been sent to the 99 tranche 3 applications asking them to complete the British Values Questionnaires, (including paragraph asking them to re-phase their budgets and to get back to us by 12pm tomorrow), by the end of today.
- Offer letters are being sent out today to applicants from 35 Tranche one and two that have received ministerial approval and all home office due diligence checks complete – list provided by REDACTED. It will be majority if not all , I will be able to confirm exact number tomorrow.

Thanks

REDACTED

REDACTED

## Annex 11

**From:** REDACTED  
**Sent:** 28 January 2012 13:31  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** innovation fund super sub four

Dear all – a brief update. I'm afraid I can't provide you with fantastic spreadsheets a la REDACTED – but in her absence have printed everything off and added up manually (I still don't really trust calculators ...) and it looks as though we are now on target to recommend a full allocation of the innovation fund to the Minister this week.

In addition to tranche four which still has to go up to the minister (includes all the welsh projects) I have now been back to all the projects that got through local panels and which REDACTED and I thought looked ok plus.

I have phoned everyone to invite them to resubmit a revised budget for year one spend only / in line with the objectives of their original proposal so that we have a proper audit trail of open competition and assessment by local panels.

The total value of the ones that have been returned as of now = £1,311,453. I am still waiting for 15 other projects to get back to me on Monday so am confident that we are on track to get to or even exceed £1,500,000.

A couple of caveats.

- (1) I haven't really looked at any of the revised budgets in detail and the plan is that REDACTED and I will be doing that on Monday. I think that some of the larger budgets may be a bit of a punt – so we will probably have to go back to some of them to ask them to reduce the amount they are asking for.
- (2) If the revised budgets exceed the total amount of monies available, I am recommending that we do the following. For all the revised budgets under £30,000 and ok'd by REDACTED and myself, we leave them as it. For the revised budgets asking for monies between £30,000 and £50,000 we ask them all to take a cut across the board unless we are really convinced of 'exceptional' value. My preference is to get out as much money to AS MANY PROJECTS AS POSSIBLE rather than larger amounts of money to fewer projects.

Grateful for any last minute views / comments etc. Otherwise REDACTED with input from whoever she needs help from will start populating the fourth and final sub to go up to REDACTED on Tuesday.

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

Annex 12

**From:** REDACTED  
**Sent:** 09 January 2012 17:49  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** FW: stock take - innovation fund

Hi REDACTED

REDACTED and I have just done a back of the envelope calculation re; where we are financially if we include the applications that REDACTED and I feel happy supporting that came through Fri p.m. / today.

**2011/12 – Monies committed**

Grants – England	£1,704,000
Grants – Wales	£ 190,000
CDF – fees	£ 263,000
	-----
	£2,157,000

**2011/12 – Monies still to be granted - £2,143,000**

=====

**2012/13 – Monies committed**

Grants – England	£3,752,000
Grants – Wales	£ 548,000
CDF – fees	£ 178,000
	-----
	£4,,478,000

**2012/13 – Monies still to be granted - £522,000**

**New Grants that REDACTED and I looked at today**

**2011 / 12                    £ 421,000**

2012/13                    £1,303,000

Which means that new budget projections are

2011/12                    £2,157,000 + £421,000 = £2,578,000

1012 / 13                 £4,478,000 + £1,303,000 = £5,781,000

There is also an additional £26,000 to be taken from year one and put in year two (your correspondence with REDACTED last week) which means that we are looking to rephase budgets by taking approx £800,000k from year two to year one. This will still mean that we will be underspent on year one by £1,764,000k, but at least it will leave us correct on year two. If we are unable to do this, some of these projects will not be able to go ahead. We will also need to explain why we haven't been able to allocate the full amount of monies available to us in year one.

Hope this makes sense. Happy to discuss,

REDACTED.

**From:** REDACTED

**Sent:** 06 January 2012 15:13

**To:** REDACTED

**Subject:** FW: stock take - innovation fund

Dear all – just a quick update post my teleconference with CDF this afternoon.

CDF reminded me that the budget for year one was actually £4.93m not £5m. so according to my calculations this means that we have £2,143 left to grant in this financial year. There were one or two other financial anomalies – but nothing sufficient significant to make that much difference.

Next steps

CDF are going to send over more grant applications for us to consider over the couple of days, so hopefully we will have a final figure for REDACTED et al by Tuesday or so next week.

REDACTED

**From:** REDACTED

**Sent:** 06 January 2012 10:42

**To:** REDACTED

**Subject:** FW: stock take - innovation fund

Info only – but this is where we are as of today.

**From:** REDACTED

**Sent:** 06 January 2012 10:40

**To:** REDACTED

**Cc:** REDACTED

**Subject:** stock take - innovation fund

Dear CDF

I'm sure you have this in hand, but we have just completed a stock take on where we are in relation to monies / financial years etc. and are concerned that we still have a fair amount of money (nearly £3 million) to grant in this financial year. As you know, there is no end of year flexibility, so if we don't commit the outstanding amount very quickly, we will lose the money.

According to our calculations the current financial situation is as follows:

**2011/12 – Monies committed**

Grants – England    £1,704,000

Grants – Wales        £    190,000

CDF – fees            £    263,000

-----

£2,157,000

**2011/12 – Monies still to be granted - £2,843,000**

=====

**2012/13 – Monies committed**

Grants – England    £3,752,000

Grants – Wales        £    548,000

CDF – fees            £    178,000

-----  
£4,,478,000

**2012/13 – Monies still to be granted - £522,000**

=====

Please can someone get back to us as soon as possible to

1. Confirm that our figures match your figures
2. Send over any acceptable grant applications that are only asking for monies in 2011/12
3. Reassure us that you have a strategy for handling the anomalies between the two financial years

A couple of ideas that occurred to us were to go back to the Welsh applications and see if the three that are only asking for £50k in next financial year could rephrase their budgets. We also thought it would be worth going back to some of the larger voluntary organisations, eg REDACTED etc to see if they have some flexibility to rephrase their budgets / activities.

Please also note that we haven't had any grant recommendations sent over since yesterday morning and if we are to get Ministerial approval for spending the outstanding monies next week, we really need to get a move on. I am very concerned that if we don't have a proposal ready to go to Ministers by Tuesday next week, we are in danger of losing the money because of lack of confidence in the monies being spent within the time frame available.

Happy to discuss, REDACTED.

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

Annex 13

**From:** REDACTED  
**Sent:** 10 January 2012 14:43  
**To:** REDACTED  
**Subject:** RE: Urgent : query regarding your application to the Community Action against Crime Innovation Fund

REDACTED,

This looks fine to us. Many thanks

REDACTED

**From:** REDACTED  
**Sent:** 10 January 2012 14:18  
**To:** REDACTED  
**Subject:** Urgent : query regarding your application to the Community Action against Crime Innovation Fund

REDACTED ,

Draft email as discussed.

Thanks

REDACTED

Dear applicant,

Your application is currently being assessed by Community Action against Crime Innovation Fund. We are interested in your application but it has not yet received approval from the Home Office. However, due to limits on the overall funding allocations between Yr 1 and Yr 2 for the programme, we are writing to ask if you are able to re-phase your budgets to move spend from Yr2 to Yr 1. Yr 1 funding would still need to be spent by 31<sup>st</sup> March 2012.

Please note the annual maximum limits for projects has been lifted but the overall maximum grant for the two years remains, i.e.: £30,000 for small grants and £100,000 for large grants.

Due to time constraints we require you to submit your revised budget by **4:00pm** tomorrow.



Many thanks for your assistance on this matter.

Regards,

REDACTED

Annex 14

**From:** REDACTED  
**Sent:** 11 January 2012 17:22  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** CAACIF total spends 11.01.12  
**Attachments:** Total spends 11-01-12.doc

REDACTED,

Please find the attached which details the CAACIF spend per submission as of today 11.01.12.

Kind Regards

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

*attachment*  
**Total Spends 11-01-12**

Sub 1

Year 1	£569,870
Year 2	£832,498
<b>Total</b>	<b>£1,402,368</b>

Sub 2

Year 1	£236,886
Year 2	£576,018
<b>Total</b>	<b>£812,904</b>

Sub 3

Year 1	£855,865
Year 2	£2,370,619
<b>Total</b>	<b>£3,226,484</b>

Wales (Sub 4)

Year 1	£190,198
Year 2	£545,350
<b>Total</b>	<b>£735,548</b>

CDF fees

Year 1	£263,000
Year 2	£178,000
<b>Total</b>	<b>£441,000</b>

Sub 1/2/3/Wales/CGF

Year 1	£2,115,819
Year 2	£4,502,485
<b>Total</b>	<b>£6,618,304</b>

Left Over

Year 1	£2,184,181
Year 2	£497,515

Sub 4

Year 1	£454,611
Year 2	£1,335,499
<b>Total</b>	<b>£1,790,110</b>

Left Over

Year 1	£2,429,570
Year 2	-£837,984

Annex 15

**From:** REDACTED  
**Sent:** 11 January 2012 18:11  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: CAACIF total spends 11.01.12  
**Attachments:** Innovation Fund 2011-12.xls

REDACTED

Attach excel sheet of detail you provided in word doc - if we can use this to update the numbers from now on it should be easier (no calculators!!!)

Thanks

REDACTED

REDACTED

-----Original Message-----

**From:** REDACTED  
**Sent:** 11 January 2012 5:22 PM  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** CAACIF total spends 11.01.12

REDACTED,

Please find the attached which details the CAACIF spend per submission as of today 11.01.12.

Kind Regards

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

*Attachment*

11.01.12			
	<b>Year 1</b>	<b>Year 2</b>	
<b>CDF Fees</b>	263,000	178,000	
<b>Sub 1</b>	569,870	832,498	
<b>Sub 2</b>	236,886	576,018	
<b>Sub 3</b>	855,865	2,370,619	
<b>Sub 4 Wales</b>	190,198	545,350	
<b>Sub 4 England</b>	454,611	1,335,499	
<b>Remainder</b>	2,429,570	-837,984	
		3,779,135	

Annex 16

**From:** REDACTED  
**Sent:** 13 January 2012 13:41  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: CAACIF total spends 11.01.12  
**Attachments:** REDACTED list.xls

REDACTED

I have been going over the numbers for the first two submissions, as these were done before I started. I noted a couple of discrepancies which I have checked with CDF and have amended the excel document accordingly. In short we spent a few thousand less. We have received some revised budgets back from projects which I have also reflected in the numbers (Wales and Sub 4).

Regards,

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

**From:** REDACTED  
**Sent:** 11 January 2012 18:11  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: CAACIF total spends 11.01.12

REDACTED

Attach excel sheet of detail you provided in word doc - if we can use this to update the numbers from now on it should be easier (no calculators!!!)

Thanks

REDACTED

REDACTED

-----Original Message-----

**From:** REDACTED

**Sent:** 11 January 2012 5:22 PM

**To:** REDACTED

**Cc:** REDACTED

**Subject:** CAACIF total spends 11.01.12

REDACTED,

Please find the attached which details the CAACIF spend per submission as of today 11.01.12.

Kind Regards

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

*Attachment*

12.01.12	Revised T4 and Wales			
	<b>Year 1</b>	<b>Year 2</b>		
<b>CDF Fees</b>	263,000	178,000		
<b>Sub 1</b>	565,518	831,496		
<b>Sub 2</b>	236,886	576,018		
<b>Sub 3</b>	855,865	2,370,619		
<b>Sub 4 Wales</b>	236,479	519,889		
<b>Sub 4 England</b>	741,780	1,000,220		
<b>Remainder</b>	2,100,472	-476,242		1,624,230

Annex 17

**From:** REDACTED  
**Sent:** 19 January 2012 11:12  
**To:** REDACTED  
**Subject:** Update for CAACIF 19.01.12  
**Attachments:** REDACTED list.xls

Dear REDACTED,

I attach your spreadsheet with the numbers as of start of play today. I have been updating it each day (as you will see from the worksheets). You will notice just how much the numbers are varying as I find mistakes. I am confident that most of these have been resolved now.

We have not yet received approximately 20 revised budgets from Sub 3 (out of 99) and there are 40 outstanding from Sub 1 and 2 combined. I am hopefully that these will at least bring down the overspend in year two. By transferring spend to year one.

Regards

REDACTED  
REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."



Attachment

18.01.12	Revised T4 and Wales			
	<b>Year 1</b>	<b>Year 2</b>		<b>Total</b>
<b>CDF Fees</b>	263,000	178,000		441,000
<b>Sub 1</b>	605,510	796,657		1,402,167
<b>Sub 2</b>	248,991	563,913		812,904
<b>Sub 3</b>	1,073,865	2,108,469		3,182,334
<b>Sub 4 Wales</b>	242,511	513,858		756,369
<b>Sub 4 England</b>	780,403	1,006,285		1,786,688
<b>Remainder</b>	1,785,720	-167,182		1,618,538

Annex 18

**From:** REDACTED  
**Sent:** 25 January 2012 13:49  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: Innovation Spend

Hi REDACTED,

Thank you very much, REDACTED is drafting the submission so I have copied her in. I don't think the sub will be ready till Tuesday or Wednesday next week.

Many thanks,

REDACTED

**From:** REDACTED  
**Sent:** 25 January 2012 13:29  
**To:** REDACTED  
**Subject:** RE: Innovation Spend

I would suggest that you include an annex detailing the spend per sub and the CDF Fees and within affordability you refer to the potential overspend in year 2 and the work you did to review spending plans to try and front load some of the funding where it was appropriate and you had good VfM reasons to do so.

I can have a look at the overall affordability section when you send me the sub to clear so will tweak anything then – that ok?

REDACTED

-----Original Message-----

**From:** REDACTED  
**Sent:** 25 January 2012 12:42 PM  
**To:** REDACTED  
**Subject:** RE: Innovation Spend

Dear REDACTED,

I have not yet had sight of any of the budgets from this additional group. As soon as I get them I will put them onto the spreadsheet.

I was also asked to contact you for some advice. It was felt that within the next submission to REDACTED we should include some reference to the amended budgets, just in case anyone adds up the totals from year 1 and 2 and thinks we have spent too much in year 2. REDACTED suggested that you may be able to assist me in the appropriate wording.

Many thanks,

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

**From:** REDACTED

**Sent:** 24 January 2012 17:27

**To:** REDACTED

**Cc:** REDACTED

**Subject:** Innovation Spend

REDACTED

Saw email to confirm you expect to spend 4.5m on Innovation Fund.

Grateful if REDACTED could send a revised sheet to detail this expenditure as evidence for my increase in forecast

Thanks

REDACTED

REDACTED

Annex 19

**From:** REDACTED  
**Sent:** 25 January 2012 16:44  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: Innovation Spend  
**Attachments:** Sub 4a - Year one only budgets.xls; REDACTED list.xls

Hi REDACTED,

Here's the revised sheet as of close of play today. I also attach a basic spreadsheet of the extra projects which we are looking to support in year 1 only.

This is just after one day of calling people which suggests that the forecast of 4.5m spend is possible.

Kind regards,

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

**From:** REDACTED  
**Sent:** 24 January 2012 17:27  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** Innovation Spend

REDACTED

Saw email to confirm you expect to spend 4.5m on Innovation Fund.

Grateful if REDACTED could send a revised sheet to detail this expenditure as evidence for my increase in forecast

Thanks

REDACTED

REDACTED

Attachment 1

Organisation	Original Y1	Original yr2	Original total	New yr 1	New Total
REDACTED	9203	39003	48206	10339	10339
REDACTED	50000	50000	100000	43000	43000
REDACTED	16545	49610	66155	44445	44445
REDACTED	17001	42705	59706	25081	25081
REDACTED	24600	34800	59400	47924	47924
REDACTED	15500	49490	64990	28560	28560
REDACTED	17777	43567	61344	49061	49061
REDACTED	42700	4740	47440	47440	47440
REDACTED	8829	13430	22259	22259	22259
REDACTED	39108	50000	89108	49511	49511
REDACTED	10000	40000	50000	7600	76000
					<b>443620</b>

Attachment 2

25.01.12	Revised T4 and Wales			
	<b>Year 1</b>	<b>Year 2</b>		<b>Total</b>
<b>CDF Fees</b>	263,000	178,000		441,000
<b>Sub 1</b>	656,435	695,970		1,352,405
<b>Sub 2</b>	304,214	522,841		827,055
<b>Sub 3</b>	1,105,168	2,096,676		3,201,844
<b>Sub 4 Wales</b>	254,711	501,658		756,369
<b>Sub 4 England</b>	891,820	1,021,040		1,912,860
<b>Sub 4 a</b>	443,620	0		443,620
<b>Remainder</b>	1,081,032	-16,185		1,064,847
Sub 1, 2, 3 total	2,065,817	3,315,487		5,381,304
Sub 4	1,146,531	1,522,698		
Total spent	3,475,348	5,016,185		

Annex 20

**From:** REDACTED  
**Sent:** 01 February 2012 14:38  
**To:** REDACTED  
**Subject:** CAACIF  
**Attachments:** REDACTED list.xls

REDACTED,

Here are the final numbers for the fund (fingers crossed).

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

Attachment

01.02.12	Revised T4 and Wales			
	<b>Year 1</b>	<b>Year 2</b>		<b>Total</b>
<b>CDF Fees</b>	263,000	178,000		441,000
<b>Sub 1</b>	659,165	693,589		1,352,754
<b>Sub 2</b>	304,214	522,841		827,055
<b>Sub 3</b>	1,107,973	2,094,571		3,202,544
<b>Sub 4 Wales</b>	258,879	476,652		735,531
<b>Sub 4 England</b>	891,820	1,021,040		1,912,860
<b>Sub 4 a</b>	1,526,296	0		1,526,296
<b>Remainder</b>	-11,347	13,307		1,960
Sub 1, 2, 3 total	2,071,352	3,311,001		5,382,353
Sub 4	1,150,699	1,497,692		
Total spent	3,485,051	4,986,693		
Sub 4 total	2,676,995	1,497,692		4,174,687



## Annex 21

**From:** REDACTED  
**Sent:** 02 February 2012 11:29  
**To:** REDACTED  
**Subject:** Very final figures  
**Attachments:** REDACTED list.xls

REDACTED,

As always the numbers have changed overnight with a couple of projects submitting revised budgets. These were slightly smaller than originally requested so the numbers in Sub 1 have gone down, and I have therefore increased Sub 4a. All the figures are now finalised in the last submission so nothing should change again.

REDACTED

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

*Attachment*

02.02.12	Revised T4 and Wales			
	<b>Year 1</b>	<b>Year 2</b>		<b>Total</b>
<b>CDF Fees</b>	263,000	178,000		441,000
<b>Sub 1</b>	654,503	693,589		1,348,092
<b>Sub 2</b>	304,214	522,841		827,055
<b>Sub 3</b>	1,107,973	2,094,571		3,202,544
<b>Sub 4 Wales</b>	258,879	476,652		735,531
<b>Sub 4 England</b>	891,820	1,021,040		1,912,860
<b>Sub 4 a</b>	1,530,296	0		1,530,296
<b>Remainder</b>	-10,685	13,307		2,622
Sub 1, 2, 3 total	2,066,690	3,311,001		5,377,691
Sub 4	1,150,699	1,497,692		
Total spent	3,480,389	4,986,693		
Sub 4 total	2,680,995	1,497,692		4,178,687

Annex 22

**From:** REDACTED  
**Sent:** 10 November 2011 18:09  
**To:** REDACTED  
**Subject:** HANDOVER  
**Attachments:** REDACTED

Hi REDACTED,

REDACTED

Cdf are expecting an underspend in year 1 and overspend in year 2 so REDACTED is finding out whether we have any end of year flexibility.

REDACTED

Annex 23

**From:** REDACTED  
**Sent:** 01 February 2012 15:12  
**To:** REDACTED  
**Subject:** Innovation Fund sub

REDACTED,

I just wanted to let you know that REDACTED has asked me to delay the sub until tomorrow (thurs) as he wants to give some more consideration to the lines about the year 1/ year 2 revised spends.

I let REDACTED know and they are ok about this.

REDACTED

Annex 24

**From:** REDACTED  
**Sent:** 13 December 2011 17:23  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: innovation fund

REDACTED

-----Original Message-----

**From:** REDACTED  
**Sent:** 11 November 2011 2:20 PM  
**To:** REDACTED  
**Subject:** RE: innovation fund

REDACTED - a shame but thanks for asking ....

**From:** REDACTED  
**Sent:** 11 November 2011 14:19  
**To:** REDACTED  
**Subject:** RE: innovation fund

Answer is no.

Am informed that given where we are financially this would create an additional £2m budget pressure for CPG in 2012/13 when we are already over-programmed with pressures

Sorry, tried my best but the riots have changed the entire financial position

REDACTED

-----Original Message-----

**From:** REDACTED  
**Sent:** 10 November 2011 4:03 PM  
**To:** REDACTED  
**Subject:** innovation fund

Hi REDACTED

Quick question re; CSU budget for community action against crime innovation fund - £5m this year and £5m for next.

Are we still in time to re forecast it to £3m this year and £7m for next??

Thanks! REDACTED.

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

Annex 25

**From:** REDACTED  
**Sent:** 25 January 2012 13:49  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** RE: Innovation Spend

REDACTED

**From:** REDACTED  
**Sent:** 25 January 2012 13:29  
**To:** REDACTED  
**Subject:** RE: Innovation Spend

I would suggest that you include an annex detailing the spend per sub and the CDF Fees and within affordability you refer to the potential overspend in year 2 and the work you did to review spending plans to try and front load some of the funding where it was appropriate and you had good VfM reasons to do so.

I can have a look at the overall affordability section when you send me the sub to clear so will tweak anything then – that ok?

REDACTED

-----Original Message-----

**From:** REDACTED  
**Sent:** 25 January 2012 12:42 PM  
**To:** REDACTED  
**Subject:** RE: Innovation Spend

Dear REDACTED,

REDACTED

I was also asked to contact you for some advice. It was felt that within the next submission to REDACTED we should include some reference to the amended budgets, just in case anyone adds up the totals from year 1 and 2 and thinks we have spent too much in year 2. REDACTED suggested that you may be able to assist me in the appropriate wording.

Many thanks,

REDACTED

"This message is personal. The opinions expressed are in no way an official view of the Home Office, neither should they be considered an indication of Home Office policy."

**From:** REDACTED  
**Sent:** 24 January 2012 17:27  
**To:** REDACTED  
**Cc:** REDACTED  
**Subject:** Innovation Spend

REDACTED

Saw email to confirm you expect to spend 4.5m on Innovation Fund.

Grateful if REDACTED could send a revised sheet to detail this expenditure as evidence for my increase in forecast

Thanks  
REDACTED